



Guide for Completing Form I-131, *Application for Travel Documents, Parole Documents, and Arrival/Departure Records*, for Family Reunification Task Force (FRTF) Parolees to Request an Advanced Parole Document (APD) to Return to the United States after Temporary Travel Abroad

Advance Parole Document

A noncitizen paroled into the United States under the process established by the Family Reunification Task Force (FRTF) and [Ms. L. Settlement Agreement](#) who are *in the United States* may request an Advance Parole Document from USCIS to travel abroad temporarily and seek parole upon returning to the United States for urgent humanitarian reasons or in furtherance of a significant public benefit. Examples of reasons for departure and seeking parole back into the United States for urgent humanitarian reasons or a significant public benefit may include travel to obtain medical treatment, attend funeral services for a family member, or visit an ailing relative. See instructions for **Part 7 – Information About Your Proposed Travel** and the required evidence section.

CAUTION: Leaving the United States, even with an Advance Parole Document, may have severe immigration-related consequences, including execution of an outstanding order of removal. Departure from the United States automatically terminates your parole period, and parole into the United States upon your return is not guaranteed, even if you have been granted an Advance Parole Document by USCIS. You will be subject to immigration inspection at a U.S. port of entry upon your return, at which time an officer with U.S. Customs and Border Protection (CBP) will make a final determination regarding whether to grant parole and the length of your parole period, if any. Please review USCIS' warnings about travel on the [Instructions for Form I-131, Application for Travel Documents, Parole Documents, and/or Arrival/Departure Records](#) prior to filing this form. For urgent travel, please review the section below on Expedite and Emergency Requests. Leaving the United States without an Advance Parole Document presents a significant risk that you will not be allowed to return to the United States and may result in additional grounds of inadmissibility.

Each filing must include the following documents (unless otherwise specified). Please order the following documents from top to bottom:

1. Include a copy of the **FRTF Advance Parole Document Request Cover Letter** to USCIS Lockbox Staff and place it **on top** of each Form I-131, Application for Travel Documents, Parole Documents, and Arrival/Departure Records, available at uscis.gov/i-131.
2. (If applicable) Include a completed [Form G-28, Notice of Entry of Appearance as Attorney or Representative](#), if you are represented and would like USCIS to communicate with your attorney or representative, available at uscis.gov/g-28.
3. Use the current edition of the form (edition date 06/17/24), available at uscis.gov/i-131.
4. Complete a **separate** Form I-131 for each individual. Answer all questions fully and accurately. In particular:
 - o **Part 1 – Application Type.** Check **Item 5.H.** Applicants should **NOT** check any other boxes in Part 1. In the text field next to **Item 5.H.**, write “PFR” in the blank space for your class of admission.

NOTE: Each individual seeking to travel and return to the United States must file their own Form I-131 in order to apply for an Advanced Parole Document. USCIS does not permit filing on behalf of another individual under Item 5 on any basis. Parents or legal guardians may sign the form on behalf of applicants under 14 years of age.

- o **Part 2 – Information About You.** For applicants seeking an Advance Parole Document, please complete Item Numbers 1-14.

- **Item Number 1. Your Full Name.** Your current legal name is the name on your birth certificate unless it changed after birth by a legal action such as a marriage or court order. Do not provide a nickname.
- **Item Number 2. Other Names Used.** Provide all other names you have ever used, including aliases, maiden name, and nicknames. For each name used, provide the date of birth used with that name. If you need extra space to complete this section, use the space provided in **Part 13. Additional Information.**
- **Item Number 3. Current Mailing Address (Safe Address, if applicable).** Provide the address in the United States where you would like to receive written correspondence regarding your application.
 - **NOTE:** If you have a pending or approved petition or application for Violence Against Women Act (VAWA) benefits, as a human trafficking victim (T nonimmigrant), or as a victim of qualifying criminal activity (U nonimmigrant), and you do not feel safe receiving mail about this application at your physical address, provide a safe mailing address in this field. You may provide a post office box (PO Box) or the address of a friend, your attorney, a community-based organization that is helping you, or any other address where you can safely and timely receive mail.
- **Item Number 4. Current Physical Address.** Provide your physical address if it is different from your mailing address (the address where you currently physically live).
 - **NOTE:** You must be inside the United States to request an Advance Parole Document.
- **Item Number 5. Alien Registration Number (A-Number).** Provide your A-Number. A-Number refers to your USCIS file number. We use your A-Number to identify your immigration records. It begins with an “A” and can be found on correspondence you have received from DHS or USCIS. This number is also listed on your parole approval notice from USCIS.
- **Item Number 6. Country of Birth.** Use the current name of your country of birth. Do not use historical, ethnic, provincial, or other local names.
- **Item Number 7. Country of Citizenship or Nationality.** Provide the name of the country where you are a citizen and/ or national.
- **Item Number 8. Gender.** Indicate how you identify. Based on your selection, a gender of “M” (male), “F” (female), or “X” (another gender identity) will be reflected on your secure documents if your application is approved.
- **Item Number 9. Date of Birth.** Always use eight numbers to show your date of birth. Type or print the date in this order: Month, Day, Year. For example, type or print May 1, 1958, as 05/01/1958. USCIS will reject your Form I-131 if you do not provide a date of birth.
- **Item Number 10. U.S. Social Security Number (if any).** Provide your U.S. Social Security number. If you do not have a U.S. Social Security number, type or print “N/A.”
- **Item Number 11. USCIS Online Account Number (if any).** You will only have a USCIS Online Account Number (OAN) if you previously filed a form that has a receipt number that begins with IOE. If you filed the form online, you can find your OAN in your account profile. If you mailed us the form, you can find your OAN at the top of the Account Access Notice we sent you. If you do not have a receipt number that begins with IOE, you do not have an OAN. The OAN is not the same as an A-Number.
- **Item Number 12. Class of Admission (COA) (if any).** Please provide your class of admission “PFR” as found on your most recent Form I-94, Arrival/Departure Record.

- **NOTE:** You may visit the CBP website at www.cbp.gov/i94 to obtain a paper version of your electronic Form I-94.
- **Item Numbers 13. - 14. Form I-94, Arrival/Departure Record.** If CBP or USCIS issued you a Form I-94, Arrival/Departure Record, provide your Form I-94 number and date that your authorized period of stay expires or expired (as shown on your Form I-94). The Form I-94 number also is known as the Departure Number on some versions of Form I-94.
- Do **NOT** complete **Item Number 15**. It is not required.
- Do **NOT** complete **Item Numbers 16 – 27**.
- **Part 3 - Biographic Information.** Provide your biographic information. Providing this information as part of your application may reduce the time you spend at your USCIS Application Support Center appointment.
 - **Item Numbers 1. - 2. Ethnicity and Race.** Select the boxes that best describe your ethnicity and race.
 - **Item Number 3. Height.** Select the values that best match your height in feet and inches. For example, if you are five feet and nine inches, select “5” for feet and “09” for inches. Do not enter your height in meters or centimeters.
 - **Item Number 4. Weight.** Enter your weight in pounds. If you do not know your weight or need to enter a weight under 30 pounds or over 699 pounds, enter “000.” Do not enter your weight in kilograms.
 - **Item Number 5. Eye Color.** Select the box that best describes the color of your eyes.
 - **Item Number 6. Hair Color.** Select the box that best describes the color of your hair.
- **Part 4 - Processing Information.**
 - **Item Number 1.** Indicate whether you have ever been in any exclusion, deportation, or removal proceedings.
 - **Item Numbers 2.a. - 2.c.** If you have never been issued a Reentry Permit or Refugee Travel Document, select “no” for 2.a. and **skip to** 3.a.
 - **Item Numbers 3.a. - 6.b.** Indicate whether you have previously been issued an Advance Parole Document and the date when the document was issued (mm/dd/yyyy). If you have never been previously issued an Advance Parole Document, select “no” for 3.a. and **skip to Part 7**. If you have been issued a previous Advance Parole Document, select “yes” for 3.a and fill out the remaining fields from 3.b. – 6.b. Indicate if you are seeking to replace your document, and if so, select the reason. If you are requesting a correction, provide information on the correction needed. For all types of replacement requests, provide the receipt number for the Form I-131 related to the document you are seeking to replace. Return your document if you are requesting a replacement because it is damaged or has incorrect information.
 - **NOTE:** Before requesting USCIS issue a new document, check your case status online at uscis.gov/casestatus or call the USCIS Contact Center at **800-375-5283** (TTY **800-767-1833**) to determine if your document was returned to USCIS.
 - **Item Numbers 7.a. through 9.c.** Do not complete these questions.
- If applying for an Advance Parole Document, **do not** complete **Part 5 or Part 6. Skip to Part 7.**

- **Part 7 – Information About Your Proposed Travel.** Make sure Part 7 is completely filled out.
 - **Item Numbers 1. - 3. Information About Proposed Travel.** You must indicate when you intend to depart the United States, the purpose of your trip, and which countries you intend to visit while you are abroad.
 - **Item Number 4. Number of Trips.** Select whether you intend to use this document for one trip of more than one trip.
 - **Item Number 5. Expected Length of Trip.** Write-in the numerical value of the expected length of the trip (in days).
- **Part 8 and Part 9** - If applying for an Advance Parole Document, **do not** complete **Part 8 or Part 9. Skip to Part 10.**
- **Part 10 – Applicant’s Statement, Contact Information, Certification, and Signature.** Properly sign and date your application and, if applicable, provide your daytime telephone number, mobile telephone number, and email address. A stamped or typewritten name in place of a signature is not acceptable. **IMPORTANT: You must sign Form I-131. Your application will be rejected if you do not sign it. If signing for your minor child under age 14, sign your own name and then write “on behalf of” (or “o/b/o”) followed by your child’s name.**
- **Part 11 - Interpreter’s Contact Information, Certification, and Signature.** If you used anyone as an interpreter to read the Instructions and questions on this application to you in a language in which you are fluent, the interpreter must fill out this section and sign and date the application.
- **Part 12 - Contact Information, Certification, and Signature of the Person Preparing this Application, if Other Than the Applicant.** The person who completed your application, if other than the applicant, must sign this section. If the same individual acted as your interpreter and your preparer, then that person should complete both Part 11. and Part 12. A stamped or typewritten name in place of a signature is not acceptable.

5. Include the following required initial evidence:

Note: Any evidence submitted in a foreign language must include a full English translation along with a signed certification from the translator indicating that the English language translation is complete and accurate, and that the translator is competent to translate from the foreign language into English.

- a. A copy of an official photo identity document showing your photo, name, and date of birth. (Examples: your current Employment Authorization Document, if available; a valid government issued driver’s license; passport identity page or any other official identity document);
- b. Two identical color passport-style photographs of yourself taken recently. The photos must have a white to off-white background, be printed on thin paper with a glossy finish, and be unmounted and unretouched;
- c. A copy of a document issued to you by DHS (for example, a Form I-797, Notice of Action, or I-94) showing that you are a current parolee and your parole period has not expired; and
- d. An explanation or other evidence demonstrating the purpose of your travel and the circumstances that warrant issuance of an Advance Parole Document for urgent humanitarian reasons or a significant public benefit, as described in Part 7.

Applications for an Advance Parole Document from FRTF parolees must be mailed to the USCIS lockbox that is associated with the state where the applicant lives. For more information on where to file, please see [Direct Filing](#)

The information on where to file is located under the section for Part 1, Item 5.H *Advance Parole Document (for noncitizens who are inside the United States) Being a Current Parolee under INA Section 212(d)(5)*.

Please ensure that **ALL** steps outlined above and on the Form I-131 instructions have been followed. Ensure that the form edition date and page numbers are visible at the bottom of the printed pages and that all pages have been completed with the same edition of the form. Missing pages of the Form I-131, pages with different edition dates, and/or missing initial evidence will lead to processing delays or rejection of the application.

For Expedite and Emergency Requests

USCIS' [Emergency Travel](#) site provides information to individuals seeking an expedite or emergency issuance of a travel document due to a pressing or critical need to travel. If you are requesting an expedite or experiencing an extremely urgent situation, you may contact the USCIS Contact Center at 800-375-5283. At the prompt, you may state "FRTF" or "Family Reunification Task Force" to be directed to live assistance. USCIS staff will discuss with you the nature of your emergency situation, and if warranted, initiate an expedite request for your pending application or, if travel constraints necessitate, schedule you for an appointment at your local field office for emergency advance parole consideration.

If scheduled at your local field office, you should bring the following items to your appointment:

- A completed and signed Form I-131, Application for Travel Documents, Parole Documents, and Arrival/Departure Records, regardless of whether you already have a pending application
- Required initial evidence to support the request for an Advance Parole Document, as indicated above
- Evidence to support the expedite or emergency request (e.g., medical documentation, death certificate)
- Two passport-style photographs.
- *Any evidence not in English must include a full, certified English translation