

**February 15, 2018 Continued**

**Thursday**

**Notes:**

Prep in advance of S1's meeting with Enrique Degenhart, Guatemalan Minister of Government.

**Briefing Materials:**

Yes

12:00 PM - 12:30 PM

Lunch -- RRB, Secretary's Office

12:30 PM - 1:00 PM

Prep: Immigration Update (POTUS) -- RRB, Secretary's Office / Dial-in: (b)(6) / Access Code: (b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

Secretary

Chad Wolf

Jonathan Hoffman, OPA  
Dimple Shah, OGC

**Call number:**

Dial-in: (b)(6)

Access Code: (b)(6)

**Notes:**

Prep in advance of the Immigration Update meeting with POTUS

**Briefing Materials:**

**February 15, 2018 Continued**

Thursday

Yes (Jonathan will provide)

1:00 PM - 1:45 PM

**Public Charge Briefing \*new location\* -- RRB Large Conference Room (Room 4.4A)**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact

(b)(6)

Lead Counselor:  
Tracy

Attendees:  
Secretary  
Deputy Secretary  
Chad Wolf  
Elizabeth Neumann  
Tracy Short (via conference line)  
Francis Cissna, USCIS  
Mark Phillips, USCIS  
Craig Symons, USCIS  
Pete Edge (on behalf of Tom Homan), ICE  
Debbie Seguin, ICE  
Ron Vitiello (on behalf of Kevin McAleenan), CBP  
Joe Maher, OGC  
Briana Petyo, Policy  
Joe Maher, OGC  
(b)(6) OGC  
Jonathan Hoffman, OPA

Phone number:  
Dial-in: (b)(6)  
Access Code: (b)(6)

Notes:  
USCIS request to meet with S1 re: public charge regulation

Briefing Materials:  
Yes

2:00 PM - 2:45 PM

**Meeting with Director Wray, FBI \*new location\* -- RRB, 7th Floor SCIF (Room 7.3C)**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Lead advance:**

(b)(6)



**February 15, 2018 Continued**

Thursday

- Counter-UAS
- National Vetting Center
- Soft target security coordination
- Terror releasees
- Terrorist use of internet / Silicon Valley visit

**Briefing Materials:**

Yes

3:00 PM - 3:10 PM

Phone Call TO Senator Sullivan -- RRB, Secretary's office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**Attendees:**

Secretary

**Call Number:**

(b)(6)

**Scheduling Contact:**

(b)(6)

**Notes:**

Phone call to Senator Sullivan re: immigration

**February 16, 2018 Continued**

Friday

Nellie Gorbea – Rhode Island SoS, NASS Eastern VP  
 John Merrill – Alabama SoS, NASS Southern VP  
 Stephen Simon – Minnesota SoS, NASS Midwestern VP  
 Barbara Cegavske – Nevada SoS, NASS At-Large Board Member  
 Matthew Dunlap – Maine SoS, NASS At-Large Board Member  
 Denise Merrill – Connecticut SoS, NASS Immediate Past President

**Notes:**

Meeting with Secretary of State Lawson (IN), NASS President, and potentially others from the NASS Executive, or NASS Elections Committee would come to S1's preferred location.

**Briefing Materials:**

Yes

9:30 AM - 10:00 AM

Office Time -- RRB, Secretary's Office

10:00 AM - 10:45 AM

Meeting with Enrique Degenhart, Guatemalan Minister of Government -- RRB Small Conference Room (4.4A)

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

**Lead Protocol:**

(b)(6)

**Attendees:**

Secretary  
 Chad Wolf  
 Pete Edge (on behalf of Tom Homan), ICE  
 Ron Vitiello, CBP  
 Traci Batla, Policy  
 Matt King, Policy

**External Attendees:**

1. Minister of Governance of Guatemala, Hon. Enrique Degenhart Asturias
2. Vice Minister of Governance of Guatemala, Hon. Gabriel Juarez
3. Ambassador to the United States of America, Excellency Manuel Espina
4. Deputy Chief of Mission, Hon. Lionel Maza
5. Counselor, Ms. Beatriz Sanchez

**Protocol Contact:**

TBD

**Notes:**

The new Guatemalan Minister of Government, DHS' main counterpart, requested this meeting during his second week in the position to discuss bilateral engagement to include law enforcement, immigration, and information sharing priorities. Minister

**February 16, 2018 Continued**

**Friday**

Degenhart is a critical counterpart given Guatemala's position just one border removed from the United States and has been a strong supporter of DHS programs, both in his days as Guatemalan Director of Immigration and as a contractor for U.S. Immigration and Customs Enforcement. Guatemala is the only country in the region outside of Mexico where DHS has an Executive Leadership Group that meets twice a year to discuss immigration, border security, and information sharing.

**Briefing Materials:**

Yes

**11:05 AM - 11:20 AM**

**Travel to DCA**

**11:20 AM - 10:15 PM**

**Official Travel: McAllen, TX (VPOTUS)**

**1:00 PM - 1:15 PM**

**1:00 EST: Phone Call TO Amber Rudd, British Home Secretary -- S1 from plane  
DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

Secretary

**Call Number:**

(b)(6)

*The call will be placed on hold for a minute or so and then be connected to the Home Secretary.*

**Notes:**

(b)(6)

**February 16, 2018 Continued**

Friday

2:00 PM - 2:30 PM

Phone Call TO Alfonso Prida, Secretary of Government, Mexico -- S1 from plane  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

Secretary

Chad Wolf

**Call Number:**

(b)(6)

**Notes:**

Phone call to Minister Alfonso Prida, Secretary of Government, Mexico.

Confirmed for 2:00pm EST.

**Briefing Materials:**

Yes

**February 19, 2018**

**Monday**

**7:00 AM - 6:00 PM**

**Holiday - President's Day**



**February 20, 2018 Continued**

**Tuesday**

9:30 AM - 10:00 AM

Secretary's Staff Meeting \*new location\* -- RRB, Secretary's Conference Room / Dial-in: (b)(6)  
Access Code: (b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

No surrogates will be accepted for this meeting. If there are any questions, please contact (b)(6)

**\*NOTE: S1 will join from RRB Secretary's Conference Room on 2/20. NAC staff should join from the NAC unless scheduled to meet with S1 meeting immediately before or after at the RRB.\***

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

Elizabeth Neumann

Kate Nichols

Miles Taylor

Brandon Wales

Tracy Short

Claire Grady, MGMT

Jonathan Hoffman, OPA

Ben Cassidy, OLA

Briana Petyo, Policy

Joe Maher, OGC

**Call Number:**

Dial-in: (b)(6)

Access Code: (b)(6)

**February 20, 2018 Continued**

Tuesday

10:00 AM - 10:45 AM

Operational Components VTC (unclassified) -- NAC, 5107 Conference Room/Components via VTC/ 51  
from RRB Large Conference Room

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**\*NOTE: S1 will join from RRB Large Conference Room on 2/20. NAC staff should join from the NAC unless scheduled to meet with S1 meeting immediately before or after at the RRB.\***

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

Elizabeth Neumann

Kate Nichols

Brandon Wales

Tracy Short

Miles Taylor

Claire Grady, MGMT

Rich Chavez, OPS

William Callahan (on behalf of Randolph Alles), USSS

Matt Albence (on behalf of Tom Homan), ICE

ADM Zukunft, USCG

Todd Owen (on behalf of Kevin McAleenan), CBP

Brock Long, FEMA

Roderick Allison (on behalf of David Pekoske), TSA

**February 20, 2018 Continued**

**Tuesday**

Francis Cissna, USCIS

Chris Krebs, NPPD

Jonathan Hoffman, OPA

Ben Cassidy, OLA

Robin Taylor (on behalf of Dave Glawe), I&A

Briana Petyo, PLCY

Andre Hentz (on behalf of Bill Bryan), S&T

Joe Maher, OGC

Patrick Kearney

**Notes:**

This VTC is for the Principal, Deputy OR the third most senior person in the department / component. No surrogates. DHS VVS (b) (6) (b) (6) will be the POC for VTC connections. If someone happens to be at the NAC, they are welcome to attend in person. This VTC is unclassified.

10:45 AM - 11:30 AM

**Election Security / Cyber Brief -- RRB, Secretary's Conference Room**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact me at (b) (6)

**Attendees:**

Secretary

Chad Wolf

Elizabeth Neumann

Brandon Wales

**February 20, 2018 Continued**

Tuesday

1:45 PM - 2:00 PM

Prep: Meeting with FedEx \*new time\* -- RRB Small Conference Room (4.4A) / Dial-in: (b)(6)  
Access Code: (b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

Secretary

Chad Wolf

Elizabeth Neumann

Brandon Wales

Matt Hayden, OPE

Todd Owen (on behalf of Kevin McAleenan), CBP

Chris Krebs or Jeanette Manfra, NPPD

**Call number:**

Dial-in: (b)(6)

Access Code (b)(6)

**Notes:**

Prep in advance of the meeting with (b)(6)  
(b)(6)

**Briefing Materials:**

Yes

2:00 PM - 2:30 PM

Prep: CSIS Cyber Roundtable \*new time\* -- RRB Small Conference Room (4.4A)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**February 20, 2018 Continued**

Tuesday

**Lead Counselor:**

Brandon

**Attendees:**

Secretary

Chad Wolf

Elizabeth Neumann

Brandon Wales

Tom McDermott, Policy

Briana Petyo, Policy

Jordana Siegel, Policy

Chris Krebs, NPPD

Jeanette Manfra, NPPD

Jonathan Hoffman, OPA

Emily Costanzo, OPA

**Notes:**

Prep in advance of the CSIS Cyber Roundtable

**Briefing Materials:**

Yes

2:30 PM - 3:00 PM

Meeting with (b)(6) \*new location\* -- RRB, Secretary's Conference Room

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**February 20, 2018 Continued**

Tuesday

**Attendees:**

Secretary

Chad Wolf

Matt Hayden, OPE

**Notes:**

Meeting with (b)(6)

**Briefing Materials:**

Yes

3:25 PM - 3:45 PM

Travel to Reagan Airport

4:00 PM - 7:00 PM

Official Travel: Florida

4:30 PM - 4:45 PM

Prep: Space Council Meeting \*new time\* -- S1 from plane / Dial-in (b)(6) / Access Code (b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

Secretary

Chad Wolf

Elizabeth Neumann

Brandon Wales

Aaron Chang, Advance

Scott Matejov, Advance

**February 20, 2018 Continued**

Tuesday

Briana Petyo, Policy

Tom McDermott, Policy

Jonathan Hoffman, OPA

**Call number:**

Dial-in: ( ) (6) [redacted]

Access Code: (b)(6) [redacted]

**Notes:**

Prep in advance of S1's trip to Cocoa Beach, FL for the Space Council meeting.

**Briefing Materials:**

Yes

5:00 PM - 5:30 PM

Phone Call with Miles Taylor re: CT Strategy (classified) -- S1 from plane  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact ( ) (6) [redacted]

**Attendees:**

Secretary

Chad Wolf

Miles Taylor

**Notes:**

Secure phone call with Miles Taylor re: CT Strategy

**February 20, 2018 Continued**

Tuesday



**February 22, 2018**

Thursday

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing \*S2 to Chair\* -- NAC Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**If there are any questions, please contact (b)(6)**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Kate Nichols
6. Miles Taylor
7. Brandon Wales
8. Tracy Short
9. Claire Grady, MGMT
10. Robin Taylor (on behalf of Dave Glawe), I&A
11. (b)(6) | I&A
12. Joe Maher, OGC
13. Rich Chavez, OPS
14. Briana Petyo, Policy
15. Jonathan Hoffman, OPA
16. RDML Jones, MIL
17. [via SVTC] Ron Vitiello (on behalf of Kevin McAleenan), CBP
18. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
19. [via SVTC] Tom Homan, ICE
20. [via SVTC] David Pekoske, TSA
21. [via SVTC] Chris Krebs, NPPD
22. SBS Briefer
23. SBS Director
24. PDB Briefer
25. FBI Briefer
26. JSOC Liaison

**Notes:**

In deference to your time and that of your principals, components and offices with equities that are regularly affected by matters included in the daily intel/ops morning briefing will be asked to have the **component/office head, deputy, or chief of operations (or equivalent) available every day**; other components and offices will be asked to join on a case-by-case basis at the discretion of the Front Office. In the Secretary's absence, the Deputy Secretary will chair the briefing.

**In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance regarding an appropriate stand-in.**

Participating components/offices will be asked to provide threat mitigation or other operational actions relevant to the material briefed. The goal is to provide the Secretary and other departmental leadership with a common understanding of intelligence on matters affecting the Department and the operational activities or needs in response to such intelligence.

**February 22, 2018 Continued**

Thursday

To prepare for the daily briefings, I&A and SBS staff will circulate to your staffs at roughly 1230 proposed intelligence products for the following day's Secretary's Daily Brief (SDB). I&A will lead a meeting/SVTC at 1600 to finalize the contents of the briefing and to identify any requests for information or areas of likely discussion at the Secretary's briefing. Every morning at 0730, the Under Secretary for Intelligence and Analysis or his designee will receive the morning briefing from SBS in a meeting/SVTC with component representatives. At that meeting, he will select topics for discussion at the Secretary's intelligence/operations briefing and provide notice to components of his expectations for the briefing. (Not all intelligence products in the book will be raised for discussion with the Secretary.)

The morning briefing with S1 will be held at the TS/SCI level but will not include restricted compartments. Operationally sensitive information may be briefed at the end of the regular meeting with the attendance reduced to those with appropriate compartments and/or need-to-know. Due outs at the briefing will be recorded by SBS and distributed for response by SBS/OPS for inclusion in future briefings or as otherwise appropriate. Components will have the ability to nominate intelligence products for consideration for inclusion in the SDB or to discuss operational matters appropriate for the morning briefing.

9:00 AM - 9:15 AM

Travel to RRB

9:15 AM - 9:45 AM

Office Time -- RRB, Secretary's Office

9:45 AM - 10:00 AM

Travel to CSIS

10:00 AM - 10:45 AM

Remarks: ASPI CSIS Cyber Roundtable -- CSIS, 16 16 Rhode Island Ave NW, Washington, DC

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

Lead Advance:  
Will

Attendees:  
Secretary  
Chad Wolf

Location:  
CSIS  
1616 Rhode Island Ave NW  
Washington, DC

Notes:  
During the Australian Prime Minister's travel to the U.S., ASPI and

**February 22, 2018 Continued**

Thursday

CSIS propose to host a high-level, 90 minute cyber roundtable under the umbrella of the 1.5 Track Cyber Dialogue, which was inaugurated in 2016.

This event will have a focus on cybersecurity/combating cybercrime/deterrence, to be further specified. The Secretary would be expected to provide 4-5 minutes of remarks after the Prime Minister, which would then be followed by a moderated expert discussion.

This event is scheduled to begin at 10:00am.

Briefing Materials:

Yes

<< Attachments:

(b)(6)

(b)(6)

(35.5KB)

>>

10:45 AM - 11:15 AM

Travel to NAC

11:20 AM - 11:30 AM

Phone Call FROM Secretary Mattis -- NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact me at

(b)(6)

**Requester:**

Secretary Mattis, DOD

**Attendees:**

Secretary

Chad Wolf

**Call Number:**

**February 22, 2018 Continued**

Thursday

Secretary Mattis will initiate the call

**Scheduling Contact:**

\_\_\_\_\_  
(b)(6)

**Notes:**

Phone call from Secretary Mattis regarding transgender policy

**Briefing materials:**

No

11:30 AM - 12:00 PM

HHS MOU Briefing -- NAC, 5107 Conference Room

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

Secretary

Chad Wolf

Elizabeth Neumann

Tracy Short

Joe Maher, OGC

Dimple Shah, OGC

(b)(6) OGC

Tom Homan, ICE (or deputy)

**February 22, 2018 Continued**

Thursday

Ron Vitiello (on behalf of Kevin McAleenan), CBP

Claire Grady, MGMT

**Notes:**

Briefing regarding HHS MOU, related to the upcoming PC on Attorney-Client Communication & Attorney Work Product

**Briefing Materials:**

Yes

12:00 PM - 1:00 PM

Lunch / Office Time -- NAC, Secretary's Office

1:00 PM - 2:00 PM

CTAB Meeting -- NAC, Building 19, Room 01-117

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

Elizabeth Neumann

Kate Nichols

Brandon Wales

Miles Taylor

RDML Jones, MIL

Robin Taylor (on behalf of Dave Glawe), I&A

(b)(6)

I&A

**February 22, 2018 Continued**

Thursday

(b)(6) I&A

Joe Maher, OGC

Ron Vitiello (on behalf of Kevin McAleenan), CBP

Troy Miller, CBP

Brock Long, FEMA

Dan Kaniewski, FEMA (unable to attend)

(b)(6) FEMA

Tom Homan, ICE

Chris Krebs, NPPD

Huban Gowadia (on behalf of Dave Pekoske), TSA  
ADM Zukunft, USCG

Francis Cissna, CIS

William Callahan (on behalf of Randolph Alles), USSS

Cameron Quinn, CRCL

James McDonnell, CWMD

Claire Grady, MGMT

Jonathan Hoffman, OPA

Rich Chavez, OPS

Briana Petyo, Policy (unable to attend)

Sam Kaplan, Privacy

Andre Hentz (on behalf of Bill Bryan), S&T

Alaina Clark, OPE

James McCament, Policy

**Notes:**

**February 22, 2018 Continued**

**Thursday**

S1 would like to convene a CTAB meeting on Thursday, February 22.

**2:15 PM - 2:30 PM**

**Meeting with Huban Gowadia -- NAC, Secretary's Office**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

Secretary

Huban Gowadia

**Notes:**

Meeting with Huban Gowadia

**Briefing Materials:**

No

**2:30 PM - 3:15 PM**

**FEMA Grants Formula and Priorities Briefing -- NAC, 5107 Conference Room**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact

(b)(6)

**Lead Counselor:**

Brandon

**Attendees:**

Secretary

Deputy Secretary

**February 22, 2018 Continued**

Thursday

Chad Wolf

Elizabeth Neumann

Brandon Wales

Miles Taylor

Kate Nichols

Brock Long, FEMA

Katie Fox (on behalf of Dan Kaniewski), FEMA

Tom DiNanno, FEMA

(b)(6) FEMA

Robin Taylor (on behalf of Dave Glawe), I&A

Lauren Claffey, OPA

Alaina Clark, OPE

Chris Krebs, NPPD

**Notes:**

FEMA Grants Formula and Priorities

**Briefing Materials:**

Yes

3:30 PM - 4:00 PM

Meeting with Brock Long, FEMA -- NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**



**February 22, 2018 Continued**

Thursday

Secretary

Chad Wolf

Elizabeth Neumann

Brandon Wales

Brock Long, FEMA

Eric Heighberger, FEMA

**Notes:**

Meeting with Administrator Long to discuss the long term vision for FEMA

4:15 PM - 4:30 PM

Prep: Council of Governors Meeting \*new date / time\* -- NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

Secretary

Chad Wolf

Elizabeth Neumann

Brandon Wales

Miles Taylor

Alaina Clark, OPE

RDML Jones, MIL

Brock Long, FEMA

Will Mitchelson, Advance

**February 22, 2018 Continued**

**Thursday**

**Notes:**

Prep in advance of the Council of Governors meeting

**Briefing Materials:**

Yes

5:00 PM - 5:30 PM

Prep: Dinner with Deputy Prime Minister Simon Coveney & Ambassador Mulhall, Ireland \*new time\* --  
NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact b)(6)

**Lead Counselor:**

Tracy

**Attendees:**

Secretary

Chad Wolf

Elizabeth Neumann

Tracy Short

Francis Cissna, USCIS

Michael Dougherty, Policy

Ian Smith, Policy

Kiko Corti, Policy

**Notes:**

Prep in advance of S1's dinner with the Deputy Prime Minister Simon Coveney & Ambassador Mulhall, Ireland

**February 22, 2018 Continued**

Thursday

**Briefing Materials:**

Yes – please use the same materials prepared for the actual dinner.

**Requester:**

COS Chad Wolf

6:00 PM - 6:15 PM

Phone Call TO Senator Tillis -- NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact me at  
[ (b)(6) ]

**Requestor:**

COS Chad Wolf

**Attendees:**

Secretary

Chad Wolf

**Call Number:**

[ (b)(6) ] (Senator's cell)

**Scheduling Contact:**

[ (b)(6) ] |

Director of Scheduling

Senator Thom Tillis

**February 22, 2018 Continued**

**Thursday**

Dirksen SD-185

(b)(6)

**Notes:**

Phone call to Sen. Tillis

**Briefing materials:**

No

6:30 PM - 6:45 PM

Phone Call TO Senator Collins -- NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact me at

(b)(6)

**Requestor:**

COS Chad Wolf

**Attendees:**

Secretary

Chad Wolf

**Call Number:**

(b)(6) (Senator's direct)  
(b)(6) (staffer (b)(6))

**Scheduling Contact:**

(b)(6)

**Notes:**

Phone call to Sen. Collins

**Briefing materials:**

No

**February 23, 2018 Continued**

Friday

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Kate Nichols
6. Miles Taylor
7. Brandon Wales
8. Tracy Short
9. Claire Grady, MGMT
10. Robin Taylor (on behalf of Dave Glawe), I&A
11. [(b)(6)] I&A
12. Joe Maher, OGC
13. Rich Chavez, OPS
14. Briana Petyo, Policy
15. Jonathan Hoffman, OPA
16. RDML Jones, MIL
17. [via SVTC] Troy Miller (on behalf of Kevin McAleenan), CBP
18. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
19. [via SVTC] Tom Homan, ICE
20. [via SVTC] David Pekoske, TSA
21. [via SVTC] Chris Krebs, NPPD
22. SBS Briefer
23. SBS Director
24. PDB Briefer
25. FBI Briefer
26. JSOC Liaison

**Notes:**

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To prepare for the daily briefings, I&A and SBS staff will circulate to your staffs at roughly 1230 proposed intelligence products for the following day's Secretary's Daily Brief (SDB). I&A will lead a meeting/SVTC at 1600 to

**February 23, 2018 Continued**

Friday

finalize the contents of the briefing and to identify any requests for information or areas of likely discussion at the Secretary's briefing. Every morning at 0730, the Under Secretary for Intelligence and Analysis or his designee will receive the morning briefing from SBS in a meeting/SVTC with component representatives. At that meeting, he will select topics for discussion at the Secretary's intelligence/operations briefing and provide notice to components of his expectations for the briefing. (Not all intelligence products in the book will be raised for discussion with the Secretary.)

The morning briefing with S1 will be held at the TS/SCI level but will not include restricted compartments. Operationally sensitive information may be briefed at the end of the regular meeting with the attendance reduced to those with appropriate compartments and/or need-to-know. Due outs at the briefing will be recorded by SBS and distributed for response by SBS/OPS for inclusion in future briefings or as otherwise appropriate. Components will have the ability to nominate intelligence products for consideration for inclusion in the SDB or to discuss operational matters appropriate for the morning briefing.

8:40 AM - 8:55 AM

Travel to Pentagon

9:00 AM - 10:00 AM

**Council of Governors Winter Meeting -- Pentagon, Secretary of Defense's Conference Room**  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Lead Advance:**

Will Mitchelson

**Attendees:**

Secretary

**Location:**

Pentagon

**Notes:**

**February 23, 2018 Continued**

Friday

9:00am (S1 will depart early)

Council of Governors (COG) Winter Plenary Meeting on Friday, February 23, 2018 at the Pentagon. The Secretary is a sitting member of COG along with the Secretary of Defense and 10 Governors. This meeting kicks off National Governors Association (NGA) weekend where all Governors will be in DC for the Winter NGA meeting.

The Council of Governors Co-Chairs will welcome agencies to the meeting and ask Governors and Federal principals to approve the minutes from the July 2017 Council of Governors meeting. Each agency principal will then have an opportunity to discuss their strategic vision and priorities for their respective Departments.

The DOD representative will be the Deputy Secretary for Defense.

**Remarks:**

Yes

**Briefing Materials:**

Yes

&lt;&lt;

Attendees (as of 2-12-2018) (003).docx (20.4KB)

(20.4KB)

&gt;&gt;

10:00 AM - 10:15 AM

Travel to RRB

10:30 AM - 11:15 AM

Meeting with Deputy Prime Minister Simon Coveney &amp; Ambassador Mulhall, Ireland -- RRB, Secretary's Conference Room

**DO NOT FORWARD OR COPY THIS INVITATION**If there are any questions, please contact

[redacted]

**February 23, 2018 Continued**

**Friday**

Lead protocol:

TBD

Attendees:

Secretary

Chad Wolf

Scheduling Contact:

Norma Ces | Social Secretary and Assistant to the Ambassador Ambasaíd na hÉireann | Embassy of Ireland | 2234 Massachusetts Ave. NW | Washington DC 20008

(b)(6)

(b)(6)

Notes:

Meeting (in lieu of cancelled dinner on 2/23) with Irish Ambassador Mulhall and Deputy Prime Minister and Minister for Foreign Affairs and Trade, Simon Coveney.

Briefing Materials:

Yes (same materials that were prepared for the dinner)

11:15 AM - 12:30 PM

Read Time -- RRB, Secretary's Office

12:00 PM - 12:15 PM

Phone Call TO Admiral Ray -- RRB, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)



**February 23, 2018 Continued**

Friday

Homeland Security Advisor, would accompany the Governor.

**Briefing Materials:**

Yes

3:45 PM - 4:30 PM

**National Vetting Center Implementation Briefing \*new time\* -- RRB Large Conference Room (Room 4.4A)  
DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Lead Counselor:**

Miles

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

Elizabeth Neumann

Kate Nichols

Miles Taylor

Tracy Short

Kevin McAleenan

Monte Hawkins

David Grannis (on behalf of Dave Glawe), I&A

Joe Maher, OGC

Claire Grady, MGMT

Jonathan Hoffman, OPA

Ben Cassidy, OLA

Briana Petyo, Policy

**February 23, 2018 Continued**

**Friday**

Victoria Lester-Saura, Policy

**Notes:**

Briefing to discuss the National Vetting Center implementation

**Briefing Materials:**

Yes

4:35 PM - 4:50 PM

Phone Call TO Secretary Azar, HHS -- NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact me at

[ (b)(6) ]

**Attendees:**

Secretary

Chad Wolf

**Call Number:**

[ (b)(6) ] (staffer [ (b)(6) ])

**Scheduling Contact:**

[ (b)(6) ]

Scheduler

Secretary Azar, HHS

[ (b)(6) ]

**February 23, 2018 Continued**

Friday

**Notes:**

Phone call with Sec. Azar re: PC Meeting: Border Security and Immigration

**Briefing materials:**

No

5:30 PM - 6:15 PM

Executive Time

6:15 PM - 6:30 PM

Travel to Private Appointment

6:30 PM - 8:00 PM

Private Appointment

**February 26, 2018****Monday**

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing -- NAC Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact [redacted]

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Kate Nichols
6. Miles Taylor
7. Brandon Wales
8. Tracy Short
9. Claire Grady, MGMT
10. Robin Taylor (on behalf of Dave Glawe), I&A
11. [redacted] I&A
12. Joe Maher, OGC
13. Rich Chavez, OPS
14. Briana Petyo, Policy
15. Jonathan Hoffman, OPA
16. RDML Jones, MIL
17. [via SVTC] Ron Vitiello (on behalf of Kevin McAleenan), CBP
18. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
19. [via SVTC] Tom Homan, ICE
20. [via SVTC] David Pekoske, TSA
21. [via SVTC] Chris Krebs, NPPD
22. SBS Briefer
23. SBS Director
24. PDB Briefer
25. FBI Briefer
26. JSOC Liaison

**Notes:**

In deference to your time and that of your principals, components and offices with equities that are regularly affected by matters included in the daily intel/ops morning briefing will be asked to have the **component/office head, deputy, or chief of operations (or equivalent) available every day**; other components and offices will be asked to join on a case-by-case basis at the discretion of the Front Office. In the Secretary's absence, the Deputy Secretary will chair the briefing.

**In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance regarding an appropriate stand-in.**

Participating components/offices will be asked to provide threat mitigation or other operational actions relevant to the material briefed. The goal is to provide the Secretary and other departmental leadership with a common understanding of intelligence on matters affecting the Department and the operational activities or needs in response to such intelligence.

**February 26, 2018 Continued****Monday**

To prepare for the daily briefings, I&A and SBS staff will circulate to your staffs at roughly 1230 proposed intelligence products for the following day's Secretary's Daily Brief (SDB). I&A will lead a meeting/SVTC at 1600 to finalize the contents of the briefing and to identify any requests for information or areas of likely discussion at the Secretary's briefing. Every morning at 0730, the Under Secretary for Intelligence and Analysis or his designee will receive the morning briefing from SBS in a meeting/SVTC with component representatives. At that meeting, he will select topics for discussion at the Secretary's intelligence/operations briefing and provide notice to components of his expectations for the briefing. (Not all intelligence products in the book will be raised for discussion with the Secretary.)

The morning briefing with S1 will be held at the TS/SCI level but will not include restricted compartments. Operationally sensitive information may be briefed at the end of the regular meeting with the attendance reduced to those with appropriate compartments and/or need-to-know. Due outs at the briefing will be recorded by SBS and distributed for response by SBS/OPS for inclusion in future briefings or as otherwise appropriate. Components will have the ability to nominate intelligence products for consideration for inclusion in the SDB or to discuss operational matters appropriate for the morning briefing.

9:00 AM - 9:15 AM

Phone Call TO Director Alles -- NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**If there are any questions, please contact (b)(6)**Attendees:**

Secretary

Chad Wolf

Director Alles, USSS

**Call Number:**(b)(6) (staff will facilitate)**Notes:**

**February 26, 2018 Continued**

**Monday**

Phone call with Director Alles re: S1's protective detail

**Briefing Materials:**

No

9:20 AM - 9:30 AM

NSA Subcomponent Read-in -- NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**Lead Counselor:**

Miles

**Attendees:**

Secretary

**Notes:**

The PDB briefer has an NSA Subcomponent piece that S1 needs to read related to CT. She will need to sign a nondisclosure form. Only S1 is authorized to review this material.

**Briefing Materials:**

No

9:30 AM - 10:00 AM

Secretary's Staff Meeting -- NAC, 5107 Conference Room

**DO NOT FORWARD OR COPY THIS INVITATION**

No surrogates will be accepted for this meeting. If there are any questions, please contact (b) (6)

**Attendees:**

**February 26, 2018 Continued**

**Monday**

Secretary

Deputy Secretary

Chad Wolf

Elizabeth Neumann

Kate Nichols

Miles Taylor

Brandon Wales

Tracy Short

Claire Grady, MGMT

Jonathan Hoffman, OPA

Ben Cassidy, OLA

Briana Petyo, Policy

Joe Maher, OGC

James McCament

Patrick Kearney

**10:15 AM - 10:35 AM**

**John Mitnick Swearing-in Ceremony -- NAC, Building 5, Secretary's Suite**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

Elizabeth Neumann

**February 26, 2018 Continued**

**Monday**

Kate Nichols

Brandon Wales

Miles Taylor

Tracy Short

(b)(6)

Jonathan Hoffman, OPA

Tyler Houlton, OPA

Lauren Claffey, OPA

Joe Maher, OGC

David Palmer, OGC

Dimple Shah, OGC

Hayley Chang, OGC

Mike Howell, OGC

**Notes:**

Swearing-in ceremony for John Mitnick. His daughter (b)(6) and mother (b)(6) will be in attendance.

**Briefing Materials:**

No

11:00 AM - 11:30 AM

Prep: Principals Level Exercise \*new time\* -- NAC, Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Lead Counselor:**



**February 26, 2018 Continued**

**Monday**

Brandon

**Attendees:**

Secretary

Chad Wolf

Elizabeth Neumann

Brandon Wales

Miles Taylor

Brock Long, FEMA

Chad Gorman, FEMA

Jeff Byard, FEMA

John Veatch, FEMA

(b)(6) FEMA

Rich Chavez, OPS

Robin Taylor (on behalf of Dave Glawe), I&A

ADM Zukunft, USCG (via SVTC)

Jim McDonnell, CWMD

John Havranek, OGC

**Notes:**

Prep in advance of the Principals Level Exercise

**Briefing Materials:**

Yes (task out to FEMA)

**February 26, 2018 Continued**

**Monday**

12:00 PM - 1:00 PM

Lunch -- NAC, Secretary's Office

1:00 PM - 1:30 PM

Prep: Committee on Foreign Investment in the United States (CFIUS) -- NAC, 5107 Conference Room  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Lead office:**

Policy

**Attendees:**

Secretary

Chad Wolf

Elizabeth Neumann

Miles Taylor

Brandon Wales

Tracy Short

Mike Dougherty, Policy

Briana Petyo, Policy

Christa Brzozowski, Policy

Joe Maher, OGC

Chris Krebs, NPPD

Scott Matejov, Advance

**Notes:**

Prep in advance of the Committee on Foreign Investment in the United States (CFIUS) meeting scheduled for February 27.

**February 26, 2018 Continued**

**Monday**

**Briefing Materials:**

Yes

<<

CFIUS Principals Agenda (Feb. 27, 2018).docx (23.7KB)

(23.7KB)

>>

1:45 PM - 2:15 PM

TSA Policy Meeting \*new location\* -- NAC, 5107 Conference Room

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact me at  
(b)(6) ]

**Attendees:**

Secretary

Chad Wolf

Elizabeth Neumann

Miles Taylor

Dave Pekoske, TSA

Ha McNeill, TSA

Joe Maher, OGC

Cameron Quinn, CRCL

Sam Kaplan, Privacy

Jonathan Hoffman, OPA

**Notes:**

TSA personnel policy meeting

**Briefing Materials:**

**February 26, 2018 Continued**

**Monday**

Yes

2:30 PM - 3:15 PM

**\*new location\* Prep: PC Meeting Section 301 -- NAC, Building 5 SCIF  
DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

Secretary

Chad Wolf

Elizabeth Neumann

Miles Taylor

Tracy Short

Briana Petyo, Policy

Michael Dougherty, Policy

Robin Taylor (on behalf of Dave Glawe), I&A

Francis Cissna, USCIS

Craig Symons, USCIS

Kevin McAleenan, CBP +1 (or surrogate)

(b)(6) (on behalf of Tom Homan), ICE

Joe Maher, OGC (or surrogate)

Claire Grady, MGMT (or surrogate)

**Notes:**

Prep in advance of the PC Meeting on Section 301

**Briefing Materials:**

**February 26, 2018 Continued**

**Monday**

Yes

3:15 PM - 5:00 PM

Office Time -- NAC, Secretary's Office

5:00 PM - 7:00 PM

Private Appointment

5:00 PM - 5:15 PM

Phone Call TO Ambassador Haley -- NAC, Secretary's Office

**February 27, 2018 Continued**

Tuesday

**\*NOTE: S1 will join from the RRB on 2/27. NAC staff should join from the NAC unless scheduled to meet with S1 immediately before or after at the RRB.\***

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Kate Nichols
6. Miles Taylor
7. Brandon Wales
8. Tracy Short
9. Claire Grady, MGMT
10. Robin Taylor (on behalf of Dave Glawe), I&A
11. (b)(6) &A
12. Joe Maher, OGC
13. Rich Chavez, OPS
14. Briana Petyo, Policy
15. Jonathan Hoffman, OPA
16. RDML Jones, MIL
17. [via SVTC] Ron Vitiello (on behalf of Kevin McAleenan), CBP
18. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
19. [via SVTC] Tom Homan, ICE
20. [via SVTC] David Pecoske, TSA
21. [via SVTC] Chris Krebs, NPPD

**February 27, 2018 Continued**

Tuesday

22. SBS Briefer
23. SBS Director
24. PDB Briefer
25. FBI Briefer
26. JSOC Liaison

**Notes:**

(b)(5)

**February 27, 2018 Continued**

Tuesday

12:45 PM - 1:30 PM

Operational Components VTC (unclassified) \*new date\* -- NAC, 5107 Conference Room/Components via VTC / S1 from RRB Large Conference Room (Room 4.4A)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**\*NOTE: S1 will join from the RRB on 2/27. NAC staff should join from the NAC unless scheduled to meet with S1 immediately before or after at the RRB.\***

**Attendees:**

Secretary  
 Deputy Secretary  
 Chad Wolf  
 Elizabeth Neumann  
 Kate Nichols  
 Brandon Wales  
 Tracy Short  
 Miles Taylor  
 Ryan Scudder  
 Claire Grady, MGMT  
 Rich Chavez, OPS  
 George Mulligan (on behalf of Randolph Alles), USSS  
 Tom Homan, ICE  
 ADM Zukunft, USCG (no representation 2/27)  
 Ron Vitiello (on behalf of Kevin McAleenan), CBP  
 Dan Kaniewski (on behalf of Brock Long), FEMA  
 David Pekoske, TSA (in person 2/27)  
 Francis Cissna, USCIS  
 Bob Kolasky (on behalf of Chris Krebs), NPPD (in person 2/27)  
 Jonathan Hoffman, OPA  
 Ben Cassidy, OLA  
 Robin Taylor (on behalf of Dave Glawe), I&A  
 Briana Petyo, PLCY  
 James McCament, PLCY  
 Andre Hentz (on behalf of Bill Bryan), S&T (in person 2/27)  
 Jim McDonnell, CWMD (no participation 2/27)  
 Patrick Kearney  
 John Mitnick, OGC

**Notes:**

This VTC is for the Principal, Deputy OR the third most senior person in the department / component. No surrogates. DHS VVS (b)(6) (b)(6) will be the POC for VTC connections. If someone happens to be at the NAC, they are welcome to attend in person. This VTC is unclassified.

1:45 PM - 2:30 PM

Prep: Aviation Roundtable \*new date / location\* -- RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)



**February 27, 2018 Continued**

Tuesday

**Lead Counselor:**

Miles

**Attendees:**

Secretary

Deputy Secretary (unable to attend)

Chad Wolf

Elizabeth Neumann (via SVTC)

Miles Taylor

Briana Petyo, Policy

Ted Sobel, Policy

Dave Pecoske, TSA

Ha McNeill, TSA

Roderick Allison, TSA

Troy Miller (on behalf of Kevin McAleenan), CBP

Robin Taylor, I&A

(b)(6) I&A

CJ Johnson (on behalf of James McDonnell), CWMD

Bob Kolasky (on behalf of Chris Krebs), NPPD

Joe Maher, OGC

Andre Hentz (on behalf of Bill Bryan), S&T

Claire Grady, MGMT

Matt Hayden, OPE

John Mitnick, OGC

**February 27, 2018 Continued**

Tuesday

**Notes:**

Prep in advance of Thursday's Transatlantic Aviation Security Roundtable

**Briefing Materials:**

Yes

2:45 PM - 2:55 PM

Travel to Treasury Department

3:00 PM - 3:45 PM

Committee on Foreign Investment in the United States (CFIUS) -- Treasury Department, (b)(6) 1500  
Pennsylvania Ave NW

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Lead Advance:**

Scott

**Attendees:**

Secretary

Chad Wolf

**Location:**

Treasury Department

(b)(6)

1500 Pennsylvania Ave NW

Washington DC 20220

**February 27, 2018 Continued**

**Tuesday**

**Scheduling Contact:**

(b)(6)

Special Assistant to the Chief of Staff

U.S. Department of the Treasury

(b)(6) direct

(b)(6)

(b)(6)

**Notes:**

Secretary Mnuchin will convene the Trump Administration's first official meeting of the Committee on Foreign Investment in the United States (CFIUS) on Tuesday, February 27 at 3 PM at the Department of Treasury in (b)(6). Principals should arrive with one additional official at the A/S level or higher.

(b)(7)(E)

**Briefing Materials:**

Yes

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(b)(7)(E) (114.5KB)  
CFIUS Principals Agenda (Feb. 27, 2018).docx (23.7KB)  
(138.2KB)  
>>

3:45 PM - 3:55 PM

Travel to RRB

4:30 PM - 4:50 PM

Phone Interview with (b)(6) -- RRB, Secretary's Office  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**February 27, 2018 Continued**

Tuesday

**Lead office:**

OPA

**Attendees:**

Secretary

Chad Wolf

Jonathan Hoffman, OPA

Tyler Houlton, OPA

**Call Number:**

(b)(6)

**Notes:**

We would be pleased and honored if we could interview Secretary Kirstjen Nielsen for the spring issue, forthcoming in April. Our freelance writer, (b)(6) (b)(6) (CC'd) would write the article, which would be the opening story in the "Vita" section of the magazine.

**Briefing Materials:**

Yes (please coordinate with OPA on potential interview questions, as well as background on the publication)

6:15 PM - 6:30 PM

Phone Call TO Chairman Goodlatte -- RRB, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**February 27, 2018 Continued**

Tuesday

**Requester:**

Chairman Goodlatte

**DHS Staff Lead:**

Ben Cassidy / Uyen Dinh

**Attendees:**

Secretary

**Call Number:**

(b)(6) (Chairman Goodlatte's cell)

**Scheduling Contact:**

(b)(6)

Executive Assistant/Scheduler

Chrm. Bob Goodlatte (VA-06)

Committee on the Judiciary

2309 Rayburn House Office Building

(b)(6)

**Notes:**

Chairman Goodlatte personally called the front office on 2/27 to request a phone call with S1 re: immigration.

**February 27, 2018 Continued**

Tuesday

(b)(5)

**Briefing Materials:**

OLA will handle materials

**February 28, 2018 Continued**

Wednesday

**Briefing Materials:**

Yes (task out to FEMA)

2:30 PM - 2:45 PM

Travel to RRB

3:00 PM - 3:45 PM

IPAWS / Alert & Warning Briefing -- RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**Staff Contact:**

Brandon Wales

**Attendees:**

Secretary

Chad Wolf

Elizabeth Neumann

Brandon Wales

Brock Long, FEMA

John Veatch, FEMA

Jeff Byard, FEMA

Antwane Johnson, FEMA

**Objective:**

**February 28, 2018 Continued**

Wednesday

Provide the Secretary with an understanding of the statutory and EO requirements (and associated policies) associated with alert and warning, the processes and technologies used, and the limitations of these systems.

**Briefing Materials:**

Briefing memo (coordinate with FEMA)

4:00 PM - 4:30 PM

Prep: Cabinet Opioid Summit \*new time\* -- RRB, Secretary's Conference Room

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

- Secretary
- Chad Wolf
- Elizabeth Neumann
- Tracy Short
- Ryan Scudder
- Briana Petyo, Policy
- Justin Mathis, Policy
- Jonathan Hoffman, OPA
- John Barsa, OPE
- Additional attendees TBD*

**Notes:**

Prep in advance of S1's participation at the WH Cabinet Opioid Summit

**Briefing Materials:**

Yes – talking points, briefing memo

4:30 PM - 5:00 PM

Prep: DHS Anniversary Event \*new time\* -- RRB, Secretary's Conference Room

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

- Secretary
- Chad Wolf
- Elizabeth Neumann
- Kate Nichols
- Jonathan Hoffman, OPA + speechwriter



**February 28, 2018 Continued**

**Wednesday**

Lauren Claffey, OPA

Aaron Chang, Advance

Laurie Boulden, MGMT

Janene Corrado, MGMT

(b) (6) Protocol

**Notes:**

Prep in advance of the DHS Anniversary event

**Briefing Materials:**

Yes – agenda, remarks / talking points (MGMT, Kate Nichols and OPA are coordinating)

5:00 PM - 9:00 PM

HOLD - Private Appointment

**March 1, 2018**

Thursday

8:20 AM - 8:35 AM

Travel to Hilton Crystal City

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing \*S2 to Chair\* -- NAC Building 5 SCIF / S2 from RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**If there are any questions, please contact (b)(6)**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Kate Nichols
6. Miles Taylor
7. Brandon Wales
8. Tracy Short
9. Ryan Scudder
10. Claire Grady, MGMT
11. Dave Glawe, I&A
12. (b) (6)]I&A
13. Joe Maher, OGC
14. Rich Chavez, OPS
15. Briana Petyo, Policy
16. Jonathan Hoffman, OPA
17. RDML Jones, MIL
18. [via SVTC] Troy Miller (on behalf of Kevin McAleenan), CBP
19. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
20. [via SVTC] Tom Homan, ICE
21. [via SVTC] David Pecoske, TSA
22. [via SVTC] Chris Krebs, NPPD
23. SBS Briefer
24. SBS Director
25. PDB Briefer
26. FBI Briefer
27. JSOC Liaison

**Notes:**

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**In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance regarding an appropriate stand-in.**

Participating components/offices will be asked to provide threat mitigation

**March 1, 2018 Continued**

Thursday

or other operational actions relevant to the material briefed. The goal is to provide the Secretary and other departmental leadership with a common understanding of intelligence on matters affecting the Department and the operational activities or needs in response to such intelligence.

To prepare for the daily briefings, I&A and SBS staff will circulate to your staffs at roughly 1230 proposed intelligence products for the following day's Secretary's Daily Brief (SDB). I&A will lead a meeting/SVTC at 1600 to finalize the contents of the briefing and to identify any requests for information or areas of likely discussion at the Secretary's briefing. Every morning at 0730, the Under Secretary for Intelligence and Analysis or his designee will receive the morning briefing from SBS in a meeting/SVTC with component representatives. At that meeting, he will select topics for discussion at the Secretary's intelligence/operations briefing and provide notice to components of his expectations for the briefing. (Not all intelligence products in the book will be raised for discussion with the Secretary.)

The morning briefing with S1 will be held at the TS/SCI level but will not include restricted compartments. Operationally sensitive information may be briefed at the end of the regular meeting with the attendance reduced to those with appropriate compartments and/or need-to-know. Due outs at the briefing will be recorded by SBS and distributed for response by SBS/OPS for inclusion in future briefings or as otherwise appropriate. Components will have the ability to nominate intelligence products for consideration for inclusion in the SDB or to discuss operational matters appropriate for the morning briefing.

8:45 AM - 9:00 AM

Remarks: Critical Infrastructure Summit (CIPAC) -- Hilton Crystal City, Virginia Ballroom, 2399 Jefferson Davis Highway, Arlington, VA

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Lead Advance:**

Will Mitchelson

**Attendees:**

Secretary

Chad Wolf

**March 1, 2018 Continued**

Thursday

**Location:**

Hilton Crystal City

Virginia Ballroom

2399 Jefferson Davis Highway, Arlington, VA

**Advance / Staff Contact:**

Ian Brown

Chief, Partnership Engagement Branch

Sector Outreach and Programs Division

Office of Infrastructure Protection

Department of Homeland Security

(b)(6)

**Notes:**

Critical Infrastructure Summit (CIPAC)

The semi-annual CIPAC summit provides an opportunity for an interactive discussion on cross-sector key issues, activities, goals, and initiatives within the 16 critical infrastructure sectors. The summit is open to the public to learn about essential topics of critical infrastructure, initiatives and accomplishments.

**Remarks:**

Keynote (15 min)

**Briefing Materials:**

**March 1, 2018 Continued**

Thursday

Yes: remarks. Please coordinate with NPPD.

<<

SRF- S1 Nielsen\_CIPAC CI Summit\_1 March 2018.2\_SOPDUS  
Signed.pdf (1.2MB)

(1.2MB)

>>

9:00 AM - 9:20 AM

Travel to RRB

10:00 AM - 12:00 PM

DHS 15th Anniversary Celebration -- Ronald Reagan Building, Amphitheater  
**Protocol Lead:**

Durrell

**Lead Advance:**

Scott

**RSVP:**

RSVPs must be submitted to the Office of Protocol at (b)(6) or 202-282-8305. Please do so by Friday, February 23 to ensure your seat. Accepting this calendar invitation will NOT be considered as an RSVP.

**Location:**

Ronald Reagan Building

Amphitheater

1300 Pennsylvania Ave. NW

Washington, DC

**Notes:**

Fifteenth Anniversary Celebration of the United States Department of Homeland Security

**March 1, 2018 Continued**

Thursday

Yes

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Opioids Summit Event Memo.docx (25.1KB)

(25.1KB)

>>

3:00 PM - 3:10 PM

Travel to RRB

3:10 PM - 4:00 PM

Office Time -- RRB, Secretary's Office

3:30 PM - 3:45 PM

Phone Call TO Senator Burr -- RRB, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Sen. Burr

**DHS Staff Lead:**

David Wonnenberg

**Attendees:**

Secretary

Chad Wolf

David Wonnenberg, OLA

**Call Number:**

(b)(6)

**Scheduling Contact:**

**March 1, 2018 Continued**

**Thursday**

(b)(6)

Deputy Staff Director

Senate Select Committee on Intelligence

(b)(6)

**Notes:**

Chairman Burr is requesting a call today with S1 to advocate the release of the names of the 21 states targeted during the 2016 election. This is part of the committee's ongoing investigation into the matter.

**Briefing Materials:**

Talking points (provided by OLA)

4:00 PM - 7:00 PM

Aviation Roundtable -- RRB Large Conference Room (Room 4.4A)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Lead protocol:**

Ressa

**DHS Attendees:**

Secretary

Deputy Secretary

Chad Wolf

Elizabeth Neumann

Miles Taylor

**March 1, 2018 Continued**

Thursday

Dave Pecoske, TSA

(b)(6) ] TSA

(b)(6) ] TSA

(b)(6) ] TSA

(b)(6) ] TSA

Kevin McAleenan, CBP

John Wagner, CBP

Briana Petyo, Policy

Ted Sobel, Policy

Matt Hayden, OPE

(b)(6) ] I&amp;A

**External Attendees:**

GOV – UK

The Rt Hon Amber Rudd, Home Secretary

Baroness Sugg, Minister of Aviation, Department of Transport

Tom Hurd, Director General of the Office for Security and Counter  
Terrorism (OSCT), Home OfficeLucy Chadwick, Director General International Security & Environment  
Group, Department of Transport

Dan Micklethwaite, Director of Aviation, Department of Transport

Gareth Alston, First Secretary Transportation Policy, British Embassy

Simon Staffell, Counsellor, Security Science and Technology, British  
Embassy

Mark Tomlinson, Counter Terrorism Policy, British Embassy

Amy Fisher, Special Advisor to the Home Secretary



**March 1, 2018 Continued**

Thursday

George Bowman, Private Secretary to the Home Secretary

Holly Greig, Private Secretary to Minister of Aviation

Tom- Head of Transport Threat Assessments, JTAC

Robert Jordan- Head of Aviation Security Team, Office for Security and Counter Terrorism (OSCT), Home Office

Kate Hamilton- Aviation Security Team, Office for Security and Counter Terrorism (OSCT), Home Office

Private Sector – UK

John Holland-Kaye, Chief Executive Officer, Heathrow Airport Limited

Craig Kreeger, Chief Executive Officer, Virgin Atlantic

Andrew Cowan, Chief Executive, Manchester Airport

Tim Steeds, Head Of Security, British Airways

Nigel Williams, Head of Security, Virgin Atlantic

Alexis Long, Head of Security Heathrow Airport Limited

Private Sector – US

Oscar Munoz, CEO, United Airlines

Douglas Parker, Chairman & CEO, American Airlines

Myron Gray, President, U.S. Operations, UPS

David J. Bronczek, President & COO, FedEx

William J. Flynn, President & CEO, Atlas Air Worldwide

Nicholas E. Calio, President & CEO, Airlines for America

Randall Harrison, Vice President for Corporate Security, Delta

Rich Davis, Managing Director for Corporate Security, United Airlines

Jose Freig, Chief Security Officer, American Airlines

**March 1, 2018 Continued**

**Thursday**

Wendie Hayler, President of International Security, UPS

Terry Harris, Vice President, Security, FedEx

Gary Wade, Chief Security Officer, Atlas Air Worldwide

Sharon L. Pinkerton, SVP Legislative & Regulatory Policy, Airlines for America

**Notes:**

Aviation Roundtable

4:00pm – 7:00pm

**Briefing Materials:**

Yes

7:15 PM - 7:30 PM

**Travel to British Ambassador's Residence**

7:30 PM - 9:00 PM

**Aviation Roundtable Reception -- British Ambassador's Residence, 3100 Massachusetts Ave, NW  
DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Amber Rudd, UK Home Secretary

**DHS Staff Lead:**

Matt King

**DHS Advance:**

Scott

**March 1, 2018 Continued**

Thursday

**External Scheduling / Advance / Protocol Contact(s):**

Miss Amanda Downes, MVO, MBE

Social Secretary

The British Embassy

3100 Massachusetts Avenue, NW

Washington DC 20008

(b)(6)

(b)(6)

**Location:**

Ambassador's Residence

3100 Massachusetts Ave, NW

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

*Additional attendees invited separately*

**Notes:**

The Reception will be held at the Ambassador's Residence at 7:30pm following the Transatlantic AvSec Industry Roundtable. In addition to the roundtable attendees, they have invited the below individuals from the US Government.

**Type of Briefing Materials:**

**March 1, 2018 Continued**

Thursday

Attendee list

**Ethics:**

Pending

<<

Reception for The Rt Hon Amber Rudd, MP and Baroness Sugg -  
Thursday, 1s....pdf (41.7KB)

(41.7KB)

>>

**March 2, 2018**

Friday

8:45 AM - 9:15 AM

Travel to NAC

9:30 AM - 10:15 AM

Meeting with Amber Rudd, UK Home Secretary -- NAC Building 1, Room 01-045

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

Requester:

Amber Rudd, UK Home Secretary

DHS Staff Lead:

Matt King

DHS Protocol:

TBD

External Scheduling / Advance / Protocol Contact(s):

Joshua Paz

Visits Officer, British Embassy Washington

(b)(6)

(b)(6)

Attendees:

Secretary

Chad Wolf

Miles Taylor

Matt King, Policy

Matt Hayden, OPE

Chris Krebs, NPPD

(b)(6)

] note taker

External Attendees:

The Rt Hon Amber Rudd MP, Secretary of State for the Home Department

Tom Hurd, Director General, Office for the Secretary and Counter-Terrorism, Home Office

Michael Tatham, Deputy Head of Mission, British Embassy

Richard Clarke, Director International, Home Office

George Bowman, Private Secretary to the Secretary of State, Home Office

Objective:

UK Home Secretary Amber Rudd has requested a bilateral meeting with Secretary on the margins of the Transatlantic Aviation Security Industry Roundtable which they will co-host the day prior. Home Secretary Rudd would like to discuss ongoing bilateral collaboration between the Home Office and DHS on counterterrorism and transnational organized crime issues, and follow up on their joint visit to Silicon Valley.

Notes:

Bilateral meeting with Amber Rudd, UK Home Secretary

Type of Briefing Materials:

Briefing memo, attendee list, bio

**March 2, 2018 Continued**

Friday

Ethics:  
N/A

**12:00 PM - 12:30 PM**

**Lunch -- NAC, Secretary's Office**

**March 3, 2018**  
**Saturday**

5:30 PM - 6:00 PM

Travel to Marriott Washington Renaissance

6:00 PM - 10:30 PM

Gridiron Club and Foundation Dinner -- Marriott Washington Renaissance. Grand Ballroom, 999 Ninth Street NW

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Lead Advance:**

Aaron

**Attendees:**

Secretary

**Location:**

Marriott Washington Renaissance  
 Grand Ballroom  
 999 Ninth Street NW

**Advance contact:**

Alexis

Cell: (b)(6)

**Scheduling Contact:**

(b)(6)

Speaker Relations | POLITICO

(b)(6)

11 1000 Wilson Boulevard, 8th Floor, Arlington, VA 22209

(b)(6)

**Notes:**

133rd anniversary Gridiron Club and Foundation Dinner on Saturday night, March 3. Invitation from (b)(6) ] Politico.

If you can attend, you'll be seated at the Head Table with fellow Cabinet members and other top officials. We have invited President Donald Trump to attend, and we hope to announce the names of our main speakers shortly. The skits take place between courses of the meal.

The dinner takes place in the Grand Ballroom of Marriott's Washington Renaissance Hotel, 999 Ninth Street NW, in downtown Washington. Dress is white tie for men, and long dresses for women. The dinner will begin promptly at 7 p.m., with cocktails starting at 5:30 p.m. We have been able in recent years to end the dinner before 10:30 p.m. and expect to do so again this year.

**Attire:**

White tie for men, long dresses for women.

**Agenda:**

5:30pm Cocktails

7:00pm Dinner

10:30pm Conclusion

**March 3, 2018 Continued**  
**Saturday**

**Ethics:**  
Cleared.

**There are no ethics prohibitions on the Secretary personally accepting the gift of free attendance at the Gridiron annual dinner from Politico.** This is because event meets the general gift prohibition exception for widely-attended gatherings. 5 C.F.R. § 2635.204(g).

I note also that, while DHS practice generally prohibits DHS officials from sitting at designated tables (e.g., corporate sponsored) which could raise appears of endorsement. That practice/policy is not applicable in this instance. It appears that the Club has determined seating of Cabinet members and hence their sponsoring members at the head table, likely because of the President's attendance, for protocol rather than other reasons.

<<

[Gridiron Invitation for Sec. Kirstjen Nielsen.pdf \(121.4KB\)](#)

(121.4KB)

>>



**March 5, 2018****Monday****12:00 AM - 12:00 AM****FYI: RRB SCIF closed for renovations**

Hello! Just passing along the word. RRB 7.3C, the classified conference room, is unavailable March 5-9 for updates. Hopefully no meeting pop up during that timeframe.

**7:50 AM - 8:05 AM****Travel to RRB****8:30 AM - 8:50 AM****DHS Intel & Ops Briefing -- NAC Building 5 SCIF / S1 from RRB Room 7.4A****DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**\*NOTE: S1 will join from the RRB on 3/5. NAC staff should join from the NAC unless scheduled to meet with S1 immediately before or after at the RRB.\***

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Kate Nichols
6. Miles Taylor
7. Brandon Wales
8. Tracy Short
9. Claire Grady, MGMT
10. Dave Glawe, I&A
11. (b)(6) ] I&A
12. Joe Maher, OGC
13. Rich Chavez, OPS
14. Briana Petyo, Policy
15. Jonathan Hoffman, OPA
16. RDML Jones, MIL
17. [via SVTC] Kevin McAleenan, CBP
18. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
19. [via SVTC] Tom Homan, ICE
20. [via SVTC] David Pecoske, TSA
21. [via SVTC] Chris Krebs, NPPD
22. SBS Briefer
23. SBS Director
24. PDB Briefer
25. FBI Briefer
26. JSOC Liaison

**Notes:**

In deference to your time and that of your principals, components and offices with equities that are regularly affected by matters included in the daily intel/ops morning briefing will be asked to have the **component/office head, deputy, or chief of operations (or equivalent) available every day**; other components and offices will be asked to join on

**March 5, 2018 Continued****Monday**

a case-by-case basis at the discretion of the Front Office. In the Secretary's absence, the Deputy Secretary will chair the briefing.

**In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance regarding an appropriate stand-in.**

Participating components/offices will be asked to provide threat mitigation or other operational actions relevant to the material briefed. The goal is to provide the Secretary and other departmental leadership with a common understanding of intelligence on matters affecting the Department and the operational activities or needs in response to such intelligence.

To prepare for the daily briefings, I&A and SBS staff will circulate to your staffs at roughly 1230 proposed intelligence products for the following day's Secretary's Daily Brief (SDB). I&A will lead a meeting/SVTC at 1600 to finalize the contents of the briefing and to identify any requests for information or areas of likely discussion at the Secretary's briefing. Every morning at 0730, the Under Secretary for Intelligence and Analysis or his designee will receive the morning briefing from SBS in a meeting/SVTC with component representatives. At that meeting, he will select topics for discussion at the Secretary's intelligence/operations briefing and provide notice to components of his expectations for the briefing. (Not all intelligence products in the book will be raised for discussion with the Secretary.)

The morning briefing with S1 will be held at the TS/SCI level but will not include restricted compartments. Operationally sensitive information may be briefed at the end of the regular meeting with the attendance reduced to those with appropriate compartments and/or need-to-know. Due outs at the briefing will be recorded by SBS and distributed for response by SBS/OPS for inclusion in future briefings or as otherwise appropriate. Components will have the ability to nominate intelligence products for consideration for inclusion in the SDB or to discuss operational matters appropriate for the morning briefing.

9:00 AM - 9:30 AM

Prep: Meeting with Mayor Landrieu -- RRB, Secretary's Conference Room

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(5)

Requester:

S1

Staff Contact:

Alaina Clark or Brian Hyer

Attendees:

Secretary

**March 5, 2018 Continued**

**Monday**

Chad Wolf  
Elizabeth Neumann  
Brandon Wales  
Tracy Short (via phone)  
John Barsa, OPE  
Alaina Clark, OPE  
Peter Edge (on behalf of Tom Homan), ICE  
Dave Bibo (on behalf of Brock Long), FEMA  
Claire Grady, MGMT

**Objective:**

To prepare S1 for her meeting with Mayor Landrieu. Topics for discussion will be immigration, sanctuary cities, and the FEMA IG report that the Mayor is trying to close out prior to leaving office in about 75 days.

**Briefing Materials:**

Bio, briefing memo, talking points

9:40 AM - 9:55 AM

Travel to Hyatt Regency Capitol Hill

10:00 AM - 10:30 AM

Remarks: International Association of Fire Fighters (IAFF) Annual Legislative Session -- Hyatt Regency -- Capitol Hill, 400 New Jersey Avenue

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**Lead Advance:**

Scott

**Lead Office:**

OPE

**Attendees:**

Secretary

Chad Wolf

Tyler Houlton or Katie Waldman, OPA

**March 5, 2018 Continued****Monday****Location:**

Hyatt Regency – Capitol Hill

400 New Jersey Avenue

Washington, DC

**Notes:**

International Association of Fire Fighters (IAFF) Annual Legislative session on Monday, March 5th in Washington, DC. Confirmed for 10:00am.

**Remarks:**

Yes. 10 – 15 minutes.

**Ethics:**

Cleared. There does not appear to be any ethics concerns with S1 providing this speech. Like always, her remarks should provide only publically available information, not endorse IAFF, its members or their activities. The Secretary may also accept free attendance at the entire event, including refreshments and materials, if she is so disposed.

**Briefing Materials:**

Yes

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Secretary-Designee Nielsen Invite Letter 2018.doc.pdf (183.2KB)

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10:30 AM - 10:45 AM

Travel to RRB

## March 5, 2018 Continued

### Monday

10:45 AM - 11:30 AM

Office Time -- RRB, Secretary's Office

11:30 AM - 12:00 PM

Phone Call TO Claire Grady \*new time\* -- RRB, Secretary's Office  
DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

## Attendees:

Secretary

Chad Wolf

Elizabeth Neumann

Claire Grady, MGMT (via phone)

## Notes:

Phone call with USM Claire Grady

## Briefing Materials:

Yes

12:00 PM - 12:30 PM

Lunch -- RRB, Secretary's Office

12:30 PM - 1:00 PM

Election Security Update \*new time\* -- RRB, Secretary's Office

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

## Requester:

S1

## Staff Contact:

Brandon Wales

## Attendees:

Secretary

Chad Wolf

Brandon Wales

Chris Krebs, NPPD

## Objective:

To provide S1 with an update on Election Security in preparation for the briefing with Cabinet officials.

## Briefing Materials:

No

1:00 PM - 1:45 PM

Meeting with Mayor Mitch Landrieu, New Orleans \*new location\* -- RRB, Secretary's Conference Room

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact (b)(6)

**March 5, 2018 Continued****Monday**

**Requester:**  
Mayor Landrieu

**DHS Staff Lead:**  
Alaina Clark or Brian Hyer

**DHS Protocol / Advance Lead:**  
Durrell

**Attendees:**  
Secretary  
Chad Wolf  
Pete Edge (on behalf of Tom Homan), ICE  
Alaina Clark, OPE

**External attendees:**  
Mayor Landrieu  
(b)(6) ] – City of New Orleans

**Scheduling / Advance / Protocol Contact:**

(b)(6)

**Notes:**

Meeting with New Orleans Mayor Mitch Landrieu.

New Orleans Mayor Mitch Landrieu, and current President of the U.S. Conference of Mayors, would like to follow up on the brief conversation he had with Deputy Secretary Duke regarding immigration enforcement that occurred last Friday, January 26 at the U.S. Conference of Mayors winter meeting. Mayor Landrieu has been very involved in the conversations with DHS leadership (former Secretary Kelly, Director Homan) regarding the Department's sanctuary city policy and immigration enforcement. He would like to use this meeting to establish a new baseline and reset the conversation and dialogue since there has been so much that has transpired over the last year. Mayor Landrieu is hoping to re-engage the mayors to be part of these policy discussions so cities can be helpful in sharing accurate information about the Department's position and forward direction.

Topics for discussion will be immigration, sanctuary cities, and the FEMA IG report that the Mayor is trying to close out prior to leaving office in about 75 days.

**Briefing Materials:**  
Bio, briefing memo, talking points

**Ethics:**  
N/A

**March 5, 2018 Continued**

**Monday**

1:45 PM - 2:05 PM

Travel to NCCIC

2:30 PM - 4:00 PM

Cabinet Member Cyber Briefing -- National Cybersecurity & Communications Integration Center (b)(7)(E)

(b)(7)(E)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1 (via Brandon Wales, Chris Krebs)

**Lead Advance:**

Scott

**Lead Protocol:**

TBD

**Attendees:**

- Secretary
- Chad Wolf
- Brandon Wales
- Chris Krebs, NPPD
- Jeanette Manfra, NPPD
- Tom McDermott, Policy
- Chris Wright, I&A

**External Attendees:**

- Secretary Mnuchin, Treasury
- Eli Miller, Chief of Staff, Treasury
- Secretary Azar, HHS
- Senior Counselor Paul Stannard, HHS
- Secretary Pruitt, EPA
- Deputy Secretary Shanahan, DOD
- Deputy Secretary Rosen, DOT
- Ms. Vicki Hildebrand, DOT
- Deputy Secretary Brouillette, DOE
- Deputy Attorney General Rod Rosenstein, DOJ
- Associate Deputy Attorney General Sujit Raman, DOJ
- Jennifer Silk, DOE
- Max Everett, DOE

**Location:**

National Cybersecurity and Communications Integration Center

(b)(7)(E)

**Security / Protocol Contact:**

(b)(6)

Facility Security Officer  
DHS/NPPD/ OUS

(b)(7)(E)

(b)(6)

**March 5, 2018 Continued**

**Monday**

United States Attorney General Jeff Sessions

(b)(6)

(b)(6)

(secondary line)

**Notes:**

Secretary Nielsen would like to discuss our collective efforts to enhance the cybersecurity of our critical infrastructure partners, ensure transparency of DHS's programs in this area, and identify ways we can more closely collaborate on this important topic.

Invited Secretaries include: DOT, Treasury, Energy, HHS and EPA.

**Briefing Materials:**

Yes (please coordinate with Brandon and NPPD)

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Expanded Agenda\_PrincipalsCyberBriefing\_FEB18.docx (97.1KB)

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>>

4:00 PM - 4:45 PM

**Coordinating Federal Election Efforts Meeting -- National Cybersecurity & Communications Integration Center.** (b)(7)(E)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1 (via Brandon Wales)

**DHS Staff Lead:**

Brandon Wales

**DHS Protocol / Advance Lead:**

Scott

**Location:**

**National Cybersecurity and Communications Integration Center**

(b)(6)

**Attendees:**

- Secretary
- Chad Wolf
- Brandon Wales
- Miles Taylor
- Chris Krebs, NPPD
- Jeanette Manfra, NPPD
- Dave Glawe, I&A
- Chris Wright, I&A

**External Attendees:**



**March 5, 2018 Continued**

**Monday**

Scheduler  
Office of Admiral Rogers  
NSA

(b)(6)

**Objective:**

The focus will be on clarifying the federal mission space and determining which federal agencies are lead or supporting in these efforts.

**Briefing Materials:**

Briefing memo, agenda, talking points

<<

ETF\_S1Memo\_Final021918v3c.docx (93.0KB)

Agenda\_PrincipalsElectionMeeting\_MAR18.pdf (51.0KB)

(144.1KB)

>>

4:45 PM - 5:30 PM

Executive Time -- NCCIC, 9th Floor, CR 906

5:30 PM - 6:00 PM

Prep: Dinner hosted by Ambassador Yousef Al Otaiba, UAE \*new time/location\* -- Dial-in: (b)(6)  
Access Code: (b)(6) S1 from NCCIC (b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**\*NOTE: Unless you will already be at the NCCIC for a meeting with S1, please dial into this prep.\***

**Requester:**

S1

**Staff Contact:**

Miles Taylor

**Attendees:**

Secretary

**March 5, 2018 Continued**

**Monday**

Chad Wolf

Miles Taylor

Dave Glawe, I&A

Matt King, Policy

Briana Petyo, Policy

Jonathan Hoffman, OPA

Aaron Chang, Advance

John Mitnick, OGC

**Call Number:**

Dial-in: (b) (6)

Access Code: (b) (6)

**Objective:**

(b)(5)

**March 5, 2018 Continued**  
**Monday**

**Notes:**

Prep in advance of S1's attendance at the Dinner hosted by Ambassador Yousef Al Otaiba, UAE.

**Briefing Materials:**

Agenda, dinner attendee list, briefing memo, talking points

6:00 PM - 6:30 PM

Travel to Ambassador's Residence

6:30 PM - 8:30 PM

Dinner hosted by Ambassador Yousef Al Otaiba, UAE -- Ambassador's Residence (b)(6)

(b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Lead advance:**

Scott

**Lead office:**

Policy

**DHS Attendees:**

Secretary

Chad Wolf

Additional attendees TBD

**External Attendees (invited):**

**March 5, 2018 Continued**

**Monday**

Gen. John Kelly

Prince Khalid bin Salman

Sen. Tim Kaine

Sen. Claire McCaskill

Sen. Susan Collins

Sen. Joe Lieberman

Rep. Mike McCaul

Rep. Will Hurd

Joby Warrick

(b)(6)

(b)(6)

(b)(6)

(b)(6)

Ron Johnson

Rand Beers

(b)(6)

(b)(6)

(b)(6)

(b)(6)

Tom Ridge (unable to attend)

Michael Chertoff

Leon Panetta

Jeremy Bash

Mike Morell

(b)(6)

**March 6, 2018 Continued****Tuesday**

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing -- NAC Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact ( ) (6b)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Kate Nichols
6. Miles Taylor
7. Brandon Wales
8. Tracy Short
9. Claire Grady, MGMT
10. Dave Glawe, I&A
11. ( ) (6b) I&A
12. Joe Maher, OGC
13. Rich Chavez, OPS
14. Briana Petyo, Policy
15. Jonathan Hoffman, OPA
16. RDML Jones, MIL
17. [via SVTC] Kevin McAleenan, CBP
18. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
19. [via SVTC] Tom Homan, ICE
20. [via SVTC] David Pecoske, TSA
21. [via SVTC] Chris Krebs, NPPD

**March 6, 2018 Continued**

Tuesday

22. SBS Briefer
23. SBS Director
24. PDB Briefer
25. FBI Briefer
26. JSOC Liaison

**Notes:**

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To prepare for the daily briefings, I&A and SBS staff will circulate to your staffs at roughly 1230 proposed intelligence products for the following day's Secretary's Daily Brief (SDB). I&A will lead a meeting/SVTC at 1600 to finalize the contents of the briefing and to identify any requests for information or areas of likely discussion at the Secretary's briefing. Every morning at 0730, the Under Secretary for Intelligence and Analysis or his designee will receive the morning briefing from SBS in a meeting/SVTC with component representatives. At that meeting, he will select topics for discussion at the Secretary's intelligence/operations briefing and provide notice to components of his expectations for the briefing. (Not all intelligence products in the book will be raised for discussion with the Secretary.)

**March 6, 2018 Continued**

Tuesday

The morning briefing with S1 will be held at the TS/SCI level but will not include restricted compartments. Operationally sensitive information may be briefed at the end of the regular meeting with the attendance reduced to those with appropriate compartments and/or need-to-know. Due outs at the briefing will be recorded by SBS and distributed for response by SBS/OPS for inclusion in future briefings or as otherwise appropriate. Components will have the ability to nominate intelligence products for consideration for inclusion in the SDB or to discuss operational matters appropriate for the morning briefing.

9:00 AM - 9:45 AM

**Operational Components VTC (unclassified) -- NAC, 5107 Conference Room/Components via VTC**  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

Elizabeth Neumann

Evelyn Lim

Kate Nichols

Brandon Wales

Tracy Short

Miles Taylor

Ryan Scudder

Claire Grady, MGMT

Rich Chavez, OPS

**March 6, 2018 Continued**

Tuesday

Randolph Alles, USSS

Peter Edge (on behalf of Tom Homan), ICE

ADM Michel (on behalf of ADM Zukunft), USCG

Todd Owen (on behalf of Kevin McAleenan), CBP

Katie Fox (on behalf of Brock Long), FEMA (in person 3/6)

Roderick Allison (on behalf of David Pekoske), TSA

Francis Cissna, USCIS

Chris Krebs, NPPD

Jonathan Hoffman, OPA

Ben Cassidy, OLA

Dave Glawe, I&amp;A

James McCament, PLCY

Andre Hentz (on behalf of Bill Bryan), S&amp;T

John Mitnick, OGC

Larry Fluty (on behalf of Jim McDonnell), CWMD

Patrick Kearney

**Notes:**

This VTC is for the Principal, Deputy OR the third most senior person in the department / component. No surrogates. DHS VVS (b)(6) will be the POC for VTC connections. If someone happens to be at the NAC, they are welcome to attend in person. This VTC is unclassified.

9:45 AM - 10:00 AM

CI Briefing for South Korea & Japan \*new time\* -- NAC. Building 5 SCIF  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)



March 6, 2018 Continued

Tuesday

**Requester:**

(b)(6) I&A

**Staff Contact:**

(b)(6) I&A

**Attendees:**

Secretary

Chad Wolf

(b)(6) |

**Objective:**

To provide S1 with a CI briefing in advance of her international travel

**Briefing Materials:**

No

10:00 AM - 10:45 AM

Trip Prep Call: South Korea, Japan and California \*new time\* -- NAC, 5107 Conference Room / Dial-in:

(b)(6) Access Code: (b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**March 6, 2018 Continued**

Tuesday

**Staff Contact:**

Aaron Chang

**Attendees:**

Secretary

Chad Wolf

Elizabeth Neumann

Evelyn Lim

Miles Taylor

Tracy Short

Ryan Scudder

Kevin McAleenan, CBP

Jonathan Hoffman, OPA

Aaron Chang, Advance

**Call Number:**

Dial-in: (b)(6)

Access Code: (b)(6)

**Objective:**

To prepare the Secretary for her trip to South Korea, Japan and California

**Notes:**

S1 will be at the NCCIC – staff not scheduled to be there with S1 should join via conference line.

**March 6, 2018 Continued**

Tuesday

**Briefing Materials:**

Agenda

10:45 AM - 11:15 AM

Meeting with Jeremy Sheridan -- NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**Staff Contact:**

Rob Buster, USSS

**Attendees:**

Secretary

Chad Wolf

(b)(6) USSS

**Briefing Materials:**

No

11:10 AM - 11:20 AM

Phone Call FROM Senator Lankford -- NAC, Secretary's Office

**Notes:**

Unscheduled call from Senator Lankford

**March 6, 2018 Continued**

Tuesday

11:30 AM - 11:45 AM

Phone Call TO Senator Daines -- NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Sen. Daines

**DHS Staff Lead:**

David Wonnenberg

**Attendees:**

Secretary

Chad Wolf

David Wonnenberg, OLA

**Call Number:**

(b)(6) (Senator's cell)

**Scheduling Contact:**

(b)(6)

**Objective:**

Senator Daines would like to speak with the Secretary today about his amendment to the HSGAC DHS Authorization bill that would apply The SAFETY Act's legal liability protections to the cyber sector/cybersecurity incidents. This is in advance of HSGAC committee markup on Wednesday.

(b)(5)

**March 6, 2018 Continued**

Tuesday

**Briefing Materials:**

Yes (OLA will provide talking points and briefing memo)

11:45 AM - 12:30 PM

**H-1B Visas & BAHA Employment Programs Briefing -- NAC, 5107 Conference Room  
DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Director Cissna

**Staff Contact:**

Kaitlin Stoddard, USCIS

**Attendees:**

Secretary

Chad Wolf

Elizabeth Neumann

Evelyn Lim

Tracy Short

Ryan Scudder

Francis Cissna, USCIS

Craig Symons, USCIS

Kathy Nuebel Kovarik, USCIS

John Mitnick, OGC

Christina McDonald, OGC

**March 6, 2018 Continued**

**Tuesday**

James McCament, Policy

Michael Dougherty, Policy

Briana Petyo, Policy

Jonathan Hoffman, OPA

**Objective:**

(b)(5)

**Briefing Materials:**

Briefing memo

12:30 PM - 1:00 PM

Lunch -- NAC, Secretary's Office

1:30 PM - 1:40 PM

Meeting with Erica Dornburg - Ethics Agreement Compliance -- NAC, Secretary's Office  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Erica Dornurg

**Staff Contact:**

Erica Dornburg

**Attendees:**

**March 6, 2018 Continued**

Tuesday

Secretary

Chad Wolf

Elizabeth Neumann

Evelyn Lim

Joe Maher, OGC

Erica Dornburg, OGC

**Objective:**

To ensure S1 is in compliance with her ethics agreement, in advance of the March 12 deadline.

**Briefing Materials:**

OGC will provide the materials (they do not need to go in S1's book)

1:45 PM - 2:05 PM

Meeting with Ambassador Cho, South Korea -- NAC, Secretary's Suite

DO NOT COPY OR FORWARD. For questions please contact

[ (b)(6) ]

Requester:  
Ambassador Cho

Staff contact:  
Matt King

Attendees:  
Secretary  
Chad Wolf  
Matt King, Policy

External attendees:  
Ambassador Cho  
Counselor Hak Jo Kim  
Secretary Hyun Jeon

Protocol contact:

[ (b)(6) ]  
Special Assistant to the Ambassador  
Embassy of the Republic of Korea  
[ (b)(6) ]

**March 6, 2018 Continued**

**Tuesday**

**Notes:**

Courtesy meeting in advance of S1's visit to South Korea

**Briefing Materials:**

Bio, briefing memo

**2:30 PM - 3:00 PM**

**Section 2 Meeting \*new time\* -- NAC, 5107 Conference Room**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

Elizabeth Neumann

Evelyn Lim

Kate Nichols

Miles Taylor

Briana Petyo, Policy

Michael Scardaville, Policy

Victoria Lester-Saura, Policy

Joe Maher, OGC

John Dermody, OGC

Dimple Shah, OGC

Jonathan Hoffman, OPA

Claire Grady, MGMT

Dave Glawe, I&A



**March 6, 2018 Continued**

Tuesday

**Notes:**

Section 2 of EO 13780 – the travel restrictions related to international info sharing baseline.

**Briefing Materials:**

Yes – coordinate with Policy

5:15 PM - 5:30 PM

Phone Call TO Senator Carper -- NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Senator Carper

**DHS Staff Lead:**

David Wonnenberg, OLA

**Attendees:**

Secretary

Chad Wolf

David Wonnenberg, OLA

**Call Number:**

(b)(6) (staffer (b)(6))

**March 6, 2018 Continued**

Tuesday

**Notes:**

Phone call to Senator Carper (see attached for details)

**Briefing Materials:**

Talking points, bio (see attached – work with OLA for any updates)

<<

S1 - Call to Senator Tom Carper 03.05.18.docx (103.1KB)

(103.1KB)

>>

**March 7, 2018****Wednesday****All Day****FYI: RRB SCIF closed for renovations****Please See Above****8:00 AM - 6:00 PM****Official Travel: South Korea (Paralympics)****8:30 AM - 8:50 AM****DHS Intel & Ops Briefing \*USIA Glawe to chair\* -- NAC Building 5 SCIF****DO NOT FORWARD OR COPY THIS INVITATION**If there are any questions, please contact (b)(6)**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Claire Grady, MGMT
11. Dave Glawe, I&A
12. (b)( ) 6 I&A
13. Brian Murphy, I&A
14. John Mitnick, OGC
15. Rich Chavez, OPS
16. Briana Petyo, Policy
17. Jonathan Hoffman, OPA
18. RDML Jones, MIL
19. [via SVTC] Kevin McAleenan, CBP
20. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
21. [via SVTC] Tom Homan, ICE
22. [via SVTC] David Pekoske, TSA
23. [via SVTC] Chris Krebs, NPPD
24. SBS Briefer
25. SBS Director
26. PDB Briefer
27. FBI Briefer
28. JSOC Liaison

**Notes:**

In deference to your time and that of your principals, components and offices with equities that are regularly affected by matters included in the daily intel/ops morning briefing will be asked to have the **component/office head, deputy, or chief of operations (or equivalent) available every day**; other components and offices will be asked to join on a case-by-case basis at the discretion of the Front Office. In the Secretary's absence, the Deputy Secretary will chair the briefing.

**In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance**

**March 7, 2018 Continued**

Wednesday

**regarding an appropriate stand-in.**

Participating components/offices will be asked to provide threat mitigation or other operational actions relevant to the material briefed. The goal is to provide the Secretary and other departmental leadership with a common understanding of intelligence on matters affecting the Department and the operational activities or needs in response to such intelligence.

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9:45 AM - 10:00 AM

9:45 EST: Phone Call to Senator Heitkamp -- S1 from plane

**DO NOT FORWARD OR COPY THIS INVITATION**If there are any questions, please contact (b)(6)**Requester:**

S1

**Attendees:**

Secretary

**March 7, 2018 Continued**

Wednesday

Chad Wolf

**Call Number:**

(b)(6)

**Scheduling Contact:**

(b)(6)

Scheduling Director and Executive Assistant

Senator Heidi Heitkamp

(b)(6)

516 Hart Senate Office Building

Direct: (b)(6)

**Notes:**

Phone call to Senator Heitkamp

**Briefing Materials:**

No

11:00 AM - 11:15 AM

11:00 EST: Phone Call TO Senator Durbin -- S1 from plane

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Senator Durbin

**March 7, 2018 Continued**

Wednesday

**DHS Staff Lead:**

David Wonnenberg

**Attendees:**

Secretary

Chad Wolf

**Call Number:**

(b)(6) (staffer (b)(6))

**Scheduling Contact:**

(b)(6)

Director of Scheduling

U.S. Senator Richard Durbin

Democratic Whip

(b)(6)

(b)(6)

**Notes:**

Phone call with Senator Durbin. The topic is DACA/Dreamers – see attached memo.

**Briefing Materials:**

Memo attached

<<

S1 - Call to Senator Dick Durbin 03.07.18.docx (53.1KB)

(53.1KB)

**March 7, 2018 Continued**

Wednesday

>>

5:30 PM - 5:45 PM

5:30 EST Phone Call TO Director Alles -- S1 from plane

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**Attendees:**

Secretary

Chad Wolf

**Call Number:**

(b)(6) (staff will facilitate)

**Notes:**

Phone call to Director Alles. 5:30pm EST / 1:30pm AKST.

**Briefing Materials:**

No

**March 8, 2018****Thursday**

All Day

FYI: RRB SCIF closed for renovations

Please See Above

8:00 AM - 6:00 PM

Official Travel: South Korea (Paralympics)

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing \*S2 to Chair\* -- NAC Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**If there are any questions, please contact (b)(6)**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Claire Grady, MGMT
11. Dave Glawe, I&A
12. (b)(6) I&A
13. Brian Murphy, I&A
14. John Mitnick, OGC
15. Rich Chavez, OPS
16. Briana Petyo, Policy
17. Jonathan Hoffman, OPA
18. RDML Jones, MIL
19. [via SVTC] Kevin McAleenan, CBP
20. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
21. [via SVTC] Tom Homan, ICE
22. [via SVTC] David Pekoske, TSA
23. [via SVTC] Chris Krebs, NPPD
24. SBS Briefer
25. SBS Director
26. PDB Briefer
27. FBI Briefer
28. JSOC Liaison

**Notes:**

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**In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance**



**March 8, 2018 Continued**

Thursday

**regarding an appropriate stand-in.**

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**March 9, 2018 Continued****Friday**

8:00 AM - 6:00 PM

**Official Travel: South Korea (Paralympics)**

8:30 AM - 8:50 AM

**DHS Intel & Ops Briefing \*S2 to Chair\* -- NAC Building 5 SCIF****DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
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7. Miles Taylor
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25. SBS Director
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**March 9, 2018 Continued**

Friday

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**March 10, 2018**  
**Saturday**

**8:00 AM - 6:00 PM**

**Official Travel: South Korea (Paralympics)**

**March 11, 2018**

**Sunday**

**8:00 AM - 6:00 PM**

**Official Travel: South Korea (Paralympics)**

**March 12, 2018****Monday**

8:00 AM - 6:00 PM

Official Travel: San Diego, CA

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing \*S2 to Chair\* -- NAC Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
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6. Kate Nichols
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8. Brandon Wales
9. Tracy Short
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22. [via SVTC] David Pekoske, TSA
23. [via SVTC] Chris Krebs, NPPD
24. SBS Briefer
25. SBS Director
26. PDB Briefer
27. FBI Briefer
28. JSOC Liaison

**Notes:**

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**March 12, 2018 Continued****Monday**

Participating components/offices will be asked to provide threat mitigation or other operational actions relevant to the material briefed. The goal is to provide the Secretary and other departmental leadership with a common understanding of intelligence on matters affecting the Department and the operational activities or needs in response to such intelligence.

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**March 13, 2018 Continued**

Tuesday

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing \*USIA Glawe to chair\* -- NAC Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**If there are any questions, please contact (b)(6)**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
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**March 13, 2018 Continued**

Tuesday

understanding of intelligence on matters affecting the Department and the operational activities or needs in response to such intelligence.

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**March 14, 2018**

Wednesday

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing \*USIA Glawe to Chair\* -- NAC Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
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25. SBS Director
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**March 14, 2018 Continued**

Wednesday

David Glawe, I&A

James McCament, PLCY

**Notes:**

PSG on CT and TOC scheduled for Wednesday, March 14 at 1:30pm.

**Briefing Materials:**

Yes

**March 15, 2018**

Thursday

8:00 AM - 8:15 AM

Travel to RRB

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing -- NAC Building 5 SCIF / RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**\*NOTE: S1 will join from the RRB on 3/15. NAC staff should join from the NAC unless scheduled to meet with S1 immediately before or after at the RRB.\***

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Claire Grady, MGMT
11. Dave Glawe, I&A
12. (b)(6) I&A
13. Brian Murphy, I&A
14. John Mitnick, OGC
15. Rich Chavez, OPS
16. Briana Petyo, Policy
17. Jonathan Hoffman, OPA
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19. [via SVTC] Kevin McAleenan, CBP
20. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
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24. SBS Briefer
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**Notes:**

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**March 15, 2018 Continued**

Thursday

**In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance regarding an appropriate stand-in.**

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9:00 AM - 9:30 AM

Secretary's Staff Meeting \*new time / location\* -- RRB, Secretary's Conference Room / Dial-in:

[(b)(6)] Access Code: [(b)(6)]

**DO NOT FORWARD OR COPY THIS INVITATION**

No surrogates will be accepted for this meeting. If there are any questions, please contact [(b)(6)]

**\*NOTE: S1 will join from the RRB on 3/15. NAC staff should join via conference line unless scheduled to meet with S1 immediately before or after at the RRB.\***

**March 15, 2018 Continued**

Thursday

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

Elizabeth Neumann

Evelyn Lim

Kate Nichols

Miles Taylor

Brandon Wales

Tracy Short

Ryan Scudder

Claire Grady, MGMT

Jonathan Hoffman, OPA

Ben Cassidy, OLA

Briana Petyo, Policy

Joe Maher (on behalf of John Mitnick), OGC

James McCament, Policy

Patrick Kearney

**Call Number:**

Dial-in: ( ) 6p

Access Code (b) 6p

**March 15, 2018 Continued**

**Thursday**

9:30 AM - 10:00 AM

Prep: Meeting with Director Pompeo, CIA \*new location / time\* -- RRB, 7th Floor SCIF (Room 7.3C)  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Lead Counselor:**

Miles

**Attendees:**

Secretary

Chad Wolf

Elizabeth Neumann

Evelyn Lim

Miles Taylor

Dave Glawe, I&A

(b)(6) I&A

James McCament, PLCY

Briana Petyo, PLCY

**Notes:**

Prep in advance of S1's meeting with Director Pompeo

**Briefing Materials:**

Yes

**March 15, 2018 Continued**

**Thursday**

Chad Wolf

Call Number:

(b)(6) (Senator Burr's cell)

Scheduling Contact:

(b)(6)

(b)(6)

Notes:

Sen. Burr requested a call with the Secretary regarding her potential participation in a proposed open hearing on March 21 regarding election security. Former Secretary Johnson is proposed as non-government witness on the same panel. (b)(5)

(b)(5)

(b)(5) Chairman Burr wishes to discuss this personally with the Secretary today by phone.

Briefing Materials:

No

3:30 PM - 3:45 PM

Phone Call FROM Home Secretary Rudd -- RRB, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Home Secretary

**Staff Contact:**

Robert Paschall

**Attendees:**

Secretary

Chad Wolf

**Call Number:**



**March 15, 2018 Continued**

**Thursday**

The Home Secretary's office will call Nick Worst's cell

**Objective:**

To discuss the PM's announcement yesterday regarding Russia

**Briefing Materials:**

No

4:00 PM - 4:30 PM

USSS Intro to New Detail Leads -- RRB, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**Attendees:**

Secretary

Chad Wolf

Elizabeth Neumann

Evelyn Lim

(b)(6)

(b)(6)

(b)(6)

(b)(6)

Aaron Chang, Advance

**March 16, 2018 Continued****Friday**

## Attendees:

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Claire Grady, MGMT
11. Dave Glawe, I&A
12. (b)(6) I&A
13. Brian Murphy, I&A
14. John Mitnick, OGC
15. Rich Chavez, OPS
16. Briana Petyo, Policy
17. Jonathan Hoffman, OPA
18. RDML Jones, MIL
19. [via SVTC] Ron Vitiello on behalf of Kevin McAleenan, CBP
20. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
21. [via SVTC] Tom Homan, ICE
22. [via SVTC] David Pecoske, TSA
23. [via SVTC] Chris Krebs, NPPD
24. [via SVTC] Francis Cissna, USCIS
25. SBS Briefer
26. SBS Director
27. PDB Briefer
28. FBI Briefer
29. JSOC Liaison

## Notes:

In deference to your time and that of your principals, components and offices with equities that are regularly affected by matters included in the daily intel/ops morning briefing will be asked to have the component/office head, deputy, or chief of operations (or equivalent) available every day; other components and offices will be asked to join on a case-by-case basis at the discretion of the Front Office. In the Secretary's absence, the Deputy Secretary will chair the briefing.

In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance regarding an appropriate stand-in.

Participating components/offices will be asked to provide threat mitigation or other operational actions relevant to the material briefed. The goal is to provide the Secretary and other departmental leadership with a common understanding of intelligence on matters affecting the Department and the operational activities or needs in response to such intelligence.

To prepare for the daily briefings, I&A and SBS staff will circulate to your staffs at roughly 1230 proposed intelligence products for the

**March 16, 2018 Continued**

**Friday**

**Attendees:**

Secretary

**Location:**

(b)(6) |

**Scheduling Contact:**

(b)(6)

Special Assistant to the President  
Cabinet Affairs, The White House

(b)(6) (no text)

**Notes:**

Can Sec. Nielsen join the President, Vice President, Sec. Mattis, and Gen. Kelly for lunch on Friday, March 16, 2018 at 12:30 PM (60 min)?

**Briefing Materials:**

TBD

1:30 PM - 2:00 PM

Travel to NAC

2:30 PM - 3:00 PM

Prep: NEMA / Financial Services Roundtable / RSA / Diplomatic Corps -- NAC, (b)(6) ✓  
Dial-in: (b)(6) / Access Code: (b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**March 16, 2018 Continued**

Friday

**NOTE:** This prep has been edited to include all of the preps for S1's remarks next week. The attendee list and agenda have been updated to reflect these changes.

**Requester:**

S1

**Staff Contact:**

Eliza Thurston

**Attendees:**

Secretary

Chad Wolf

Elizabeth Neumann

Evelyn Lim

Brandon Wales

Eliza Thurston

(b)(6)

Aaron Chang, Advance

Jonathan Hoffman, OPA

Lauren Claffey, OPA

Elizabeth Powell, OPA

Emily Costanzo, OPA

Chris Krebs, NPPD

Jeanette Manfra, NPPD

**March 16, 2018 Continued**

Friday

Alaina Clark, OPE

Matt Hayden, OPE

Tom McDermott, Policy

Briana Petyo, Policy

Brock Long, FEMA +1

Eric Heighberger, FEMA

**Call Number:**

Dial-in: (b)(6)

Access Code: (b)(6)

**Objective:**

To prepare S1 for her upcoming remarks and to discuss the San Francisco and Mexico trips.

1. Prep - NEMA remarks
2. Prep - Financial Services Roundtable discussion
3. Prep – Diplomatic Corps remarks
4. RSA / San Fran Trip Discussion
5. Mexico trip discussion (time permitting)

**March 16, 2018 Continued**

Friday

**Briefing Materials:**

1. NEMA (include materials provided for the original prep)
2. Financial Services (include materials provided for the original prep)
3. Diplomatic Corps (include materials provided for this event)
4. RSA (include materials received for the RSA / San Francisco Discussion)
5. Mexico trip materials (Advance will provide)

5:00 PM - 7:00 PM

Private Appointment

5:00 PM - 5:15 PM

Phone Call TO Sen. Cortez Masto -- S1 from limo

Notes:

Unscheduled call to Sen. Cortez Masto (b)(5) (per the Senator's request)

**March 19, 2018**

**Monday**

8:00 AM - 8:15 AM

Travel to RRB

8:30 AM - 9:50 AM

Family Separation Issue/ Hill Prep Meeting \*new time\* -- RRB Large Conference Room (Room 4.4A)

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

Requester:

S1

Staff Contact:

Tracy Short

Attendees:

Secretary

Deputy Secretary

Chad Wolf

Evelyn Lim

Kate Nichols

Tracy Short

Ryan Scudder

Kevin McAleenan, CBP

Megan Peterlin, CBP

Tom Homan, ICE

Matt Albence, ICE

John Mitnick, OGC

Dimple Shah, OGC

Mike Dougherty, Policy

James McCament, Policy

Claire Grady, MGMT

Chip Fulghum, MGMT

Jonathan Hoffman, OPA

Francis Cissna, USCIS

David Wonnemberg, OLA

Objective:

(b)(5)

**March 19, 2018 Continued****Monday**

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing \*USIA Glawe to Chair\* -- NAC Building 5 SCIF

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

\*NOTE: S1 will join from the RRB on 3/19. NAC staff should join from the NAC unless scheduled to meet with S1 immediately before or after at the RRB.\*

## Attendees:

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Claire Grady, MGMT
12. Dave Glawe, I&A
13. (b)(6) I&A
14. Brian Murphy, I&A
15. John Mitnick, OGC
16. Rich Chavez, OPS
17. Briana Petyo, Policy
18. Jonathan Hoffman, OPA
19. RDML Jones, MIL
20. [via SVTC] Kevin McAleenan, CBP
21. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
22. [via SVTC] Tom Homan, ICE
23. [via SVTC] David Pekoske, TSA
24. [via SVTC] Chris Krebs, NPPD
25. SBS Briefer
26. SBS Director
27. PDB Briefer
28. FBI Briefer
29. JSOC Liaison

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In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance regarding an appropriate stand-in.

Participating components/offices will be asked to provide threat



**March 19, 2018 Continued****Monday**

mitigation or other operational actions relevant to the material briefed. The goal is to provide the Secretary and other departmental leadership with a common understanding of intelligence on matters affecting the Department and the operational activities or needs in response to such intelligence.

To prepare for the daily briefings, I&A and SBS staff will circulate to your staffs at roughly 1230 proposed intelligence products for the following day's Secretary's Daily Brief (SDB). I&A will lead a meeting/SVTC at 1600 to finalize the contents of the briefing and to identify any requests for information or areas of likely discussion at the Secretary's briefing. Every morning at 0730, the Under Secretary for Intelligence and Analysis or his designee will receive the morning briefing from SBS in a meeting/SVTC with component representatives. At that meeting, he will select topics for discussion at the Secretary's intelligence/operations briefing and provide notice to components of his expectations for the briefing. (Not all intelligence products in the book will be raised for discussion with the Secretary.)

The morning briefing with S1 will be held at the TS/SCI level but will not include restricted compartments. Operationally sensitive information may be briefed at the end of the regular meeting with the attendance reduced to those with appropriate compartments and/or need-to-know. Due outs at the briefing will be recorded by SBS and distributed for response by SBS/OPS for inclusion in future briefings or as otherwise appropriate. Components will have the ability to nominate intelligence products for consideration for inclusion in the SDB or to discuss operational matters appropriate for the morning briefing.

10:15 AM - 10:45 AM

**Meeting with Honduran Secretaries of Foreign Affairs and Human Rights -- RRB Small Conference Room (4.4A)**

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

Requester:  
Embassy of Honduras

Lead Protocol:  
Ressa

Attendees:  
Secretary  
Chad Wolf  
Tom Homan, ICE  
Francis Cissna, USCIS  
James McCament, PLCY  
David Cloe (Note Taker)

External attendees:

**March 20, 2018 Continued**

**Tuesday**

<<

Sanctuary Cities Roundtable.docx (21.3KB)

(21.3KB)

>>

3:00 PM - 3:10 PM

Travel to RRB

3:15 PM - 4:00 PM

Hearing Prep (Senate Select Committee on Intelligence) \*new time\* -- RRB, Secretary's Conference Room

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**Staff Contact:**

Brandon Wales

**Attendees:**

Secretary

Chad Wolf

Evelyn Lim

Brandon Wales

Chris Krebs, NPPD

Jeanette Manfra, NPPD

Bob Kolasky, NPPD

(b)(6) NPPD

David Wonnenberg, OLA

Vince Micone, OLA

Dave Glawe, I&A

**March 20, 2018 Continued**

Tuesday

Chris Wright, I&A

Jonathan Hoffman, OPA

**Objective:**

To prepare the Secretary for her testimony before the Senate Select Committee on Intelligence

**Briefing Materials:**

Briefing memo, remarks

4:00 PM - 4:10 PM

Phone Call FROM Leader McConnell -- RRB, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**DHS Staff Lead:**

David Wonnenberg

**Attendees:**

Secretary

Chad Wolf

David Wonnenberg, OLA

**Call Number:**

**March 20, 2018 Continued**

Tuesday

Staffer (b)(6) will call (b)(6) cell: (b)(6)

**Scheduling Contact:**

(b)(6)  
|  
(b)(6)  
|  
(b)(6)

**Objective:**

To thank Leader McConnell for allocating the time for Kevin McAleenan's vote and for helping to build the DHS team.

**Briefing Materials:**

No

4:15 PM - 4:25 PM

Phone call TO Chairman Goodlatte -- RRB, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Chairman Goodlatte

**DHS Staff Lead:**

(b)(6) OLA

**Attendees:**

Secretary

Chad Wolf

**March 20, 2018 Continued**

**Tuesday**

**Call Number:**

(b)(6) (staffer (b)(6) will facilitate)

**Scheduling Contact:**

(b)(6)

Executive Assistant/Scheduler

Chrm. Bob Goodlatte (VA-06)

Committee on the Judiciary

2309 Rayburn House Office Building

(b)(6)

(b)(6)

**Notes:**

Chairman Goodlatte would like a short call with the Secretary today. I will do my utmost to accommodate anything you are able to squeeze in for today. (floor votes at 1:30 and 3:30). He has a leadership meeting 10:45 – 11 that I could not bump. I can pull him out of hearings for you. Thanks so much for trying to accommodate us! TOPIC: DACA.

**Briefing Materials:**

No

5:15 PM - 5:30 PM

**Kevin McAleenan Swearing-In Ceremony -- RRB, Commissioner's Suite  
DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

**March 20, 2018 Continued**

Tuesday

Secretary

Deputy Secretary

Chad Wolf

Kevin McAleenan

Claire Grady

*Additional attendees*

**Notes:**

Swearing-in of Kevin McAleenan, CBP Commissioner

5:30 PM - 6:15 PM

Prep: PSG: Russia/Cyber \*new time\* -- RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**Requester:**

S1

**DHS Staff Lead:**

Brandon Wales

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

Elizabeth Neumann (via SVTC)

Evelyn Lim

**March 20, 2018 Continued**

Tuesday

Brandon Wales

Miles Taylor

Jeanette Manfra, NPPD

Bob Kolasky, NPPD

Dan Sutherland, NPPD

Dave Glawe, I&A +1

Chris Wright, I&A

Tom McDermott, Policy

Dan Sutherland on behalf of John Mitnick, OGC

Claire Grady, MGMT

Jonathan Hoffman, OPA

**Objective:**

To prepare S1 for the PSG on Russia/Cyber which will focus on Russia strategy and CFI and elections.

**Briefing Materials:**

Briefing memo

5:30 PM - 6:00 PM

PSG Principals Pre-Call -- RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**Requester:**

NSC

**March 21, 2018**

**Wednesday**

8:15 AM - 8:50 AM

**Roundtable Discussion: Financial Services Forum's Spring Meeting \*new time\* -- Willard Hotel, 1401 Pennsylvania Ave. NW**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact me at  
[(b)(6)]

**Lead advance:**

Aaron/Carolyn

**Staff Lead:**

Matt Hayden

**Attendees:**

Chris Krebs (on behalf of S1)

**Location:**

Willard Hotel

1401 Pennsylvania Ave. NW

**Scheduling Contact:**

[(b)(6)] Executive Management | Financial Services Forum

601 Thirteenth Street, NW Suite 750 S | Washington DC 20005 | O

[(b)(6)]

**Notes:**

We would like to invite the Secretary to visit with our member CEOs during the Financial Services Forum's Spring Meeting in March. The Financial Services Forum is a non-partisan financial and economic policy organization comprised of the chief executive officers of the largest and



**March 21, 2018 Continued**

Wednesday

most diversified financial institutions headquartered in the United States. The Forum works to promote policies that enhance savings and investment in the United States and that ensure an open, competitive, and sound global financial services marketplace. We will be hosting our Spring Meeting at the Willard here in Washington, DC, and would very much appreciate the opportunity to visit with Secretary Nielsen.

This is a roundtable discussion, with just our member CEOs permitted to sit at the table with the Secretary. This is 100% off-record, and press is NOT invited/nor notified of the event. There is just a handful of staff seated on the 'sidelines' – usually 7-8 people. So less than 20 total in the room.

**Briefing Materials:**

Briefing memo, agenda, attendee list, bios, talking points (coordinate with NPPD and Brandon)

**Ethics:**

Cleared. **The ethics rules do not preclude the Secretary's participation in the Financial Services Forum meeting.** The Secretary should be aware that the Financial Services Forum is a registered lobbying organization and this is a closed meeting for its member CEOs who remain unidentified. This could raise special access concerns, as only FSF members are receiving access to the Secretary. However, I understand DHS has a mission interest in encouraging these kinds of corporate entities to collaborate with us on the cyber front. The members are unlikely to be DHS contractors. However, as always, the Secretary should be particularly mindful that no nonpublic information is shared.

Likewise, while her attendance and any light refreshments provided is not a prohibited gift – but explicitly excluded from the definition of gifts – **the Secretary may not accept any gift from FSF, such as an item to thank for her participation** because that would be prohibited by the Ethics Pledge lobbying gift ban.

As always, the Secretary may thank the FSF and its members for their continued support and collaboration regarding homeland security, but should avoid anything that can be deemed an endorsement.

**March 21, 2018 Continued**

**Wednesday**

<<

Financial Services Forum Spring Meeting March 2018.docx (35.7KB)

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**8:50 AM - 9:05 AM**

**Travel to Hart Senate Office Building**

**9:30 AM - 11:00 AM**

**Testimony: Senate Select Committee on Intelligence -- Hart Senate Office Building, Room 216**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Senate Select Committee on Intelligence

**DHS Staff Lead:**

David Wonnenberg / Brandon Wales

**DHS Advance Lead:**

Aaron/Carolyn

**Attendees:**

Secretary

Chad Wolf

David Wonnenberg, OLA

**Location:**

Hart Senate Office Building, Room 216

**Scheduling / Advance Contact:**

**March 21, 2018 Continued**

**Wednesday**

TBD

**Notes:**

S1 is confirmed to testify at the SSCI hearing next Wednesday in Hart 216 from 9:30AM to 11:00AM.

**Briefing Materials:**

Briefing memo, remarks

11:00 AM - 11:10 AM

Travel to RRB

12:00 PM - 12:20 PM

Meeting with (b)(6) -- RRB, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Office of Governor Scott, Florida

**DHS Staff Lead:**

Brian Hyer, OPE

**DHS Protocol Lead:**

(b)(6)

**Attendees:**

Secretary

**March 21, 2018 Continued**

Wednesday

Chad Wolf

**External attendees:**

(b)(6)

(b)(6) wife)

(b)(6) (family friend helping (b)(6) on projects)

**Scheduling contact:**

(b)(6)

(b)(6)

(b)(6)

**Protocol Contact:**

(b)(6)

Cell: (b)(6)

**Objective:**

(b)(5); (b)(6)

**Notes:**

(b)(5); (b)(6)

**March 21, 2018 Continued**

Wednesday

**DHS Staff Lead:**

N/A

**DHS Advance Lead:**

Will Mitchelson

**Attendees:**

Secretary

Chad Wolf

**Location:**

Department of State HQ

2201 C St NW

**Scheduling Contact:**

(b)(6)

Office of the Secretary

U.S. Department of State

(b)(6) (b)(6)

**Advance contact:**

(b)(6)

(b)(6)

**March 21, 2018 Continued**

Wednesday

**Notes:**

Meeting with Sec. Tillerson

**Briefing Materials:**

No

5:00 PM - 5:15 PM

Travel to RRB

5:45 PM - 8:30 PM

HOLD - Private Appointment

**March 22, 2018 Continued**

Thursday

**Notes:**

On behalf of the National Emergency Management Association (NEMA), I would like to extend an invitation for you to be the keynote speaker at the NEMA 2018 Emergency Management Policy and Leadership Mid-Year Forum. The event is scheduled for March 19-23, 2018 at the Hilton Alexandria Mark Center Hotel in Alexandria, VA. NEMA represents the emergency management directors in the 50 states, U.S. territories, and District of Columbia who are responsible to their governors for all hazards emergency preparedness, mitigation, response and recovery including homeland security.

March 22, 2018 – luncheon from 12:15-12:45 pm.

**Briefing Materials:**

Yes

**Ethics:**

Cleared. NEMA is not on the Secretary's recusals list. This does not appear to raise ethics objections. The usual ethics guidelines apply.

&lt;&lt;

NEMA Invite to DHS Secretary.pdf (412.0KB)

2018 Mid-Year Forum Draft Agenda.docx (115.0KB)

(527.1KB)

&gt;&gt;

12:45 PM - 1:05 PM

Travel to RRB

1:15 PM - 2:00 PM

Meeting: CUAS Update -- RRB, 7th Floor SCIF (Room 7.3C)

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

**March 22, 2018 Continued**

**Thursday**

Requester:  
S1

Staff Contact:  
Miles

Attendees:  
Secretary  
Deputy Secretary  
Chad Wolf  
Evelyn Lim  
Miles Taylor  
Brandon Wales  
James McCament, Policy  
Dan Price, Policy  
Andrew Hentz, S&T  
John Mitnick, OGC  
Hayley Chang, OGC  
RDML Jones, MIL  
(b)(6) ] DOD  
Matt Hayden, OPE

Objective:  
This meeting will be a readout of the SIMEX for S1 and a prep for the Bossert call regarding C-UAS.

Notes:  
Flow of show:  
20 min - SIMEX briefing (+ video)  
10 min - Findings and next steps  
(DOD departs)  
15 min - Bossert call prep

Briefing Materials:  
Briefing memo

**2:50 PM - 3:00 PM**

**Travel to Blair House**

**3:00 PM - 3:45 PM**

**Remarks: State of the Administration briefing to Diplomatic Corps -- Blair House, 704 Jackson Place NW  
DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Office of the Chief of Protocol, State Department



**March 22, 2018 Continued**

Thursday

**DHS Staff Lead:**

TBD

**DHS Advance Lead:**

Will

**Attendees:**

Secretary

Chad Wolf

**Scheduling / Advance Contact:**

(b)(6)

Office of the Chief of Protocol

(b)(6)

(b)(6)

**Location:**

Blair House

704 Jackson Place NW

**Notes:**

As a follow up to our communication, I wanted to share some quick information relating to our interest in having Secretary Kirstjen Nielsen be the guest speaker at the next "State of the Administration" briefing for the foreign Diplomatic Corps.

The State of the Administration Speaker Series is a recurring program that

**March 22, 2018 Continued**

Thursday

gives the foreign bilateral Chiefs of Mission an opportunity to meet and interact with senior Administration officials and other experts who can provide first-hand knowledge of the U.S. Government's work to address current affairs. The series also provides cabinet secretaries and senior-level officials with a convenient, off-the-record forum for briefing on the Administration's most important issues.

This event would pose an opportunity for Secretary Nielsen to provide a preview of President Trump's upcoming trip to Latin America or any topic of her choosing.

The audience will consist of foreign bilateral Ambassadors which are the highest ranking representatives of their countries posted to Washington, DC. We anticipate approximately 75-80 attendees representing all regions of the world.

#### Draft Scenario

- Secretary Nielsen arrives at Blair House and is greeted by Chief of Protocol Ambassador Sean Lawler
- Ambassador Lawler delivers welcome remarks and introduces Secretary Nielsen
- Secretary Nielsen delivers a 15-20 minute off-the-record overview
- Secretary Nielsen participates in a 20-25 minute Q & A session
- Total program time of no more than 45 minutes

#### **Briefing Materials:**

Talking points, briefing memo, agenda, attendee list

#### **Ethics:**

N/A

<<

**March 22, 2018 Continued**

**Thursday**

Invitation - SOA with Kirstjen Nielsen.docx (112.1KB)

(112.1KB)

>>

3:45 PM - 3:55 PM

Travel to RRB

4:15 PM - 5:00 PM

Meeting with EU (b)(7)(E) Gilles de Kerchove -- RRB Large Conference Room (Room 4.4A)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Gilles de Kerchove, (b)(7)(E)

**Staff lead:**

Gianfranco Corti, Policy

**Protocol lead:**

Serena

**Attendees:**

- Secretary
- Chad Wolf / Miles Taylor
- Dave Glawe, I&A
- James McCament, Policy
- Kevin McAleenan, CBP

**External attendees:**

- Mr Gilles de Kerchove (b)(7)(E) Council
- Ambassador David O'Sullivan, Delegation of the European Union to the USA
- Monika Maglione, Counselor (Justice & Home Affairs), Delegation of the European Union to the USA

**Protocol Contact:**

(b)(6)

**Objective:**

(b)(5), (b)(7)(E)

**Notes:**

(b)(5), (b)(7)(E)

**March 22, 2018 Continued**

Thursday

Secretary.

**Briefing Materials:**

Briefing memo, bio

5:00 PM - 5:10 PM

Travel to Private Appointment

5:15 PM - 6:15 PM

Private Appointment

7:00 PM - 7:15 PM

Travel to Andrew Mellon Auditorium

7:15 PM - 10:00 PM

Kingdom of Saudi Arabia (KSA)-USA Partnership Gala Dinner -- Andrew Mellon Auditorium, 1301 Constitution Ave NW

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Embassy of Saudi Arabia (via Policy)

**DHS Staff Lead:**

(b)(6) Policy

**DHS Advance Lead:**

Scott

**Attendees:**

Secretary

**Scheduling / Advance Contact:**

(b)(6)

**March 22, 2018 Continued**

Thursday

**Location:**

Andrew Mellow Auditorium

1301 Constitution Ave NW

**Attire:**

Black Tie

**Objective:**

The objective of attending this event is to reinforce DHS's bilateral relationship with the Saudi Government, one of DHS's most important security partners in the region.

**Notes:**

Kingdom of Saudi Arabia (KSA)-USA Partnership Gala Dinner with Saudi Crown Prince Mohammed bin Salman

Dinner and guest speakers. No speaking role for S1. Saudi Embassy will ensure they introduce S1 to the Crown Prince.

**Briefing Materials:**

Attendee list (topline), flow of show, seating assignment, attire, relevant bios

**Ethics:**

Yes

<<

180314 Saudi Ambassador invitation to S1.pdf (29.7KB)

KSA-USA\_Partnership\_Event\_Brief.pdf (616.1KB)

KSA Seating Chart.pptx (860.4KB)

KSA Guest List.xlsx (5.5MB)

**March 22, 2018 Continued**

Thursday

2018.03.20\_KSA-USA\_Partnership\_Dinner\_ROS.5PM (002).pdf  
(59.9KB)

(7.0MB)

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**March 23, 2018 Continued****Friday**

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing -- NAC Building 5 SCIF / S1 from RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**\*NOTE: S1 will join from the RRB on 3/23. NAC staff should join from the NAC unless scheduled to meet with S1 immediately before or after at the RRB.\***

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Claire Grady, MGMT
12. Dave Glawe, I&A
13. (b)(6) ] I&A
14. Brian Murphy, I&A
15. John Mitnick, OGC
16. Rich Chavez, OPS
17. James McCament, Policy
18. Jonathan Hoffman, OPA
19. RDML Jones, MIL
20. [via SVTC] Kevin McAleenan, CBP
21. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
22. [via SVTC] Tom Homan, ICE
23. [via SVTC] David Pekoske, TSA
24. [via SVTC] Chris Krebs, NPPD
25. SBS Briefer
26. SBS Director
27. PDB Briefer
28. FBI Briefer
29. JSOC Liaison

**Notes:**

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**March 23, 2018 Continued**

Friday

**regarding an appropriate stand-in.**

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9:00 AM - 9:15 AM

Travel to Hart Senate Office Building

9:15 AM - 9:45 AM

Meeting with Chairman Johnson -- Hart Senate Office Building, Room 328

**DO NOT FORWARD OR COPY THIS INVITATION**If there are any questions, please contact (b) (6)**Requester:**

Chairman Johnson

**DHS Staff Lead:**

David Wonnenberg

**DHS Advance Lead:**

Aaron

**Attendees:**



**March 23, 2018 Continued**

Friday

Secretary  
Chad Wolf  
David Wonnenberg, OLA

**Location:**  
Hart Senate Office Building  
(b)(6)

**Scheduling / Advance Contact:**  
(b)(6)  
Director of Operations  
Office of Senator Ron Johnson (WI)  
Chairman of the Senate Homeland Security & Governmental Affairs  
Committee  
(b)(6) Hart Senate Office Building |  
(b)(6)

**Notes:**  
Chairman Johnson at 9:15AM Friday, March 23, (b)(6) NOTE: time  
could change/mtg could be scrapped depending on omnibus vote.  
Chairman is slated to be on CODEL to S. Korea beginning tonight if vote  
happens.

**Briefing Materials:**  
TBD

9:45 AM - 9:55 AM

Travel to USSS HQ

10:00 AM - 10:15 AM

Remarks: USSS Director's Awards Ceremony -- USSS HQ, 950 H Street NW  
DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

Requester:  
Director Alles, USSS

DHS Staff Lead:  
(b)(6) USSS

DHS Advance Lead:  
Carolyn

Attendees:  
Secretary  
Chad Wolf  
Additional attendees invited separately

Location:

**March 23, 2018 Continued**

**Friday**

USSS HQ  
William P. Wood Conference Room  
950 H Street, NW

**Scheduling / Advance Contact:**

(b)(6)  
Director of Communications  
U.S. Secret Service

(b)(6)

(b)(6)

**Notes:**

The Secretary is invited to make brief remarks at the beginning of the event. This critically important event serves to recognize the character, talents and selfless actions of our employees.

**Briefing Materials:**

Remarks, agenda

**10:15 AM - 10:25 AM**

**Travel to RRB**

**10:30 AM - 11:00 AM**

**Meeting with Kevin McAleenan -- RRB, Secretary's office**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Commissioner McAleenan

**Staff Contact:**

Miles Taylor

**Attendees:**

Secretary

Chad Wolf

**March 23, 2018 Continued**

**Friday**

3:15 PM - 3:45 PM

Intel Catch-up Briefing -- RRB, 7th Floor SCIF (Room 7.3C)  
DO NOT FORWARD OR COPY THIS INVITATION  
If there are any questions, please contact

(b)(6)

Requester:  
S1

Staff Contact:  
Brandon Wales / Miles Taylor

Attendees:  
Secretary  
Chad Wolf  
Miles Taylor  
Brandon Wales  
Kristen Marquardt  
Hannah Hummelberg  
Dave Glawe or Brian Murphy, I&A  
Chris Butera on behalf of Chris Krebs, NPPD

Objective:  
Briefing to update S1 on any hot intel and cyber items from the past week.

Briefing Materials:  
No

4:00 PM - 4:30 PM

Trip Prep: Mexico \*new location/time\* -- RRB, 7th Floor SCIF (Room 7.3C)  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact

(b)(6)

**Requester:**  
S1

**Staff Contact:**  
Aaron Chang

**Attendees:**  
Secretary  
Chad Wolf

**March 23, 2018 Continued**

Friday

Evelyn Lim

Miles Taylor

Tracy Short

Ryan Scudder

Kristen Marquardt

Jonathan Hoffman, OPA

Aaron Chang, Advance

James MCament, Policy

Mike Huston, Policy

Kevin McAleenan, CBP

Dave Glawe, I&A

**Objective:**

To prepare S1 for her trip to Mexico

**Briefing Materials:**

Trip book, agenda, briefing memos

4:30 PM - 4:55 PM

Pre-Brief for Mexico (classified) -- RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**Staff Contact:**

**March 23, 2018 Continued**

Friday

Miles Taylor

**Attendees:**

Secretary

Chad Wolf

Miles Taylor

Tracy Short

Ryan Scudder

Kristen Marquardt

Jonathan Hoffman, OPA

Dave Glawe, I&A +2

James McCament, Policy

Kevin McAleenan, CBP

TBD CIA briefers

**Objective:**

To provide S1 with a *classified* pre-brief before she goes to Mexico.

**Briefing Materials:**

No

4:55 PM - 5:05 PM

Mexico CI Briefing \*new time\* -- RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

**March 23, 2018 Continued**

Friday

S1

**Staff Contact:**

(b)(6)

**Attendees:**

Secretary

Chad Wolf

Miles Taylor

Kristen Marquardt

Aaron Chang, Advance

(b)(6)

Jonathan Hoffman, OPA

Dave Glawe, I&A

**Objective:**

To provide S1 with a classified pre-brief prior to her trip to Mexico.

**Briefing Materials:**

No

5:50 PM - 6:00 PM

Travel to Private Appointment

6:00 PM - 7:30 PM

Private Appointment

**March 26, 2018****Monday**

8:00 AM - 6:00 PM

**HOLD - Official Travel: Mexico**

8:30 AM - 8:50 AM

**DHS Intel & Ops Briefing \*S2 to Chair\* -- NAC Building 5 SCIF****DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Kristen Marquardt
12. Claire Grady, MGMT
13. Dave Glawe, I&A
14. (b)(6) ] JSOC
15. Brian Murphy, I&A
16. John Mitnick, OGC
17. Rich Chavez, OPS
18. James McCament, Policy
19. Jonathan Hoffman, OPA
20. RDML Jones, MIL
21. [via SVTC] Kevin McAleenan, CBP
22. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
23. [via SVTC] Tom Homan, ICE
24. [via SVTC] Roderick Allison on behalf of David Pekoske, TSA
25. [via SVTC] Chris Krebs, NPPD
26. SBS Briefer
27. SBS Director
28. PDB Briefer
29. FBI Briefer
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**In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance**

**March 26, 2018 Continued****Monday****regarding an appropriate stand-in.**

Participating components/offices will be asked to provide threat mitigation or other operational actions relevant to the material briefed. The goal is to provide the Secretary and other departmental leadership with a common understanding of intelligence on matters affecting the Department and the operational activities or needs in response to such intelligence.

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**March 28, 2018**

Wednesday

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing \*S2 to Chair\* -- NAC Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**If there are any questions, please contact (b) 7(C)**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Kristen Marquardt
12. Claire Grady, MGMT
13. Dave Glawe, I&A
14. (b)(6) JSOC
15. Brian Murphy, T&A
16. John Mitnick, OGC
17. Rich Chavez, OPS
18. James McCament, Policy
19. Jonathan Hoffman, OPA
20. RDML Jones, MIL
21. [via SVTC] Kevin McAleenan, CBP
22. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
23. [via SVTC] Tom Homan, ICE
24. Roderick Allison on behalf of David Pecoske, TSA
25. Matt Travis on behalf of Chris Krebs, NPPD
26. SBS Briefer
27. SBS Director
28. PDB Briefer
29. FBI Briefer
30. JSOC Liaison

**Notes:**

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**In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance regarding an appropriate stand-in.**

Participating components/offices will be asked to provide threat mitigation

**March 28, 2018 Continued****Wednesday**

or other operational actions relevant to the material briefed. The goal is to provide the Secretary and other departmental leadership with a common understanding of intelligence on matters affecting the Department and the operational activities or needs in response to such intelligence.

To prepare for the daily briefings, I&A and SBS staff will circulate to your staffs at roughly 1230 proposed intelligence products for the following day's Secretary's Daily Brief (SDB). I&A will lead a meeting/SVTC at 1600 to finalize the contents of the briefing and to identify any requests for information or areas of likely discussion at the Secretary's briefing. Every morning at 0730, the Under Secretary for Intelligence and Analysis or his designee will receive the morning briefing from SBS in a meeting/SVTC with component representatives. At that meeting, he will select topics for discussion at the Secretary's intelligence/operations briefing and provide notice to components of his expectations for the briefing. (Not all intelligence products in the book will be raised for discussion with the Secretary.)

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8:45 AM - 9:00 AM

Travel to Pentagon

9:00 AM - 9:30 AM

Meeting with Secretary Mattis -- Secretary's Suite, Pentagon

**DO NOT FORWARD OR COPY THIS INVITATION**If there are any questions, please contact (b)(6)**Lead advance:**

Will Michelson

**March 28, 2018 Continued**

Wednesday

**Requester:**

Secretary Mattis

**Attendees:**

Secretary

Chad Wolf

Dimple Shah on behalf of John Mitnick, OGC

Kevin McAleenan, CBP

**Scheduling Contact:**

(b)(6)

C.E. Currier, Confidential Assistant

to The Secretary of Defense

(b)(6) TS/CMS: (b)(6)

(b)(6)

**Advance Contact:**

(b)(6)

(b)(6)

**March 28, 2018 Continued**

Wednesday

**Location:**

The Pentagon

Secretary's Suite

**Objective:**

Meeting to discuss the border wall

9:30 AM - 9:45 AM

Travel to RRB

10:00 AM - 10:30 AM

Prep: Federal Commission on School Safety Organizational Meeting \*new location\* -- RRB Large Conference Room (Room 4.4A)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**DHS Staff Lead:**

Brandon Wales

**Attendees:**

**March 28, 2018 Continued**

Wednesday

Secretary

Chad Wolf

Miles Taylor

Brandon Wales

Kristen Marquardt

Matt Travis on behalf of Chris Krebs, NPPD

(b)(6) NPPD

Scott Breor, NPPD

(b)(6) on behalf of Brock Long, FEMA

Jeff Afman, FEMA

James McCament or surrogate, Policy

Trent Frazier on behalf of John Barsa, OPE

William Callahan on behalf of Randolph Alles, USSS

Jonathan Hoffman, OPA

John Mitnick, OGC

**Objective:**

To prepare S1 for the first organizational meeting of the Federal Commission on School Safety. Topics to discuss: Organizational Meeting – Structure, Staffing, Future Meetings. Secretary Azar, Secretary DeVos, Secretary Nielsen, AG Sessions (Principal +2 staff) are scheduled to attend the Commission meeting.

**Briefing Materials:**

Briefing memo, agenda, talking points

<<

180328\_FCSS Organizational Meeting Brief.docx (36.7KB)

**March 28, 2018 Continued**

Wednesday

(36.7KB)

>>

10:45 AM - 11:00 AM

Secretary's Staff Huddle \*see notes\* -- RRB, Secretary's Conference Room / Dial-in: (b)(6) / Access Code: (b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

No surrogates will be accepted for this meeting. If there are any questions, please contact (b)(6)

**\*NOTE: For those not scheduled to be at RRB for other S1 meetings, please join via conference line.\***

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

Evelyn Lim

Kate Nichols

Miles Taylor

Brandon Wales

Tracy Short

Ryan Scudder

Kristen Marquardt

Claire Grady, MGMT

Jonathan Hoffman, OPA

David Wonnenberg, OLA

John Mitnick, OGC

James McCament, Policy

Patrick Kearney

**March 28, 2018 Continued**

**Wednesday**

**Conference Number:**

Dial-in: ( ) (6b)

Access Code: ( ) (6b)

11:15 AM - 11:45 AM

**Border Number Update and Prep for Policy Time w/ POTUS \*new time\* -- RRB Large Conference Room (Room 4.4A)**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

COS

**Staff Contact:**

Miles Taylor

**Attendees:**

Secretary

Chad Wolf

Miles Taylor

Evelyn Lim

(b)(6) on behalf of Tracy Short

Ryan Scudder

Tom Homan, ICE +1

Tracy Renaud on behalf of Francis Cissna, USCIS +1

Jennifer Higgins, USCIS

**March 28, 2018 Continued**

Wednesday

**DHS Advance Lead:**

Carolyn

**Attendees:**

Secretary

Chad Wolf

Brandon Wales

**Location:**

Department of Education

400 Maryland Ave SW

Secretary's Conference Room – 7th Floor

**Scheduling Contact:**

(b)(6)

Deputy Chief of Staff for Operations

Office of US Education Secretary Betsy DeVos

Desk: (b)(6)

Cell: (b)(6)

Email: (b)(6)

**Advance Contact:**

(b)(6)

Director Physical Security & Law Enforcement Division



**March 28, 2018 Continued**

Wednesday

US Department of Education Washington DC

Office: (b)(6) Cell: (b)(6)

(b)(6) |

(b)(6) |

Senior Physical Security Specialist

U.S. Department of Education

(b)(6) |

**Notes:**

We are holding Weds, March 28 from 3:00pm to 4:00pm for the first organizational meeting of the Federal Commission on School Safety. Topics to discuss: Organizational Meeting – Structure, Staffing, Future Meetings.

Meeting will take place at Dept of Education (400 Maryland Avenue, SW) in the Secretary's Conference Room (7th Floor).

This meeting will be Principals plus 2 so please send us the names of staff attending with your boss as well as title.

This meeting will be CLOSED PRESS but we will have a Dept of Education Photographer taking pictures either at the beginning or end.

Attendees: Secretary Azar, Secretary DeVos, Secretary Nielsen, AG Sessions (Principal +2 staff)

**Briefing Materials:**

Briefing memo, agenda, talking points

**March 29, 2018**

Thursday

All Day

National Vietnam War Veterans Day

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing -- NAC Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

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2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Kristen Marquardt
12. Claire Grady, MGMT
13. Dave Glawe, I&A
14. (b)(6) JSOC
15. Brian Murphy, I&A
16. John Mitnick, OGC
17. Rich Chavez, OPS
18. James McCament, Policy
19. Jonathan Hoffman, OPA
20. RDML Jones, MIL
21. [via SVTC] Kevin McAleenan, CBP
22. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
23. [via SVTC] Tom Homan, ICE
24. [via SVTC] Roderick Allison on behalf of David Pekoske, TSA
25. [via SVTC] Matt Travis on behalf of Chris Krebs, NPPD
26. SBS Briefer
27. SBS Director
28. PDB Briefer
29. FBI Briefer
30. JSOC Liaison

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**March 29, 2018 Continued**

Thursday

**regarding an appropriate stand-in.**

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8:50 AM - 9:20 AM

ICE Counterproliferation Investigations (CPI) Unit case brief \*new date\* -- NAC Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Director Homan

**Staff Contact:**

(b)(6) Section Chief, ICE

**Attendees:**

Secretary  
Deputy Secretary  
Chad Wolf  
Elizabeth Neumann  
Evelyn Lim  
Kate Nichols

**March 29, 2018 Continued**

**Thursday**

Miles Taylor  
Brandon Wales  
Tracy Short  
Ryan Scudder  
Claire Grady, MGMT  
Dave Glawe, I&A  
Brian Murphy, I&A  
(b)(6) JSOC  
John Mitnick, OGC  
Rich Chavez, OPS  
James McCament, Policy  
Jonathan Hoffman, OPA  
RDML Jones, MIL (unable to attend)  
Tom Homan, ICE  
Derek Benner, ICE  
[via SVTC] Jennifer Ley on behalf of Kevin McAleenan, CBP  
[via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG  
[via SVTC] Roderick Allison on behalf of David Pekoske, TSA  
[via SVTC] Matt Travis on behalf of Chris Krebs, NPPD

**Objective:**

To inform the Secretary and Deputy Secretary of current CPI cases being worked with OGA and DoD.

**Briefing Materials:**

No materials

9:30 AM - 10:15 AM

Operational Components VTC (unclassified) -- NAC, 5107 Conference Room/Components via VTC  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

Secretary  
Deputy Secretary  
Chad Wolf  
Evelyn Lim  
Kate Nichols  
Brandon Wales  
Tracy Short

**March 29, 2018 Continued**

Thursday

Miles Taylor

Ryan Scudder

Kristen Marquardt

Claire Grady, MGMT

Rich Chavez, OPS

Randolph Alles, USSS

Tom Homan, ICE

ADM Zukunft, USCG (in person)

Robert Perez on behalf of Kevin McAleenan, CBP

Dan Kaniewski on Brock Long, FEMA

Roderick Allison on behalf of David Pekoske, TSA

Francis Cissna, USCIS

Matt Travis on behalf of Chris Krebs, NPPD

Jonathan Hoffman, OPA

David Wonneberg, OLA

Dave Glawe, I&amp;A

James McCament, PLCY

Bill Bryan, S&amp;T (via SVTC)

John Mitnick, OGC

Jim McDonnell, CWMD

Patrick Kearney

**Notes:**

This VTC is for the Principal, Deputy OR the third most senior person in the department / component. No surrogates. DHS VVS<sup>(b)(6)</sup>

<sup>(b)(6)</sup> will be the POC for VTC connections. If someone happens to be at the NAC, they are welcome to attend in person. This VTC is

**March 29, 2018 Continued**

Thursday

unclassified.

10:30 AM - 11:15 AM

Prep: Meeting on Interagency Efforts to Combat TCOs -- NAC, 5107 Conference Room  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**Staff Contact:**

Miles Taylor

**Attendees:**

Secretary

Chad Wolf

Evelyn Lim

Miles Taylor

Tracy Short (via phone)

Kristen Marquardt

Ryan Scudder

Dave Glawe, I&A

James McCament, PLCY

Elizabeth Neumann, PLCY (via phone)

Justin Matthes, PLCY

Jennifer Ley on behalf of Kevin McAleenan, CBP

**March 29, 2018 Continued**

Thursday

Tom Homan, ICE

Patty Cogswell, ICE

John Havranek on behalf of John Mitnick, OGC

ADM Zukunft, USCG

Claire Grady, MGMT

Jonathan Hoffman, OPA

**Conference line:**

Dial-in: ( ) (b) [redacted]

Access Code: (b) (6) [redacted]

**Objective:**

This meeting will focus on implementation of the policies set forth in the Executive Order on Transnational Criminal Organizations, in particular how we can better “support and improve the coordination of Federal agencies’ efforts to identify, interdict, prosecute and dismantle transnational criminal organizations.” Principals will discuss options for better organizing the USG fight against TCOs.

**Briefing Materials:**

Briefing memo

11:30 AM - 12:15 PM

Lunch / Office Time -- NAC, Secretary's Office

12:15 PM - 12:30 PM

NATO Discussion -- NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact ( ) (b) [redacted]

**Requester:**

**March 29, 2018 Continued**

**Thursday**

S1

**Staff Contact:**

Erica Dornburg

**Attendees:**

Secretary

Chad Wolf

Evelyn Lim

Joe Maher, OGC

Erica Dornburg, OGC

**Objective:**

Finalize S1's ethics agreement re: NATO.

**Briefing Materials:**

TBD

12:45 PM - 1:15 PM

**OLA Engagements Meeting -- NAC, Secretary's Office**

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

Attendees:

Secretary

Chad Wolf

Evelyn Lim

Miles Taylor

Vince Micone, OLA

David Wonnenberg, OLA

(b)(6) ] OLA

Notes:

Monthly OLA Engagements Meeting



**March 29, 2018 Continued**

Thursday

Briefing Materials:

Yes

1:30 PM - 2:00 PM

**Southeast Asia Security Gaps Briefing \*new date\* -- NAC, Building 5 SCIF**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact

(b)(6)

Requester:

S1

Staff Contact:

Kristen Marquardt

Attendees:

Secretary

Chad Wolf

Miles Taylor

Kristin Marquardt

Dave Glawe, I&A +1

Brian Murphy, I&A

James McCament, Policy +2

Matt King, Policy

(b)(6) Policy

Roderick Allison on behalf of David Pekoske, TSA (SVTC)

Objective:

FU on S1's request for a brief on South East Asia security gaps and how to close them - focusing on Philippines with additional attention on Indonesia.

Briefing Materials:

Briefing memo; I&A should include the matrix on Southeast Asia security gaps

2:15 PM - 2:45 PM

**Regional Security Update - Turkey/ Syria -- NAC, Building 5 SCIF**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**Staff Contact:**

**March 29, 2018 Continued**

Thursday

Miles Taylor

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

Evelyn Lim

Miles Taylor

Kristen Marquardt

James McCament, Policy

Matt King on behalf of Elizabeth Neumann, Policy

(b)(6) Policy

Dave Glawe, I&A +2

Tom Warrick, I&A

Troy Miller on behalf of Kevin McAleenan, CBP

Tom Homan, ICE

Patty Cogswell, ICE

**Objective:**

To provide S1 with an update on (1) DHS priorities related to Turkey; (2) Regional counterterrorism developments; and (3) Proposed courses of action.

**Notes:**

Contact Miles for more information if needed.

**March 29, 2018 Continued**

Thursday

**Briefing Materials:**

No

2:45 PM - 3:00 PM

Private Appointment -- NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

Secretary

Chad Wolf

Evelyn Lim

Miles Taylor

**Notes:**

ET: GM

**Briefing Materials:**

No

3:00 PM - 3:20 PM

Scheduling Meeting -- NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Staff Contact:**

Eliza Thurston

**Attendees:**

**March 29, 2018 Continued**

**Thursday**

**Call Number:**

(b)(6) (staffer (b)(6) will facilitate)

**Scheduling Contact:**

(b)(6)

(b)(6) |

**Notes:**

Phone call to Sen. Graham re: immigration

**Briefing Materials:**

OLA should provide situational awareness (i.e. Senator's recent comments related to immigration / DHS)

5:00 PM - 6:00 PM

Private Appointment

**March 30, 2018**

Friday

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing \*USIA Glawe to Chair\* -- NAC Building 5 SCIF / USIA Glawe from RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Kristen Marquardt
12. Claire Grady, MGMT
13. Dave Glawe, I&A
14. (b)(6) JSOC
15. Brian Murphy, I&A
16. John Mitnick, OGC
17. Rich Chavez, OPS
18. James McCament, Policy
19. Jonathan Hoffman, OPA
20. RDML Jones, MIL
21. [via SVTC] Kevin McAleenan, CBP
22. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
23. [via SVTC] Tom Homan, ICE
24. [via SVTC] Roderick Allison on behalf of David Pecoske, TSA
25. [via SVTC] Matt Travis on behalf of Chris Krebs, NPPD
26. SBS Briefer
27. SBS Director
28. PDB Briefer
29. FBI Briefer
30. JSOC Liaison

**Notes:**

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Participating components/offices will be asked to provide threat mitigation

**March 30, 2018 Continued**

Friday

or other operational actions relevant to the material briefed. The goal is to provide the Secretary and other departmental leadership with a common understanding of intelligence on matters affecting the Department and the operational activities or needs in response to such intelligence.

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**April 1, 2018**

Sunday

All Day

Easter Day

**April 2, 2018****Monday**

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing -- NAC Building 5 SCIF / S1 from RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**If there are any questions, please contact (b)(6)

**\*NOTE: S1 will join from the RRB on 1/2. NAC staff should join from the NAC unless scheduled to meet with S1 immediately before or after at the RRB.\***

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Kate Nichols
6. Miles Taylor
7. Brandon Wales
8. Tracy Short
9. Ryan Scudder
10. Kristen Marquardt
11. Claire Grady, MGMT
12. Brian Murphy on behalf of Dave Glawe, I&A
13. (b)(6) I&A
14. Brian Murphy, I&A
15. John Mitnick, OGC
16. Rich Chavez, OPS
17. James McCament, Policy
18. Jonathan Hoffman, OPA
19. RDML Jones, MIL
20. [via SVTC] Kevin McAleenan, CBP
21. [via SVTC] ADM Zukunft, USCG
22. [via SVTC] Tom Homan, ICE
23. [via SVTC] David Pekoske, TSA
24. [via SVTC] Chris Krebs, NPPD
25. SBS Briefer
26. SBS Director
27. PDB Briefer
28. FBI Briefer
29. JSOC Liaison

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**April 2, 2018 Continued****Monday****regarding an appropriate stand-in.**

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9:00 AM - 9:30 AM

Secretary's Staff Meeting (Conference Call) -- Dial-in: (b)(6) / Access Code: (b)(6) / S1 from  
RRB, Secretary's Conference Room

**DO NOT FORWARD OR COPY THIS INVITATION**

No surrogates will be accepted for this meeting. If there are any questions, please contact (b)(6)

**\*NOTE: S1 will join from the RRB on 4/2. NAC staff should join from the NAC via conference unless scheduled to meet with S1 immediately before or after at the RRB.\***

**Attendees:**

**April 2, 2018 Continued**

**Monday**

**this afternoon are welcome to join via conference line.**

**Requester:**

S1

**Staff Contact:**

Tracy Short

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

Miles Taylor

Evelyn Lim

Tracy Short

Ryan Scudder

James McCament, Policy

Jonathan Hoffman, OPA

Kevin McAleenan, CBP

Ron Vitilleo, CBP

Meghann Peterlin, CBP

Francis Cissna, USCIS

Tom Homan, ICE

John Mitnick, OGC

Claire Grady, MGMT

**April 2, 2018 Continued**  
**Monday**

**Objective:**

There will be a Pre-Call on Monday, April 2nd, 2018, from 1:00 p.m. - 1:30 p.m.

**Briefing Materials:**

Read-ahead

2:00 PM - 2:15 PM

Phone Call TO Gov. Douglas Ducey, AZ -- RRB, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**Requester:**

S1

**DHS Staff Lead:**

Tracy Short

**Attendees:**

Secretary  
Chad Wolf

**Call Number:**

Gov. will call (b) (6)

**Notes:**

Phone call to Gov. Ducey re: immigration / border wall

**Briefing Materials:**

Talking points (Policy is lead, coordinate with Tracy Short)

2:15 PM - 2:30 PM

Travel to DOJ HQ

2:30 PM - 3:30 PM

Meeting on Interagency Efforts to Combat TCOs -- DOJ HQ, 950 Pennsylvania Ave NW

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**Requester:**

AG Sessions

**DHS Staff Lead:**

Miles Taylor

**April 2, 2018 Continued**

**Monday**

**DHS Advance Lead:**

TBD

**Attendees:**

Secretary  
Chad Wolf  
Dave Glawe, I&A

**External attendees:**

Deputy Secretary of State John Sullivan, DoS  
Rich Glenn, Acting Deputy Assistant Secretary for INL  
[(b)(6)] Special Assistant, Office of the Deputy Secretary  
Director Dan Coats, ODNI  
[(b)(6)] Acting Director, National Counterterrorism Center  
[(b)(6)] Director, Transnational Crime & Illicit Networks

**Location:**

DOJ HQ  
950 Pennsylvania Ave NW  
Room TBD

**Scheduling Contact:**

[(b)(6)]  
Director of Scheduling  
United States Attorney General  
[(b)(6)]

**Advance Contact:**

[(b)(6)]

**Objective:**

This meeting will focus on implementation of the policies set forth in the Executive Order on Transnational Criminal Organizations, in particular how we can better “support and improve the coordination of Federal agencies’ efforts to identify, interdict, prosecute and dismantle transnational criminal organizations.”

**Notes:**

2:30pm – 3:30pm

**Briefing Materials:**

Briefing memo, agenda, participant list

<<

Sec. Nielsen Letter\_3\_15\_2018.pdf (256.3KB)

(256.3KB)

**April 2, 2018 Continued**  
**Monday**

>>

3:30 PM - 3:40 PM

Travel to RRB

4:00 PM - 4:30 PM

Phone Call TO Minister Navarete -- RRB, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**Staff Contact:**

Michael Huston, Policy

**Attendees:**

Secretary

Chad Wolf

**Call Number:**

Please call the NOC at (b)(6). The NOC will connect S1, COS, and Edgar to Minister Navarete. U.S. (b)(6) and (b)(6) will translate.

Minister Navarete can be reached at (b)(6)

**Objective:**

Phone call with Minister Navarete

**April 2, 2018 Continued**

**Monday**

**Briefing Materials:**

Talking points

4:30 PM - 5:00 PM

Prep: Russia PC and POTUS Meeting -- RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**Staff Contact:**

Kirsten Marquardt

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

Miles Taylor

Brandon Wales

Kirsten Marquardt

James McCament, Policy +1

(b)(6) Policy

(b)(6) Policy

Dave Glawe, I&A +1

Brian Murphy, I&A

Chris Krebs, NPPD

**April 2, 2018 Continued**  
**Monday**

Jonathan Hoffman, OPA

**Objective:**

To prepare S1 for Russia PC and POTUS Meeting

**Briefing Materials:**

Briefing memo, read ahead

4:50 PM - 5:00 PM

Travel to Private Appointment

5:00 PM - 6:30 PM

Private Appointment

5:00 PM - 5:10 PM

Phone Call TO Gov. Abbott, TX -- RRB, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**DHS Staff Lead:**

Tracy Short

**Attendees:**

Secretary

Chad Wolf

**April 2, 2018 Continued**  
**Monday**

**Call Number:**

(b)(6) (staffer (b)(6) will facilitate)

**Notes:**

Phone call to Gov. Abbott re: immigration / border wall

**Briefing Materials:**

Talking points (Policy is lead, coordinate with Tracy Short)

5:00 PM - 5:10 PM

Travel to Private Appointment

5:15 PM - 6:45 PM

Private Appointment

5:30 PM - 6:00 PM

Pre-Call for Russia PC \*S2 to Chair\* -- RRB, 7th Floor SCIF (Room 7.3C)  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

NSC

**Staff Contact:**

Kristen Marquardt

**Attendees:**

Deputy Secretary

Chad Wolf

Miles Taylor



**April 3, 2018 Continued**

Tuesday

8:00 AM - 8:15 AM

Travel to RRB

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing -- NAC Building 5 SCIF / S1 from RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**If there are any questions, please contact (b) 6

**\*NOTE: S1 will join from the RRB on 4/3. NAC staff should join from the NAC unless scheduled to meet with S1 immediately before or after at the RRB.\***

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Claire Grady, MGMT
12. Dave Glawe, I&A
13. Jason Mackenzie, I&A
14. Brian Murphy, I&A
15. John Mitnick, OGC
16. Rich Chavez, OPS
17. James McCament, Policy
18. Jonathan Hoffman, OPA
19. RDML Jones, MIL
20. [via SVTC] Kevin McAleenan, CBP
21. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
22. [via SVTC] Tom Homan, ICE
23. [via SVTC] David Pekoske, TSA
24. [via SVTC] Chris Krebs, NPPD
25. SBS Briefer
26. SBS Director
27. PDB Briefer
28. FBI Briefer
29. JSOC Liaison

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**April 3, 2018 Continued**

Tuesday

**In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance regarding an appropriate stand-in.**

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9:00 AM - 9:30 AM

Secretary's Staff Meeting (conference call) -- RRB, Secretary's Conference Room / Dial-in (b)(6)  
Access Code (b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

No surrogates will be accepted for this meeting. If there are any questions, please contact (b)(6)

**\*NOTE: S1 will join from the RRB on 4/3. NAC staff should join from the NAC via conference unless scheduled to meet with S1 immediately before or after at the RRB.\***

**April 3, 2018 Continued**

**Tuesday**

Hope this finds you well. By way of introduction, I work for (b)(6) who was just appoint to Dep Chief of Staff for Policy Coordination. (b)(6) would love to catch up with Kirstjen tomorrow and I believe it is his impression that she will be at the White House?

Please let me know if she could make a few minutes to catch up with (b)(6)

**Briefing Materials:**

**No**

**11:15 AM - 11:25 AM**

**Travel to RRB**

**11:15 AM - 11:25 AM**

**Travel to RRB**

**12:00 PM - 12:30 PM**

**Lunch -- RRB, Secretary's Office**

**12:00 PM - 12:20 PM**

**Private Appointment -- RRB, Secretary's Office**

**DO NOT FORWARD OR COPY THIS INVITATION**

**If there are any questions, please contact (b)(6)**

**Requester:**

S1

**Attendees:**

Secretary

Chad Wolf

**Notes:**

**April 3, 2018 Continued**

**Tuesday**

ET:TW

**Briefing Materials:**

No

12:30 PM - 1:00 PM

SVTC with General Robinson, NORTHCOM / NORAD \*new time / location\* -- RRB, (b)(7)(E)

**DO NOT FORWARD THIS INVITATION**

For any questions, please contact: (b)(6)

**Attendees:**

Secretary

Chad Wolf

Miles Taylor

Brandon Wales

Kristen Marquardt

Dan Kaniewski, FEMA

David Glawe, I&A (via SVTC)

RDML Jones, MIL

(b)(6)

James McCament, Policy

**Scheduling Contact:**

(b)(6)

(b)(6)

(b)(6)

**April 3, 2018 Continued**

Tuesday

**Notes:**

Quarterly SVTC with General Robinson, NORTHCOM / NORAD

**Briefing Materials:**

Yes

2:00 PM - 2:10 PM

Departure Photo (b)(6) -- RRB, Secretary's Suite

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Staff Contact:**

Eliza Thurston

**Attendees:**

Secretary

Chad Wolf

Miles Taylor

Daniel Bayer

**Objective:**

Departure photo for (b)(6)

**April 3, 2018 Continued**

**Tuesday**

Attendees:  
Secretary  
Chad Wolf

Call Number:  
[ (b)(6) ] (home phone)

Scheduling Contact:  
[ (b)(6) ]  
Scheduler - Senator Grassley  
[ (b)(6) ]

Objective:  
To discuss immigration with Sen. Grassley

Briefing Materials:  
Bio, recent press / social media statements related to immigration

5:20 PM - 5:35 PM

Phone Call TO Gov. Susana Martinez, NM -- RRB, Secretary's Office  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact [ (b) (6) ]

**Requester:**

S1

**DHS Staff Lead:**

Tracy Short

**Attendees:**

Secretary

Chad Wolf

**Call Number:**

[ (b)(6) ] (Governor's cell)

[ (b)(6) ] (backup – staffer Fran)

**April 3, 2018 Continued**

**Tuesday**

**Notes:**

Phone call to Gov. Susana Martinez re: immigration / border wall

**Briefing Materials:**

Talking points (Policy is lead, coordinate with Tracy Short)

**5:45 PM - 6:00 PM**

**Travel to Private Appointment**

**6:00 PM - 7:30 PM**

**Private Appointment**

**April 4, 2018****Wednesday**

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing -- NAC Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact [redacted]

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Kristen Marquardt
12. Claire Grady, MGMT
13. Dave Glawe, I&A
14. [redacted] I&A
15. Brian Murphy, I&A
16. John Mitnick, OGC
17. Rich Chavez, OPS
18. James McCament, Policy
19. Jonathan Hoffman, OPA
20. RDML Jones, MIL
21. [via SVTC] Ron Vitiello on behalf of Kevin McAleenan, CBP
22. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
23. [via SVTC] Tom Homan, ICE
24. [via SVTC] David Pekoske, TSA
25. [via SVTC] Chris Krebs, NPPD
26. SBS Briefer
27. SBS Director
28. PDB Briefer
29. FBI Briefer
30. JSOC Liaison

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Participating components/offices will be asked to provide threat mitigation



**April 4, 2018 Continued****Wednesday**

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9:30 AM - 10:00 AM

Prep for SLC -- NAC, Secretary's Office

10:00 AM - 11:00 AM

Senior Leaders Council (SLC, Large Group) -- NAC, Building 19, Room 01-117

**DO NOT FORWARD THIS INVITATION**

If your principal is unable to attend, only a component deputy may attend as his/her surrogate. Please send requests to

(b)(6)

**Staff Lead:**

Evelyn Lim

**Attendees:**

**April 4, 2018 Continued**

**Wednesday**

Secretary

Deputy Secretary

Chad Wolf

Evelyn Lim

Kate Nichols

Miles Taylor

Brandon Wales

Tracy Short

Ryan Scudder

Kristen Marquardt

Ron Vitiello on behalf of Kevin McAleenan, CBP

Katie Fox on behalf of Brock Long, FEMA

Matt Albence on behalf of Tom Homan, ICE

Dave Pecoske, TSA

Francis Cissna, USCIS

ADM Zukunft, USCG

Randolph Alles, USSS

Chris Krebs, NPPD

David Wonnenberg, OLA

Jonathan Hoffman, OPA

Hayley Chang on behalf of John Mitnick, OGC

Brian Murphy on behalf of David Glawe, I&A

Claire Grady, MGMT

Stacy Marcott, OCFO

Andre Hentz on behalf of Bill Bryan, S&T

**April 4, 2018 Continued**

Wednesday

James McCament, Policy

John Hill, OPE

Tom Walters, FLETC

Richard Chavez, OPS

Clarence Johnson on behalf of James McDonnell, CWMD

Cameron Quinn, CRCL

Sam Kaplan, Privacy

Julie Kirchner, CIS OMB

RDML Jones, Military Advisor

Scott Krause, Executive Secretary

**Notes:**

Senior Leaders Council meeting (rescheduled from March 22)

**Briefing materials:**

Agenda, TPs

<<

April 4 2018 SLC Agenda.docx (34.3KB)

(34.3KB)

>>

11:00 AM - 11:30 AM

CUAS Update w/ USSS and Prep for PSG on CUAS \*new time\* -- NAC (b)(7)(E)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**April 4, 2018 Continued**

Wednesday

**Staff Contact:**

Miles Taylor

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

Miles Taylor

Kristen Marquardt

Brandon Wales

Randolph Alles, USSS +2

(b)(6)

(b)(6) USSS

Andre Hentz, S&T +1

Anh Duong, S&T

James McCament, Policy +1

Dan Price, Policy

Hayley Chang on behalf of John Mitnick, OGC

Claire Grady, MGMT

David Wonnenberg, OLA

**Objective:**

(b)(5), (b)(7)(E)

**April 4, 2018 Continued**

**Wednesday**

**Briefing Materials:**

Briefing memo, read ahead for the PSG on CUAS

11:30 AM - 12:00 PM

Office / Call Time -- NAC, Secretary's Office

12:00 PM - 12:45 PM

Lunch -- NAC, Secretary's Office

12:30 PM - 12:45 PM

Phone Call TO Gov. Brown, CA -- NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**Attendees:**

Secretary

Chad Wolf

**Call Number:**

(b)(6) (staffer (b)(6) will facilitate)

**Notes:**

Phone call to California Governor Brown re: immigration

**April 4, 2018 Continued**

Wednesday

3:00 PM - 3:15 PM

Travel to RRB

4:00 PM - 4:30 PM

Cyber Briefing / PC Prep \*new time / location\* -- RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Staff Contact:**

Brandon

**Attendees:**

Secretary

Chad Wolf  
Miles Taylor

Brandon Wales

Chris Krebs, NPPD

Jeanette Manfra, NPPD

Chris Butera, NPPD

Dave Glawe or Brian Murphy, I&A

Chris Wright, I&A

James McCament, Policy

Tom McDermott, Policy

**Notes:**

Weekly cyber briefing + prep for this week's cyber PC

**Briefing Materials:**

Read ahead, briefing memo (Policy should be lead for the PC portion)

**April 4, 2018 Continued**

**Wednesday**

**4:30 PM - 5:00 PM**

**EO 13800 Section 2 Report Meeting \*new location\* -- RRB, 7th Floor SCIF (Room 7.3C)**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**Staff Contact:**

Brandon Wales

**Attendees:**

Secretary

Chad Wolf

Miles Taylor

Brandon Wales

Chris Krebs, NPPD

Jeanette Manfra, NPPD

**Objective:**

To provide S1 with an update on EO 13800 section 2 report.

**Briefing Materials:**

Briefing memo

**5:00 PM - 5:15 PM**

**Speech Review: RSA (conference call) \*new time\* -- Dial-in (b)(6) / Access Code (b)(6) / S1  
from RRB, Secretary's Conference Room**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**April 4, 2018 Continued**

Wednesday

**Requester:**

S1

**Staff Contact:**

Lauren Claffey

**Attendees:**

Secretary

Chad Wolf

Evelyn Lim

Miles Taylor

Brandon Wales

Jonathan Hoffman, OPA

Lauren Claffey, OPA

Elizabeth Powell, OPA

Chris Krebs, NPPD

**Conference Number:**

Dial-in:

Access Code:

**Objective:**

To review S 1's speech for RSA



**April 4, 2018 Continued**

Wednesday

**Briefing Materials:**

OPA – please provide standing outline/draft speech and the chart of upcoming S1 speaking events

**April 5, 2018 Continued**

Thursday

Interview with Fox &amp; Friends

TOPIC: National Guard Troops head to the Border

8:30 am ET with (b)(6)

**Briefing Materials:**

Briefing memo, talking points

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing \*S2 to Chair\* -- NAC Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Kristen Marquardt
12. Claire Grady, MGMT
13. Dave Glawe, I&A
14. (b)(6) ]I&A
15. Brian Murphy, I&A
16. John Mitnick, OGC
17. Rich Chavez, OPS
18. James McCament, Policy
19. Jonathan Hoffman, OPA
20. RDML Jones, MIL
21. [via SVTC] Ron Vitiello on behalf of Kevin McAleenan, CBP
22. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
23. [via SVTC] Tom Homan, ICE
24. [via SVTC] David Pecoske, TSA
25. [via SVTC] Chris Krebs, NPPD
26. SBS Briefer
27. SBS Director
28. PDB Briefer
29. FBI Briefer
30. JSOC Liaison

**April 5, 2018 Continued**

Thursday

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9:00 AM - 9:10 AM

Travel to RRB

**April 5, 2018 Continued**

Thursday

9:15 AM - 9:45 AM

Prep: Latin America PC \*new time / location\* -- RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**Staff Contact:**

Kristen Marquardt

**Attendees:**

Secretary

Chad Wolf  
Miles Taylor

Kristen Marquardt

James McCament, Policy +2

(b)(6) Policy

David Cloe, Policy

David Glawe, I&A / or surrogate

**Objective:**

To prepare S1 for the PC meeting on Latin America re: Venezuela

**Briefing Materials:**

Briefing memo, read ahead

**April 5, 2018 Continued**

**Thursday**

**10:00 AM - 10:30 AM**

**Interview with Ron Nixon, New York Times -- RRB, Secretary's Office**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

OPA

**Staff Contact:**

Katie Waldman

**Attendees:**

Secretary

Chad Wolf

Jonathan Hoffman / Tyler Houlton, OPA

**Objective:**

Ron Nixon is writing a profile piece on the Secretary about her vision for the Department, her background, and what she hopes to accomplish as Secretary. He frequently covers the Department and has attended her recent speeches.

**Briefing Materials:**

Briefing memo, talking points, bio

**10:30 AM - 10:45 AM**

**Governors Pre-Call -- RRB, Secretary's Office / Dial-in: (b)(6) / Access Code: (b)(6)**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**April 5, 2018 Continued**

Thursday

**Requester:**

S1

**DHS Staff Lead:**

Alaina Clark

**Attendees:**

Secretary

Chad Wolf

Miles Taylor

Evelyn Lim

Jonathan Hoffman, OPA

Kevin McAleenan, CBP

Patrick Flanagan, CBP

John Hill, OPE

Alaina Clark, OPE

Ken Rapuano, DoD

**Call Number:**

Dial-in: (b)(6)

Access Code: (b)(6)

**Notes:**

Pre-call in advance of the Governor's conference call.

**April 5, 2018 Continued**

**Thursday**

**11:00 AM - 11:30 AM**

**Governors Conference Call -- RRB, Secretary's Office**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**DHS Staff Lead:**

Alaina Clark

**Attendees:**

Secretary

Chad Wolf

Miles Taylor

Kevin McAleenan, CBP

Jonathan Hoffman, OPA (listen only)

John Hill, OPE (listen only)

Alaina Clark, OPE (listen only)

**External Attendees:**

Ken Rapuano, DoD (b)(6) will facilitate)

Governor Gregg Abbott, Texas (dialing directly)

Governor Susana Martinez, New Mexico (staffer (b)(6) will facilitate)

Governor Doug Ducey, Arizona (dialing directly)

**Call Number:**

(b)(6)

*The NOC will build the call and bridge S1 in by calling Chris' cell.*

**Notes:**

The Secretary would like to convene a call with the four Governors to further discussion of the National Guard.

**Briefing Materials:**

Bios, talking points

**11:30 AM - 12:00 PM**

**Lunch -- RRB, Secretary's Office**

**12:30 PM - 12:40 PM**

**Phone Call TO Governor Asa Hutchinson, AR -- RRB, Secretary's Office**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**April 5, 2018 Continued**

Thursday

**Requester:**

Governor Asa Hutchinson

**DHS Staff Lead:**

Alaina Clark

**Attendees:**

Secretary

Chad Wolf

**Call Number:**

(b)(6) (Governor's cell)

**Scheduling Contact:**

(b)(6)

Director of Scheduling

Office of Governor Asa Hutchinson

(b)(6)

(b)(6)

Chief of Staff

Office of Governor Asa Hutchinson

Arkansas State Capitol

Little Rock, AR 72201

(b)(6)



**April 6, 2018 Continued****Friday**

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing \*S2 to Chair\* -- NAC Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Kristen Marquardt
12. Claire Grady, MGMT
13. Dave Glawe, I&A
14. (b) 6(I&A)
15. Brian Murphy, I&A
16. John Mitnick, OGC
17. Rich Chavez, OPS
18. James McCament, Policy
19. Jonathan Hoffman, OPA
20. RDML Jones, MIL
21. [via SVTC] Ron Vitiello on behalf of Kevin McAleenan, CBP
22. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
23. [via SVTC] Tom Homan, ICE
24. [via SVTC] David Pekoske, TSA
25. [via SVTC] Chris Krebs, NPPD
26. SBS Briefer
27. SBS Director
28. PDB Briefer
29. FBI Briefer
30. JSOC Liaison

**Notes:**

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**In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance regarding an appropriate stand-in.**

Participating components/offices will be asked to provide threat mitigation

**April 6, 2018 Continued****Friday**

or other operational actions relevant to the material briefed. The goal is to provide the Secretary and other departmental leadership with a common understanding of intelligence on matters affecting the Department and the operational activities or needs in response to such intelligence.

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11:30 AM - 12:00 PM

Strategic Comms Conference Call -- Call Number (b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

Secretary

Chad Wolf

Jonathan Hoffman

Mercedes Schlapp

**April 6, 2018 Continued**

Friday

**Call Number:**

(b)(6)

(NOC will facilitate the call)

**April 8, 2018 Continued**  
Sunday

**April 9, 2018**

**Monday**

**8:30 AM - 8:50 AM**

**DHS Intel & Ops Briefing -- NAC Building 5 SCIF / S1 from RRB, 7th Floor SCIF (Room 7.3C)**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Kristen Marquardt
12. Claire Grady, MGMT
13. Dave Glawe, I&A
14. (b)(6) I&A
15. Brian Murphy, I&A
16. John Mitnick, OGC
17. Rich Chavez, OPS
18. James McCament, Policy
19. Jonathan Hoffman, OPA
20. RDML Jones, MIL
21. [via SVTC] Kevin McAleenan, CBP

**April 9, 2018 Continued****Monday**

22. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
23. [via SVTC] Tom Homan, ICE
24. [via SVTC] David Pekoske, TSA
25. [via SVTC] Chris Krebs, NPPD
26. SBS Briefer
27. SBS Director
28. PDB Briefer
29. FBI Briefer
30. JSOC Liaison

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**April 9, 2018 Continued****Monday**

information or areas of likely discussion at the Secretary's briefing. Every morning at 0730, the Under Secretary for Intelligence and Analysis or his designee will receive the morning briefing from SBS in a meeting/SVTC with component representatives. At that meeting, he will select topics for discussion at the Secretary's intelligence/operations briefing and provide notice to components of his expectations for the briefing. (Not all intelligence products in the book will be raised for discussion with the Secretary.)

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8:50 AM - 9:15 AM

Prep: PSG Meeting on Syria -- RRB, 7th Floor SCIF (Room 7.3C)

DO NOT COPY OR FORWARD. For questions please contact

[ (b)(6) ]

Requester:

S1

Staff lead:

Kristen Marquardt

Attendees:

Secretary

Chad Wolf

Miles Taylor

Kristen Marquardt

Dave Glawe, I&amp;A

James McCament, Policy

Objective:

To prep S1 for the Syria PSG

Materials:

Read ahead

**April 9, 2018 Continued**  
**Monday**

**Staff Contact:**

(b)(6)

**Attendees:**

Secretary

Chad Wolf

Evelyn Lim

Miles Taylor

Kristen Marquardt

David Pekoske, TSA

ADM Michel on behalf of ADM Zukunft, USCG

Kevin McAleenan, CBP

James McCament, Policy

Matt King, Policy

Deborah Meyers, Policy

**Objective:**

To prep S1 for her meeting with Canadian Transport Minister Marc Garneau. Topics include broad TC-DHS relationship, which includes aviation security, maritime security, other maritime issues such as oil spill response, ice breaking, and ballast water, preclearance, border infrastructure.

**Briefing Materials:**

Bio, briefing memo, talking points



**April 9, 2018 Continued****Monday**

2:00 PM - 2:45 PM

Meeting with Minister of Transport Marc Garneau, Canada \*new location\* -- RRB Small Conference Room  
(4.4A)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact [ (b) (6) ]

**Requester:**

Minister Garneau

**DHS Staff Lead:**

[ (b) (6) ]

**DHS Protocol Lead:**

[ (b) (6) ]

**Attendees:**

Secretary

Chad Wolf

James McCament, Policy

Dave Pekoske, TSA

Kevin McAleenan, CBP

ADM Michel (on behalf of ADM Zukunft), USCG

Deborah Meyers, Policy

**External attendees:**

The Honourable Marc Garneau, Minister of Transport;

Mr. Jean-Philippe Arseneau, Chief of Staff, Minister's Office;

Mr. Marc Roy, Director of Communications, Minister's Office;

Mr. Frank Stendardo, Transport Counsellor, Embassy of Canada;

Mr. Steve Dandzurovski, Acting Director, United States (U.S.) Americas Relations

Ambassador David MacNaughton, Ambassador, Embassy of Canada

**Scheduling / Protocol Contact:**

Frank Stendardo

[ (b) (6) ]

**Objective:**

S1 will meet with Canadian Transport Minister Marc Garneau as a follow-up on their introductory phone call to discuss the broad TC-DHS relationship, which includes aviation security, maritime security, other maritime issues such as oil spill response, ice breaking, and ballast water, preclearance, border infrastructure.

**Briefing Materials:**

Bio, briefing memo, talking points

**April 9, 2018 Continued**

**Monday**

3:00 PM - 3:45 PM

Budget Prep: CBP / ICE -- RRB Large Conference Room (Room 4.4A)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Staff Lead:**

Allen Blume

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

Miles Taylor

Evelyn Lim

(b)(6)

Kate Nichols

Peter Edge on behalf of Tom Homan, ICE

Steven Roncone, ICE

Kevin McAleenan, CBP

Sam Grable, CBP

Claire Grady, MGMT

Chip Fulghum, MGMT

Stacy Marcott, MGMT

Allen Blume, MGMT

Robert Joachim, MGMT

David Wonnenberg, OLA

(b)(6)

OLA

**April 9, 2018 Continued**  
**Monday**

Vince Micone, OLA

Jonathan Hoffman, OPA

**Objective:**

HAC/SAC budget hearing prep – this will be a combined prep for CBP and ICE (which is a change from what was originally scheduled).

**Briefing Materials:**

Briefing memo

3:45 PM - 4:15 PM

**Budget Hearing Prep: FEMA -- RRB Large Conference Room (Room 4.4A)**  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6).

**Staff Lead:**

Allen Blume

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

Miles Taylor

Evelyn Lim

(b)(6)

Kate Nichols

**April 9, 2018 Continued**

**Monday**

Brock Long, FEMA  
Mary Comans, FEMA  
Claire Grady, MGMT  
Chip Fulghum, MGMT  
Stacy Marcott, MGMT  
Allen Blume, MGMT  
Robert Joachim, MGMT  
David Wonnemberg, OLA  
Uyen Dinh, OLA  
Vince Micone, OLA  
Jonathan Hoffman, OPA

**Objective:**

HAC/SAC budget hearing prep – FEMA (which is a change from what was originally scheduled).

**Briefing Materials:**

Briefing memo

4:40 PM - 5:10 PM

**Prep: Meeting with Qatari Amir His Highness Sheikh Tamim bin Hamad Al Thani \*new time\* -- RRB, 7th Floor SCIF (Room 7.3C)**

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact  
(b)(6)

Requester:

S1

Staff Contact:

Alex Kisselburg, Policy

Attendees:

Secretary

**April 10, 2018 Continued**

Tuesday

8:35 AM - 8:55 AM

DHS Intel &amp; Ops Briefing -- NAC Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Kristen Marquardt
12. Claire Grady, MGMT
13. Dave Glawe, I&A
14. (b)(6) ] I&A
15. Brian Murphy, I&A
16. John Mitnick, OGC
17. Rich Chavez, OPS
18. James McCament, Policy
19. Jonathan Hoffman, OPA
20. RDML Jones, MIL
21. [via SVTC] Kevin McAleenan, CBP

**April 10, 2018 Continued**

Tuesday

22. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
23. [via SVTC] Tom Homan, ICE
24. [via SVTC] David Pekoske, TSA
25. [via SVTC] Chris Krebs, NPPD
26. SBS Briefer
27. SBS Director
28. PDB Briefer
29. FBI Briefer
30. JSOC Liaison

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**April 10, 2018 Continued**

Tuesday

information or areas of likely discussion at the Secretary's briefing. Every morning at 0730, the Under Secretary for Intelligence and Analysis or his designee will receive the morning briefing from SBS in a meeting/SVTC with component representatives. At that meeting, he will select topics for discussion at the Secretary's intelligence/operations briefing and provide notice to components of his expectations for the briefing. (Not all intelligence products in the book will be raised for discussion with the Secretary.)

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8:50 AM - 9:15 AM

CT Meeting -- NAC, Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact me at

[ (b)(6) ]

**Lead Counselor:**

Miles

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

**April 10, 2018 Continued**

**Tuesday**

Miles Taylor

Kristen Marquardt

Brandon Wales

(b)(6) on behalf of David Glawe, I&A + 1

Tom Warrick, I&A

James McCament, PLCY + 1

Elizabeth Newman, PLCY

**Notes:**

Weekly CT briefing

**Briefing Materials:**

Yes

9:25 AM - 9:40 AM

DHS Politicals All Hands Meeting -- NAC Chapel  
DO NOT FORWARD OR COPY THIS INVITATION  
If there are any questions, please contact  
(b)(6)

Requester:  
COS

Staff Contact:  
Evelyn Lim

Attendees:  
Secretary  
Deputy Secretary  
Chad Wolf  
Miles Taylor  
Evelyn Lim  
Brandon Wales  
Tracy Short  
Kristen Marquardt  
(b)(6)  
Additional attendees invited separately



**April 10, 2018 Continued**

**Tuesday**

**Objective:**

DHS Chief of Staff Chad Wolf has asked that all appointees attend an all-hands meeting this Tuesday, April 10. Chief of Staff Wolf and other DHS leaders will be providing updates from across the department and presenting on issues that are specific to political appointees. Secretary Nielsen and Deputy Secretary Duke are planning to attend.

In-person attendance at this meeting is encouraged. If you cannot attend, please let me know as soon as possible. The meeting is scheduled for 9:15am - 10:00am. S1 and S2 will should arrive at 9:25am.

**Briefing Materials:**

Talking points

10:00 AM - 10:45 AM

Update iPhone Contacts -- NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**Staff Contact:**

(b)(6)

**Attendees:**

Secretary

(b)(6)

(b)(6)

**Objective:**

To update S1's iPhone contacts

**April 10, 2018 Continued**

**Tuesday**

**Briefing Materials:**

No

10:15 AM - 11:15 AM

**Budget Prep: Member Intel -- NAC, 5107 Conferene Room**  
DO NOT FORWARD OR COPY THIS INVITATION  
If there are any questions, please contact  
(b)(6)

Staff Lead:  
Allen Blume

Attendees:  
Secretary  
Deputy Secretary  
Chad Wolf  
Miles Taylor  
Evelyn Lim

(b)(6)  
Kate Nichols  
Brock Long, FEMA  
Peter Edge on behalf of Tom Homan, ICE  
Kevin McAleenan, CBP  
Chris Krebs, NPPD  
David Pekoske, TSA  
Francis Cissna, USCIS  
ADM Michel on behalf of ADM Zukunft, USCG  
Claire Grady, MGMT  
Chip Fulghum, MGMT  
Stacy Marcott, MGMT  
Allen Blume, MGMT  
Robert Joachim, MGMT  
David Wonenberg, OLA  
(b)(6) ] OLA  
Vince Micone, OLA  
John Mitnick, OGC  
James McCament, Policy  
Jonathan Hoffman, OPA

Objective:  
HAC/SAC budget hearing prep - member intel prep session.

Briefing Materials:  
Briefing memo

11:15 AM - 11:30 AM

Phone Call TO (b)(6) TX -- NAC, Secretary's Office  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**April 10, 2018 Continued**

Tuesday

**Requester:**

S1

**DHS Staff Lead:**

Uyen Dinh

**Attendees:**

Secretary

Chad Wolf

Uyen Dinh

**Call Number:**

(b) (6) (Member's cell)

**Scheduling Contact:**

(b) (6)

(b) (6)

(b) (6)

**Objective:**

Introductory phone call with (b) (6) in advance of S1's hearing.

**Briefing Materials:**

Bio

**April 10, 2018 Continued**

**Tuesday**

11:45 AM - 1:00 PM

Read Time/Budget Prep -- NAC, Secretary's Office

11:45 AM - 12:15 PM

Lunch

1:00 PM - 1:15 PM

**Speech Review: Congressional Fire Services Institute Annual Dinner -- NAC, Secretary's Office**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact

(b)(6)

Requester:

S1

Staff Contact:

Emily Costanzo, OPA

Attendees:

Secretary

Chad Wolf

Evelyn Lim

Miles Taylor

Jonathan Hoffman or Lauren Claffey, OPA

Emily Costanzo, OPA

John Hill, OPE

Alaina Clark, OPE

Objective:

To review S1's speech for Congressional Fire Services Institute Annual Dinner

Briefing Materials:

OPA - please provide standing outline/draft speech

1:30 PM - 2:00 PM

Travel to Longworth House Office Building

2:00 PM - 2:20 PM

Meeting with Congressman Meadows, NC -- 1024 Longworth House Office Building

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Congressman Meadows

**DHS Staff Lead:**

Uyen Dinh

**DHS Advance Lead:**

Aaron

**Attendees:**

**April 10, 2018 Continued**

Tuesday

Secretary  
Chad Wolf  
Uyen Dinh

**Location:**  
TBD

**Scheduling / Advance Contact:**

(b)(6)

Scheduler  
Office of Congressman Mark Meadows (NC-11)  
1024 Longworth House Office Building | Washington, DC 20515  
(b)(6)

**Notes:**  
Meeting with Rep. Meadows

**Briefing Materials:**  
Bio, recent press / social media

2:30 PM - 2:50 PM

Meeting with Leader McCarthy -- U.S. Capitol, Room H-107  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**DHS Staff Lead:**

(b)(6)

**DHS Advance Lead:**

Carolyn

**Attendees:**

**April 10, 2018 Continued**

**Tuesday**

Secretary

Chad Wolf or Miles Taylor

Uyen Dinh

**Location:**

U.S. Capitol

(b)(6) |

**Scheduling / Advance Contact:**

(b)(6) |

Scheduler

Majority Leader Kevin McCarthy

(b)(6)

(b)(6) |

**Notes:**

Meeting with Leader McCarthy

**Briefing Materials:**

Bio

3:00 PM - 3:20 PM

Travel to Mandarin Oriental Hotel

3:30 PM - 4:00 PM

Meeting with Qatari Amir His Highness Sheikh Tamim bin Hamad Al Thani -- Mandarin Oriental, 1330 Maryland Ave SW

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

**April 10, 2018 Continued**

Tuesday

Requester:  
Embassy of Qatar

Protocol lead:  
[ (b)(6) ]

Advance lead:  
Aaron

Staff Contact:  
[ (b)(6) ] Policy

Attendees:  
Secretary  
Chad Wolf or Miles Taylor  
Kristen Marquardt  
James McCament, Policy  
[ (b)(6) ] Policy  
Kevin McAleenan, CBP

External attendees:  
HE Sheikh Mohammed bin Abdulrahman Al-Thani, Deputy Prime Minister and Minister of Foreign Affairs  
HE Sheikh Mohamed bin Hamad Al-Thani, Secretary to His Highness the Amir for Investment Affairs  
HE Sheikh Khalid bin Khalifa Al-Thani, Chief of the Amiri Diwan  
HE Mohammed Ahmad Al-Mesned, Secretary to His Highness the Amir for Security Affairs  
HE Sheikh Meshal bin Hamad Al-Thani, Ambassador of the State of Qatar to the United States

Location:  
Mandarin Oriental  
1330 Maryland Ave SW, Washington, DC 20024

Protocol contact:  
DCM Mr. Ali Al-Hajri  
[ (b)(6) ]

Objective:  
The Amir of Qatar (head of the state) requests a meeting with Secretary Nielsen to discuss the breadth of cooperation between Qatar and DHS, which, since the Gulf Crisis of last summer, has been sincere, robust, and exemplary for the region.

Notes:  
While cooperation with Qatar has always been present, since the Gulf Crisis of 2017, the Government of Qatar has been eager to finalize ongoing efforts, such as ATS-G and Global Entry, and has been open and forward-leaning to start new cooperation, such as TSA research into aviation security technology and information sharing.

Briefing Materials:  
Briefing memo, talking points, bio

**April 10, 2018 Continued**  
Tuesday



**April 11, 2018**

**Wednesday**

**8:30 AM - 10:00 AM**

**Hearing Prep -- RRB, Secretary's Office**

**8:30 AM - 8:50 AM**

**DHS Intel & Ops Briefing \*S2 to Chair\* -- NAC Building S SCIF / S2 from RRB, 7th Floor SCIF (Room 7.3C)  
DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact <sup>(b)(6)</sup> \_\_\_\_\_

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Kristen Marquardt
12. Claire Grady, MGMT
13. Dave Glawe, I&A
14. <sup>(b)(6)</sup> \_\_\_\_\_ ] I&A
15. Brian Murphy, I&A
16. John Mitnick, OGC
17. Rich Chavez, OPS
18. James McCament, Policy
19. Jonathan Hoffman, OPA
20. RDML Jones, MIL

**April 11, 2018 Continued**

Wednesday

21. [via SVTC] James McDonnell, CWMD
22. [via SVTC] Kevin McAleenan, CBP
23. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
24. [via SVTC] Tom Homan, ICE
25. [via SVTC] David Pekoske, TSA
26. [via SVTC] Chris Krebs, NPPD
27. SBS Briefer
28. SBS Director
29. PDB Briefer
30. FBI Briefer
31. JSOC Liaison

**Notes:**

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**April 11, 2018 Continued**

Wednesday

To prepare for the daily briefings, I&A and SBS staff will circulate to your staffs at roughly 1230 proposed intelligence products for the following day's Secretary's Daily Brief (SDB). I&A will lead a meeting/SVTC at 1600 to finalize the contents of the briefing and to identify any requests for information or areas of likely discussion at the Secretary's briefing. Every morning at 0730, the Under Secretary for Intelligence and Analysis or his designee will receive the morning briefing from SBS in a meeting/SVTC with component representatives. At that meeting, he will select topics for discussion at the Secretary's intelligence/operations briefing and provide notice to components of his expectations for the briefing. (Not all intelligence products in the book will be raised for discussion with the Secretary.)

The morning briefing with S1 will be held at the TS/SCI level but will not include restricted compartments. Operationally sensitive information may be briefed at the end of the regular meeting with the attendance reduced to those with appropriate compartments and/or need-to-know. Due outs at the briefing will be recorded by SBS and distributed for response by SBS/OPS for inclusion in future briefings or as otherwise appropriate. Components will have the ability to nominate intelligence products for consideration for inclusion in the SDB or to discuss operational matters appropriate for the morning briefing.

10:00 AM - 10:15 AM

Travel to Rayburn HOB

10:15 AM - 11:00 AM

Executive Time / Hold Room -- Rayburn House Office Building, Room 2006

**DO NOT FORWARD OR COPY THIS INVITATION**If there are any questions, please contact (b)(6)**Staff Lead:**

Allen Blume

**Lead Advance:**

**April 11, 2018 Continued**

Wednesday

Carolyn

**Attendees:**

Secretary

Chad Wolf

Jonathan Hoffman, OPA

**Location:**

Rayburn House Office Building

Room 2006

**Notes:**

The HAC staff has offered a (b)(6) for staging for the Secretary.

**Briefing Materials:**

None

11:00 AM - 12:30 PM

Testimony: House Appropriations Subcommittee on Homeland Security -- Rayburn House Office Building, Room 2362-B

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Staff Lead:**

Allen Blume

**April 11, 2018 Continued**

Wednesday

**Lead Advance:**

Carolyn

**Attendees:**

Secretary

Chad Wolf

Jonathan Hoffman, OPA

**Location:**

Rayburn House Office Building

Room 2359

**Notes:**

House Appropriations Subcommittee on Homeland Security Hearing

The hearing has been rescheduled for April 11 at 11:00-12:30 in Rayburn 2362-B.

**Briefing Materials:**

Testimony

12:30 PM - 12:45 PM

Travel to RRB

12:45 PM - 1:15 PM

Prep: PC Meeting on Syria -- RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**April 11, 2018 Continued**

Wednesday

**Call Number:**

(b)(6) (staffer (b)(6) will facilitate)

**Scheduling Contact:**

(b)(6)

**Notes:**

Phone call with Gov. Brown re: National Guard troops on the border

**Materials:**

No

4:45 PM - 5:00 PM

Travel to the Hamilton

5:00 PM - 6:30 PM

Farewell Happy Hour honoring Deputy Secretary Duke -- The Hamilton, 600 14th St NW, Washington, DC

**Location:**

The Hamilton

600 14th St NW

Washington, DC

**Notes:**

Please join us for a farewell happy hour honoring Deputy Secretary Duke.

**April 12, 2018**

Thursday

8:30 AM - 8:50 AM

DHS Intel & Ops Briefing \*USIA Glawe to Chair\* -- NAC Building 5 SCIF  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Kristen Marquardt
12. Claire Grady, MGMT
13. Dave Glawe, I&A
14. (b)(6) ] I&A
15. Brian Murphy, I&A
16. John Mitnick, OGC
17. Rich Chavez, OPS
18. James McCament, Policy
19. Jonathan Hoffman, OPA
20. RDML Jones, MIL
21. [via SVTC] Kevin McAleenan, CBP

**April 12, 2018 Continued**

Thursday

22. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
23. [via SVTC] Tom Homan, ICE
24. [via SVTC] David Pekoske, TSA
25. [via SVTC] Chris Krebs, NPPD
26. SBS Briefer
27. SBS Director
28. PDB Briefer
29. FBI Briefer
30. JSOC Liaison

**Notes:**

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**April 12, 2018 Continued**

Thursday

**April 13, 2018**

**Friday**

**7:00 AM - 8:00 AM**

**HOLS**

**8:30 AM - 8:50 AM**

**DHS Intel & Ops Briefing \*USIA Glawe to Chair\* -- NAC Building 5 SCIF  
DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Kristen Marquardt
12. Claire Grady, MGMT
13. Dave Glawe, I&A
14. (b)(6) I&A
15. Brian Murphy, I&A
16. John Mitnick, OGC
17. Rich Chavez, OPS
18. James McCament, Policy
19. Jonathan Hoffman, OPA
20. RDML Jones, MIL

**April 13, 2018 Continued**

Friday

21. [via SVTC] James McDonnell, CWMD
22. [via SVTC] Kevin McAleenan, CBP
23. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
24. [via SVTC] Tom Homan, ICE
25. [via SVTC] David Pekoske, TSA
26. [via SVTC] Chris Krebs, NPPD
27. SBS Briefer
28. SBS Director
29. PDB Briefer
30. FBI Briefer
31. JSOC Liaison

**Notes:**

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**April 13, 2018 Continued****Friday**

To prepare for the daily briefings, I&A and SBS staff will circulate to your staffs at roughly 1230 proposed intelligence products for the following day's Secretary's Daily Brief (SDB). I&A will lead a meeting/SVTC at 1600 to finalize the contents of the briefing and to identify any requests for information or areas of likely discussion at the Secretary's briefing. Every morning at 0730, the Under Secretary for Intelligence and Analysis or his designee will receive the morning briefing from SBS in a meeting/SVTC with component representatives. At that meeting, he will select topics for discussion at the Secretary's intelligence/operations briefing and provide notice to components of his expectations for the briefing. (Not all intelligence products in the book will be raised for discussion with the Secretary.)

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**10:00 AM - 10:30 AM****Travel to NAC****10:45 AM - 11:30 AM****Phone Call with Director Cissna -- NAC, Secretary's Office****DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**DHS Staff Lead:**

**April 13, 2018 Continued**

**Friday**

Tracy Short

**Attendees:**

Secretary

Chad Wolf

Francis Cissna, USCIS

**Call Number:**

(b)(6) (cell)

**Objective:**

Phone call to discuss H2-B visas, TPS Syria, and Irish visas

**Briefing Materials:**

No

**11:30 AM - 12:00 PM**

Lunch -- NAC, Secretary's Office

**12:30 PM - 12:45 PM**

Phone Call TO Senator Rounds -- NAC, Secretary's Office

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

Requester:  
Senator Rounds

DHS Staff Lead:  
David Wonnemberg

Attendees:  
Secretary  
Chad Wolf

**Call Number:**

(b)(6)

**April 13, 2018 Continued**

**Friday**

**Scheduling Contact:**

(b)(6)

Scheduler and Executive Assistant  
U.S. Senator Mike Rounds (R-SD)

(b)(6)

(b)(6)

Legislative Correspondent and Staff Assistant  
U.S. Senator Mike Rounds (S.D.)  
502 Hart Building

(b)(6)

**Notes:**

Senator Rounds is hoping to set up a call with Secretary Nielsen regarding immigration.

**Briefing Materials:**

Bio, recent press

1:00 PM - 1:15 PM

Syria Discussion -- NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Miles Taylor

**Staff Contact:**

Miles Taylor

**Attendees:**

Secretary

Miles Taylor

Kristen Marquardt

**Objective:**

**April 13, 2018 Continued**

**Friday**

To touch base on Syria in advance of the NSC meeting

**Briefing Materials:**

No

1:15 PM - 1:40 PM

Office Time -- NAC, Secretary's Office

1:40 PM - 1:55 PM

Phone Call FROM Secretary Acosta -- NAC, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact

**Requester:**

S1

**DHS Staff Lead:**

Tracy Short

**Attendees:**

Secretary

Chad Wolf

**Scheduling Contact:**

Director of Scheduling

U.S. Department of Labor

200 Constitution Ave NW

Washington, DC 20210

**April 13, 2018 Continued**

**Friday**

(b)(6)

**Call Number:**

Secretary Acosta will call (b)(6) cell

**Notes:**

Meeting with Sec. Acosta re: H2-B visas

**Briefing Materials:**

Briefing memo

**2:30 PM - 3:00 PM**

**Private Appointment**

**3:00 PM - 3:30 PM**

**Hearing Prep Discussion -- NAC, Secretary's Office**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**Staff Contact:**

Miles Taylor

**Attendees:**

Secretary



**April 13, 2018 Continued**

Friday

Chad Wolf  
Evelyn Lim

**Objective:**

To discuss preparations for S1's upcoming hearing

**Briefing Materials:**

No

**April 16, 2018****Monday**

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing \*AS2 to Chair\* -- NAC (b)(7)(E)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Kristen Marquardt
12. Claire Grady, MGMT
13. Dave Glawe, I&A
14. (b)(6) ] I&A
15. Brian Murphy, I&A
16. John Mitnick, OGC
17. Rich Chavez, OPS
18. James McCament, Policy
19. Jonathan Hoffman, OPA
20. RDML Jones, MIL
21. [via SVTC] Kevin McAleenan, CBP
22. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
23. [via SVTC] Tom Homan, ICE
24. [via SVTC] David Pekoske, TSA
25. [via SVTC] Chris Krebs, NPPD
26. SBS Briefer
27. SBS Director
28. PDB Briefer
29. FBI Briefer
30. JSOC Liaison

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**In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance regarding an appropriate stand-in.**

Participating components/offices will be asked to provide threat mitigation

**April 16, 2018 Continued**

**Monday**

Uyen Dinh and Hayley Chang

**Attendees:**

Secretary

Chad Wolf

**Call Number:**

(b)(6) (Chairman's cell)

(b)(6) (backup –staffer (b)(6))

**Scheduling Contact:**

(b)(6)

Executive Assistant/Scheduler

Chrm. Bob Goodlatte (VA-06)

Committee on the Judiciary

2309 Rayburn House Office Building

(b)(6)

**Objective:**

Phone call to Chairman Goodlatte in advance of a briefing the Chairman is going to receive on April 17 regarding our counter-UAS legislation.

12:30pm EST / 9:30am PST

**April 16, 2018 Continued**  
**Monday**

**Briefing Materials:**

Briefing memo; OLA is lead but please coordinate with OGC and Policy.

3:45 PM - 4:00 PM

Phone Call TO VADM Schultz -- S1 on travel

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**Staff Contact:**

OPA

**Attendees:**

Secretary

Chad Wolf

**Call number:**

(b)(6) (b)(6) will facilitate the call)

**Objective:**

Phone call with VADM Schultz in advance of his hearing. 3:45pm EST / 12:45pm PST.

**Briefing Materials:**

Talking points

**April 16, 2018 Continued**

**Monday**

4:30 PM - 4:45 PM

Phone Call TO Senator Roberts, KS -- S1 on travel

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Senator Roberts

**DHS Staff Lead:**

David Wonnenberg

**Attendees:**

Secretary

Chad Wolf

**Call Number:**

(b)(6) (front office line)

(b)(6) (scheduler Jensine)

**Scheduling Contact:**

Jensine Frost Moyer, Executive Assistant

U.S. Senator Pat Roberts (KS)

Chairman – Senate Committee on Agriculture, Nutrition & Forestry

109 Hart | Washington, D.C. 20510

(b)(6)

**April 16, 2018 Continued**

**Monday**

**Notes:**

Senator Roberts would like to request a brief phone call with Secretary Nielsen. He would like to discuss DHS' plans for the future of NBAF. 4:30pm EST / 1:30pm PST

**Briefing Materials:**

Bio, talking points, recent press

**April 17, 2018 Continued**

Tuesday

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing \*AS2 to Chair\* -- NAC Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Kristen Marquardt
12. Claire Grady, MGMT
13. Dave Glawe, I&A
14. (b)(6) ] I&A
15. Brian Murphy, I&A
16. John Mitnick, OGC
17. Rich Chavez, OPS
18. James McCament, Policy
19. Jonathan Hoffman, OPA
20. RDML Jones, MIL
21. [via SVTC] James McDonnell, CWMD

**April 17, 2018 Continued**

Tuesday

22. [via SVTC] Kevin McAleenan, CBP
23. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
24. [via SVTC] Tom Homan, ICE
25. [via SVTC] David Pekoske, TSA
26. [via SVTC] Chris Krebs, NPPD
27. SBS Briefer
28. SBS Director
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**Notes:**

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**In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance regarding an appropriate stand-in.**

Participating components/offices will be asked to provide threat mitigation or other operational actions relevant to the material briefed. The goal is to provide the Secretary and other departmental leadership with a common understanding of intelligence on matters affecting the Department and the operational activities or needs in response to such intelligence.

To prepare for the daily briefings, I&A and SBS staff will circulate to your staffs at roughly 1230 proposed intelligence products for the following day's



**April 17, 2018 Continued**

Tuesday

Secretary's Daily Brief (SDB). I&A will lead a meeting/SVTC at 1600 to finalize the contents of the briefing and to identify any requests for information or areas of likely discussion at the Secretary's briefing. Every morning at 0730, the Under Secretary for Intelligence and Analysis or his designee will receive the morning briefing from SBS in a meeting/SVTC with component representatives. At that meeting, he will select topics for discussion at the Secretary's intelligence/operations briefing and provide notice to components of his expectations for the briefing. (Not all intelligence products in the book will be raised for discussion with the Secretary.)

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**April 18, 2018**

**Wednesday**

6:45 AM - 11:40 PM

**Official Travel: El Centro, CA; Calexico, CA; Yuma, AZ**

<<

Calexico, CA-Yuma, AZ 18 April v.2.docx (58.0KB)

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>>

8:30 AM - 8:50 AM

**DHS Intel & Ops Briefing \*AS2 to Chair\* -- NAC Building 5 SCIF**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Kristen Marquardt
12. Claire Grady, MGMT
13. Dave Glawe, I&A
14. (b)(6) I&A
15. Brian Murphy, I&A
16. John Mitnick, OGC
17. Rich Chavez, OPS

**April 18, 2018 Continued**

Wednesday

18. James McCament, Policy
19. Jonathan Hoffman, OPA
20. RDML Jones, MIL
21. [via SVTC] James McDonnell, CWMD
22. [via SVTC] Kevin McAleenan, CBP
23. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
24. [via SVTC] Tom Homan, ICE
25. [via SVTC] David Pekoske, TSA
26. [via SVTC] Chris Krebs, NPPD
27. SBS Briefer
28. SBS Director
29. PDB Briefer
30. FBI Briefer
31. JSOC Liaison

**Notes:**

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**In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance regarding an appropriate stand-in.**

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**April 18, 2018 Continued****Wednesday**

provide the Secretary and other departmental leadership with a common understanding of intelligence on matters affecting the Department and the operational activities or needs in response to such intelligence.

To prepare for the daily briefings, I&A and SBS staff will circulate to your staffs at roughly 1230 proposed intelligence products for the following day's Secretary's Daily Brief (SDB). I&A will lead a meeting/SVTC at 1600 to finalize the contents of the briefing and to identify any requests for information or areas of likely discussion at the Secretary's briefing. Every morning at 0730, the Under Secretary for Intelligence and Analysis or his designee will receive the morning briefing from SBS in a meeting/SVTC with component representatives. At that meeting, he will select topics for discussion at the Secretary's intelligence/operations briefing and provide notice to components of his expectations for the briefing. (Not all intelligence products in the book will be raised for discussion with the Secretary.)

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11:00 AM - 11:30 AM

SVTC to discuss JIATF-S Trip \*ADM Zukunft to Chair\* -- NAC, Building 5 SCIF / ADM Zukunft from USCG HQ

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

Requester:

S1

DHS Staff Lead:

Miles Taylor

Attendees:

Miles Taylor (from NAC SCIF)

**April 18, 2018 Continued**

**Wednesday**

Lauren Claffey, OPA (from NAC SCIF)  
RDML Jones, MIL (from USCG HQ)  
ADM Zukunft, USCG (from USCG HQ)  
Eddie Young on behalf of Kevin McAleenan, CBP (from CBP)  
Peter Edge on behalf Tom Homan, ICE (from ICE)  
Aaron Chang, Advance

External Attendees:  
ADM Tidd, SOUTHCOM  
LTG Reynold Hoover, NORTHCOM  
RADM Tomney, JIATF-SOUTH

External Scheduling Contacts:  
ADM Tidd's office / SOUTHCOM  
(b)(6) (scheduling)

(b)(6)

RADM Tomney's office / JIATF-SOUTH  
(b)(6) (scheduling)

(b)(6)

LTG Reynold Hoover's office / NORTHCOM  
(b)(6) (scheduling)

(b)(6)

**Objective:**

In advance of this POTUS trip to Key West, USCG Commandant Zukunft will chair a SVTC with ADM Tidd (SOUTHCOM), RADM Tomney (JIATF-S) and LTG Reynold Hoover (NORTHCOM) to discuss POTUS objectives and flow of show. The Secretary will not join this conversation, which is a change to the original schedule.

**Briefing Materials:**

Bios, current trip agenda

12:00 PM - 12:45 PM

Meeting with Angus Taylor, Australian Minister for Law Enforcement and Cyber Security \*DUS McCament to Chair\* -- NAC Building 1, (b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Embassy of Australia

**DHS Staff Lead:**

**April 18, 2018 Continued**

Wednesday

Marie Chalkey, Policy

**DHS Protocol Lead:**

Serena

**Attendees:**

James McCament, Policy

(b)(6) Policy

Additional attendees TBD

**External attendees:**

The Hon Angus Taylor, Minister for Law Enforcement and Cyber Security

Mr. Tim Roy, Chief of Staff

Mr. Alastair MacGibbon, National Cyber Security Adviser, Department of Home Affairs/Australian Cyber Security Centre

Mr. Neil Gaughan, Assistant Commissioner, National Manager Organized Crime, Australian Federal Police

Dr. Derek Bopping, Minister Counsellor, Department of Home Affairs, Embassy of Australia

Mr. Jaycob McMahon, Counsellor, Department of Home Affairs, Embassy of Australia (Notetaker)

**Scheduling / Protocol Contact:**

Chris Gower

(b)(6)

**April 18, 2018 Continued**

Wednesday

**Objective:**

To discuss DHS-Australian engagement in cybersecurity, emergency management, counterterrorism cooperation, and bilateral law enforcement priorities, especially as they relate to the agenda of the Five Country Ministerial.

**Notes:**

The Minister for Law Enforcement and Cybersecurity is one of three new positions under Australia's new Home Affairs structure. Minister Taylor is responsible for, among other Home Affairs portfolios, Australia's cybersecurity policy coordination and Center for Counterterrorism Coordination. Minister Taylor will be accompanied by the head of Australia's Cyber Security Center, Alastair MacGibbon.

**Briefing Materials:**

Briefing memo, talking points, bio

3:00 PM - 3:45 PM

**Briefing to DHS Senior Leadership on Counterintelligence Threats -- NAC Building 5 SCIF  
DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

Requester:

S1

Staff Contact:

Miles Taylor

Attendees:

**April 18, 2018 Continued**

**Wednesday**

Deputy Secretary (unable to attend)

Miles Taylor

Kristen Marquardt

Brian Murphy on behalf of David Glawe, I&A

Elizabeth Neumann, Policy

Matt Travis on behalf of Chris Krebs, NPPD

Kevin McAleenan, CBP

Peter Edge on behalf of Tom Homan, ICE

External attendees:

Bill Evanina, Director, National Counterintelligence and Security Center

Constance Taube, Deputy Director, National Counterintelligence and Security Center

Joseph Morocco, Assistant Director, National Counterintelligence and Security Center

Scheduling Contact:

(b)(6)

NCSC Executive Officer

(b)(6)

Objective:

To provide DHS senior leadership with a classified brief on major issues of counter intelligence concern.



**April 18, 2018 Continued**

Wednesday

Notes:

Director Bill Evanina will provide this briefing.

Briefing Materials:

No

11:40 PM - 12:10 AM

Wheels Down - Washington

**April 19, 2018 Continued****Thursday**

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8:45 AM - 4:20 PM

Official Travel: JIATF South (b)(6)

&lt;&lt;

Key West, FL 19 April v.2.docx (42.6KB)

(42.6KB)

&gt;&gt;

4:25 PM - 4:55 PM

Wheels Down - Washington

6:30 PM - 7:00 PM

Travel to Washington Hilton

7:00 PM - 7:30 PM

Remarks: Congressional Fire Services Institute Annual Dinner -- Washington Hilton, 1919 Connecticut Ave NW

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**April 20, 2018**

**Friday**

7:45 AM - 8:15 AM

Bi-Weekly (b)(5) \*AS2 to Chair\* -- RRB, 7th Floor SCIF (Room 7.3C)  
DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

Lead Counselor:

Kristen

Attendees:

Secretary

Miles Taylor

Kristen Marquardt

Call Number:

(b)(6)

Notes:

(b)(7)(E)

Briefing materials:

YES

8:30 AM - 8:50 AM

DHS Intel & Ops Briefing \*AS2 to Chair\* -- NAC Building S SCIF / AS2 from RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza Thurston (b)(6)

**April 24, 2018**

**Tuesday**

7:45 AM - 8:15 AM

Bi-Weekly (b)(5) AS2 to Chair\* -- NAC, Building 5 SCIF  
DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

Lead Counselor:

Kristen

Attendees:

Secretary

Miles Taylor

Kristen Marquardt

Call Number:

(b)(6)

Notes:

DHS now has a standing invitation to the twice weekly principals phone call. Participation can only be S1 or S2, no Component Head representation allowed. This is a secure call.

7:45am – 8:15am Eastern

Briefing materials:

YES

**April 24, 2018 Continued**

Tuesday

To prepare for the daily briefings, I&A and SBS staff will circulate to your staffs at roughly 1230 proposed intelligence products for the following day's Secretary's Daily Brief (SDB). I&A will lead a meeting/SVTC at 1600 to finalize the contents of the briefing and to identify any requests for information or areas of likely discussion at the Secretary's briefing. Every morning at 0730, the Under Secretary for Intelligence and Analysis or his designee will receive the morning briefing from SBS in a meeting/SVTC with component representatives. At that meeting, he will select topics for discussion at the Secretary's intelligence/operations briefing and provide notice to components of his expectations for the briefing. (Not all intelligence products in the book will be raised for discussion with the Secretary.)

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9:00 AM - 3:45 PM

Official Travel: Toronto, Canada (G7 Security Ministerial)

3:45 PM - 4:15 PM

Wheels Down

4:30 PM - 6:10 PM

Private Appointment

6:10 PM - 6:25 PM

Travel to White House

7:00 PM - 9:30 PM

State Dinner with President Macron (POTUS) -- White House

**DO NOT FORWARD OR COPY THIS INVITATION**If there are any questions, please contact [Eliza.Thurston](#) (b)(6)**Requester:**

**April 24, 2018 Continued**

Tuesday

Cabinet Affairs

**DHS Staff Lead:**  
Hannah Hummelberg

**Attendees:**  
Secretary  
Chad Wolf

**Scheduling / Protocol Contact:**

(b)(6)  
[ ]

**Location:**  
White House

**Attire:**  
The suggested attire is black tie.

**Notes:**  
State Dinner honoring French President Emmanuel Macron  
Tuesday, April 4  
7:00pm

**Briefing Materials:**  
Event memo

<<  
State Dinner\_Cabinet Entry.pdf (103.1KB)  
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>>

**April 26, 2018 Continued**

**Thursday**

Washington D.C. 20515

(b)(6)

**Notes:**

Introductory meeting with Chairwoman Shelly Moore Capito.

**Briefing Materials:**

OLA memo

2:35 PM - 2:50 PM

Travel to White House

3:00 PM - 3:30 PM

(b)(5)

to Ambassador Bolton -- White House, WW 1st Floor

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**DHS Staff Lead:**

Miles Taylor

**Attendees:**

Secretary

Chad Wolf

**April 26, 2018 Continued**

**Thursday**

Miles Taylor

David Glawe, I&A

David Pekoske, TSA

**Scheduling / Advance Contact:**

(b)(6)

**Location:**

White House

Ambassador's office – 1<sup>st</sup> Floor, West Wing

**WAVES Link:**

For DHS attendees who do not have White House badges, please submit your WAVES information here [ (b)(6) ]

[ (b)(6) ]

**Objective:**

To provide Ambassador Bolton with a [ (b)(5) ]

[ (b)(5) ]

**Briefing Materials:**

Briefing memo

**3:30 PM - 3:40 PM**

**Travel to RRB**



**April 27, 2018**

**Friday**

7:45 AM - 8:15 AM

Bi-Weekly (b)(5) \*AS2 to Chair\* -- NAC, Building 5 SCIF  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact

(b)(6)

Lead Counselor:

Kristen

Attendees:

Secretary

Miles Taylor

Kristen Marquardt

Call Number:

(b)(6)

Notes:

DHS now has a standing invitation to the twice weekly principals phone call. Participation can only be S1 or S2, no Component Head representation allowed. This is a secure call.

7:45am – 8:15am Eastern

Briefing materials:

YES

**May 1, 2018**

**Tuesday**

8:30 AM - 9:30 AM

National Principals Level Exercise: (b)(5) -- White House, Situation Room

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

Requester:

NSC

Staff Contact:

Matt Payne

Attendees:

Secretary

Brock Long, FEMA

Jeff Byard, FEMA

Chad Gorman, FEMA

VADM Ray on behalf of VADM Schultz, USCG

(b)(6) ] OPS

Objective:

May 1 at 8:30am - 9:30am (new time)

NSC Senior Official Exercise: (b)(5)

Briefing Materials:

Briefing memo

8:30 AM - 8:50 AM

DHS Intel & Ops Briefing \*AS2 to Chair\* -- NAC Building 5 SCIF

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

Eliza.Thurston@hq.dhs.gov<mailto:Eliza.Thurston@hq.dhs.gov>.

Attendees:

- 1. Secretary
- 2. Deputy Secretary
- 3. Chad Wolf
- 4. Elizabeth Neumann
- 5. Evelyn Lim
- 6. Kate Nichols
- 7. Miles Taylor
- 8. Brandon Wales
- 9. Matt Payne
- 10. (b)(6)

**May 1, 2018 Continued**

Tuesday

**DHS Advance Lead:**

Carolyn Prill

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

**Scheduling / Advance Contact:**

(b)(6)

**Notes:**

Agency and Component heads sit in front rows for the Catholic Mass that acknowledges/honors the fallen officers from each agency. No speaking role. Leaders from agencies stand when their officers names are called. Secretary Kelly attended last year and was in the front row.

**Briefing Materials:**

Agenda, flow of show

1:15 PM - 1:30 PM

Travel to White House

1:30 PM - 2:30 PM

Lunch / Executive Time -- White House

2:30 PM - 3:15 PM

(b)(5)

**May 1, 2018 Continued**

Tuesday

(b)(5)

**Briefing Materials:**

**May 2, 2018 Continued**  
Wednesday

(b)(5)

**2:15 PM - 2:45 PM**

(b)(5)

**May 2, 2018 Continued**

**Wednesday**

(b)(5)

3:05 PM - 3:15 PM

**Travel to White House**

3:15 PM - 4:00 PM

(b)(5) - White House, COS Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b) 6f

**Requester:**

S1

**Staff Contact:**

COS

**Attendees:**

Secretary

**May 2, 2018 Continued**

Wednesday

Chad Wolf

**Location:**

White House

COS Office

**Scheduling Contact:**

(b)(6)

**Objective:**

Meeting with COS Kelly, (b)(6) and (b)(6) to discuss (b)(5)  
(b)(5)

**Briefing Materials:**

COS will handle materials, no need to task out.

4:00 PM - 6:00 PM

Travel Time / Hearing Prep

6:00 PM - 7:30 PM

Private Appointment

**May 3, 2018 Continued**

**Thursday**

will not include restricted compartments. Operationally sensitive information may be briefed at the end of the regular meeting with the attendance reduced to those with appropriate compartments and/or need-to-know. Due outs at the briefing will be recorded by SBS and distributed for response by SBS/OPS for inclusion in future briefings or as otherwise appropriate. Components will have the ability to nominate intelligence products for consideration for inclusion in the SDB or to discuss operational matters appropriate for the morning briefing.

8:45 AM - 9:00 AM

Phone Call TO Secretary Pompeo (classified) -- S1 from White House

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston@(b)(6)

**Requester:**

S1

**Attendees:**

Secretary

**Call Number:**

(b)(6)

**Scheduling Contact:**

(b) 6

Office Manager to the Secretary of State

U.S. Department of State

2201 C Street NW| Washington, D. C. |20520

Office: (b)(6) | Email: (b) 6



**May 3, 2018 Continued**

Thursday

Agenda:

- Welcome | Opening remarks (5 minutes)
  - Current "Pre-landfall" situation update (15 minutes)
    - o Overall situation brief: FEMA
    - o Department situation brief: OPS
  - Key Issues Discussion (20 minutes)
    - o Status of DHS
    - o Status of continuity/devolution
  - Closing remarks: S1 Guidance & Priorities (5 minutes)
- Note: Additional information regarding the choreography of these discussions is reflected in the attached briefing slides.

9:45 AM - 10:40 AM

(b)(5)

-- RRB Secretary's Office

10:40 AM - 10:45 AM

Travel to White House

11:00 AM - 12:00 PM

**White House National Day of Prayer Service (POTUS) -- White House, Rose Garden  
DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact [Eliza.Thurston@ice.dhs.gov](mailto:Eliza.Thurston@ice.dhs.gov) (b)(6)

**Requester:**

White House

**Staff Contact:**

Hannah Hummelberg

**Attendees:**

Secretary

**May 3, 2018 Continued**

**Thursday**

**Scheduling Contact:**

White House Social Office

(b)(6)

**Location:**

White House

Rose Garden

**Objective:**

The President requests the pleasure of your company at a prayer service in honor of the National Day of Prayer to be held at the White House on Thursday, May 3 at 11:00am.

**Briefing Materials:**

Agenda, topline bios / event memo

<<

- National Day of Prayer - Thursday, May 3, 2018 (48.1KB)
- 05.03.2018\_National Day of Prayer.pdf (254.0KB)
- National Day of Prayer\_Guest Map.pdf (103.0KB)

(405.1KB)

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**12:00 PM - 12:30 PM**

**Lunch -- White House**

**12:30 PM - 1:15 PM**

(b)(5) -- White House, (b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b)(6)

**Requester:**

Chris Liddell

**May 3, 2018 Continued**

Thursday

**Staff Contact:**

Tracy Short

**Attendees:**

Secretary

Chad Wolf

Kevin McAleenan, CBP

**Scheduling Contact:**

(b)(6)

(b)(6)

(b)(6)

**Objective:**

The White House will host an informal discussion on immigration, primarily

(b)(5)

We look forward to hosting your principals at this meeting. +1s are invited to back bench. Here is a WAVES link if they need it:

(b)(6)

**Agenda:**

(b)(5)

**May 3, 2018 Continued**

Thursday

(b)(5)

**Briefing Materials:**

(b)(5)

needs talking points on all of the above agenda items.

S1

**May 3, 2018 Continued**

Thursday

the Department, she may accept provisions of food, entertainment, or materials provided to all attendees, as this is not considered a gift to S1.

As with all external engagements, S1 should avoid inadvertent disclosure of nonpublic information. She should not endorse NSA or its activities, services, or members. She should avoid specific making specific commitments to individuals or specific nonfederal participants.

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**Nielsen.pdf** (90.2KB)

(90.2KB)

&gt;&gt;

1:35 PM - 1:45 PM

**Travel to White House**

2:00 PM - 4:00 PM

(b)(5)

**May 3, 2018 Continued**

**Thursday**

(b)(5)

4:00 PM - 4:10 PM

**Travel to RRB**

4:15 PM - 5:15 PM

**SAC Hearing Prep: Session I (Immigration) -- RRB Large Conference Room (Room 4.4A)**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston@(b)

**Requester:**

S1

**May 4, 2018**

Friday

7:45 AM - 8:15 AM

**Bi-Weekly Principal's Conference Call -- NAC, Building 5 SCIF**  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact \_\_\_\_\_

Eliza.Thurston (b)(6)

Lead Counselor:

Kristen

Attendees:

Secretary

Miles Taylor

Kristen Marquardt

Call Number:

(b)(6)

Notes:

DHS now has a standing invitation to the twice weekly principals phone call. Participation can only be S1 or S2, no Component Head representation allowed. This is a secure call.

7:45am – 8:15am Eastern

Briefing materials:

YES

**May 7, 2018 Continued**

**Monday**

**2:35 PM - 2:45 PM**

**Travel to White House**

**3:00 PM - 4:00 PM**

**Launch Event for the First Lady's Initiative -- White House, Rose Garden  
DO NOT FORWARD OR COPY THIS INVITATION**

**If there are any questions, please contact Eliza Thurston (b)(6)**

**Requester:**

White House

**Staff Contact:**

Hannah Hummelberg

**Attendees:**

Secretary

**Scheduling Contact:**

White House Social Office

(b)(6) |

**Location:**

White House

Rose Garden

**Objective:**

Invitation to attend the launch of Mrs. Melania Trump's initiative at the White House.



**May 7, 2018 Continued**

Monday

**Notes:**

Monday, May 7

3:00pm

Business attire is suggested. Please be aware of weather forecasts and plan accordingly as this event is outdoors.

A few other cabinet secretaries were invited and will be attending, including Sec. DeVos and Sec Azar. Sec. Nielsen and DHS' work with opioids and cyber security are relevant to the initiative launch.

Sec. Nielsen will be seated in the front row as a guest. No media or speaking portion.

**Briefing Materials:**

Event memo

&lt;&lt;

FLOTUS Initiative Launch\_Guest Map.pdf (359.4KB)

(359.4KB)

&gt;&gt;

4:30 PM - 5:00 PM

Meeting with COS Kelly -- White House, Chief's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact [Eliza Thurston](#) (b)(6)

**Requester:**

S1

**Staff Contact:**

**May 7, 2018 Continued**

Monday

COS

**Attendees:**

Secretary

Chad Wolf

**Objective:**

Meeting with COS Kelly

**Briefing Materials:**

No

5:00 PM - 5:10 PM

Travel to RRB

5:30 PM - 6:00 PM

Remarks Prep: Police Week Events (conference call) -- RRB Secretary's Office / Dial-in: (b)(6)

Access Code: (b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b)(6)

**Requester:**

S1

**Staff Contact:**

Christyn Lansing, OPA

**Attendees:**

Secretary

**May 9, 2018 Continued**

**Wednesday**

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- Bio (b)(6) pdf (204.8KB)
- Bio (b)(6) pdf (44.4KB)
- Bio (b)(6) docx (26.8KB)
- Bio (b)(6) docx (26.0KB)

(302.0KB)

>>

9:30 AM - 9:40 AM

**Travel to White House**

9:45 AM - 10:45 AM

NEC PC Meeting (b)(5) White House Roosevelt Room

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b)(6)

**Requester:**

National Economic Council

**Staff Contact:**

Tracy Short

**Attendees:**

Secretary  
Chad Wolf  
Francis Cissna, USCIS

**Scheduling Contact:**

(b)(6)

National Economic Council  
The White House

**Objective:**

NEC will host a principals meeting on H-2A (b)(5)  
(b)(5)

**Invited Participants:**

Secretary Perdue  
Secretary Acosta  
Secretary Nielsen  
General Kelly

(b)(6)

(b)(6)

Andrew Bremberg

(b)(6)

(b)(6)

**May 9, 2018 Continued**

**Wednesday**

Jared Kushner

Don McGahn

(b)(6)

(b)(6)

Director Cissna

(b) (6)

(b) (6)

(b) (6)

(b) (6)

(b) (6)

Carl Risch

(b) (6)

**Briefing Materials:**

Read ahead

<<

(b)(5) (470.4KB)

(470.4KB)

>>

11:15 AM - 12:30 PM

(b)(5) - White House, Cabinet Room

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza Thurston (b)(6)

**Attendees:**

Secretary

**Location:**

White House

Cabinet Room

**Scheduling Contact:**

(b) (6)

Special Assistant to the President

Cabinet Affairs, The White House

(b)(6) (no text)

**May 9, 2018 Continued**

Wednesday

(b)(6)

**Notes:**

May 9 Cabinet Meeting

Wednesday, May 9, 2018 at 11:15 AM (60 min)

**Briefing Materials:**

Read ahead

12:30 PM - 12:40 PM

Travel to RRB

12:40 PM - 1:10 PM

Lunch -- RRB Secretary's Office

1:00 PM - 1:15 PM

Phone Call FROM Governor Ducey, AZ -- RRB Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b)(6)

**Requester:**

S1

**DHS Staff Lead:**

Brian Hyer

**Attendees:**

Secretary

Chad Wolf

**May 9, 2018 Continued**

**Wednesday**

(b)(5)

That said, there are no ethics prohibitions to the Secretary meeting with FLEOA representatives at DHS. As with all engagements with external parties, the Secretary should refrain from disclosing nonpublic information; avoid specific commitments to or asks of FLEOA; ensure her statements to not endorse the FLEOA, its activities, or members; and be willing and able to meet with other similarly situated organizations which request such an engagement.

3:30 PM - 3:45 PM

Phone Call TO Governor Martinez, NM -- RRB Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza Thurston (b)(6)

**Requester:**

S1

**DHS Staff Lead:**

Brian Hyer

**Attendees:**

Secretary  
Chad Wolf

**Scheduling / Protocol Contact:**

(b)(6)  
Executive Assistant

(b)(6)

**Call Number:**

(b)(6) (Gov. Martinez's cell)  
(b)(6) (staffer (b)(6) - backup number)

**Notes:**

Phone call with Governor Martinez re: border update. 3:30pm EST.

**Briefing Materials:**

Briefing memo

4:15 PM - 5:00 PM

White House Meeting (b)(5) - White House

**Notes:**

Pop-up White House meeting with (b)(5)

**May 9, 2018 Continued**

**Wednesday**

**Briefing Materials:**

Briefing memo

5:00 PM - 5:15 PM

Phone Call TO Rep. Jeff Denham, CA -- S1 from White House

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

Eliza.Thurston (b)(6)

Requester:

S1

DHS Staff Lead:

COS

Attendees:

Secretary

Chad Wolf

Call Number:

Dial number: (b)(6)

Participant code (b)(6)

Scheduling Contact:

(b)(6)

White House

(b)(6)

Notes:

Phone call to Rep. Jeff Denham

Briefing Materials:

No

6:15 PM - 6:30 PM

Phone Call TO Governor Ige, HI -- RRB Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b)(6)

**Requester:**

S1

**May 10, 2018 Continued**  
Thursday

**Staff Contact:**

Katie Waldman

**Attendees:**

Secretary

Chad Wolf

Jonathan Hoffman

**Objective:**

(b) 6 | who frequently covers the border went with CBP on a trip of the Southern border hosted by CBP of what life is like on the border. Dateline is expected to run a one hour special on his "coast to coast" trip of the border. They are looking to interview the Secretary on what the DHS is doing and key takeaways from his experience and interviews.

**Briefing Materials:**

Briefing memo, talking points, bio

12:00 PM - 12:30 PM

Lunch

12:40 PM - 12:45 PM

Travel to White House

(b)(5)

1:00 PM - 1:30 PM



**May 10, 2018 Continued**

Thursday

(b)(5)

**2:00 PM - 2:15 PM**

**Travel to FEMA HQ**

**2:15 PM - 3:00 PM**

**FEMA Leadership Check In -- FEMA HQ, 500 C Street SW**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston

(b)(6)

**May 11, 2018 Continued**

**Friday**

2018 FPS Wreath Laying Ceremony Program\_Final\_revised\_043018.docx (402.6KB)

(423.6KB)

>>

10:45 AM - 11:00 AM

Travel to White House

11:15 AM - 11:45 AM

Lunch

11:45 AM - 11:55 AM

Travel to Atlantic Council Offices

12:00 PM - 12:45 PM

Roundtable Discussion: Atlantic Council's International Advisory Board Meeting -- Atlantic Council Office, 12th Floor, 1030 15th Street NW

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza Thurston (b)(6)

**Requester:**

(b)(6)

Chairman of the Atlantic Council's International Advisory Board

**DHS Staff Lead:**

Matt Hayden

**Advance Lead:**

Carolyn Prill

**Attendees:**

Secretary

Chad Wolf

Matt Hayden

**May 11, 2018 Continued**

Friday

12:45 PM - 1:00 PM

Travel to White House

1:00 PM - 2:00 PM

Meeting with COS Kelly -- White House, (b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b)(6)

**Requester:**

White House

**DHS Staff Lead:**

COS

**Attendees:**

Secretary

Chad Wolf

John Mitnick, OGC

Todd Owen, CBP

**Scheduling / Protocol Contact:**

(b)(6) |

Special Assistant to the White House Counsel

Cell: (b)(6)

Desk: (b)(6)

**Location:**

White House, (b)(6)

**May 11, 2018 Continued**

**Friday**

Chief's Office

**Notes:**

Meeting with COS Kelly, Don McGahn & AG Sessions re: (b)(5)  
(b)(5)

(b)(6)

**Briefing Materials:**

No

2:00 PM - 2:15 PM

Travel to DCA

2:45 PM - 9:00 PM

Personal Travel

2:45 PM - 3:15 PM

Wheels Up

3:15 PM - 3:30 PM

Phone Call TO Governor Northam, VA -- S1 from plane  
**DO NOT FORWARD OR COPY THIS INVITATION**  
If there are any questions, please contact Eliza Thurston (b)(6)

**Requester:**

S1

**DHS Staff Lead:**

Brian Hyer / Matt Payne

**Attendees:**

Secretary

**Call Number:**

(b)(6) (staffer (b)(6))

**Scheduling Contact:**

(b)(6)  
Policy Advisor  
Office of the Secretary of Public Safety and Homeland Security (b)(6)

**May 14, 2018 Continued**  
**Monday**

2:45 PM - 2:55 PM

Travel to White House

3:15 PM - 3:45 PM

(b)(5) -- White House, Oval Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b)(6)

**Requester:**

White House

**Staff Contact:**

COS

**Attendees:**

Secretary

**Objective:**

Meeting with POTUS

**Briefing Materials:**

TBD

3:45 PM - 3:55 PM

Travel to RRB

4:00 PM - 4:30 PM

Prep: CTIA's Board of Directors Meeting & SINET Dinner -- RRB Secretary's Conference Room

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b)(6)

**May 16, 2018 Continued**

**Wednesday**

This is DoD's National Defense University and therefore a federal entity. There are no ethics issues per se. I expect they will offer her a memento in thanks for the speech. This is usually paid for with appropriated funds and therefore not a prohibited gift - advance or whomever may want to double check, as appropriate.

2:45 PM - 3:05 PM

**Travel to White House**

3:15 PM - 4:00 PM

**California Sanctuary State Roundtable (POTUS) -- White House, Cabinet Room**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza Thurston (b)(6)

**Requester:**

Cabinet Affairs

**Counselor Lead:**

(b)(6)

**DHS Staff Lead:**

OPE

**Attendees:**

Secretary

Tom Homan, ICE

**Location:**

White House

Cabinet Room

**May 16, 2018 Continued**

Wednesday

**Scheduling Contact:**

(b)(6)

Office of Cabinet Affairs

The White House

(b)(6)

**Notes:**

California Sanctuary State Roundtable

Wednesday, May 16, 2018 at 3:15 PM (45 min)

## Internal:

- General John Kelly, Assistant to the President and Chief of Staff
- Attorney General Jeff Sessions, Department of Justice
- Secretary Kirstjen Nielsen, Department of Homeland Security
- (b)(6) Assistant to the President and Director of Legislative Affairs
- (b)(6) Assistant to the President and Senior Advisor for Policy
- Thomas Homan, Director, Immigration and Customs Enforcement

## External:

- House Majority Leader Kevin McCarthy (R, CA-23)
- Assemblywoman Melissa Melendez (R, CA-67)
- Councilwoman Pam Patterson, City of San Juan Capistrano
- Mayor Troy Edgar, City of Los Alamitos
- Mayor Julie Hackbarth-McIntyre, City of Barstow

**May 16, 2018 Continued**

Wednesday

- Mayor Natasha Johnson, City of Lake Elsinore
- Mayor Elaine Gennawey, City of Laguna Niguel
- Mayor Crystal Ruiz, City of San Jacinto
- Mayor Sam Abed, City of Escondido
- Mayor Pro Tem Warren Kusumoto, City of Los Alamitos
- Sheriff Adam Christianson, Stanislaus County
- Sheriff Margaret Mims, Fresno County
- Supervisor Michelle Steel, Orange County (R)
- Supervisor Kristin Gaspar, San Diego County (R)
- Deputy Sheriff Ray Grangoff, Orange County
- District Attorney Stacey Montgomery, Lassen County

**Briefing Materials:**

Briefing memo

<<

SB54.Event.Participants.Bios.2018.docx (249.2KB)

SB.54.Event.Memo.May.16.2018.docx (136.1KB)

(385.3KB)

>>

4:00 PM - 4:20 PM

(b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza Thurston (b)(6)

**Requester:**

S1

**Staff Contact:**



**May 16, 2018 Continued**

Wednesday

N/A

**Attendees:**

Secretary

**Scheduling Contact:**

(b)(6)

**Objective:**

(b)(6) prior to official travel to Tunisia and Bulgaria

**Briefing Materials:**

No

4:20 PM - 4:30 PM

Travel to RRB

4:45 PM - 5:30 PM

Trip Prep: Bulgaria \*new time\* -- RRB Large Conference Room (Room 4.4A) / Dial-in: (b)(6)  
Access Code: (b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza Thurston (b)(6)

**May 17, 2018**

**Thursday**

**All Day**

**Note: National Police Week**

**Please See Above**

**1:30 PM - 2:00 PM**

**Phone Call with COS & DCOS -- NAC, COS Office**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b)(6)

**Requester:**

S1

**Staff Contact:**

COS

**Attendees:**

Secretary

Chad Wolf

Miles Taylor

**Objective:**

Phone call with Chad and Miles

**Briefing Materials:**

No

**3:45 PM - 4:15 PM**

**Travel to White House**

**3:45 PM - 4:00 PM**

**Phone Call TO Senator Sullivan -- S1 from limo**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b)(6)

**Requester:**

**May 17, 2018 Continued**

**Thursday**

Sen. Sullivan

**DHS Staff Lead:**

David Wonnenberg

**Attendees:**

Secretary

Chad Wolf

**Call Number:**

(b)( ) 6 (Senator's cell)  
(staff – backup number)

**Scheduling Contact:**

(b)(6)  
Scheduler / Senator Sullivan

(b)(6)

**Notes:**

Phone call to Sen. Sullivan re: H2-Bs

**Briefing Materials:**

OLA memo

4:15 PM - 4:45 PM

Meeting with Jared Kushner -- White House, WW 120

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b) 60

**Requester:**

S1

**Attendees:**

Secretary

**Location:**

White House

WW 120

**May 18, 2018**

**Friday**

**All Day**

**Note: National Police Week**

**Please See Above**

**6:45 AM - 7:00 AM**

**Travel to White House**

**7:00 AM - 7:30 AM**

**Interview Prep / Hold Room -- White House, Room TBD**

**7:30 AM - 7:45 AM**

**Interview: Fox & Friends -- White House Grounds**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b)(6)

**Requester:**

Fox & Friends

**DHS Staff Lead:**

Lauren Claffey

**Attendees:**

Secretary

Chad Wolf

Jonathan Hoffman

**Scheduling / Protocol Contact:**

TBD

**Notes:**

Interview with Fox & Friends

**May 18, 2018 Continued**

Friday

To prepare S1 for the (b)(5) This will be a conference call, not in person.

**Briefing Materials:**

Read ahead

8:30 AM - 9:30 AM

PC Meeting: DACA -- White House, Roosevelt Room

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b)(6)

**Requester:**

White House - DPC

**Staff Contact:**

Tracy Short

**Attendees:**Secretary  
Chad Wolf**Location:**White House  
Roosevelt Room**Scheduling Contact:**

(b)(6)

White House | Office of the Senior Advisor for Policy

(b)(6)

**Objective:**

The White House Domestic Policy Council plans to host a Principals Committee on DACA this Friday (5/18) at 8:30 AM.

**Principals:**

Attorney General Sessions, Department of Justice  
 Secretary Nielsen, Department of Homeland Security  
 Secretary Pompeo, Department of State  
 Director Mulvaney, Office of Management and Budget  
 Chris Liddell, Deputy Chief of Staff for Policy Coordination  
 Andrew Bremberg, Director of the Domestic Policy Council  
 Stephen Miller, Senior Advisor to the President  
 Ambassador John Bolton, National Security Advisor  
 Don McGahn, Counsel to the President

(b)(6)

Director of the Office of Legislative Affairs

Derek Lyons, Staff Secretary  
 Sarah Sanders, Press Secretary

**May 18, 2018 Continued**

**Friday**

Mercy Schlapp, Director of Strategic Communications

**Briefing Materials:**

Read ahead, briefing memo

<<

DRAFT - DACA PC Memo 5.15.18.pdf (140.8KB)

(140.8KB)

>>

8:30 AM - 8:50 AM

DHS Intel & Ops Briefing -- NAC Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston@(b)(6)

**Attendees:**

1. Secretary
2. Acting Deputy Secretary
3. Chad Wolf
4. Evelyn Lim
5. Miles Taylor
6. Kate Nichols
7. Brandon Wales
8. Matt Payne
9. (b)(6)
10. Tracy Short
11. Ryan Scudder
12. Kristen Marquardt
13. Chip Fulghum, MGMT
14. Dave Glawe, I&A
15. (b)(6) I&A
16. Brian Murphy, I&A

**May 21, 2018 Continued**

**Monday**

Aaron Chang

**Attendees:**

Secretary

Chad Wolf

**Location:**

CIA HQ

Langley, Virginia

**Notes:**

DCIA Gina Haspel would like to invite your principal's to her swearing-in ceremony at the CIA on Monday, 5/21/18. Both POTUS and VPOTUS will be in attendance as well. Please have your Cabinet Members arrive no later than 10AM to the Central Intelligence Agency in, Langley, Virginia.

**Briefing Materials:**

Event memo

**11:45 AM - 12:05 PM**

**Travel to RRB**

**12:15 PM - 1:15 PM**

**Lunch -- RRB Secretary's Office**

**May 21, 2018 Continued**

**Monday**

1:15 PM - 2:00 PM

Phone Calls & Folders -- RRB Secretary's Office

2:00 PM - 2:30 PM

Prep: White House Governors Dinner on Border Security, Smart Immigration, Safer Communities -- RRB Secretary's Conference Room / Dial-in: (b)(6) / Access Code: (b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza Thurston (b)(6)

**Requester:**

S1

**Staff Contact:**

John Hill, OPE

**Attendees:**

Secretary

Chad Wolf

Ryan Scudder

Tracy Short

Matt Hartman

John Hill, OPE

Alaina Clark, OPE

Jonathan Hoffman, OPA

**Call Number:**

Dial-in: (b)(6)

Access Code: (b)(6)



**May 21, 2018 Continued****Monday****Objective:**

To prepare S1 for the dinner (b)(5) on "Border Security, Smart Immigration, Safer Communities" with the following Governors:

Governor Asa Hutchinson (R, AR)

Governor Doug Ducey (R, AZ)

Governor Phil Bryant (R, MS)

Governor Susana Martinez (R, NM)

Governor Henry McMaster (R, SC)

Governor Greg Abbott (R, TX)

Governor Kay Ivey (R, AL)

Governor Mary Fallin (R, OK) – Tentative

**Briefing Materials:**

Briefing memo, bios, talking points

<<

180521 - APA - Dinner with Republican Governors.pdf (338.0KB)

(338.0KB)

>>

2:30 PM - 3:00 PM

Prep: Election Security Hill Briefing -- RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza Thurston (b)(6)

**Requester:**

S1

**Staff Contact:**

(b)(6)

**May 21, 2018 Continued**

**Monday**

**Objective:**

Meeting with the following border governors:

Gov. Martinez, NM

Gov. Ducey, AZ

**Briefing Materials:**

Briefing memo, bios

6:00 PM - 6:15 PM

Travel to White House

6:30 PM - 8:00 PM

White House Governors Dinner "Border Security, Smart Immigration, Safer Communities" (POTUS) --  
White House, Blue Room

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston@

**Requester:**

White House

**Lead Counselor:**

Tracy & Ryan

**Staff Lead:**

Kelsey Edwards

**Attendees:**

**May 21, 2018 Continued**

**Monday**

Secretary

**Location:**

White House

Blue Room

**Scheduling / Advance Contact:**

(b)(6)

Assistant to the Senior Director

Office of Cabinet Affairs

The White House

(b)(6)

**Notes:**

POTUS dinner on "Border Security, Smart Immigration, Safer Communities" with the following Governors:

**EXTERNAL PARTICIPANTS:**

Governor Asa Hutchinson (R, AR)

Governor Doug Ducey (R, AZ)

Governor Phil Bryant (R, MS)

Governor Susana Martinez (R, NM)

Governor Henry McMaster (R, SC)

Governor Kay Ivey (R, AL)

**May 21, 2018 Continued**

**Monday**

**INTERNAL PARTICIPANTS:**

General John Kelly, Assistant to the President and Chief of Staff

Secretary Kirstjen Nielsen, Department of Homeland Security

(b) (6) Assistant to the President and Director of Legislative Affairs

(b) (6) Special Assistant to the President and Deputy Director of Intergovernmental Affairs

**Briefing Materials:**

Event memo and briefing memo (Governor bios, etc.)

<<

180521 - APA - Dinner with Republican Governors.pdf (338.0KB)

(338.0KB)

>>

**May 22, 2018 Continued**

**Tuesday**

1:45 PM - 2:30 PM

Pre-Brief for (b)(5) (b)(7)(E) - RRB Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b)(6)

**Requester:**

S1

**Attendees:**

- Secretary
- Chad Wolf
- Miles Taylor
- Evelyn Lim
- Jonathan Hoffman
- Aaron Chang (via phone)
- Scott Matejov (via phone)

**Call Number:**

Dial-in: (b)(6)

Access Code: (b)(6)

**Objective:**

Pre-brief to prepare for S1's participation in the POTUS trip to Bethpage, NY re: (b)(7)(E)

2:30 PM - 3:00 PM

Meeting with Evelyn (annual filing) -- RRB Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b)(6)

**Requester:**

S1

**Staff Contact:**

Evelyn

**May 22, 2018 Continued**

Tuesday

White House office of Policy

**Lead Counselors:**

Tracy / Ryan

**Attendees:**

Secretary

Chad Wolf

Kevin McAleenan, CBP

**Call Number:**

(b)(6) or (b)(6)

Conference ID (b)(6)

**Scheduling Contact:**

(b)(6)

Special Assistant for Policy Coordination

(b)(6)

(b)(6)

**Notes:**

Per our conversations and emails, Chris and the (b)(5) (b)(5) We are thinking 4:30 PM on Tuesdays. Due to various travel conflicts next week this call may need to be at an earlier time, but for now please continue to hold 4:30 PM on the 22<sup>nd</sup> and I will let you know if the call needs to be moved earlier.

**May 22, 2018 Continued**

Tuesday

(b)(5)

**May 23, 2018 Continued**

Wednesday

**Scheduling Contact:**

(b)(6)  
Scheduler/Office Manager  
Office of Congressman Rob Wittman (VA-01)  
(b)(6) Ravburn House Office Building  
(b)(6)

**Notes:**

Rep. Rob Wittman (R-VA-1) – Requested to speak with S1 regarding the H-2B visa decision. OLA has spoken with his office several times since April, but the Congressman requested to speak with S1 directly.

**Briefing Materials:**

OLA memo

11:00 AM - 11:15 AM

Travel to White House

12:05 PM - 12:25 PM

Travel to JBA

12:25 PM - 4:35 PM

Official Travel: Bethpage, NY (POTUS)  
Wheels up 12:25pm

<<

Bethpage, NY 23 May v1 JBA.DOCX (47.9KB)

(47.9KB)

>>

4:00 PM - 4:15 PM

Phone Call TO Deputy Secretary Sullivan -- S1 from plane

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b)(6)

**Requester:**

Deputy Secretary Sullivan

**DHS Staff Lead:**

DCOS

**Attendees:**



**May 24, 2018 Continued**

**Thursday**

**11:45 AM - 12:30 PM**

**Lunch -- NAC Secretary's Office**

**12:30 PM - 12:55 PM**

**Travel to White House**

**1:00 PM - 1:30 PM**

**Meeting with DHS White House Detailees -- EEOB 230A (SoW Suite)**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b)(6)

**Requester:**

S1

**Staff Contact:**

(b)(6) / Evelyn Lim

**Attendees:**

Secretary

Chad Wolf

(b)(6)

**Location:**

EEOB 230A (SoW Suite)

**Objective:**

S1 would like to meet with the WH detailees in the next 2-3 weeks for a meet & greet / check-in.

(b)(6)

**Briefing Materials:**

List of detailees, talking points

<<

Current Detailees.docx (24.3KB)

(24.3KB)

>>

**1:30 PM - 1:40 PM**

**Travel to RRB**

**May 24, 2018 Continued**

**Thursday**

**Briefing Materials:**

Briefing memo

4:15 PM - 4:50 PM

Phone Calls & Folders -- RRB Secretary's Office

4:50 PM - 5:00 PM

Travel to White House

5:00 PM - 6:00 PM

(b)(5) - White House, JFK WHSR

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston@ (b)(6)

**Requester:**

White House office of Policy

**Lead Counselors:**

Tracy / Ryan

**Attendees:**

Secretary

Chad Wolf

Todd Owen, CBP

John Mitnick, OGC

**Location:**

White House

JFK WHSR

**May 24, 2018 Continued**

**Thursday**

**Scheduling Contact:**

(b)(6)

Special Assistant for Policy Coordination

(b)(6)

(b)(6)

**Notes:**

Thank you for holding this time for a (b)(5)  
Invited participants are below and plus ones are indicated. Please respond with who will attend. See attached agenda.

WAVES for those who need it: (b)(6)  
(b)(6)

- COS (+1)
- DCOS/P (+1)
- DPC (+1)
- NSC
- DHS (+1)
- HHS
- DOJ (+1)
- DOD
- OMB
- WHCO (+1)

**Briefing Materials:**

**May 29, 2018 Continued**

**Tuesday**

**Attendees:**

Secretary  
Chad Wolf / Miles Taylor  
Kristen Marquardt  
James McCament, Policy  
Matt King, Policy  
Roderick Allison on behalf of David Pecoske, TSA Kevin McAleenan, CBP  
Matt Travis on behalf of Chris Krebs, NPPD

**External attendees:**

The Right Honorable Sajid Javid, Secretary of State for the Home  
Department Sir Kim Darroch, British Ambassador to the U. S.  
Mr. Tom Hurd, Director General, Office for Security and Counter-  
Terrorism, Home Office Mr. Richard Clarke, Director International,  
Home Office Mr. Oli Housden, Private Secretary to the Home Secretary  
Mr. Mark Tomlinson, First Secretary, CT Policy (Notetaker)

**Protocol Contact:**

(b)(6) |  
(b)(6) |

**Objective:**

This will be the first opportunity for S1 to meet in-person with Home Secretary Javid following their introductory phone call on May 4, 2018. This meeting is an opportunity to continue the excellent relationship S1 has forged with Javid's predecessor Amber Rudd to discuss critical security issues with our closest international partner.

**Briefing Materials:**

Briefing memo, bio (b)(6)  
(b)(5)

4:30 PM - 5:00 PM

(b)(5) NAC Secretary's Office / Call number (b)(6) / Conference ID (b)(6)  
DO NOT FORWARD OR COPY THIS INVITATION  
If there are any questions, please contact  
Eliza.Thurston (b)(6)

**Requester:**

White House office of Policy

**Lead Counselors:**

Tracy / Ryan

**Attendees:**

Secretary  
Chad Wolf

**Call Number:**

(b)(6)  
Conference ID (b)(6) |

**May 29, 2018 Continued**

**Tuesday**

Scheduling Contact:

(b)(6)

Special Assistant for Policy Coordination

(b)(6)

Notes:

(b)(5) The White House is hosting the second weekly (b)(5) (b)(5) on Tuesday, May 29th at 4:30 PM.

(b)(5)

5:00 PM - 5:30 PM

HOLD

5:00 PM - 5:30 PM

Phone Calls & Folders -- NAC Secretary's Office

**June 1, 2018 Continued****Friday**

Evelyn Lim  
 Miles Taylor (at RRB)  
 Kate Nichols (unable to attend)  
 Brandon Wales  
 Matt Payne  
 (b)(6)  
 Tracy Short  
 Ryan Scudder  
 Kristen Marquardt  
 Chip Fulghum, MGMT  
 Rich Chavez, OPS  
 William Callahan on behalf of Randolph Alles, USSS  
 Tom Homan, ICE (in person, from USCG)  
 ADM Zukunft, USCG  
 Kevin McAleenan, CBP (in person, from USCG)  
 Brock Long, FEMA  
 Roderick Allison on behalf of David Pecoske, TSA  
 Francis Cissna, USCIS (in person, from USCG)  
 Chris Krebs, NPPD  
 Jonathan Hoffman, OPA  
 Christine Ciccone, OLA  
 Dave Glawe, I&A (in person, from USCG)  
 James McCament, PLCY  
 Bill Bryan, S&T  
 John Mitnick, OGC  
 Andre Watson on behalf of Jim McDonnell, CWMD  
 Patrick Kearney  
 Christina Bobb, ESEC

**Notes:**

This VTC is for the Principal, Deputy OR the third most senior person in the department / component. No surrogates. DHS VVS (b)(6)  
 (b)(6) will be the POC for VTC connections. If someone happens to be at the NAC, they are welcome to attend in person. This VTC is unclassified.

11:00 AM - 12:00 PM

**Commandant's Change of Command Ceremony (POTUS) -- USCG Headquarters**  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b)(6)

**Requester:**

Admiral Zukunft

**June 4, 2018 Continued**

**Monday**

**Staff Contact:**

(b) (6) / Brandon Wales

**Attendees:**

Secretary

Chad Wolf

Miles Taylor

(b) (6) / Brandon Wales

Chris Krebs, NPPD

Jeanette Manfra, NPPD

Matthew Travis, NPPD

(b) (6) / NPPD

Brian Murphy on behalf of Dave Glawe, I&A

Joe Maher on behalf of John Mitnick, OGC

Gabriel Taran, OGC

Tom McDermott, Policy

FBI lead + 4

**Objective:**

To provide S1 with an updated on cyber threats and federal third-party risk

**Briefing Materials:**

Briefing memo – this will be classified and should be developed by NPPD in coordination with FBI.

3:00 PM - 3:30 PM

(b) (5) new date/ location\* -- NAC 5107 Conference Room

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b) (6)

**Requester:**

S1

**Staff Contact:**

(b) (6) / Brandon Wales

**Attendees:**

Secretary

**June 4, 2018 Continued**  
**Monday**

Chad Wolf

Miles Taylor

Brandon Wales

Matt Payne

Jonathan Hoffman

Brock Long, FEMA

Dan Kaneiwski, FEMA

Jeff Byard, FEMA

Christine Ciccone, OLA

Christina Bobb, ESEC

**Objective:**

(b)(5)

**Briefing Materials:**

Briefing memo

3:45 PM - 4:15 PM

Travel to White House

4:00 PM - 4:15 PM

Phone Call TO President Moreno, IADB -- S1 from limo

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston@ (b)(6)

**Requester:**

S1



**June 4, 2018 Continued**

**Monday**

**DHS Staff Lead:**

David Cloe, Policy

**Attendees:**

Secretary

Chad Wolf

David Cloe

**Call Number:**

(b)(6) (staff will facilitate)

**Scheduling Contact:**

(b)(6)

**Notes:**

Courtesy call with Inter-American Development Bank (IADB) (b)(6) [redacted] in advance of the Northern Triangle Conference.

**Briefing Materials:**

Talking points

4:45 PM - 7:30 PM

**Gold Star Families Reception (POTUS) -- White House, State Floor  
DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact Eliza.Thurston (b)(6) [redacted]

**June 4, 2018 Continued**  
**Monday**

**Requester:**

White House Social Office

**DHS Staff Lead:**

TBD

**Attendees:**

Secretary

**Location:**

White House

State Floor (family arrivals)

**Scheduling / Advance Contact:**

(b)(6)

**Notes:**

The President and Mrs. Trump request the pleasure of your company at a reception in honor of Gold Star Families to be held at the White House on Monday, June 4 at 5:00pm. S1 should plan to be at the White House by 4:45pm to greet the families at arrival, prior to the official start of the event. Following the family arrivals there will be a Candle Lighting Ceremony that will conclude between 7:30 – 8:00 PM (estimated).

**Briefing Materials:**

June 5, 2018 Continued

Tuesday

Topics would be aviation security—both cyber and physical, as well as Boeing-DHS collaboration on aviation cybersecurity; Boeing support to the Coast Guard; trusted trader and traveler programs; and anything further the Secretary might desire. He would likely be accompanied by (b)(6) and (b)(6) in Government Operations. I will also attend.

Ethics:

There are no ethics prohibitions to the Secretary meeting with Boeing representatives. Boeing is not on her recusal list. However, Boeing is a registered lobbying organization as such the Secretary may not accept gifts. Unless the Secretary has specific mission reasons (e.g., DHS mission priorities related to aviation security) to meet with Boeing, she should defer this meeting to the DHS industry liaison. If she meets with them the usual ethics caveats apply:

- No preferential treatment or special access.
- No endorsement or appearance thereof
- No disclosure of nonpublic information
- Recommend talking points on DHS mission priorities for this meeting

Briefing Materials:  
Briefing memo, bio

<< Attachments:

Muilenburg, Dennis.pdf

(b)(6)  
(b)(6) (103.9KB)  
>>

3:00 PM - 3:30 PM

(b)(5) \*NEW TIME\* -- NAC Secretary's Office / See dial-in info in the notes

**DO NOT COPY OR FORWARD.** For questions please contact Eliza.Thurston (b)(6)

DHS Attendees:

Secretary

Acting Deputy Secretary

**June 5, 2018 Continued**

**Tuesday**

Chad Wolf

Kevin McAleenan, CBP

Matt Albence, ICE

Francis Cissna, USCIS

**Invited External attendees:**

Secretary Pompeo

Secretary Kirstjen Nielsen

Secretary Alex Azar

Chief John Kelly

Attorney General Jeff Sessions

Under Secretary John Rood

Deputy Chief of Staff Chris Liddell

Director Mick Mulvaney

Director Andrew Bremberg

Senior Advisor for Policy Stephen Miller

Rear Admiral Doug Fears

White House Counsel Don McGahn

Director Marc Short

Senior Advisor for Strategic Communications Mercy Schlapp

**Call number:**

(b)(6)

Conference ID (b)(6) (S1 only)

**June 5, 2018 Continued**

Tuesday

Attendees must pre-register for a dial-in code vis this link [redacted] ]When prompted, you'll need to submit this conference code: [redacted]

**Notes:**

The White House is hosting the third weekly [redacted] on Tuesday, June 5th at 3:00pm.

**Updated Agenda:**

(b)(5)

<<

6.5.2018 Weekly Immigration Call Agenda v.5.docx (32.7KB)

(32.7KB)

>>

**June 5, 2018 Continued**

**Tuesday**

**3:45 PM - 4:15 PM**

**Travel to Rayburn House Office Building**

**4:15 PM - 4:45 PM**

**Meeting with Ranking Member Bennie Thompson -- Rayburn House Office Building, Room 2466**

**DO NOT FORWARD OR COPY THIS INVITATION**

**If there are any questions, please contact**

Eliza.Thurston (b)(6)

**Requester:**

S1

**DHS Staff Lead:**

Uyen Dinh

**DHS Advance Lead:**

Carolyn Prill

**Attendees:**

Secretary

Miles Taylor

Christine Ciccone, OLA

**Location:**

Rayburn House Office Building

Room 2466

**Scheduling / Advance Contact:**

(b)(6)

**Notes:**

The Congressman has received the letter from the Secretary today and would like for us to work together on setting up a meeting, as suggested by the Secretary in the letter. The Congressman has availability on all of the dates that were provided.

**Briefing Materials:**

OLA memo

**4:45 PM - 5:00 PM**

**Travel to White House**

**5:15 PM - 5:45 PM**

**Meeting with Ambassador Bolton -- White House, Amb. Bolton's Office**

**DO NOT FORWARD OR COPY THIS INVITATION**

**If there are any questions, please contact**

Eliza.Thurston (b)(6)

**June 5, 2018 Continued**

**Tuesday**

**Requester:**

S1

**Staff Contact:**

Miles Taylor

**Counselor:**

(b)(6)

**Attendees:**

Secretary

Chad Wolf

Miles Taylor

**Scheduling Contact:**

(b)(6)

**Location:**

White House

Amb. Bolton's Office

**Objective:**

Meeting with Ambassador Bolton to discuss S1 (b)(5)

**June 6, 2018 Continued**

**Wednesday**

(b)(6)

**Objective:**

Lunch meeting with Secretary Videgauray

**Briefing Materials:**

Briefing memo

**1:15 PM - 1:30 PM**

**Travel to FEMA HQ**

**2:00 PM - 3:00 PM**

(b)(5)



**June 6, 2018 Continued**

Wednesday

(b)(5)

3:00 PM - 3:15 PM

Travel to RRB

4:00 PM - 4:30 PM

Meeting with (b)(6) JS Travel Association -- RRB, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact me at

(b)(6)

**Staff lead:**

Katherine Telford

**Protocol lead:**

(b)(6)

**Attendees:**

Secretary  
Chad Wolf/ Miles Taylor

**External attendees:**

(b)(6) USTA  
(b)(6) USTA

**Protocol contact:**

(b)(6)

**June 6, 2018 Continued**

Wednesday

OLA memo

6:00 PM - 6:15 PM

Travel to RRB

8:00 PM - 8:15 PM

Travel to White House

8:15 PM - 10:00 PM

Iftar Dinner (POTUS) -- White House, State Floor

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

White House Social Office

**DHS Staff Lead:**

TBD

**Attendees:**

Secretary

**Location:**White House  
State Floor**Scheduling / Advance Contact:**

(b)(6)

Senior Director for Cabinet Affairs | Office of Cabinet Affairs

(b)(6)

desk | (b)(6) mobile

**Attire:**

Business / national dress

**Notes:**

For the Iftar Dinner on Wednesday, June 6, 2018, all invited Members of the Cabinet will need to enter through the West Executive Entrance no later than 8:30 PM. Upon arrival, Members of the Cabinet will be escorted by a Cabinet Affairs representative to the State Floor.

For some background, Iftar is a religious observance of Ramadan where people gather to break their fast together at sundown. There will be a reception prior to prayer but out of respect we ask that no one consumes food or drink at the reception until after prayer.

**Timeline**

8:15 PM Arrival to West Exec.

8:30 PM Call to Prayers begins.

8:45 PM Prayer concludes and all guests are escorted to the State Dining Room for dinner.

**June 6, 2018 Continued**

Wednesday

9:00 PM Everyone and seated.

9:02 PM The President arrives State Floor and delivers remarks.

9:07 PM Remarks conclude and dinner is served.

10:00 PM Dinner concludes.

10:15 PM Event concludes.

**Attendees from the Cabinet**

Secretary Steven Mnuchin

Secretary Wilbur Ross

Secretary Alexander Azar

Secretary Elaine Chao

Secretary Kirstjen Nielsen

Administrator Linda McMahon

**Briefing Materials:**

Event memo

**April 19, 2018**

**Thursday**

**8:00 AM - 8:30 AM**

**Travel to Joint Base Andrews**

**8:30 AM - 8:50 AM**

**DHS Intel & Ops Briefing \*AS2 to Chair\* -- NAC Building 5 SCIF**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Kristen Marquardt
12. Claire Grady, MGMT
13. Dave Glawe, I&A
14. ( ) (6b) I&A
15. Brian Murphy, I&A
16. John Mitnick, OGC
17. Rich Chavez, OPS
18. James McCament, Policy
19. Jonathan Hoffman, OPA
20. RDML Jones, MIL

**April 19, 2018 Continued**

Thursday

21. [via SVTC] James McDonnell, CWMD
22. [via SVTC] Kevin McAleenan, CBP
23. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
24. [via SVTC] Tom Homan, ICE
25. [via SVTC] David Pekoske, TSA
26. [via SVTC] Chris Krebs, NPPD
27. SBS Briefer
28. SBS Director
29. PDB Briefer
30. FBI Briefer
31. JSOC Liaison

**Notes:**

In deference to your time and that of your principals, components and offices with equities that are regularly affected by matters included in the daily intel/ops morning briefing will be asked to have the **component/office head, deputy, or chief of operations (or equivalent) available every day**; other components and offices will be asked to join on a case-by-case basis at the discretion of the Front Office. In the Secretary's absence, the Deputy Secretary will chair the briefing.

**In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance regarding an appropriate stand-in.**

Participating components/offices will be asked to provide threat mitigation or other operational actions relevant to the material briefed. The goal is to provide the Secretary and other departmental leadership with a common understanding of intelligence on matters affecting the Department and the operational activities or needs in response to such intelligence.

**April 19, 2018 Continued**

Thursday

**Requester:**

(b)(6) Congressional Fire Services Institute

**DHS Staff Lead:**

Alaina Clark

**DHS Advance Lead:**

Carolyn Prill

**Attendees:**

Secretary

Chad Wolf

Additional attendees TBD

**Scheduling / Advance Contact:**

(b)(6)

Congressional Fire Services Institute

1530 Wilson Blvd, Suite 520

Arlington, VA 22209

(b)(6)

**Location:**

**April 19, 2018 Continued**

Thursday

Washington Hilton

1919 Connecticut Ave NW

**Objective:**

This is the largest gathering of fire service personnel in Washington, DC and an opportunity for S1 to represent DHS interests to fire service leadership, metropolitan fire departments, volunteer fire departments and their advocacy groups, as well as emergency medical services and Congressional Members of the Fire Service Caucus.

**Notes:**

The program runs from 7:00 to 10:00p.m. S1 is scheduled to arrive at 7:00pm and depart by 7:30pm.

**Briefing Materials:**

Briefing memo, remarks/talking points, flow of show, attendee list (topline), attire, press status

**Ethics:**

There is no ethics objection to the Secretary providing an official speech at the Congressional Fire Services Institute so long as she follows the below guidelines and guidance.

Since CFSI sponsorship packages include this seating as a benefit for large contributions, CFSI volunteered to ensure that the Secretary would not be seated at an honored guest table that included corporate sponsors to avoid any appearance of payment for special access.

CFSI provides all speakers with a memento for their speech, a ceremonial fireman's helmet. The Secretary may accept this ceremonial helmet as a thank you for her remarks.

**April 19, 2018 Continued**

Thursday

The Secretary may attend the general reception, but may not accept the gift of free attendance at either the CFSI Board or post-dinner receptions as these are prohibited gifts from a registered lobbying organization

<<

Invitation - Secretary Kirstjen Nielsen.pdf (404.5KB)

Memo for Secretary's office 4-2-18.doc (442.0KB)

TIMELINE SYNOPSIS 4.3.18.docx (90.0KB)

PRELIMINARY TIMELINE 4.14.18.docx (97.6KB)

(1.0MB)

>>



**April 20, 2018 Continued**

Friday

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Tracy Short
10. Ryan Scudder
11. Kristen Marquardt
12. Claire Grady, MGMT
13. Dave Glawe, I&A
14. (b)(6) ]I&A
15. Brian Murphy, I&A
16. John Mitnick, OGC
17. Rich Chavez, OPS
18. James McCament, Policy
19. Jonathan Hoffman, OPA
20. RDML Jones, MIL
21. [via SVTC] James McDonnell, CWMD
22. [via SVTC] Kevin McAleenan, CBP
23. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG

**April 20, 2018 Continued**

Friday

24. [via SVTC] Tom Homan, ICE
25. [via SVTC] David Pekoske, TSA
26. [via SVTC] Chris Krebs, NPPD
27. SBS Briefer
28. SBS Director
29. PDB Briefer
30. FBI Briefer
31. JSOC Liaison

**Notes:**

In deference to your time and that of your principals, components and offices with equities that are regularly affected by matters included in the daily intel/ops morning briefing will be asked to have the **component /office head, deputy, or chief of operations (or equivalent) available every day**; other components and offices will be asked to join on a case-by-case basis at the discretion of the Front Office. In the Secretary's absence, the Deputy Secretary will chair the briefing.

**In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance regarding an appropriate stand-in.**

Participating components/offices will be asked to provide threat mitigation or other operational actions relevant to the material briefed. The goal is to provide the Secretary and other departmental leadership with a common understanding of intelligence on matters affecting the Department and the operational activities or needs in response to such intelligence.

To prepare for the daily briefings, I&A and SBS staff will circulate to your staffs at roughly 1230 proposed intelligence products for the following day's Secretary's Daily Brief (SDB). I&A will lead a meeting/SVTC at 1600 to finalize the contents of the briefing and to identify any requests for information or areas of likely discussion at the Secretary's briefing. Every morning at 0730, the Under Secretary for Intelligence and Analysis or his

**April 20, 2018 Continued**

Friday

designee will receive the morning briefing from SBS in a meeting/SVTC with component representatives. At that meeting, he will select topics for discussion at the Secretary's intelligence/operations briefing and provide notice to components of his expectations for the briefing. (Not all intelligence products in the book will be raised for discussion with the Secretary.)

The morning briefing with S1 will be held at the TS/SCI level but will not include restricted compartments. Operationally sensitive information may be briefed at the end of the regular meeting with the attendance reduced to those with appropriate compartments and/or need-to-know. Due outs at the briefing will be recorded by SBS and distributed for response by SBS/OPS for inclusion in future briefings or as otherwise appropriate. Components will have the ability to nominate intelligence products for consideration for inclusion in the SDB or to discuss operational matters appropriate for the morning briefing.

8:30 AM - 8:45 AM

Remarks: NPPD Active Shooter Preparedness Workshop -- Washington Nationals Ballpark, 1500 South Capitol Street SE

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Chris Krebs, NPPD

**DHS Staff Lead:**

Linda Solheim, Director, NPPD Office of Infrastructure Protection

**DHS Advance Lead:**

Carolyn

**April 20, 2018 Continued**

Friday

**Attendees:**

Secretary

Chad Wolf

*Other attendees invited separately*

**Location:**

Washington Nationals Ballpark

1500 South Capitol Street SE

Washington, DC 20002

**Scheduling / Advance Contact:**

(b)(6)

**Objective:**

Prepare the critical infrastructure community to more effectively mitigate the impacts of an active shooter incident through the development of effective emergency action plans.

**Notes:**

The Secretary's remarks would take place at the beginning of the workshop to open the event. It is estimated that remarks would be approximately five minutes in duration, but we defer to the Secretary and staff to make the final determination. The total audience is nearing 200 people, representing a wide range of security and human resource professionals from a variety of industries (e.g., commercial, academia, faith-based organizations).

**April 20, 2018 Continued**

Friday

**Briefing Materials:**

Agenda, briefing memo, remarks / talking points

**Ethics:**

N/A

<<

ASWS Washington DC Invitation.pdf (151.4KB)

(151.4KB)

>>

8:45 AM - 9:05 AM

Travel to RRB

9:00 AM - 9:15 AM

Phone Call to Ambassador Bolton -- S1 in limo  
Unscheduled call to Ambassador Bolton

9:15 AM - 9:30 AM

Meeting with Acting Deputy Secretary -- RRB, Secretary's Office  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**Staff Contact:**

Evelyn

**Attendees:**

Secretary

Acting Deputy Secretary

Chad Wolf

Evelyn Lim

**April 20, 2018 Continued**

Friday

Miles Taylor

Kate Nichols

**Objective:**

Sync up between S1 and AS2

**Briefing Materials:**

No

9:30 AM - 10:15 AM

Operational Components VTC (unclassified) -- NAC, 5107 Conference Room /Components via VTC / S1 from RRB Large Conference Room (Room 4.4A)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

Secretary

Deputy Secretary

Chad Wolf

Evelyn Lim

Miles Taylor

Kate Nichols

Matt Payne

(b)(6)

Tracy Short

Ryan Scudder

Kristen Marquardt

Chip Fulghum, MGMT

Rich Chavez, OPS

Randolph Alles, USSS

Tom Homan, ICE

ADM Zukunft, USCG

Kevin McAleenan, CBP

Dan Kaniewski on behalf of Brock Long, FEMA

Roderick Allison on behalf of David Pecoske, TSA

Francis Cissna, USCIS

Chris Krebs, NPPD

Jonathan Hoffman, OPA

David Wonneberg, OLA

Brian Murphy on behalf of Dave Glawe, I&A (in person)

James McCament, PLCY

Bill Bryan, S&T (via VTC)

John Mitnick, OGC

**April 20, 2018 Continued**

Friday

Mary Kruger on behalf of Jim McDonnell, CWMD  
Patrick Kearney

**Notes:**

This VTC is for the Principal, Deputy OR the third most senior person in the department / component. No surrogates. DHS VVS (b)(6) will be the POC for VTC connections. If someone happens to be at the NAC, they are welcome to attend in person. This VTC is unclassified.

10:30 AM - 11:15 AM

Meeting to Finalize G7 Ministerial -- RRB Large Conference Room (Room 4.4A) / Dial-in: (b)(6) /  
Access Code: (b)(6)

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

Requester:

Elizabeth Neumann

Staff Contact:

Elizabeth Neumann

Attendees:

Secretary

Deputy Secretary

Chad Wolf

Evelyn Lim

Miles Taylor

Kate Nichols

Brandon Wales

Kristen Marquardt

Tracy Short

Ryan Scudder

(b)(6)

James McCament, Policy

Elizabeth Neumann, Policy

Briana Petyo, Policy

(b)(6)

] Policy

Brian Murphy on behalf of Dave Glawe, I&amp;A +1

Aaron Chang, Advance

Scott Matejov, Advance

Tyler Houlton on behalf of Jonathan Hoffman, OPA

Chris Krebs, NPPD

Linda Jacksta, CBP

Call number:

Dial-in: (b)(6)

Access Code: (b)(6)

Objective:

**April 20, 2018 Continued**

Friday

(b)(5)

Briefing Materials:  
Briefing memo, proposed agenda

11:30 AM - 11:45 AM

Phone Call to Minister Dutton -- RRB, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Minister Dutton

**DHS Staff Lead:**

(b)(6)

**Attendees:**

Secretary

Chad Wolf

Matt King, Policy

David Glawe, I&A

**Call Number:**

(b)(6)

Minister's direct)

**Objective:**

Minister Dutton requested a courtesy introductory phone call with S1 in December 2017. This call was originally scheduled following S1's confirmation and has since been rescheduled a couple of times.



**April 20, 2018 Continued**

Friday

**Briefing Materials:**

Bio, talking points, past interactions with the Ministry

11:45 AM - 12:15 PM

Lunch

12:15 PM - 12:45 PM

ICE / CBP Meeting re: request to join the Intelligence Community \*new location\* -- RRB Large Conference Room (Room 4.4A)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Kevin McAleenan

**Staff Contact:**

Miles Taylor

**Attendees:**

Secretary

Acting Deputy Secretary

Chad Wolf

Miles Taylor

Evelyn Lim

Kate Nichols

Tracy Short

Brandon Wales

Ryan Scudder

**April 20, 2018 Continued**

Friday

Kristen Marquardt

Kevin McAleenan, CBP +2

Jennifer Ley, CBP

Tom Homan, ICE

Patty Cogswell, ICE

Dave Glawe, I&A +1

Brian Murphy, I&A

Chip Fulghum, MGMT

John Mitnick, OGC

James McCament, Policy

Sam Kaplan, Privacy

Cameron Quinn, CRLC

Jeff Nusraty, OLA

**Objective:**

To update S1 on CBP and ICE request to join the Intelligence Community, consider pros / cons, and discuss alternatives.

**Briefing Materials:**

Briefing memo, ICE decision memo, CBP decision memo and any supporting documents

12:45 PM - 1:00 PM

Travel to DOJ HQ

1:00 PM - 1:45 PM

Meeting with AG Sessions, DOJ -- DOJ HQ 950 Pennsylvania Ave NW

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

**April 20, 2018 Continued**

**Friday**

Requester:  
S1

DHS Staff Lead:  
TBD

DHS Advance Lead:  
Carolyn

Attendees:  
Secretary  
Chad Wolf  
John Mitnick, OGC

Location:  
DOJ HQ  
950 Pennsylvania Ave NW

Scheduling Contact:  
[ (b)(6) ]  
Director of Scheduling  
United States Attorney General Jeff Sessions  
[ (b)(6) ]

Advance Contact:  
[ (b)(6) ]  
Director of Advance  
[ (b)(6) ]

Notes:  
Check in meeting with AG Sessions on ending catch and release and other immigration / border security measures.

Briefing Materials:  
Briefing memo

**1:45 PM - 2:00 PM**

**Travel to RRB**

**2:00 PM - 2:45 PM**

**Hearing Prep: Terror/Cyber/Other Threats -- RRB Large Conference Room (Room 4.4A)**  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact [ (b)(6) ]

**Requester:**

S1

**April 20, 2018 Continued**

Friday

**Staff Contact:**

Uyen Dinh

**Attendees:**

Secretary

Acting Deputy Secretary

Chad Wolf

Evelyn Lim

Miles Taylor

Kate Nichols

Kirsten Marquardt

(b)(6)

Tracy Short

Ryan Scudder

Uyen Dinh, OLA

Vince Micone, OLA

Jeff Nusraty, OLA

Andrew Rocca, OLA

David Wonnenberg, OLA

David Glawe, I&A

Kevin McAleenan, CBP

James McCament, Policy

Roderick Allison on behalf of David Pekoske, TSA

James McDonnell, CWMD

Dan Sutherland on behalf of John Mitnick, OGC

**April 20, 2018 Continued**

Friday

Bob Joachim on behalf of Allen Blume, MGMT

Chris Krebs, NPPD

Lauren Claffey, OPA

**Objective:**

To prepare S1 for her House Homeland Security threats hearing

**Agenda:**

Terrorism (Domestic and Foreign)

-Glawe, USIA

-McAleenan, CPB

Cyber Security (Election Infrastructure Security, Cyber Threats)

-Krebs, US NPPD

-McCament, PLCY

Critical Infrastructure Protection (Current and Emerging Threats)

-Krebs, NPPD

CWMD (Emerging Threats and Use of Toxic Gas/Nerve Agents)

-McDonnell, CWMD

OGC – Mitnick

CFO – Allen Blume

**April 20, 2018 Continued**

Friday

**Briefing Materials:**

Hearing book

3:15 PM - 3:45 PM

**FEMA Update on Pacific Alert & Warning Systems \*new time\* -- RRB Small Conference Room (4.4A) /**

Dial-in: (b) (6) / Access Code (b) (6)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**Requester:**

S1

**Staff Contact:**

Matt Payne

**Attendees:**

Secretary

Chad Wolf

Miles Taylor

Evelyn Lim

Matt Payne

Brock Long, FEMA

Dan Kaniewski, FEMA

Jeff Byard, FEMA

John Veatch, FEMA

**April 20, 2018 Continued**

Friday

Wade Witmer, FEMA

John Hill, OPE

**Call number:**

Dial-in: (b)(6)

Access Code: (b)(6)

**Objective:**

Meeting to provide S1 with an update on F1's recent trip to Hawaii and discuss follow-ups regarding the alert and warning systems.

**Briefing Materials:**

Briefing memo with status of follow-up items from previous meetings on alert and warning.

4:15 PM - 4:30 PM

Phone Call TO Deputy Secretary Sullivan -- RRB, Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Deputy Secretary Sullivan

**DHS Staff Lead:**

Elizabeth Neumann

**Attendees:**

**April 20, 2018 Continued**

Friday

Secretary

Chad Wolf

**Call Number:**

(b)(6) (State Ops)

**Scheduling Contact:**

(b)(6)

Personal Assistant to the Deputy Secretary

Office of the Deputy Secretary of State

U.S. Department of State

Tel: (b)(6)

E-mail: (b)(6)

**Notes:**

Phone call to Acting Secretary Sullivan in sync up before the Toronto G7 meeting.

**Briefing Materials:**

Talking points



**April 23, 2018**

**Monday**

7:40 AM - 9:50 PM

**Official Travel: Toronto, Canada (G7 Security Ministerial)**

7:40 AM - 8:00 AM

**Depart Residence**

8:30 AM - 8:50 AM

**DHS Intel & Ops Briefing \*AS2 to Chair\* -- NAC Building 5 SCIF**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Matt Payne
10. (b)(6)
11. Tracy Short
12. Ryan Scudder
13. Kristen Marquardt
14. Chip Fulghum, MGMT
15. Dave Glawe, I&A
16. (b)(6) ] I&A
17. Brian Murphy, I&A
18. John Mitnick, OGC

**April 23, 2018 Continued****Monday**

19. Rich Chavez, OPS
20. James McCament, Policy
21. Jonathan Hoffman, OPA
22. RDML Jones, MIL
23. [via SVTC] James McDonnell, CWMD
24. [via SVTC] Kevin McAleenan, CBP
25. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
26. [via SVTC] Tom Homan, ICE
27. [via SVTC] David Pekoske, TSA
28. [via SVTC] Chris Krebs, NPPD
29. SBS Briefer
30. SBS Director
31. PDB Briefer
32. FBI Briefer
33. JSOC Liaison

**Notes:**

In deference to your time and that of your principals, components and offices with equities that are regularly affected by matters included in the daily intel/ops morning briefing will be asked to have the **component/office head, deputy, or chief of operations (or equivalent) available every day**; other components and offices will be asked to join on a case-by-case basis at the discretion of the Front Office. In the Secretary's absence, the Deputy Secretary will chair the briefing.

**In the event that one of the top three officials is unavailable, the Front Office asks that the component/office notify them in advance regarding an appropriate stand-in.**

**April 23, 2018 Continued****Monday**

Participating components/offices will be asked to provide threat mitigation or other operational actions relevant to the material briefed. The goal is to provide the Secretary and other departmental leadership with a common understanding of intelligence on matters affecting the Department and the operational activities or needs in response to such intelligence.

To prepare for the daily briefings, I&A and SBS staff will circulate to your staffs at roughly 1230 proposed intelligence products for the following day's Secretary's Daily Brief (SDB). I&A will lead a meeting/SVTC at 1600 to finalize the contents of the briefing and to identify any requests for information or areas of likely discussion at the Secretary's briefing. Every morning at 0730, the Under Secretary for Intelligence and Analysis or his designee will receive the morning briefing from SBS in a meeting/SVTC with component representatives. At that meeting, he will select topics for discussion at the Secretary's intelligence/operations briefing and provide notice to components of his expectations for the briefing. (Not all intelligence products in the book will be raised for discussion with the Secretary.)

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**April 24, 2018 Continued**

**Tuesday**

8:30 AM - 8:50 AM

DHS Intel & Ops Briefing \*AS2 to Chair\* -- NAC Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Matt Payne
10. (b)(6)
11. Tracy Short
12. Ryan Scudder
13. Kristen Marquardt
14. Chip Fulghum, MGMT
15. Dave Glawe, I&A
16. ( ) (6b) I&A
17. Brian Murphy, I&A
18. John Mitnick, OGC
19. Rich Chavez, OPS
20. James McCament, Policy
21. Jonathan Hoffman, OPA

**April 24, 2018 Continued**

Tuesday

22. RDML Jones, MIL
23. [via SVTC] James McDonnell, CWMD
24. [via SVTC] Kevin McAleenan, CBP
25. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
26. [via SVTC] Tom Homan, ICE
27. [via SVTC] David Pekoske, TSA
28. [via SVTC] Chris Krebs, NPPD
29. SBS Briefer
30. SBS Director
31. PDB Briefer
32. FBI Briefer
33. JSOC Liaison

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**April 25, 2018**

**Wednesday**

8:30 AM - 8:50 AM

DHS Intel & Ops Briefing -- NAC Building 5 SCIF / 51 RRB, 7th Floor SCIF (7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Matt Payne
10. (b)(6)
11. Tracy Short
12. Ryan Scudder
13. Kristen Marquardt
14. Chip Fulghum, MGMT
15. Dave Glawe, I&A
16. (b)(6) I&A
17. Brian Murphy, I&A
18. John Mitnick, OGC
19. Rich Chavez, OPS
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21. Jonathan Hoffman, OPA

**April 25, 2018 Continued**

Wednesday

22. RDML Jones, MIL
23. [via SVTC] James McDonnell, CWMD
24. [via SVTC] Kevin McAleenan, CBP
25. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
26. [via SVTC] Tom Homan, ICE
27. [via SVTC] David Pekoske, TSA
28. [via SVTC] Chris Krebs, NPPD
29. SBS Briefer
30. SBS Director
31. PDB Briefer
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**April 25, 2018 Continued****Wednesday**

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8:30 AM - 8:45 AM

Phone Call with Kevin McAleenan & Chad Wolf -- S1 from residence / Dial-in: (b)(6) / Access Code: (b)(6)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**Staff Contact:**



**April 25, 2018 Continued**

Wednesday

Chad Wolf

**Attendees:**

Secretary

Chad Wolf

Kevin McAleenan

**Call number:**

Dial-in: (b)(6)

Access Code: (b)(6)

9:00 AM - 10:00 AM

Read Time / Hearing Prep -- S1 from residence

11:20 AM - 11:40 AM

Travel to Rayburn House Office Building

11:45 AM - 12:15 PM

Meeting with Chairman Mike McCaul, TX -- Rayburn House Office Building, Room 2001

DO NOT FORWARD OR COPY THIS INVITATION

If there are any questions, please contact

(b)(6)

Requester:

S1

Staff Contact:

Uyen Dinh

Lead Advance:

Carolyn Prill

Attendees:

Secretary

Chad Wolf

Miles Taylor

Uyen Dinh

Scheduling Contact:

(b)(6)

Director of Operations

**April 25, 2018 Continued**

**Wednesday**

Office of Congressman Michael T. McCaul (TX-10)  
Chairman, House Committee on Homeland Security  
2001 Rayburn House Office Bldg, Washington, DC 20515

(b)(6)

**Location:**  
Rayburn House Office Building  
Room 2001

**Objective:**  
Meeting with Chairman McCaul

**Briefing Materials:**  
Bio, recent press / social media

**12:15 PM - 12:45 PM**

**Meeting with Rep. Roybal-Allard -- Rayburn House Office Building, Room 2083**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**Requester:**

Rep. Roybal-Allard

**DHS Staff Lead:**

Allen Blume

**DHS Advance Lead:**

Carolyn Prill

**Attendees:**

Secretary

Chad Wolf

**Scheduling / Advance Contact:**

**April 25, 2018 Continued**

**Wednesday**

(b)(6)

Office of Congresswoman Lucille Roybal-Allard (CA-40)

2083 Rayburn House Office Building

Washington, DC 20515-0540

(b)(6)

**Notes:**

Rep. Roybal-Allard requested to meet with S1 to follow up on questions from House appropriations hearing.

**Briefing Materials:**

Bio, recent press, briefing memo

**12:45 PM - 12:55 PM**

**Travel to RRB**

**2:00 PM - 2:10 PM**

**Phone Call TO Senator Heidi Heitkamp -- RRB Secretary's Office**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**Requester:**

Senator Heidi Heitkamp

**DHS Staff Lead:**

David Wonnemberg

**Attendees:**

Secretary  
Chad Wolf

**Call Number:**

(b) (6) (staffer (b) (6) will facilitate)

**Scheduling Contact:**

**April 25, 2018 Continued**

**Wednesday**

(b)(6)  
Scheduling Director and Executive Assistant  
Senator Heidi Heitkamp

(b)(6)  
516 Hart Senate Office Building

(b)(6)

**Objective:**

Sen. Heitkamp requested a call with S1 to discuss border sheriffs with S1. They tried to connect late last week but were not successful.

**Briefing Materials:**

OLA memo / talking points

2:15 PM - 2:25 PM

Phone Call TO Senator Mike Rounds -- RRB Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**DHS Staff Lead:**

David Wonnenberg

**Lead Counselor:**

Tracy Short

**Attendees:**

Secretary  
Chad Wolf

**Call Number:**

(b)(6) (Sen. Rounds' cell)  
(staffer (b)(6) desk)  
(staffer (b)(6) cell – backup number)

**Scheduling Contact:**

(b)(6)  
Scheduler and Executive Assistant  
U.S. Senator Mike Rounds (R-SD)

(b)(6)

**Notes:**

Phone call with Senator Rounds about H-2Bs.

**Briefing Materials:**

H2-B talking points (USCIS / Policy are lead)

**April 25, 2018 Continued**

Wednesday

2:50 PM - 3:00 PM

Phone Call with Senator Tillis, NC and Senator Collins, ME -- RRB Secretary's Office

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**Requester:**

Senator Thom Tillis

**DHS Staff Lead:**

USCIS / Policy

**Attendees:**

Secretary

Chad Wolf

**Call Number:**

(b) (6) (NOC will build the call and will call (b) (6) cell when all participants are on the line)

**Scheduling Contact:**

(b) (6) Director of Scheduling  
Senator Thom Tillis  
Dirksen SD-185

(b) (6)

**Notes:**

Phone call with Senator Tillis and Senator Collins about H-2Bs.

**Briefing Materials:**

Talking points

3:00 PM - 3:30 PM

Prep: Aviation Security Briefing to Ambassador Bolton -- RRB, 7th Floor SCIF (Room 7.3C)

DO NOT COPY OR FORWARD. For questions please contact

Eliza.Thurston@hq.dhs.gov

**Requester:**

S1

**Staff lead:**

Kristen Marquardt

**Attendees:**

Secretary

Chad Wolf

Miles Taylor

Kristen Marquardt

Brian Murphy on behalf of David Glawe, I&A +1

David Pekoske, TSA

Paul Fujimura, TSA

James McCament, Policy +1

**April 25, 2018 Continued**

Wednesday

Elizabeth Neumann, Policy  
Ted Sobel, Policy

**Objective:**

To ensure S1 and staff are prepared to provide Ambassador Bolton with an aviation security briefing scheduled for April 26.

**Briefing materials:**

Briefing memo

3:30 PM - 4:00 PM

**Trip Prep: New York \*new time / location\* -- RRB Secretary's Conference Room / Dial-in: (b)(6)**

**Access Code: (b)(6)**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**NOTE – Please advise if you will be using the dial-in instead of coming in person.**

**Requester:**

S1

**Staff Contact:**

Scott Matejov / (b)(6)

**Attendees:**

Secretary

Chad Wolf

Miles Taylor

Evelyn Lim

Kristen Marquardt

Scott Krause, ESEC

Elizabeth Neumann on behalf of James McCament, Policy

**April 25, 2018 Continued**

Wednesday

Scott Matejov, Advance  
Carolyn Prill, Advance

Lauren Claffey on behalf of Jonathan Hoffman, OPA

John Hill, OPE

**Call number:**

Dial-in: ( ) (b) [redacted]

Access Code: (b) (6) [redacted]

**Objective:**

To review S 1's trip agenda and remarks for New York and ensure she is prepared for LinCT

**Briefing Materials:**

Trip agenda, remarks

4:00 PM - 5:00 PM

Hearing Prep: Border Security/Immigration & Member Intel -- RRB Large Conference Room (Room 4.4A)  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6) [redacted]

**Requester:**

S1

**Staff Contact:**

Uyen Dinh

**Attendees:**

**April 25, 2018 Continued**

Wednesday

Secretary

Acting Deputy Secretary

Chad Wolf

Evelyn Lim

Miles Taylor

Kate Nichols

Kirsten Marquardt

(b)(6)

Tracy Short

Ryan Scudder

Uyen Dinh, OLA

Vince Micone, OLA

Jeff Nusraty, OLA

Andrew Rocca, OLA

Derek Benner on behalf of Tom Homan, ICE

Nathalie Asher, ICE

Francis Cissna, USCIS

Meghann Peterlin on behalf of Kevin McAleenan, CBP

Scott Luck, CBP

John Wagner, CBP

James McCament, Policy

John Mitnick, OGC

Allen Blume, MGMT

Brian Murphy on behalf of David Glawe, I&A

Lauren Claffey, OPA



**April 25, 2018 Continued**

Wednesday

Jim McDonnell, CWMD

Scott Krause, ESEC

**Objective:**

To prepare S1 for her House Homeland Security threats hearing (see agenda) and review Member intel.

**Agenda:**

Immigration (TPS, DACA, Special Interest Aliens) & Border Security (Border Wall, Drug Trafficking/Opioids, US National Guard Deployment to Southern Border, National Vetting Center)

**Briefing Materials:**

Hearing book

5:00 PM - 5:30 PM

Meeting with Secretary Videgaray -- RRB Small Conference Room (4.4A)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**DHS Staff Lead:**

COS

**DHS Protocol Lead:**

Aaron Chang

**DHS Attendees:**

Secretary

Chad Wolf, Chief of Staff

Miles Taylor, Deputy Chief of Staff

Kevin McAleenan, Commissioner

**External attendees:**

Luis Videgaray, Foreign Minister of Mexico

Geronimo Gutierrez Fernandez, Mexican Ambassador to the United States

**April 25, 2018 Continued**

Wednesday

Narciso Campos Cuevas, Chief of Staff, Office of Secretary of Foreign Affairs

**Scheduling / Protocol Contact:**

Daniel de la Torre Valasco

(b)(6)

**Notes:**

One-on-one / pull aside meeting with Secretary Videgaray.

**Briefing Materials:**

None

**April 26, 2018**

Thursday

All Day

Bring Your Child to Work Day

8:30 AM - 8:50 AM

DHS Intel & Ops Briefing \*AS2 to Chair\* -- NAC Building 5 SCIF / AS2 from RRB, 7th Floor SCIF (Room 7.3C)

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Matt Payne
10. (b)(6)
11. Tracy Short
12. Ryan Scudder
13. Kristen Marquardt
14. Chip Fulghum, MGMT
15. Dave Glawe, I&A
16. (b)(6) ]I&A
17. Brian Murphy, I&A
18. John Mitnick, OGC
19. Rich Chavez, OPS

**April 26, 2018 Continued**

Thursday

20. James McCament, Policy
21. Jonathan Hoffman, OPA
22. RDML Jones, MIL
23. [via SVTC] James McDonnell, CWMD
24. [via SVTC] Kevin McAleenan, CBP
25. [via SVTC] VADM Ray (on behalf of ADM Zukunft), USCG
26. [via SVTC] Tom Homan, ICE
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28. [via SVTC] Chris Krebs, NPPD
29. SBS Briefer
30. SBS Director
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**April 26, 2018 Continued****Thursday**

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9:00 AM - 9:30 AM

**Travel to U.S. Capitol**

9:30 AM - 9:45 AM

**Meet & Greet with Members -- U.S. Capitol Visitor's Center, HVC-214****DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b) (6)

**Requester:**

**April 26, 2018 Continued**

Thursday

Homeland Security Committee

**Staff Contact:**

Uyen Dinh

**Staff advance:**

Carolyn

**Attendees:**

Secretary

Chad Wolf

Uyen Dinh

**Scheduling Contact:**

(b)(6)

Homeland Security Committee

(b)(6)

(b)(6)

**Location:**

U.S. Capitol Visitor's Center

HVC-214

**Objective:**

Meeting with Republican members from 9:30-9:45am before the hearing. The meeting will be in the member room and breakfast will be served.

**April 26, 2018 Continued**

Thursday

**Briefing Materials:**

Bios

10:00 AM - 12:30 PM

Testimony: House Homeland Security Hearing -- U.S. Capitol - HVC 210  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

House Homeland Security Committee

**DHS Staff Lead:**

Uyen Dinh

**DHS Advance Lead:**

Carolyn Prill

**Attendees:**

Secretary

Chad Wolf

Uyen Dinh, OLA

**Location:**

U.S. Capitol

HVC 210

**April 26, 2018 Continued**

**Thursday**

**Scheduling / Advance Contact:**

TBD

**Notes:**

"Strengthening the Safety and Security of Our Nation: The President's FY2019 Budget Request for the Department of Homeland Security"

Thursday, April 26. Hearing will be at 10 am in their main hearing room: HVC 210.

**Briefing Materials:**

Remarks, briefing memo

**12:30 PM - 1:00 PM**

**Lunch -- U.S. Capitol Visitor's Center, HVC-214**

**1:15 PM - 1:45 PM**

**Meeting with Senator King, ME -- Hart Senate Office Building, Room 133**

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**DHS Staff Lead:**

David Wonnemberg

**DHS Advance Lead:**



**April 26, 2018 Continued**

Thursday

Carolyn Prill

**Attendees:**

Secretary

Chad Wolf

David Wonnenberg, OLA

**Location:**

133 Hart Senate Office Building

**Scheduling / Advance Contact:**

(b)(6)

Director of Scheduling | Senator Angus S. King, Jr., Maine

133 Hart Senate Office Building | Washington, D.C. 20510

Tel: (b)(6)

**Notes:**

Meeting with Senator King

**Briefing Materials:**

Bio, recent press

1:45 PM - 2:15 PM

Executive Time -- Dirksen Senate Office Building, Room 201

**April 26, 2018 Continued**

**Thursday**

2:15 PM - 2:35 PM

Meeting with Chairwoman Shelly Moore Capito -- Russell Senate Office Building, Room 172

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Chairwoman Moore Capito

**DHS Staff Lead:**

Allen Blume

**DHS Advance Lead:**

Carolyn Prill

**Attendees:**

Secretary

Chad Wolf

Allen Blume

**Location:**

Russell Senate Office Building

Room 172

**Scheduling / Advance Contact:**

(b)(6)

Office of U.S. Senator Shelley Moore Capito

172 Russell Senate Office Building

**April 26, 2018 Continued**

**Thursday**

4: 15 PM - 4:45 PM

Prep: Principals Level Exercise: Hurricane Preparedness -- RRB Large Conference Room (Room 4.4A)  
**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

Administrator Long

**Staff Contact:**

Matt Payne

**Attendees:**

Secretary

Chad Wolf

Evelyn Lim

Miles Taylor

Kate Nichols (via phone)

Matt Payne

Brock Long, FEMA (via VTC)

Daniel Kaniewski, FEMA (unable to attend)

Kathleen Fox, FEMA (unable to attend)

John Veatch, FEMA

Chad Gorman, FEMA

Carlos Castillo, FEMA

Chris Logan, FEMA

Richard Chavez, OPS

Daniel Lipka, OPS

**April 26, 2018 Continued**

**Thursday**

VADM Schultz, USCG (via VTC)

VADM Ray, USCG (via VTC)

Lauren Claffey, OPA

**Call number:**

Dial-in: (b)(6)

Access Code: (b)(6)

**Objective:**

To prep S1 for the Principals Level Exercise: Hurricane Preparedness

**Briefing Materials:**

Briefing memo

4:50 PM - 5:00 PM

Travel to EEOB

5:00 PM - 5:30 PM

Meeting with Director Mulvaney -- EEOB, Room 252

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

S1

**DHS Staff Lead:**

Tracy Short

**April 26, 2018 Continued**

Thursday

**Attendees:**

Secretary

Chad Wolf

**Location:**

EEOB, Room 252

**Scheduling / Advance Contact:**

(b)(6)

Executive Assistant to the Director Mick Mulvaney

Office of Management and Budget

(b)(6)

**Notes:**

Meeting with Director Mulvaney to discuss Irish visas

**WAVES:** (b)(6)

**Briefing Materials:**

Briefing memo

6:15 PM - 6:45 PM

Travel to Duke Ellington School for the Arts

**April 26, 2018 Continued**

**Thursday**

7:00 PM - 9:30 PM

Team USA Awards -- Duke Ellington School for the Arts, 3500 R Street NW

**DO NOT FORWARD OR COPY THIS INVITATION**

If there are any questions, please contact (b)(6)

**Requester:**

(b)(6)

Director, Major Gifts, Olympic Committee

**DHS Staff Lead:**

Hannah Hummelberg

**DHS Advance Lead:**

Carolyn Prill

**Attendees:**

Secretary

S1 Guest TBD

Chad Wolf

(b)(6)

**Scheduling / Advance Contact:**

(b)(6)

Manager, Government Relations

United States Olympic Committee

1100 H Street, NW Suite 600

Washington, DC 20005

(b)(6)

**April 26, 2018 Continued**

Thursday

**Location:**

Duke Ellington School for the Arts

3500 R Street NW

**Notes:**

We hope you will be able join us to celebrate the achievements of our Winter Olympians and Paralympians at the Team USA Awards on the evening of Thursday, April 26. Please find the full invitation attached here. The "pre-party" begins at 4:30 p.m., and the Awards themselves begin at 7 p.m. All events will be held at the Duke Ellington School for the Arts, 3500 R Street NW, in Washington.

This invitation is for each of you, and a guest for each. Please RSVP to me no later than Monday, April 9.

**Agenda:**

4:30 – 6:30 PM: Athlete Red Carpet and Pre-Award Show Reception Party

*Athletes will walk the red carpet and participate in media interviews. Following the red carpet, athletes will be presented with their Olympic or Paralympic Games ring by their sport executives. In conjunction, VIP guests, USOC executives, sport executives, sponsors, LA 2028 Organizing Committee, and athletes are invited to enjoy food and beverages inside of Duke Ellington School.*

7:00 – 8:30 PM: Team USA Awards

*The Team USA Awards presented by Dow, Best of the Games will honor the outstanding achievements of U.S. athletes at the Olympic and Paralympic Winter Games PyeongChang 2018. The evening will be hosted by Mike Tirico, host of NBC's primetime Olympic coverage of the PyeongChang Games and will feature 10 award categories. For the first time ever, the Awards Show will also be broadcast – airing May 12<sup>th</sup> on NBCSN.*

8:30 – 11:30 PM: Post-Party

*Immediately following the awards show all athletes and attendees are invited to attend the post-party at Duke Ellington. There will be*

**April 26, 2018 Continued**

Thursday

*entertainment, food and drink, as we continue to celebrate all of Team USA's success at the PyeongChang Games.*

**Briefing Materials:**

Event memo

**Ethics:**

Based on the information received from USOC, the Secretary may accept the unsolicited gift of free attendance at the Olympic Dinner, if she determines:

- there is a DHS interest in her attendance because it will further DHS programs or operations, and
- DHS interest outweighs concerns that the Secretary may be or may appear to be influenced in the performance of her duties.

The event appears to meet the traits of a widely-attended gathering because there are a significant number of attendees of diverse interests and views. USOC, a bipartisan, nonprofit, expects over 740 attendees including Executive and Legislative branch officials, as well as private sector and nonprofit leaders. It is not a fundraiser and USOC is the only sponsor. The value of the free attendance is \$150/person plus \$75/person if she stays for the concert (total per person \$225).

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Team USA Master Invitation List.xlsx (18.8KB)

Government Relations Full Invite List.xlsx (35.0KB)

(53.7KB)

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**April 27, 2018 Continued**

Friday

8:30 AM - 8:50 AM

DHS Intel &amp; Ops Briefing \*AS2 to Chair\* -- NAC Building 5 SCIF

**DO NOT FORWARD OR COPY THIS INVITATION**If there are any questions, please contact (b)(6)**Attendees:**

1. Secretary
2. Deputy Secretary
3. Chad Wolf
4. Elizabeth Neumann
5. Evelyn Lim
6. Kate Nichols
7. Miles Taylor
8. Brandon Wales
9. Matt Payne
10. (b)(6)
11. Tracy Short
12. Ryan Scudder
13. Kristen Marquardt
14. Chip Fulghum, MGMT
15. Dave Glawe, I&A
16. (b)(6) I&A
17. Brian Murphy, I&A
18. John Mitnick, OGC
19. Rich Chavez, OPS
20. James McCament, Policy
21. Jonathan Hoffman, OPA