



Shelter and Services Program (SSP)

Fiscal Year 2023

October 18, 2023

Fiscal Year 2023 Report to Congress



**Homeland
Security**

Federal Emergency Management Agency

Message from the FEMA Administrator

October 18, 2023

I am pleased to present the following report, “Shelter and Services Program (SSP) Fiscal Year 2023,” prepared by the Federal Emergency Management Agency (FEMA).

This report was compiled pursuant to the direction set forth in the Joint Explanatory Statement, which accompanies the Department of Homeland Security (DHS) Appropriations Act, 2023 (P.L. 117-328). This report provides the legislative authority and background information on how SSP was created, the expenditure plan, a discussion of reporting on program results, independent oversight and DHS’s response, and a list of allowable activities and other program resources.



Pursuant to congressional requirements, this report is provided to the following Members of Congress:

The Honorable David Joyce
Chairman, House Appropriations Subcommittee on Homeland Security

The Honorable Henry Cuellar
Ranking Member, House Appropriations Subcommittee on Homeland Security

The Honorable Chris Murphy
Chair, Senate Appropriations Subcommittee on Homeland Security

The Honorable Katie Britt
Ranking Member, Senate Appropriations Subcommittee on Homeland Security

Inquiries relating to this report may be directed to FEMA’s Office of External Affairs’ Congressional Affairs Division at (202) 646-3900.

Sincerely,

A handwritten signature in black ink that reads "Deanne Criswell". The signature is written in a cursive, flowing style.

Deanne Criswell
Administrator
Federal Emergency Management Agency

Executive Summary

DHS is committed to ensuring appropriate coordination with and support for state, local, and community leaders to help mitigate increased impacts to their communities associated with noncitizen migrant arrivals as outlined in the [DHS Plan for Southwest Border Security and Preparedness | Homeland Security](#), issued on April 26, 2022, and [updated](#) on December 13, 2022.

The [Shelter and Services Program](#) (SSP) is a DHS grant program that makes federal funds available to non-federal entities to offset allowable costs incurred for certain services provided to noncitizens who have been processed by DHS and are awaiting the outcome of their immigration proceedings. The SSP supports the [DHS Strategic Plan for Fiscal Years 2020–2024](#), Goal 5: Strengthen Preparedness and Resilience, Objective 5.1: Build a National Culture of Preparedness.

SSP made available a total of \$363,800,000 to eligible applicants in two tranches. The first, announced on June 12, 2023, included \$291,040,000 allocated to 33 recipients. The second, announced on August 21, 2023, included \$77,303,836 (as well as the \$4,543,836 from tranche 1 that was not previously awarded) allocated to 53 recipients with the same overarching purpose and allowable activities.



Shelter and Services Program

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I. Legislative Language

This document was compiled pursuant to direction set forth in the Joint Explanatory Statement accompanying the Fiscal Year (FY) 2023 Department of Homeland Security (DHS) Appropriations Act, 2023 (P.L. 117-328)

The Joint Explanatory Statement states:

In addition, within 180 days of enactment, CBP and the Federal Emergency Management Agency (FEMA) shall provide a report to the Committees on the planned or actual date(s) of the release of the notice of funding opportunity (NOFO) for the SSP; planned and actual obligations and outlays; funding awarded to each governmental and non-governmental recipient; reimbursements to-date for fiscal year 2023 for both governmental and non-governmental organizations; a description of SSP program goals, policies, and program structure; an SSP award allocation methodology that depends to the greatest extent possible on available border data; and outcome performance measures and results related to achieving program goals.

II. Background

In FY 2022, U.S. Customs and Border Protection (CBP) encountered 2,766,582 noncitizen migrants seeking entry into the United States, an approximately 41 percent increase compared to FY 2021 encounters. As of May 1, 2023, nationwide encounters exceeded one million for the calendar year to date. Monthly encounters between U.S. Border Patrol agents and noncitizens attempting to cross into the United States at the southwest land border (California, Arizona, New Mexico, and Texas) were at historically high levels.¹ Since the beginning of FY 2020, 85 percent of noncitizens encountered nationwide by CBP have occurred at the Southwest Border of the United States. The unprecedented number of migrants in local communities are drawing down the capacity of non-federal entities to deliver humanitarian services.

In response to the flows of migrants at the Southwest Border, on December 29, 2022, Congress enacted a full-year appropriation for DHS and FEMA. The Act directed CBP to transfer to FEMA \$800 million from its FY 2023 Operations and Support appropriation, “to support sheltering and related activities provided by non-Federal entities, including facility improvements and construction, in support of relieving overcrowding in short-term holding facilities of CBP.” The Joint Explanatory Statement accompanying the Act explained the \$800 million is appropriated for a “Shelter and Services Program” for FEMA administration. While this new program was established, however, and “[i]n order to avoid any interruption in support for CBP short-term holding facility decompression,” up to \$785 million may be delivered through FEMA’s Emergency Food and Shelter Program – Humanitarian (EFSP-H). The intention is for the Shelter and Services Program (SSP) to take the place of EFSP-H. The EFSP distributes funds to one entity, the National Board, which then subgrants out funds to eligible entities that apply for funding. The SSP grants funds directly to eligible entities, which then have the option to subgrant a portion of their received funding.

SSP Goals

The priority of SSP is the safe, orderly, and humane release of noncitizens from DHS custody, and the objectives are:

- To provide funding to non-federal entities that serve noncitizens recently released from DHS custody to temporarily provide shelter, food, transportation, acute medical care, personal hygiene supplies, and labor necessary to manage cases to provide these services; and,
- To provide funding to non-federal entities to increase their capacity to temporarily shelter noncitizens recently released from DHS custody, including renovations and modifications to existing facilities.

These objectives help DHS meet its commitment to the [DHS Plan for Southwest Border Security and Awareness](#) as well as the DHS Strategic Plan for FY 2020–2024, Goal 5: Strengthen Preparedness and Resilience, Objective 5.1: Build a National Culture of Preparedness.

¹ [Department of Homeland Security Border Security Metrics Report: 2022 \(dhs.gov\)](#)

The activities carried out by the recipient entities will contribute to all the above strategic and policy goals and the DHS priority of the safe, orderly, and humane release of noncitizen migrants from short-term holding facilities.

Program Development and Structure

Stakeholder feedback has been a key part of SSP's development. FEMA hosted more than 30 listening sessions with 2,152 unique attendees to hear directly from border and interior communities about their challenges. The feedback from those meetings became the foundation of many aspects of SSP. SSP is set up in a way that helps both border and interior entities, allows for advanced and reimbursement funding, and covers costs associated with providing a wide range of services to noncitizens recently processed by DHS, including shelter and food. SSP effectively reflects the need for a responsive grant program that quickly disseminates funds to support communities.

Based on data and stakeholder feedback, SSP will include primary services including food, shelter, transportation, acute medical care, personal hygiene supplies, and related labor. Eligible secondary services include renovations or modifications to existing facilities, clothing, outreach information, translation services, and related labor. A full list of allowable services can be found below.

Primary Services:

- Shelter
 - Per diem per noncitizen migrant sheltered in an overnight congregate facility: applicants can request full per diem on the first and last days of any multi-day stay (rate cannot exceed \$12.50 per noncitizen migrant per day) OR rental costs of real property used for providing services covered under SSP.
 - Hotel/motel service provided for 45 days per individual or family (hotel/motel service cannot exceed 10 percent of the total funding requested by the applicant unless a waiver is approved by DHS). Hotel/motel room costs used to provide services should be reasonable based on the [rate set by the U.S. General Services Administration \(GSA\)](#) for the location, plus necessary taxes and fees, or to the extent the costs do not exceed charges normally allowed by the applicant in its regular operations.
 - Cots and beds, including pillows
 - Temporary structures (e.g., tents)
 - Linens (e.g., sheets, towels, wash cloths)
 - Overnight shelter utilities (e.g., electricity, gas, water) (rate cannot exceed \$10 per noncitizen migrant served per day)
 - Non-overnight facility utilities (e.g., electricity, gas, water) (rate cannot exceed \$5 per noncitizen migrant served per day)
 - Maintenance and housekeeping (e.g., repair and cleaning supplies, shower maintenance)
 - Contracted Services (e.g., security, laundry, trash pickup, cleaning services)
 - Applicants are strongly encouraged to consider use of shelter services in compliance with the Hotel and Motel Fire Safety Act of 1990, which encourages fire safety in places that offer lodging to the public.

- Food
 - Food items
 - Food banks – direct food/meal-supportive purchases for noncitizen migrants recently released by DHS
 - Food banks – indirect support of noncitizen migrants recently released by DHS by giving food/meal supportive items to other agencies that provide the direct services
 - Contracted meals (i.e., paying a contractor to pay for/provide meals) (rate cannot exceed \$15 per meal).
 - Storage containers to separate bulk food purchases
 - Utensils (e.g., plates, forks, knives)
 - Cookware (e.g., pots, pans)
 - Maintenance and housekeeping (e.g., repair and cleaning supplies)
 - Contracted Services (e.g., security, trash pickup, cleaning services)

- Transportation
 - Transportation is inclusive of the following:
 - Transportation from DHS release to shelter and services provider location (including contracted services, vehicle rental, gas, insurance, drivers) incurred for services provided for families and individuals within 45 days of their release by DHS.
 - Eligible transportation expenses from DHS facility to shelter include charter bus, taxi, mileage, etc. (mileage rate cannot exceed [current GSA federal rate](#)).
 - Rental/lease of multi passenger vans used only for the purpose of transportation of noncitizen migrants from DHS facility to shelter and service provider location.
 - Onward destination transportation is defined as transportation from a shelter and services provider to a noncitizen migrant’s destination/point of contact (cannot exceed 10 percent of the total funding requested by the applicant unless a waiver is approved by DHS).
 - Long-distance transportation includes air, bus, or train expenses to move families and individuals within 45 days of their release by DHS to another city or state.
 - Only coach class fares are eligible when providing long-distance transportation.
 - If tickets are purchased for individuals, airfare cannot exceed \$700 per ticket (airfare cannot exceed 5 percent of the total funding requested by the applicant).
 - Service provider to service provider transportation is defined as transportation from one shelter and services provider to another to decompress the population at a shelter. This travel must be coordinated between service locations prior to travel, and documentation of the coordination is required (see below). Service provider to service provider transportation also includes transportation from service provider to a transportation hub (e.g., airport, bus station, train station).
 - Transportation used must be the most cost-effective form.
 - Any form of contracted transportation services must meet the procurement standards in 2 Code of Federal Regulations (C.F.R.) Part 200.

- International transportation is not eligible to provide services for families and individuals within 45 days of their release by DHS; only services provided within the United States are allowed.
- Charter bus and other forms of grouped transportation should operate at a minimum of 75 percent capacity.
- Rideshare expenses may be included to move families and individuals between recipients even if not to their onward destination. If rideshares are purchased for individuals, total mileage cannot exceed 50 miles per ride.
- All fares must be coach class on a commercial airline or train; any form of “luxury” transportation is not eligible (e.g., business or first class, limousine services, etc.).
- Parking (e.g., local street, airport).
- Interstate bus chartering is defined as the contracting of transportation, typically a bus, travelling from one state to another state. While this resource has the potential to be used effectively, interstate bus chartering can present severe humanitarian challenges for families and individuals released by DHS if implemented improperly and may result in transport to other states with no information or support, severe medical challenges, or misinformation about available resources at their destination.
 - For interstate bus chartering to be considered an eligible expense, applicants must provide documentation of coordination, communication, and affirmative confirmation with a receiving jurisdiction or organization.
 - Coordination includes, but is not limited to, a minimum of 48-hour (distance permitting) notice before arrival.
 - An identified arrival time and location that is suitable for the receiving jurisdiction.
 - A certification that all passengers are noncitizen migrants who have been released by DHS within the preceding 45 days.
 - The identification of any critical unmet needs.
- The chartering of aircraft, watercraft, or other vehicle not specifically stated in this guidance is ineligible.
- If an individual within 45 days of their release by DHS presents themselves or is observed to have acute or severe medical issues, those must be addressed before engaging in long-distance travel or the associated charter will be considered ineligible.
- Acute medical care
 - Basic first aid care and supplies (e.g., band-aids)
 - Health screenings, including for mental health
 - Medical care for assessment and stabilization for onward travel, including ground-based ambulance transport
 - Testing and limited care related to quarantining and isolation
 - Over-the-counter medication (e.g., aspirin)
 - Personal protective equipment for both shelter staff and noncitizen migrants.
 - Limited Durable Medical Equipment (DME):
 - Examples of DME include: bariatric cots, wheelchairs, wheelchair ramps, walkers, commodes, toilet seats, intravenous-poles, canes, crutches, handheld shower, shower chair, transfer boards, gait belt, gravity feeding set, assistive

listening devices, headset, magnifying glass, communication cards, adaptive eating devices, bedside commode, elevated toilet seat, three-in-one commode, shower mat non-slip, digital infrared thermometer, seated (Bariatric) walker, comfort box, small refrigerator for medications.

- Prescription medication for managing acute or chronic care for up to 45 days per individual
- Lab testing
- Personal hygiene supplies (e.g., hygiene items, toiletries, feminine hygiene products, baby wipes, diapers, etc.)
- Labor for primary services (inclusive of staff time not at the director/manager level or administrative):
 - Personnel for case management (coordinating initial transportation and onward destination movement).
 - Training for primary services (e.g., CDL-P training)
 - Staff time for primary services

Secondary Services:

- Renovations or modifications to existing facilities
 - Applications that include funding requests for renovations or modifications to existing facilities cannot exceed \$250,000 for the entire application budget.
 - SSP funding may only be used for those parts of the facility that are directly associated with providing services to noncitizen migrants released from DHS custody.
 - Funding can be used for:
 - Improvements to expand capacity and services and to address safety concerns. Renovations and modifications to existing facilities cannot change the existing footprint of the facility.
 - Repairs to facilities to provide services (e.g., update bathroom/renovate kitchen) to make them safe and sanitary or compliant with local codes.
 - Planning costs to support the SSP renovations or modifications to existing facilities are allowable. These planning activities include the following:
 - Develop plans, protocols, or procedures for the operation and use related to new capabilities as a result of the renovations or modifications to existing facilities;
 - Conduct physical security assessments; and
 - Analyze design and implementation of protection system (e.g., fire protection and suppression, atmospheric filtration, explosives mitigation) for renovations or modifications to existing facilities.
 - Obtaining permits and completing inspections which are necessary for specified improvements.
- Clothing: shirts, pants, outerwear, underwear and bras, socks, shoes/shoelaces, backpacks, belts, etc.

- Outreach information (e.g., communications development and distribution, contracts, printing services, and legal services information)
- Translation services (e.g., contracts and external support)
- Labor for secondary services (inclusive of staff time not at the director/manager level or administrative)
 - Training for secondary services
 - Staff time for secondary services

Management and Administration:

Management and administration costs are allowable and do not count as a primary or secondary service. Management and administration cost is defined as director/manager level and administrative staff time, contracted or otherwise, to provide services directly or to support needs of families and individuals within 45 days of their release by DHS. These may include services providing grants management, including grant application preparation. These may also include recordkeeping (e.g., information technology assistance (contracts and external support) and costs associated with creating a database and/or tracking system to assist with managing SSP funds as well as cybersecurity assessments and enhancements), etc.

III. Expenditure Plan

SSP made a total of \$363,800,000 available to eligible applicants via two tranches. The first tranche was announced on June 12, 2023, and was open for applications from June 12 through July 12, 2023. The announcement included \$291,040,000 being allocated to 33 recipients, as determined by DHS. The second tranche of funding was announced on August 21, 2023, and was open for applications from August 21 through September 11, 2023. The announcement included \$77,303,836 (as well as the \$4,543,836 from tranche 1 that was not awarded) being allocated to 53 recipients, as determined by DHS.

Finally, to account for rapidly changing trends and operational considerations, \$10 million of the \$77.3 million of the second tranche was reserved for allocation prior to the end of September 2023. Applicants from the first tranche and second tranche were eligible to apply. This reserve funding was allocated based on operational considerations including, but not limited to: an eligible applicant's location at the Southwest Border (California, Arizona, New Mexico, Texas); data from CBP on migrant encounters, releases, and demographics; and recent reports, trends, policies, and information on migrant flows and migration patterns from federal sources involved in day-to-day operations at the Southwest Border. These operational considerations have the following order of priority: 1) the applicant's location at the Southwest Border and CBP data on noncitizen migrant encounters, releases, and demographics; 2) recent reports, projection estimates, and trends from federal sources; and 3) policies and information on migrant flows and migration patterns from federal sources involved in day-to-day operations at the Southwest Border. On September 27, 2023, the reserve funding was announced. The announcement included \$12,219,525 (i.e., the \$10,000,000 reserve plus \$2,219,525 from tranche 2 that was not previously awarded) being allocated to 35 recipients, as determined by DHS.

A breakout of the awards is reflected on beginning on page 10 of this report.

Performance Measures

Throughout the grant award's Period of Performance (POP), recipient performance will be reviewed based on how their activities are meeting the program objectives and goals. This includes performance measures such as:

- Number of meals provided,
- Number of lodging nights provided,
- Number of noncitizen migrants transported,
- Number of acute medical care items provided, by type,
- Number of hygiene supplies provided, by type, and
- Number of labor hours paid to manage cases to provide these services.

This list of performance measures are the preliminary measures that were included in the notices of funding opportunity (NOFO) announced on June 12, 2023, and August 21, 2023. The full list of performance measures is still in development and will include these performance measures as well as additional performance measures to address all allowable activities.

The first reporting period will be October 1, 2023, through December 31, 2023, with reports due January 30, 2024.

SSP Award Allocation Methodology

Eligible applicants for the FY 2023 SSP are identified in the table below. The allocations were based on FY 2023 (YTD) release and destination data received from CBP and [Emergency Food and Shelter Program – Humanitarian](#) requests made in FY 2023.

The SSP allocation for tranches 1 and 2 considered the three following data sources:

- 1) EFSP-H Requested Funding Delta (requested funding minus funding received in EFSP-H),
- 2) FY 2023 Release Data, and
- 3) FY 2023 Intended Destination Data.

The SSP allocations for the reserve funding considered the following data sources:

- 1) Eligible applicant’s location at the Southwest Border and CBP data on noncitizen migrant encounters, releases, and demographics,
- 2) Recent reports, projection estimates, and trends from federal sources, and
- 3) Policies and information on migrant flows and migration patterns from federal sources involved in day-to-day operations at the Southwest Border.

Obligations, Outlays, and Reimbursements

Funding was allocated to eligible applicants listed in the below tables. Unaccepted allocations from the first tranche of funding were rolled into the second tranche of funding and re-allocated. In the event eligible applicants request more than their allocation, or in future amendments to the NOFO, funding will be prioritized for primary services and then for secondary services. All funds were obligated before the end of the fiscal year. Since all recipients have not yet begun to draw down funds, planned and actual outlay and reimbursement rates have not yet been finalized.

Shelter and Services FY 2023 Funding					
Eligible Applicant	Jurisdiction	Tranche 1 Awarded	Tranche 2 Awarded	Reserve Funding Awarded	Total Funded
World Hunger Ecumenical Task Force, Inc	Maricopa County, AZ	\$4,282,153	\$3,017,534	\$1,170,126	\$8,469,813
Pima County Grants Management	Pima County, AZ	\$8,364,926	\$2,634,497	\$1,093,759	\$12,093,182
World Hunger Ecumenical Task Force, Inc	Yuma County, AZ	\$11,093,294	N/A	N/A	\$11,093,294
Catholic Charities, Diocese of San Diego	Imperial County, CA	\$5,790,150	N/A	N/A	\$5,790,150
County of Riverside	Riverside County, CA	\$10,769,658	\$1,917,517	\$414,305	\$13,101,480
Catholic Charities, Diocese of San Diego	County of San Diego, CA	\$15,126,395	\$12,793,700	\$1,110,110	\$29,030,205
Colorado Division of Homeland Security and Emergency Management	Arapahoe County, CO	\$1,243,567	\$391,691	N/A	\$1,635,258
City/County of Denver	Denver County, CO	\$8,617,637	\$391,691	N/A	\$9,009,328
District of Columbia Department of Human Services	District of Columbia	\$3,754,111	\$1,160,480	N/A	\$4,914,591
United Way Miami	Miami-Dade County, FL	\$1,535,244	N/A	N/A	\$1,535,244
City of Atlanta	Fulton County, GA	\$3,637,132	\$1,222,232	N/A	\$4,859,364
City of Chicago	Cook County, IL	\$10,575,801	\$2,163,472	N/A	\$12,739,273
Illinois Department of Human Service	Sangamon County, IL	\$19,363,557	\$2,647	N/A	\$19,366,204
City of Boston	Suffolk, MA	\$1,983,833	N/A	N/A	\$1,983,833
Hennepin County	Hennepin County, MN	\$1,280,374	\$512,978	N/A	\$1,793,352
City of Albuquerque	Albuquerque, NM	N/A	\$269,582	\$488,112	\$757,694
United Way of Southwest New Mexico	Dona Ana County, NM	\$10,418,082	\$2,466,017	\$488,112	\$13,372,211

Eligible Applicant	Jurisdiction	Tranche 1 Awarded	Tranche 2 Awarded	Reserve Funding Awarded	Total Funded
Colores United/Mariposa Ranch	Luna County, NM	\$1,502,640	N/A	\$488,112	\$1,990,752
The Campaign Against Hunger	Brooklyn, NY	N/A	\$655,551	N/A	\$655,551
Jericho Road Community Health Center	Buffalo, NY	N/A	\$44,452	N/A	\$44,452
NYC Office of Management and Budget	Manhattan, NY	\$104,678,007	\$2,201,736	N/A	\$106,879,743
City of Philadelphia	Philadelphia, PA	N/A	\$912,057	N/A	\$912,057
Catholic Charities Archdiocese of San Antonio, Inc.	Bexar County, TX	\$5,688,925	N/A	\$239,133	\$5,928,058
City of San Antonio	Bexar County, TX	\$13,051,737	\$1,610,378	\$239,133	\$14,901,248
Bishop Enrique San Pedro Ozanam Center	Brownsville, TX	N/A	\$256,273	\$319,266	\$575,539
Good Neighbor Settlement House	Brownsville, TX	N/A	\$1,250,466	\$319,266	\$1,569,732
Iglesia Bautista West Brownsville	Brownsville, TX	N/A	\$43,157	\$319,266	\$362,423
Team Brownsville	Brownsville, TX	N/A	\$39,067	\$319,266	\$358,333
City of Brownsville	Cameron County, TX	\$4,406,622	\$469,617	\$319,266	\$5,195,505
La Posada Providencia	Cameron County, TX	N/A	\$55,326	\$319,266	\$374,592
Lawyers for Good Government Foundation	Cameron County, TX	N/A	\$39,911	\$319,266	\$359,177
Catholic Charities Dallas	Dallas County, TX	\$1,472,064	N/A	\$239,133	\$1,711,197
Annunciation House, Inc.	El Paso, TX	N/A	\$313,461	\$133,139	\$446,600
El Paso Baptist Association	El Paso, TX	N/A	\$41,780	\$133,139	\$174,919
El Pasoans Fighting Hunger Food Bank	El Paso, TX	N/A	\$323,305	\$133,139	\$456,444
Catholic Diocese of El Paso	El Paso, TX	N/A	\$346,639	\$133,139	\$479,778

Eligible Applicant	Jurisdiction	Tranche 1 Awarded	Tranche 2 Awarded	Reserve Funding Awarded	Total Funded
City of El Paso Office of Emergency Management	El Paso City, TX	\$7,168,856	N/A	\$133,139	\$7,301,995
Episcopal Diocese of the Rio Grande	El Paso, TX	N/A	\$49,004	\$133,139	\$182,143
Opportunity Center for The Homeless	El Paso, TX	N/A	\$124,916	\$133,139	\$258,055
Reynolds House Non Profit Corporation	El Paso, TX	N/A	\$35,465	N/A	\$35,465
St. Ignatius Church	El Paso, TX	N/A	\$301,957	\$133,139	\$435,096
The Salvation Army	El Paso, TX	N/A	\$140,208	\$133,139	\$273,347
El Paso County	El Paso County, TX	\$2,447,252	\$13,178,752	\$133,139	\$15,759,143
Catholic Charities of the Rio Grande Valley	Hidalgo County, TX	\$4,818,032	\$512,196	\$319,266	\$5,649,494
City of McAllen	Hidalgo County, TX	\$5,229,994	\$1,550,604	\$319,266	\$7,099,864
Catholic Charities of the Archdiocese of Galveston-Houston	Houston/Harris County, TX	N/A	\$882,388	\$395,638	\$1,278,026
Holding Institute, Inc.	Laredo, TX	N/A	\$3,689,296	\$162,761	\$3,852,057
Mission: Border Hope	Maverick County, TX	N/A	\$2,342,435	\$845,280	\$3,187,715
Salvation Army Corps Center	McAllen, TX	N/A	\$230,850	N/A	\$230,850
Corazon Ministries, Inc.	San Antonio, TX	N/A	\$48,255	N/A	\$48,255
Episcopal Diocese of West Texas	San Antonio, TX	N/A	\$320,638	\$239,133	\$559,771
Interfaith Welcome Coalition	San Antonio, TX	N/A	\$407,228	\$239,133	\$646,361
San Antonio Food Bank	San Antonio, TX	N/A	\$2,372,643	N/A	\$2,372,643
United Way of San Antonio and Bexar County	San Antonio, TX	\$5,795,360	\$28,247	N/A	\$5,823,607
Catholic Charities of the Diocese of Laredo	Webb County, TX	\$6,438,769	\$1,322,015	\$162,761	\$7,923,545
City of Laredo	Webb County, TX	\$5,961,992	N/A	N/A	\$5,961,992
Total		\$286,496,164	\$65,084,311	\$12,219,525	\$363,800,000

IV. Discussion

Reporting of Results

FEMA has rigorous monitoring and reporting procedures in place, and recipients are required to submit various financial and programmatic reports as a condition of award acceptance. Future awards and funds drawdown may be withheld if these reports are delinquent. FEMA will use these programmatic performance reports and award monitoring to ensure that the funds are expended for their intended purpose and achieve the stated outcomes in the grant application.

The following program-specific information is required to be submitted at time of application:

- **Application Worksheet:** Additional certifications for the funds requested, budget instructions, and any subapplicant information known at the time of application submission.
- **For applicants with known nonprofit organization subapplicants only:** Submit evidence entity(ies) meet definition of nonprofit organization in 2 C.F.R. 200.1; for example, submit an IRS Form 990 for all entities included in your application if they (the subapplicant/s) have previously filed one.
- **For renovations or modifications to rented real property only:** If an applicant or subapplicant is requesting funding for renovations or modifications to rented real property, submit rental agreement addressing space, any limitations of use, and rental period.
- **For Reimbursement Funding Requests only:**
 - **Alien Registration Number (A-Number) or evidence of DHS processing (e.g., I-94, I-385, I-860, I-862):** A summary list reporting A-Numbers (where available), names, corresponding DHS release dates of the served population, and corresponding service dates of the served population.
 - **Proof of Purchase Documentation:**
 - For each requested allowable activity service category, provide one example of proof of payment (e.g., cancelled check, credit card statement, etc.) and a receipt reflecting the purchase.
 - For each purchase or allowable cost of \$5,000 or more, provide proof of payment and a receipt reflecting the purchase or other documentation demonstrating calculation and allocation of cost in accordance with 2 C.F.R. Part 200, Subpart E.

In addition to the information required at the time of application, the NOFO details an array of other legal and regulatory requirements, such as 2 C.F.R. procurement requirements, related to management of funds with which recipients need to comply.

Recipients are required to submit a Federal Financial Report (FFR or SF-425) on a quarterly basis throughout the POP, including partial calendar quarters, as well as in periods where no grant award activity occurs. The FFR must be submitted through the FEMA Grants Outcomes

(FEMA GO) system based on the calendar year beginning with the period after the award is made. The final FFR is due within 120 calendar days after the end of the POP.

Recipients are required to submit a programmatic performance report on a quarterly basis throughout the POP through FEMA GO. The reports shall include:

- A narrative description of activities during the reporting period;
- Any documentation needed for grant compliance (such as proof of purchases and receipts as well as A-numbers or evidence of DHS processing, names, corresponding release dates of the served population, corresponding service dates of the served population, and the associated activity/ies).
- Identified issues or challenges that may delay progress; and,
- A general assessment if the project plan is on track as proposed.

V. Conclusion

DHS stands behind its commitment to bolster the capacity of non-federal entities to receive noncitizens who have been processed by DHS and are awaiting the results of their immigration proceedings. The creation of the SSP supports that commitment by making \$363,800,000 of federal funds available to eligible applicants for costs associated with providing shelter and other services to these noncitizens. These objectives help DHS meet its commitment to the DHS Plan for Southwest Border Security and Awareness as well as the DHS Strategic Plan for FY 2020–2024, Goal 5: Strengthen Preparedness and Resilience, Objective 5.1: Build a National Culture of Preparedness.

VI. Appendix: List of Abbreviations

Acronym	Definition
CBP	U.S. Customs and Border Protection
C.F.R.	Code of Federal Regulations
DHS	U.S. Department of Homeland Security
EFSP	Emergency Food and Shelter Program
EFSP-H	Emergency Food and Shelter Program – Humanitarian
FEMA	Federal Emergency Management Agency
FEMA GO	Federal Emergency Management Agency Grant Outcomes
FFR	Federal Financial Report
FY	Fiscal Year
JES	Joint Explanatory Statement
NOFO	Notice of Funding Opportunity
POP	Period of Performance
SSP	Shelter and Services Program

a. Resource Documents

[Shelter and Services Program Notice of Funding Opportunity \(NOFO\) \(Release date: June 12, 2023\)](#)

[Shelter and Services Program Amended Notice of Funding Opportunity \(NOFO\)](#)