

## **Subchapter 3004.5 Electronic Commerce in Contracting**

### **3004.502 Policy.**

(b) The Chief Procurement Officer (CPO) is delegated, after consulting with the Administrator of Office of Federal Procurement Policy (OFPP), the authority to ensure that information systems, technologies, procedures, and processes used by the Department of Homeland Security to conduct electronic commerce standards are met as specified by FAR 4.502(b)(1) to (5).

(c) The CPO must ensure that the agency systems are capable of ensuring authentication and confidentiality commensurate with the risk and magnitude of the harm from loss, misuse, or unauthorized access to or modification of the information, before using electronic commerce.

(d) Emerging Technologies (ET), such as Robotic Process Automation (RPA), Artificial Intelligence (AI), and Machine Learning (ML), BOTs, etc., that support the planning, soliciting, evaluating, awarding, administering, closing, or reporting contracts or contract information must be developed in coordination with the OCPO Acquisition Systems Branch (ASB) and the Acquisition Policy and Legislation (APL) Branch, in order to verify compliance with DHS information technology and acquisition policy.

### **3004.502-70 Acquisition-Related Systems**

#### **3004.502-7000 User account maintenance responsibilities for acquisition-related systems.**

It is the responsibility of each DHS Component System Administrator to ensure that user accounts in acquisition-related systems are promptly terminated upon the resignation or reassignment of users within their respective organization.