

From:	(b)(6)
To:	(b)(6)
Subject:	RE: FEMA Grants follow ups
Date:	2016/06/09 14:29:55
Priority:	Normal
Type:	Note

Cool beans.

From: (b)(6)
Sent: Thursday, June 09, 2016 2:29 PM
To: (b)(6)
Subject: RE: FEMA Grants follow ups

Yes I am free at 4

(b)(6)

From: (b)(6)
Sent: Thursday, June 09, 2016 2:26 PM
To: (b)(6)
(b)(6)
Cc: (b)(6)
(b)(6)
Subject: RE: FEMA Grants follow ups

(b)(6) are you available at 4?

From: (b)(6)
Sent: Thursday, June 09, 2016 2:25 PM
To: (b)(6)
(b)(6)

Cc: (b)(6)

(b)(6)

Subject: RE: FEMA Grants follow ups

Let's try to have the conversation about the vetting procedures after 4 PM today.
I'll ask if there is anything he can send us on that in advance.

From: (b)(6)

Sent: Thursday, June 09, 2016 12:28 PM

To: (b)(6)

(b)(6)

Cc: (b)(6)

(b)(6)

Subject: RE: FEMA Grants follow ups

Hi (b)(6)

I'm available anytime after 4:00 pm today or between 11:00 and Noon tomorrow or 3:00 and 4:00 tomorrow.

(b)(6)

(b)(6)

This message may contain agency deliberative communications, privacy information or other information that may be privileged and exempt from disclosure outside the agency or to the public. Please consult with the US Department of Homeland Security, Office for Civil Rights and Civil Liberties and the Office of General Counsel before disclosing any information contained in this email.

From: (b)(6)

Sent: Thursday, June 09, 2016 12:18:47 PM

To: (b)(6)

Cc:

Subject: RE: FEMA Grants follow ups

(b)(6)

I'm setting up a call with (b)(6) so that we can follow up on the vetting procedures SIIP raised. It would be a good time to raise anything else so if you're available and interested, please let me know your availability this afternoon or tomorrow.

Thanks,

(b)(6)

From: O'Leary, David

Sent: Thursday, June 09, 2016 12:09 PM

To: (b)(6)

Cc:

(b)(6)

Subject: RE: FEMA Grants follow ups

(b)(6) I added the language in red below. If there are any other issues I have time this afternoon and tomorrow.

From: (b)(6)

Sent: Wednesday, June 8, 2016 1:20 PM

To: (b)(6)

Cc:

(b)(6)

Subject: RE: FEMA Grants follow ups

(b)(6) Thanks. Do you have time for a quick call over the next few days to follow up on a few items with us?

Among these is my team's suggestion to add (b)(5)

(b)(5)

(b)(5)

(b)(5)

From: (b)(6)

Sent: Wednesday, June 08, 2016 4:51 AM

To: O'Leary, David (b)(6)

Cc: (b)(6)

(b)(6)

Subject: RE: FEMA Grants follow ups

Thank you (b)(6) I am responding to the training portion for which I am the lead at CRCL.

(b)(5)

I am out much of today and apologize for not responding quickly to earlier emails. We are in the process of working on a project at FLETC that has become quite time consuming – smile. I am adding (b)(6) (b)(6) to help me track any response while I am in meetings today and tomorrow to avoid any delay.

We appreciate your time and effort on this!

(b)(6)

From: (b)(6)

Sent: Tuesday, June 7, 2016 6:44 PM

To: (b)(6)

Cc:

(b)(6)

Subject: RE: FEMA Grants follow ups

Hi (b)(6)

We have added in specific language (b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

DHS Standard Terms and Conditions.

(b)(5)

[Redacted]

From: (b)(6)

Sent: Tuesday, June 7, 2016 6:02 PM

To: O'Leary, David (b)(6)

Cc: (b)(6)

(b)(6)

Subject: RE: FEMA Grants follow ups

Hi (b)(6) just checking back in with you on the status of the program guidance and any resolution on some of the issues we discussed.

I'm happy to set up another call with you but if there is something short and sweet you can share by email, that's great too.

(b)(6)

From: (b)(6)

Sent: Monday, May 23, 2016 2:56 PM

To: O'Leary, David (b)(6)

Cc: (b)(6)

(b)(6)

Subject: FW: FEMA Grants follow ups

(b)(6)

Thanks for the call earlier today. Attached are our suggested changes and comments. Please let us know if you want to discuss any of this as you're finalizing edits.

(b)(6)

From: O'Leary, David

Sent: Friday, May 20, 2016 1:40 PM

To: (b)(6)

Cc: [Redacted]

Subject: RE: FEMA Grants follow ups

Importance: High

(b)(6)

I've attached a draft of the program guidance (eligible activities, requirements, scoring guidance, etc) that will become part of the NOFO (there will be a separate process for clearing the actual NOFO, but OCP want CRCL's coordination, comments, and edits now). I welcome your comments and suggested edits, but I need something by 2pm on Monday the 23rd. There will be time to make changes after that, but I'd want at least your initial thoughts and suggested edits by then. If you'd like to have a conference call to discuss this on Monday, please let me know and I will make some time available.

Thanks,

David O'Leary
Innovation and Partnerships
Office for Community Partnerships
U.S. Department of Homeland Security

(b)(6) (Office)
(b)(6) (Mobile)

From: (b)(6)
Sent: Thursday, May 19, 2016 4:41 PM
To: O'Leary, David (b)(6)
Cc: (b)(6)
Subject: RE: FEMA Grants follow ups

Thanks, (b)(6) I'll review and be back in touch to further coordinate and/or respond.
Adding (b)(6) for visibility.

From: O'Leary, David
Sent: Thursday, May 19, 2016 1:09 PM
To: (b)(6)
Subject: FEMA Grants follow ups

(b)(6)

(b)(6) and I spoke on a survey related topic yesterday. She reminded me of 3 follow up items related to grants that CRCL had as a result of our conversation last month.

1. Review of the NOFO before it is finalized.
 - a. We are close to having it ready for internal DHS review, I think it will be next week. We will ask for a very quick (24 hours) turnaround time on Monday or Tuesday (if we need to schedule a conference call once you review rather than sending paper at each other, let me know). This is just the programmatic issues, the standard terms and conditions are not included yet in the document, I'm not sure if FEMA already has the civil rights standard terms and conditions and will append in their review or if CRCL will need to provide separately.
2. A Role in the review process

(b)(5)

3. I've attached a document that has been used to brief the Hill on the program it includes info on the 5 categories of activities that are eligible under this program. Keep in mind that these have already changed slightly in the draft NOFO, but this is a document he have handy.
4. (b)(6) also asked for a listing of FEMA funded CVE training. FEMA has put this list into QFRs previously:
 - a. FY 2013: awarded \$700,000 to the International Association of Chiefs of Police (IACP) to develop and deliver CVE training. The IACP will use a combination of online courses, in-person trainings, and train-the-trainer workshops to provide training on how to prevent, protect, respond to, and recover from acts of terrorism and violent extremism.
 - b. FY 2014, awarded \$799,966 to the University of Maryland and the National Consortium for the Study of Terrorism and Responses to Terrorism (START) to develop a four-day suite of training on Countering Violent Extremism (CVE). START will tailor the scientifically based training program to the nation's 800,000 state, local, territorial, and tribal law enforcement officers and fusion center analysts.
 - c. FY 2015 awarded \$1,701,595 to the Virginia Center for Policing Innovation (VCPI) to address Countering Violent Extremism (CVE), through the development and delivery of Strategic, Tactical, and Resilient Interdiction of Violent Extremism (STRIVE), a collaborative, comprehensive, blended-learning national training program. STRIVE is designed to enhance the capacity and capabilities of communities to effectively counter violent extremism by fully integrating community policing principles into their CVE efforts.
 - d. FY 2015 awarded \$1,319,405 to the University of Maryland START to develop a suite of five specialized training courses on Countering Violent Extremism (CVE). The courses target a range of community and government audiences engaged in mitigating and preventing violent extremism in local communities across the nation.

Regards

David O'Leary
 Office for Community Partnerships
 U.S. Department of Homeland Security

(b)(6) (Office)
 (b)(6) (Mobile)

Sender:	(b)(6)	
Recipient:		
Sent Date:	2016/06/09 14:29:54	
Delivered Date:	2016/06/09 14:29:55	

5 page draft document "DHS CVE grant program, Civil Rights Review Process"

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Withheld pursuant to exemption

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of the Freedom of Information and Privacy Act

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From:	(b)(6)
To:	
Subject:	FW: Officer Mack Briefing Package for S1 CVE Grant Discussion
Date:	2016/11/30 16:03:30
Priority:	Normal
Type:	Note

(b)(6)

From: (b)(6)
Sent: Wednesday, November 30, 2016 11:22 AM
To: Mack, Megan; (b)(6) Salvano-Dunn, Dana; (b)(6) Shuchart, Scott; (b)(6) Venture, Veronica
Cc: (b)(6)
Subject: Officer Mack Briefing Package for S1 CVE Grant Discussion

Hello, Megan –

Attached, please find your briefing memo and supporting documents in advance of our Noon meeting today preparing you to participate in the S1 CVE Grant discussion.

Thank you,

(b)(6)

(b)(6)

Senior Policy Advisor
Office for Civil Rights and Civil Liberties
U.S. Department of Homeland Security
Office: (b)(6)
Mobile: (b)(6)



Sender:	(b)(6)
Recipient:	
Sent Date:	2016/11/30 16:03:29
Delivered Date:	2016/11/30 16:03:30

**DHS CVE Grant Funding Meeting
Briefing Memo for Officer Mack, CRCL
November 30, 2016**

Overview:

- You will participate in a meeting with Secretary Johnson and George Selim, of the Office for Community Partnerships, regarding DHS funding for CVE grants.
- The purpose of this meeting is for OCP to receive Secretary Johnson’s approval on the recommendations for DHS CVE Grant awards, as well as receive his decision on how to address funding Focus Area 5 - “Building Capacity.”
- All non-profit organizations being recommended for an award have received a background check coordinated by I&A with support from the National Targeting Center at CBP. Verbal briefing on results will be provided at this meeting.

Discussion Points:

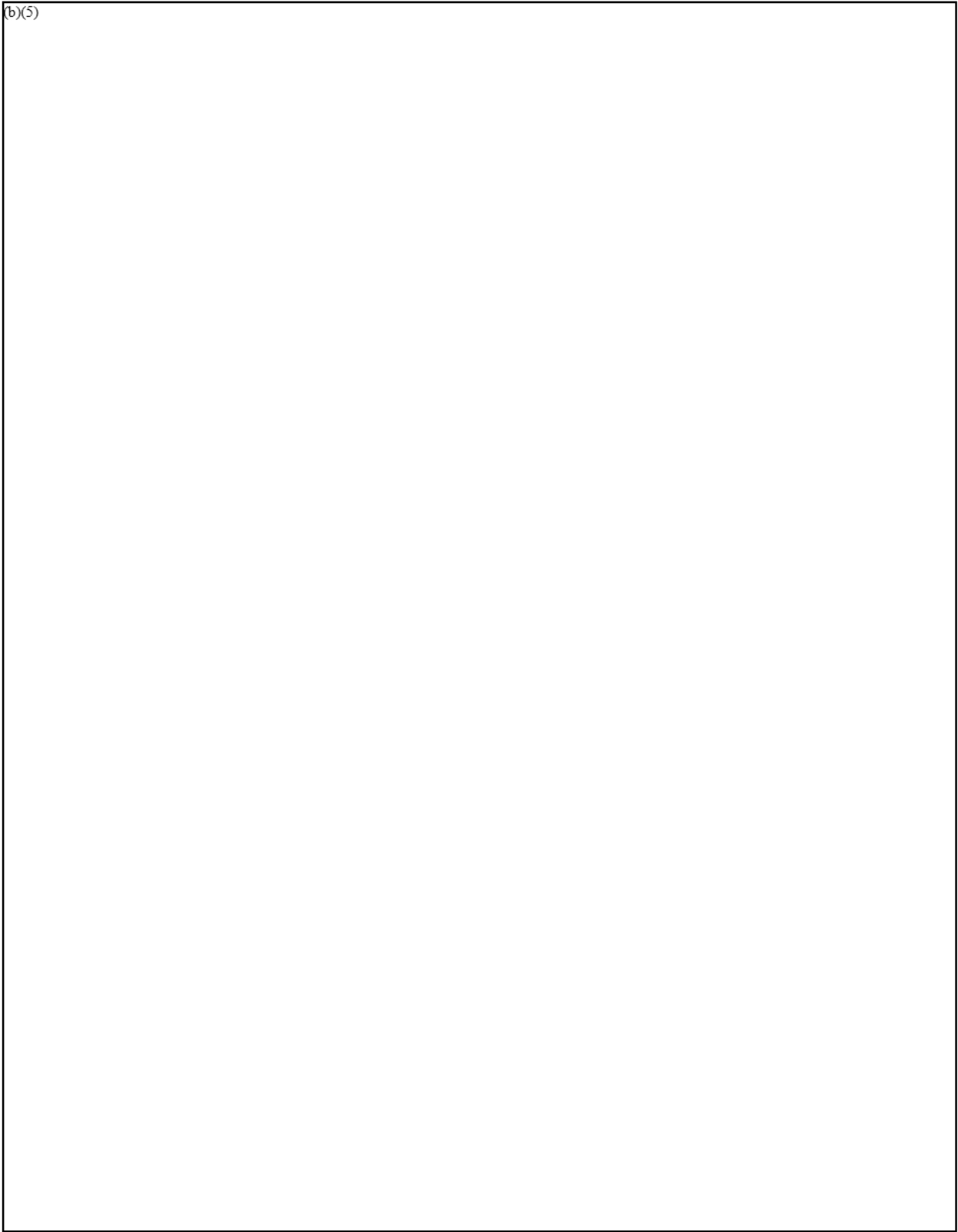
- (b)(5) 
- (b)(5) 
- It remains important for DHS to ensure the CRCL/FLETC training module in development is fully leverage and integrated into the Training and Engagement areas of focus among grant awardees. This is needed to ensure a uniform approach to key messages associated with the role of law enforcement in the CVE mission space.

Background:

- In August and October of 2016, CRCL personnel participated in Phase I (Scoring) and Phase II (Applicant Review Panels) of the DHS CVE grant review process led by David Gersten, Deputy Director for the Office of Community Partnerships. Following the initiative, CRCL was vocal about concerns with the process.
- Following Phase I and II, Gersten developed and provided an information memo to Brian Kamoie of FEMA, and George Selim of OCP, to explain the findings and recommendations for approval and submission to S1. CRCL provided extensive

comment to this memo, as found in *Attachment D*. CRCL did not review the final memo from Gersten to Kamoie and Selim from Gersten.

• (b)(5)



(b)(5)

Participants:

DHS Secretary Johnson
Paul Rosen, Chief of Staff
Jonathan Lee, Deputy Chief of Staff
George Selim, Director for the Office for Community Partnerships
Officer Megan Mack, Office for Civil Right and Civil Liberties
A/S Heather Fong, OPE/OSLLE
A/A Brian Kamoie, FEMA
A/S Todd Bresseale, OPA
A/S Tia Johnson, OLA
U/S Taylor or David Grannis, I&A
Chip Fulghum, CFO/MGMT
Sarah Harrison, Counselor to the Secretary

Attachments:

- A. CVE Grants Briefing Memo for S1 by OCP
- B. Funding Determination Briefing for S1 by OCP
- C. Options for CVE Grant Program for S1 by OCP
- D. CRCL Comments to OCP CVE Grant Recommendations Memo
- E. DHS CVE Privacy Impact Assessment – November 2016

Staff Responsible for Briefing Memo: (b)(6) Senior Policy Advisor.

(b)(6)

**CVE GRANTS MEETING
November 30, 2016**

Overview:

- You will be briefed by OCP and the FEMA Grant Programs Directorate on options for awards under the Fiscal Year (FY) 2016 Countering Violent Extremism (CVE) Grant Program.
 - OCP and FEMA will describe the applications received as well as the process to review and score these applications.
 - You will be provided options for making awards under this program.
- You will be staffed by Chief of Staff Paul Rosen. A full list of participants is below.

Background:

Grants Timeline

- On December 18, 2015, the Omnibus Appropriations Act provided \$10 million for a CVE Initiative.
- On July 6, 2016, DHS published the Notice of Funding Opportunity for the FY 2016 CVE Program.
- On September 6, 2016, the application period closed.
- Following final award determinations, DHS will brief the Appropriations Committees and five business days later will brief other congressional stakeholders and make a public announcement.
- After announcement, awards are made on a rolling basis estimated to be completed by January 13, 2017.

Applications and Process

- DHS received over 200 applications from 42 states, territories, and Washington, D.C. Collectively, over \$100 million was requested.
- This grant program is the first competitive CVE grant program in the Federal Government, and represented one of the first opportunities for non-profits to compete for CVE grant funding. Half of the applications were from non-profits.
- Eligible activities were organized in five focus areas: Developing Resilience, Training and Engagement, Managing Interventions, Challenging the Narrative, and Building Capacity of Community Level Non-profits in CVE.
- 197 applications were deemed eligible and each was scored by four reviewers including one, non-federal peer reviewer.
- OCP, FEMA, the CVE Task Force, and CRCL reviewed the top scoring applications and developed recommendations for funding. Their recommendations also took into account maximizing the use of the \$10 million, ensuring geographic diversity of the activities and a diverse mix of grantee types (non-profits, state and local governments, and universities).

Target Funding

- The Notice of Funding Opportunity outlined target funding amounts for each focus area to guide funding determinations if there were a high number of quality applications in each focus area. They are as follows:
 - Developing Resilience: \$3,000,000
 - Training and Engagement: \$2,000,000
 - Managing Interventions: \$2,000,000
 - Challenging the Narrative: \$2,000,000
 - Building Capacity: \$1,000,000

Funding Options

- (b)(5)

-

Other Considerations

- (b)(5)

- All non-profit organizations presented in the options have received a background check coordinated by I&A with support from the National Targeting Center at CBP. You will be orally briefed on the results of the background check.

Participants:

Secretary Johnson
Paul Rosen, Chief of Staff
George Selim, Director, OCP
Brian Kamoie, Assistant Administrator, FEMA
David Gersten, Deputy Director, OCP
Heather Fong, Assistant Secretary, OPE/OSLLE

Attachments:

- A. Briefing Slides FY 2016 CVE Grant Program
- B. Funding Options Spreadsheet
- C. FY16 CVE Grant Program Notice of Funding Opportunity

Staff Responsible for Briefing Memo: (b)(6) Program Manager, OCP
(b)(6)

Fiscal Year 2016 Countering Violent Extremism Grant Program Funding Options



Community
Partnerships

DHS-001-228-000021

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FEMA

Overview

- DHS received 212 complete applications by the deadline 197 were deemed eligible, each was scored by four subject matter experts; one each from FEMA GPD, OCP, the CVE Task Force, and a non-federal Peer Reviewer. Each Application was scored on 7 criteria:
 - Technical Merit
 - Needs Analysis
 - Community Partnerships
 - Cost Effectiveness and Sustainability
 - Innovation
 - Outcomes and Data
 - Budget



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FEMA

Breakdown of Eligible Applications

Focus Area	Funding Requested	% Funding	Applications	% Applications
1 Developing resilience	\$20,293,370	20%	50	25%
2 Training and Engagement	\$20,248,983	20%	57	29%
3 Managing Interventions	\$5,489,359	5%	13	7%
4 Challenging the Narrative	\$36,786,181	37%	55	28%
5 Building Capacity	\$14,978,105	15%	20	10%
6 Hybrid	\$2,737,256	3%	2	1%
Total	\$100,533,255	100%	197	100%



Community Partnerships



FEMA

Recommendation Team

- The Award Recommendation Team reviewed top-scoring applications. Team consisted of OCP, CVE Task Force, CRCL, and FEMA GPD. Applied the following factors in each focus area: Geographic diversity, Diversity in applicant types, Maximize use of funds, Remove duplicative program concepts. From the Recommendation Team's work, OCP developed three Options.



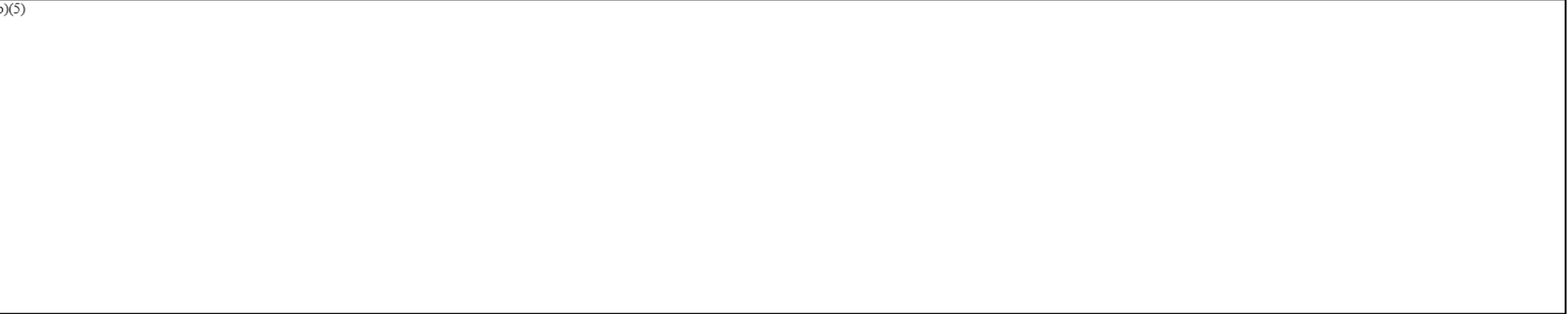
Community
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FEMA

Option 1

(b)(5)



(b)(5)



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FEMA

Option 2

(b)(5)



Community
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FEMA

Option 3

(b)(5)

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FEMA

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Privacy Impact Assessment
for the

Countering Violent Extremism Grant Program

DHS/ALL/PIA-057

November 16, 2016

Contact Point

David Gersten

Deputy Director

Office for Community Partnerships

(202) 344-1009

Reviewing Official

Jonathan R. Cantor

Acting Chief Privacy Officer

Department of Homeland Security

(202) 343-1717



Abstract

The Department of Homeland Security (DHS) uses the Countering Violent Extremism Grant Program (CVEGP) to fulfill a congressional mandate to help states and local communities prepare for, prevent, and respond to emergent threats from violent extremism. To properly execute the grant program and help adhere to congressional intent, DHS must ensure that grant recipients do not use Countering Violent Extremism (CVE) grant funding to support terrorism, engage in other criminal activities, or otherwise conduct or support activities that are contrary to the purpose of the program. The DHS Secretary has the discretion to consider those factors necessary to properly execute the grant program. Acting on behalf of the Secretary in administering the grant process, the DHS Office for Community Partnerships (OCP) and Federal Emergency Management Agency (FEMA) will review grant applications considering information and analysis contained in security assessments coordinated and produced by DHS's Office of Intelligence and Analysis (I&A), with the assistance of U.S. Customs and Border Protection (CBP), directly in support of OCP, FEMA, and this departmental effort. This privacy impact assessment (PIA) examines the privacy implications of these security reviews.

Introduction

In July 2016, the Department of Homeland Security (DHS) announced the Fiscal Year 2016 Countering Violent Extremism Grant Program (CVEGP),¹ which will support programs, projects, and activities designed to prevent recruitment or radicalization to violence in the Homeland by interrupting those efforts, building community-level resilience to them, and identifying the early signs of radicalization to violence and providing appropriate interventions through civic organizations, law enforcement, or other entities. Eligible activities for the Countering Violent Extremism (CVE) initiative include planning, developing, implementing, or expanding educational outreach, community engagement, and social service programs, as well as other activities.² The notice of funding opportunity for the CVE program formally announced the program and solicited applications from states, local and tribal governments, non-profit organizations, and institutions of higher education.

The CVEGP grants are the first federal grants dedicated to supporting local CVE programs. Accordingly, they are of heightened concern. During recent congressional testimony by Secretary Jeh C. Johnson, for instance, several members of Congress highlighted the risk that some applicants might themselves support terrorism, engage in other criminal activities, or otherwise

¹ For more information, see <https://www.dhs.gov/cvegrants>.

² 161 Cong. Rec. H10162 (2015) (Joint Explanatory Statement).



conduct or support activities contrary to the purpose of the program. Unless the applicants were properly vetted, they continued, it was even possible that DHS grant money could be used to support nefarious activity.³ In testimony, Secretary Johnson acknowledged members' concerns and previewed a new risk assessment process to review applications for CVE grants.

Since that time, the DHS Office for Community Partnerships (OCP) has worked with other DHS stakeholder offices to refine a new review process. To design this new process, OCP used a risk-based approach. For instance, the risk that a state, local, tribal government, or college or university would misuse a DHS grant to support terrorism is so comparatively small that OCP determined that applications from such institutions may be considered presumptively risk-free and judged under more traditional standards of grant review. On the other hand, even though the risk that any individual non-profit organization-applicant seeks to exploit a DHS grant program is exceedingly small, these are the portion of the applicant pool DHS typically knows the least about. Thus, out of an abundance of caution, prudence requires the swift and narrowly tailored risk assessment process for these organizations designed by the OCP and described herein.

DHS's OCP, in partnership with the Federal Emergency Management Agency (FEMA), will administer the CVEGP. The application process for the CVEGP is managed through FEMA's Non-Disaster Grants System (ND Grants)⁴ in accordance with standard procedures. ND Grants is FEMA's web-based grant management system, which maintains grant applicant information that FEMA uses to manage and administer the grant application process. Applicants provide information to DHS through ND Grants when applying for a grant under the CVEGP. To properly execute the grant program and help adhere to congressional intent, DHS must ensure that grant recipients do not use CVE grant funding to support terrorism, engage in other criminal activities, or otherwise conduct or support activities contrary to the purpose of the program. Therefore, DHS will conduct security reviews of grant applications to determine the likelihood that:

- a. An applicant may use CVE grant funding to support terrorism or engage in other criminal activities;
- b. An applicant may, with or without the funding, conduct or support activities contrary to the purpose of the CVE grant; or
- c. An applicant may otherwise be an inappropriate choice to receive a CVE grant based on other domestic, national, or international security considerations.

³ Verbal Testimony of Secretary Jeh C. Johnson before the House Committee on Homeland Security on "Worldwide Threats to the Homeland: ISIS and the New Wave of Terror." (July 14, 2016). Video available at: <https://homeland.house.gov/hearing/worldwide-threats-homeland-isis-new-wave-terror-2/>.

⁴ Privacy compliance documentation for this system includes the following: DHS/FEMA/PIA-013 [Grant Management Program](#) and DHS/FEMA-004 [Non-Disaster Grant Management Information Files](#), 80 Fed. Reg. 13404 (Mar. 13, 2015).



Security Review Process

Only applications that meet the initial eligibility requirements and score well in the merit process will go through the security review. Security reviews are used to examine the organization requesting the grant; those reviews may also require a review of individual-level data. DHS will provide written notice to these applicants prior to conducting the security review. In this written notice, DHS will provide grant applicants the opportunity to withdraw their applications. The review and award process shall not be conducted based solely on an individual's or group's race, ethnicity, gender, religion, sexual orientation, gender identity, country of birth, or nationality, or for the sole purpose of monitoring activities protected by the U.S. Constitution.

I&A (Homeland Threats Division), supporting OCP and FEMA, is responsible for providing the information analysis and support necessary to inform the security reviews, including identifying, with appropriate assistance from the U.S. Customs and Border Protection's (CBP) National Targeting Center (NTC),⁵ relevant intelligence or information necessary for assessing the likelihood of an applicant's involvement or association with terrorism or any of the other activities appropriate for considering an applicant's suitability for receiving a grant award, as described above.⁶ For each application that will undergo a security review, a security review is initiated when OCP provides I&A with:

- the name, address, email, and phone number of the organization applying for the grant (applicants);
- the name and email and/or phone number of the individuals submitting those applications on behalf of an organization (individuals); and
- the name of the sub-applicant organizational entities (subs).⁷

This information is derived directly from the grant application. DHS received information directly from grant applicants through grant applications; there were no additional or separate requests or collections of information from grant applicants by DHS. I&A, with appropriate assistance from CBP NTC, will use that information to identify from within available Departmental, Intelligence Community, and law enforcement holdings, open source and social media resources, financial data, import/export data, immigration data, travel history, and foreign holdings in order to identify information responsive to Security Factors that are relevant for determining risk in this program. For operational security reasons, DHS will not list the Security

⁵ I&A will first access, review, analyze, and integrate information from sources uniquely available to I&A to identify any responsive information related to the grant applicant prior to sending to CBP NTC for review. CBP NTC may supplement initial findings of I&A by conducting further checks of travel, immigration, criminal, open source (including social media), or other records under its control for additional responsive information.

⁶ See 6 U.S.C. §§ 121(d)(1).

⁷ Information from the grant application will be retrieved by the name of the organization and will be provided, along with other contact information about the organization, to I&A.



Factors in this PIA.

I&A will provide information received from OCP and the results of I&A's initial research and analysis on that information on each grant applicant to CBP NTC. As warranted, I&A will request further assistance from CBP NTC to supplement I&A's initial findings with responsive information gleaned from further checks against the travel, border, immigration, law enforcement, open source, or other appropriate records and databases available to or otherwise under the control of CBP NTC.⁸

I&A's collection, maintenance, and dissemination of information identifying U.S. citizens or lawful permanent residents in furtherance of its support to security reviews is covered by and undertaken consistent with the authorized uses of that information as articulated in I&A's Enterprise Records System (ERS) System of Records Notice (SORN),⁹ which notes that the information in ERS includes not just intelligence information but also "historical law enforcement, operational, immigration, customs, border and transportation security, and other administrative information."¹⁰

CBP will share the results of its analysis in accordance with 5 U.S.C. 552a(b)(1) and I&A's need for those records in the performance of its duties in identifying, analyzing, and providing relevant information to support OCP's grant application process.¹¹ CBP will retain the information received from I&A and the results of I&A's and CBP's vetting for each selected applicant in the

⁸ CBP will conduct vetting through relevant Departmental systems as needed, but may not need to check each and every database listed. The NTC may supplement initial vetting conducted by I&A by conducting vetting checks for travel history that suggests support for terrorism or criminal activity; immigration status (e.g., work authorized); National Crime Information Center (NCIC) check of criminal history; and open source and social media content. Following the initial vetting results from I&A, CBP NTC will then vet organizational applicants, including the name of the organization and the name of the individual who filed on behalf of the organization, through at least the following databases (as appropriate): TECS (DHS/CBP-011 U.S. Customs and Border Protection TECS, 73 Fed. Reg. 77778 (Dec. 19, 2008)); Advance Passenger Information System (DHS/CBP-005 Advance Passenger Information System (APIS), 80 Fed. Reg. 13407 (March 13, 2015)); Border Crossing Information (DHS/CBP-007 Border Crossing Information (BCI), 81 Fed. Reg. 404 (Jan. 25, 2016)); Import Information System (DHS/CBP-001 Import Information System (IIS), 81 Fed. Reg. 48826 (July 26, 2016)); the Automated Targeting System (DHS/CBP-006 Automated Targeting System (ATS), 77 Fed. Reg. 30297 (May 22, 2012)); the NCIC (JUSTICE/FBI-001, 64 Fed. Reg. 52343 (Sept. 28, 1999) (as amended by, regarding routine uses, 66 Fed. Reg. 8425 (Jan. 31, 2001), 66 Fed. Reg. 33558 (June 22, 2001), 70 Fed. Reg. 7513 (Feb. 14, 2005), and 72 Fed. Reg. 3410 (Jan. 25, 2007)); the Export Information System (EIS) (DHS/CBP-020 Export Information System, 80 Fed. Reg. 53181 (Sept. 2, 2015)); the Terrorist Screening Database (DHS/ALL-030 Use of the Terrorist Screening Database (TSDB) System of Records, 81 Fed. Reg. 19988 (Apr. 6, 2016)); Terrorist Identities Datamart Environment (TIDE) (72 Fed. Reg. 73887-02 (Dec. 28, 2007)); and the Department of Treasury's Financial Crimes Enforcement Network (FinCEN) systems, last published at 79 Fed. Reg. 20969 (Apr. 14, 2014).

⁹ DHS/IA-001 - Enterprise Records System (ERS), 73 Fed. Reg. 28128, 28128 (May 15, 2008).

¹⁰ 73 Fed. Reg. at 28130.

¹¹ See also 6 U.S.C. § 121(d)(17) (I&A's responsibility to "provide intelligence and information analysis and support to other elements of the Department").



ATS-Targeting Framework.¹²

Security Review Report (SRR)

I&A will transmit its findings to the OCP Director and the FEMA Grant Programs Directorate (Assistant Administrator for Grant Programs with the results of the security review in a standardized I&A report format known as the Security Review Report (SRR). Each SRR will include a summary of responsive information that was found for each application, including the organizations and individuals identified therein. I&A will retain any SRRs produced in accordance with its governing records management systems and covered by the applicable I&A system of records notice.¹³ FEMA's ND Grants System does not retain any SRRs or additional information resulting from the security reviews.

The SRR reflects I&A's findings regarding any known or suspected involvement or associations of applicants with terrorism or other criminal activities or conduct contrary to the purposes of the grant program, and includes the information or, as appropriate, the source(s) or summary of the information identified and relied upon in the course of I&A's review for any analytic judgements reflected in the SRR. All SRRs intended to be disseminated to the OCP Director and the FEMA Assistant Administrator for Grant Programs will be reviewed in advance by the I&A Privacy/Intelligence Oversight Officer, to ensure compliance with intelligence oversight requirements and individual privacy protections, and the Office of the General Counsel's (OGC) Intelligence Law Division, to ensure consistency with any applicable legal requirements.

If, after reviewing the SRR, the OCP Director and the FEMA Assistant Administrator for Grant Programs, based upon information provided in the SRR, intend to recommend that the Secretary not approve an award, the OCP Director will convene a working group with members from OCP, OGC, the Office for Civil Rights and Civil Liberties (CRCL), the Privacy Office, the DHS Policy Screening Coordination Office (SCO), and I&A to further consider the recommendation. The working group will review the recommendation made by OCP and FEMA, in light of the information and analytic conclusions provided in the SRR and specifically relied upon as a basis for their recommendation, in order to identify any concerns based upon each office's equities, and, as appropriate, address or memorialize those concerns in writing to accompany the final recommendation sent to the Secretary.

¹² See Automated Targeting System (DHS/CBP-006 Automated Targeting System (ATS), 77 Fed. Reg. 30297 (May 22, 2012). Per the ATS SORN, CBP may retain source (as opposed to ingested or pointer) information in ATS "for law enforcement and/or intelligence data, reports, and projects developed by CBP analysts that may include public source and/or classified information." CVE reviews of this information aligns with the purpose of ATS, which is to 'to perform targeting of individuals who may pose a risk to border security or public safety, may be a terrorist or suspected terrorist, or may otherwise be engaged in activity in violation of U.S. law.'"

¹³ I&A will retain these records in its systems pursuant to its Privacy Act SORN, DHS/IA-001 Enterprise Records System (ERS), 73 Fed. Reg. 28128 (May 15, 2008).



Alternately, if the group believes an applicant warrants additional scrutiny before a recommendation is transmitted to the Secretary, the group may request that I&A conduct additional research or analysis, including, as appropriate, of open source data, to ascertain additional information about the organization, its officers, employees, and any associates (i.e., board of directors and key staff), as necessary, for further assessing the nature of the security risk. Based upon the further input of the working group, the OCP Director and FEMA Assistant Administrator for Grant Programs will provide a recommendation in writing regarding the applicant organization, clearly articulating that, based on the totality of information, the applicant organization has or may a) engage in activity to support terrorism, b) engage in criminal activities, or c) may otherwise be an inappropriate choice based on domestic, national, or international security concerns or, when applicable, explaining how the security concern was resolved. If any reviewing office does not concur with the written recommendation, that office shall provide its dissenting opinion in writing and that opinion will accompany the written recommendation sent to the Secretary.

Any choice not to recommend an award to a grant applicant resulting from the security review will be based on all relevant and responsive information available to DHS, including any reasonably identified neutral or mitigating information. The decision to recommend disqualification of an applicant based on the security review rests jointly and exclusively with the OCP Director and the FEMA Assistant Administrator for Grant Programs and will be completed before their joint recommendation for awards is sent to the DHS Secretary, along with any written dissenting opinion. The DHS Secretary is the final approval authority regarding the issuance of CVE Grant awards.¹⁴

This PIA covers the first iteration of this program. The DHS Privacy Office will conduct a Privacy Compliance Review (PCR) ninety days from the start of the review period to provide recommendations for improving the privacy protections inherent in deploying a security review process. If the CVEGP is renewed, DHS will update this PIA.

Fair Information Practice Principles (FIPPs)

The Privacy Act of 1974 articulates concepts of how the Federal Government should treat individuals and their information and imposes duties upon federal agencies regarding the collection, use, dissemination, and maintenance of personally identifiable information (PII). The Homeland Security Act of 2002 Section 222(2) states that the Chief Privacy Officer shall assure

¹⁴ The written recommendation will be tied to the organization and not to any single individual or member of the organization, and thus does not implicate any Department system of record notices.



that information is handled in full compliance with the fair information practices as set out in the Privacy Act of 1974.

In response to this obligation, the DHS Privacy Office developed a set of Fair Information Practice Principles (FIPPs) from the underlying concepts of the Privacy Act to encompass the full breadth and diversity of the information and interactions of DHS. The FIPPs account for the nature and purpose of the information being collected in relation to DHS's mission to preserve, protect, and secure.

DHS conducts Privacy Impact Assessments on both programs and information technology systems, pursuant to Section 208 of the E-Government Act of 2002 and Section 222 of the Homeland Security Act of 2002. Given that OCP, I&A, and CBP's NTC are offices of the Department and the CVEGP is a program rather than a particular information technology system, this PIA is conducted as it relates to the DHS construct of the FIPPs. This PIA examines the privacy impact of I&A's research and analytic support for the CVEGP as it relates to the FIPPs.

1. Principle of Transparency

Principle: DHS should be transparent and provide notice to the individual regarding its collection, use, dissemination, and maintenance of PII. Technologies or systems using PII must be described in a SORN and PIA, as appropriate. There should be no system the existence of which is a secret.

DHS OCP published a Notice of Funding Opportunity (NOFO) on grants.gov for the CVEGP on July 6, 2016, with a deadline for applications of September 6, 2016.¹⁵ This NOFO was similar to those issued for other federal grant opportunities in its requirement for collection, use, dissemination, and maintenance of PII for the purpose of making an award determination based on multiple levels of review, scoring, due diligence, and discretion.

The NOFO stated that the "application evaluation criteria may include the following risk-based [sic] considerations of the applicant: (1) financial stability; (2) quality of management systems and ability to meet management standards; (3) history of performance in managing federal awards; (4) reports and findings from audits; and (5) ability to effectively implement statutory, regulatory, or other requirements."¹⁶ The security review, one of these "other requirements" outlined in the risk-based considerations, is designed to assess whether grant recipients will use the funding to support terrorism, engage in other criminal activities, or otherwise conduct or

¹⁵ "The Department of Homeland Security Notice of Funding Opportunity Fiscal Year 2016 Countering Violent Extremism (CVE) Grant Program." (July 6, 2016). Available at: <http://www.grants.gov/web/grants/view-opportunity.html?oppId=285773>.

¹⁶ "The Department of Homeland Security Notice of Funding Opportunity Fiscal Year 2016 Countering Violent Extremism (CVE) Grant Program." (July 6, 2016). Available at: <http://www.grants.gov/web/grants/view-opportunity.html?oppId=285773>.



support activities that are contrary to the purpose of the program. Indications that a grant applicant may use grant funding for a purpose that is antithetical to the purpose for which the grant is given has bearing on the applicant's ability to meet the Outcomes and Data evaluation criteria in Appendix D of the NOFO; as such an applicant is unlikely to achieve the outcomes outlined in the grant application.

The NOFO also noted that "The Secretary retains the discretion to consider other factors and information in addition to those included in the recommendations."¹⁷ On July 14, 2016, Secretary Jeh C. Johnson testified before Congress that DHS would conduct security reviews.¹⁸ On September 22, 2016, OCP Director George Selim testified about the rigorous review process, noting that "there is a high degree of scrutiny and review for every grant applicant" and "each and every grant application that we receive has four degrees of review that it goes through."¹⁹ Besides the official posting of the NOFO on grants.gov, OCP and FEMA – partners in administration of the CVEGP – endeavored to further publicize the NOFO through several online webchats, direct dissemination to interested parties, and posting of links on public webpages.

Privacy Risk: There is a risk that points of contact, or other associated individuals for an organization, do not have notice that DHS is conducting a security review on them.

Mitigation: This risk is partially mitigated. In addition to this PIA, DHS provided notice in the NOFO that DHS would take a risk-based approach to selecting successful applications. DHS is also providing written notice to applicants prior to conducting the security review. In this written notice, DHS will provide grant applicants the opportunity to withdraw their applications. If DHS determines that it will review an organization's key personnel or members of the board of directors, DHS will not provide additional notice to those individuals beyond this PIA. The required PCR ninety days from the start of the review period will focus on the effectiveness of the notice process.

2. Principle of Individual Participation

Principle: DHS should involve the individual in the process of using PII. DHS should, to the extent practical, seek individual consent for the collection, use, dissemination, and maintenance of PII and should provide mechanisms for appropriate access, correction, and redress regarding DHS's use of PII.

¹⁷ "The Department of Homeland Security Notice of Funding Opportunity Fiscal Year 2016 Countering Violent Extremism (CVE) Grant Program." (July 6, 2016). Available at: <http://www.grants.gov/web/grants/view-opportunity.html?oppId=285773>.

¹⁸ Verbal Testimony of Secretary Jeh C. Johnson before the House Committee on Homeland Security on "Worldwide Threats to the Homeland: ISIS and the New Wave of Terror." (July 14, 2016). Video available at: <https://homeland.house.gov/hearing/worldwide-threats-homeland-isis-new-wave-terror-2/>.

¹⁹ Verbal Testimony of George Selim before the House Committee on Homeland Security on "Identifying the Enemy: Radical Islamist Terror." (September 22, 2016). Video available at: <https://homeland.house.gov/hearing/identifying-enemy-radical-islamist-terror/>.



In the NOFO for the CVEGP, DHS specifically asks for the name of the organization applying for the grant along with contact information for the individual(s) filing the application. Individuals who are filing the application have consented to DHS's collection of their PII by voluntarily providing the PII as part of the grant application. Access and corrections of PII submitted can be formally offered through the FEMA system and, thereafter, corrected by contacting OCP directly at the email noted on OCP's public-facing webpage.

Privacy Risk: If derogatory information is found on the organization, DHS may conduct additional searches using publicly available information to identify other known associates, including key employees and board members, of the organization not otherwise identified in the grant application or materials accompanying submissions. Since these individuals did not have notice that DHS would be looking at this information, the impacted individuals do not have the opportunity to provide the information or consent to its uses.

Mitigation: This risk is not mitigated. DHS will only conduct a review of these previously unidentified individuals if that review is deemed necessary by a panel that includes OCP, OGC, CRCL, the Privacy Office, SCO, and I&A. In addition, by only using publicly available information to identify key employees or board members, DHS is likely to collect information on an organization's senior leadership; individuals who are charged with representing the organization publicly as part of their official duties (e.g., a contact listed for press inquiries); or individuals who have otherwise voluntarily published or released publicly information about their association with the organization. Senior leaders may have approved the grant application, and individuals who have otherwise published or permitted the publication of their personal information publicly have tacitly accepted the possibility that their publicly available information may be used for a variety of purposes.

3. Principle of Purpose Specification

Principle: DHS should specifically articulate the authority which permits the collection of PII and specifically articulate the purpose or purposes for which the PII is intended to be used.

DHS collects information as part of the grant application process. The SORN covering ND Grants notes that "the purpose of this system is to assist in determining eligibility of awards for non-disaster related grants."²⁰ The NOFO informed applicants that the Secretary has authority to consider information beyond the factors explicitly detailed in Appendix D of the NOFO, and the

²⁰ DHS/FEMA-004 Non-Disaster Grant Management Information Files, 80 Fed. Reg. 13404 (Mar. 13, 2015). Available at: <https://www.gpo.gov/fdsys/pkg/FR-2015-03-13/html/2015-05799.htm>.



Secretary has publicly announced that DHS will conduct security reviews.²¹ The information collected as part of the grant application process will be used to conduct such security reviews. The security reviews are consistent with the evaluation criteria outlined in the NOFO. The security review conducted by I&A is designed to assess the likelihood of an applicant's involvement or association with terrorism or any of the other activities appropriate for considering an applicant's suitability for receiving a grant award. As stated in I&A's ERS SORN, the purpose of I&A's analysis is to provide "intelligence and analysis support to all DHS activities, components, and organizational elements." I&A's collection, maintenance, and dissemination of information identifying U.S. citizens or lawful permanent residents in furtherance of its support to security reviews is authorized by and undertaken consistent with the authorized uses of that information as articulated in I&A's ERS SORN.

4. Principle of Data Minimization

Principle: DHS should only collect PII that is directly relevant and necessary to accomplish the specified purpose(s) and only retain PII for as long as is necessary to fulfill the specified purpose(s). PII should be disposed of in accordance with DHS records disposition schedules as approved by the National Archives and Records Administration (NARA).

The CVEGP only obtains information that is relevant to adjudicating a grant application. The applications include up to fifteen pages of program descriptions, background, and endorsements related to how the applicant proposes to use DHS funds to counter violent extremism. Also included are specific costs and, when necessary, financial data for OCP and FEMA to determine whether the proposal is financially sound.

To promote data minimization in the security review process, security reviews will only be conducted for the applications that meet the program eligibility requirements and score well in the merit review process. This limits the data collected to approximately 25 applicants instead of the full applicant pool of more than 200. Further, the information provided to I&A for proposed awardees undergoing security reviews will be narrowly tailored to what is needed to determine security risks. As noted in the introduction of this PIA, that information is limited to: name, address, email, and phone number of the organization; the name and email and/or phone number of the individuals; and the name of the subs. I&A may check those limited data elements against otherwise appropriate Departmental, Intelligence Community, and law enforcement holdings, open source and social media resources, financial data, import/export data, immigration data, travel history, and foreign holdings in order to identify information responsive to security factors

²¹ Verbal Testimony of Secretary Jeh C. Johnson before the House Committee on Homeland Security on "Worldwide Threats to the Homeland: ISIS and the New Wave of Terror." (July 14, 2016). Video available at: <https://homeland.house.gov/hearing/worldwide-threats-homeland-isis-new-wave-terror-2/>.



and to craft a CVEGP SRR for each applicant for whom responsive information is found.

The SRR itself will be retained by I&A as Finished Intelligence Case Files, labeled as Permanent Records, retained pursuant to the authorized Disposition N1-563-07-16-4. Records should be offered to the National Archives and Records Administration for permanent retention 20 years after cutoff. Pursuant to I&A's current "Interim Intelligence Oversight Procedures," I&A has 180 days from the date of collection of U.S. Person data to determine whether the U.S. Person data meets a two-part test: 1) falls within one of I&A's authorized intelligence activities, and 2) collected information is reasonably believed to fall within one of I&A's authorized collection categories. If the collected data does not meet the two-part test, the records are to be disposed of pursuant to the authorized Disposition N1-563-09-7-1c, which is Temporary and requires the agency to destroy or delete the information immediately but no later than 180 days from date collected.

CBP will retain the information it receives from I&A along with the results of any additional checks CBP conducts for each selected applicant and returned in summary-form to I&A within the ATS-Targeting Framework,²² consistent with the existing retention period in ATS. All ATS records are retained for fifteen years, whether or not the records demonstrate any derogatory or national security information. The justification for a fifteen-year retention period for the official records is based on CBP's law enforcement and security functions at the border. This retention period is based on CBP's historical encounters with suspected terrorists and other criminals, as well as the broader expertise of the law enforcement and intelligence communities. It is well known, for example, that potential terrorists may make multiple visits to the United States in advance of performing an attack. It is over the course of time and multiple visits that a potential risk becomes clear. Travel records, including historical records, are essential in assisting CBP Officers with their risk-based assessment of travel indicators and identifying potential links between known and previously unidentified terrorist facilitators. Analyzing these records for these purposes allows CBP to continue to effectively identify suspect travel patterns and irregularities. In the event that I&A or CBP discover derogatory information about CVEGP applicants, CBP will maintain this information in the ATS-Targeting Framework for the life of the law enforcement matter to support that activity and other enforcement activities that may become related.²³

²² DHS/CBP/PIA-006 Automated Targeting System and subsequent updates, *available at* <https://www.dhs.gov/publication/automated-targeting-system-ats-update>.

²³ See DHS/CBP-006 Automated Targeting System, 77 Fed. Reg. 30297 (May 22, 2012). "Information maintained only in ATS that is linked to active law enforcement lookout records, CBP matches to enforcement activities, and/or investigations or cases (i.e., specific and credible threats; flights, individuals, and routes of concern; or other defined sets of circumstances) will remain accessible for the life of the law enforcement matter to support that activity and other enforcement activities that may become related."



5. Principle of Use Limitation

Principle: DHS should use PII solely for the purpose(s) specified in the notice. Sharing PII outside the Department should be for a purpose compatible with the purpose for which the PII was collected.

OCP and FEMA collect this information and share it within DHS as part of the grant eligibility review process. Information is shared on a need to know basis pursuant to 5 U.S.C. 552a(b)(1) with individuals who need the information in the performance of their official duties. OCP and FEMA share the information with I&A to facilitate the security review. I&A shares the information to be vetted and the results of its analysis with CBP so that CBP can supplement the security review.

Privacy Risk: There is a risk that FEMA, OCP, I&A, or CBP personnel will use the information for purposes other than determining grant eligibility.

Mitigation: This risk is partially mitigated. As outlined below, the FEMA ND Grants System has controls to ensure that only those who have been given permission to manage the data have access to the data. All grant reviewers receive mandatory, annual training on the appropriate handling of PII.

6. Principle of Data Quality and Integrity

Principle: DHS should, to the extent practical, ensure that PII is accurate, relevant, timely, and complete, within the context of each use of the PII.

The preliminary information that is available to CVEGP on individuals and organizations is from the grant application. Because this grant application is submitted voluntarily by the applicant, there is a high likelihood that this applicant-contributed information is correct.

If a security review suggests a potential security issue, DHS may use publicly available information to ascertain the controlling individuals of the organization (i.e., board of directors and key staff) for further security checks. DHS will ensure the quality and integrity of this information by obtaining identifying data about the controlling individuals of the organization from sources clearly controlled by the organizations. An organization has a vested interest in ensuring the information it promulgates publicly about itself is accurate.

As part of the security checks, DHS will use a variety of information sources that are not supplied or controlled by the grant applicant. These information sources include: Departmental, Intelligence Community, and law enforcement holdings; open source and social media resources; financial data; import/export data; immigration data; travel history; and foreign holdings.

Privacy Risk: There is a risk that the information DHS uses to perform the security checks



is not accurate.

Mitigation: This risk is partially mitigated. DHS has operational imperatives to ensure that Departmental data sources are as accurate, timely, relevant, and complete as possible. Many Department data sources include self-reported information (e.g., travel history, immigration data). DHS considers data provided by trusted external partners provided to the Department for analytical and operational purposes to be authoritative. If there are any questions regarding the accuracy of externally-provided data, recipients will work with the originating agency to confirm the information. Finally, when performing security reviews and analysis, DHS analysts will follow good tradecraft practices, which include documenting the source of data and assessing its timeliness and reliability.

7. Principle of Security

Principle: DHS should protect PII (in all forms) through appropriate security safeguards against risks such as loss, unauthorized access or use, destruction, modification, or unintended or inappropriate disclosure.

The CVEGP award files are maintained on an accredited grant management system with access limited to DHS personnel involved in grant adjudication matters who have a legitimate need to know. The SRR and subsequent data obtained by I&A is housed in accredited systems and locations limited to DHS personnel.

8. Principle of Accountability and Auditing

Principle: DHS should be accountable for complying with these principles, providing training to all employees and contractors who use PII, and should audit the actual use of PII to demonstrate compliance with these principles and all applicable privacy protection requirements.

The FEMA ND Grants System is an auditable system and the business owner reviews access logs to ensure that only those who have been given permission to manage the data have access. In addition, all personnel who will have access to either the raw information NTC provides to I&A or the SRR I&A produces, who are cleared at the Top Secret level, are required to complete annual information security, intelligence oversight, and privacy training to remind them of their responsibilities to secure and protect the data.



Conclusion

The DHS CVEGP is the first federal grants program dedicated to supporting local CVE programs. Within ninety days after completing the security reviews, the DHS Privacy Office will conduct a PCR of this program and make recommendations to improve the privacy protections in the security review process. If the CVEGP is funded again, DHS will update this PIA.

Responsible Officials

David D. Gersten
Deputy Director
Office for Community Partnerships
Department of Homeland Security

Approval Signature Page

Original, signed copy on file with the DHS Privacy Office.

Jonathan R. Cantor
Acting Chief Privacy Officer
Department of Homeland Security

From:	(b)(6)
To:	
Subject:	Found the link for CVE Grant access project we discussed last week
Date:	2016/12/04 15:47:31
Importance:	High
Priority:	Urgent
Type:	Note

Hi - here is the email sent earlier for print out for the notebook. Would be good to put there as well as back up. This is that project to start the TA part of the CVE training work. This will be one of your areas as we develop it. I think you will enjoy the project if it takes off. This is setting the foundation.

Please go to the highlighted link below (*I checked and it is still OK*) and find the training and engagement grants.

- We want double-sided hard copies and digital copies of all of the grants in the training and engagement focus area that were funded.
- Some were in the big notebook and the others need to be taken out of the zip file at the link.
- Goal is one of the thin notebooks with each of the grants tabbed.
- Cover and spine – Cover should be a list of the grants that were funded.
- Digital copies of all of the selected training grants should be a new TA folder under the new 2016 CVE transition – MGMT folder.

The above was the prior project but the second step (needed this week) is the to go through the grant apps and highlight any references to the use or development of anything like the LAB or any of the 4 deliverables we proposed in Phase 1. Highlight language in the app and then highlight the name of the app on the cover.

From: (b)(6)
Sent: Friday, September 30, 2016 6:10 AM
To: (b)(6)
Cc: (b)(6)
Subject: BY 8:00 am please - CVE Grant Review Panel Information
Importance: High

Please create a folder and run these out – the attachments in the attached email too. I need to pick up around 8 or so. Run tis email too, OK?

Thanks so much

(b)(6)

DHS/CRCL

(b)(6) desk
cell

From: (b)(6)
Sent: Friday, September 30, 2016 1:13 AM
To: (b)(6)

(b)(6)

Cc: Kessler, Tamara (b)(6) Mack, Megan (b)(6)
Subject: CVE Grant Review Panel Information

Greetings - Please find updated and consolidated information on the upcoming CVE grant review panels:

- CRCL is co-leading this review, so we can (should) have as great a CRCL presence as possible. I have forwarded all the outlook invitations I received to you on behalf of OCP. Please plan to attend as many sessions as possible. The schedule below is simply for leadership awareness, and attempts to reflect the responses I received earlier this week.
- Attachment 1 is the guidance documents from OCP in advance of the Review Panels
Attachment 2 is the draft guidance from ADG on what to look for when evaluating
- The focus is reviewing the top scored applications, as those are the ones OCP will focus on, while concurrently focusing on the lower scored applicants such that we can raise uniquely identifying qualities that may warrant the group review their application for a nuanced approach to CVE despite a low overall score. The attachment to do so is here:
(b)(7)(E)
- OCP is located at OCP Conference Room 1331 Pennsylvania Ave (b)(6) This is the National Press Building – off Metro Center. Entrance is on F street, between 13th and 14th. Go to the 9th floor and follow toward the CBP/OCP meeting space. Ring the doorbell and someone will come meet you.

Again, the more CRCL involvement, the better! So please feel free to attend anytime, and advise of any changes you'd prefer made to the list.

Friday – Review Panel Kick Off (9:00am)

Meeting at OCP to review the plan and path forward for scoring. Currently no dial-in but will touch base with O'Leary in the morning.

Friday – Focus Areas 1 Review (10:00am)

(b)(6)
(Tentative)

-

Friday – Focus Area 2 Review (1:30pm)

(b)(6)

(Tentative)

Monday – Focus Area 1 & 2 Review (10:00am)

Meeting at OCP to review findings from Focus Areas 1 & 2 before moving on to 3 & 4

Monday – Focus Area 3 Review (11:00am)

(b)(6)

(Tentative)

Monday – Focus Area 4 (2:30pm)

Note: Potential conflict with 2:00pm CVE/FLETC brief by Institute Team

(b)(6)

(Tentative)

Currently, the plan indicates review panel completion by COB Monday. I foresee this being extended. Just in case, we have coverage on standby for Tuesday, including: (b)(6)

Please let me know if you have any questions.

Thank you,

(b)(6)

(b)(6)

Senior Policy Advisor
Office for Civil Rights and Civil Liberties
U.S. Department of Homeland Security
Office (b)(6)
Mobile (b)(6)

Sender:	(b)(6)	
Recipient:		
Sent Date:	2016/12/04 15:47:30	
Delivered Date:	2016/12/04 15:47:31	
From:	(b)(6)	
To:	"Gersten, David (b)(6)	
	(b)(6)	

Refer 2 pages to OCP

	(b)(6)
	"Steele, Brette <(b)(6)>
	(b)(6)
	"Davis, Nicole L
	(b)(6)
	"Scott, Deborah
	(b)(6)
CC:	"Quinn, Kate <(b)(6)>
	(b)(6)
Subject:	CVE Grant Recommendations Team
Date:	2016/09/28 18:39:20
Priority:	Normal
Type:	Note

Please find attached the scoring results that will guide our recommendation team meetings beginning on Friday. Each tab of the spreadsheet has one focus area and there is one tab with all 5 focus areas. Unfortunately this chart is still preliminary as I am still awaiting for a few additional scores, which could reorder some of the applications, but are unlikely to in Focus Areas one or two, which will be first up on Friday. I hope to update this chart by mid-day tomorrow. Please also review the attached schedule for our recommendation meetings. Please share with relevant staff from your offices so they can begin reviewing the top scored applications.

The way we will proceed in each of the focus area discussions is to first consider the top scoring applications, I have highlighted in Green, which applications would be funded with the \$1-3 million available in each focus area on score alone. We will then consider instead funding lower scored applications based on any/all of the following factors (contained in the notice of funding opportunity):

1. "to maximize the total impact of the available funding"
2. "meeting funding targets by focus area"
3. "ensuring geographic diversity of the communities where activities will be focused"
4. "ensuring diversity amongst the eligible applicant types"

We will not consider all of the applications, but in considering the above factors we could consider applications of any score. The yellow shaded sections represent top scoring applications outside of the available funding within an additional point spread from the green section (e.g. top score in the focus area was 113 bottom score within the green section was 93, yellow includes applications to 73), If you believe that there is an application the group should consider outside of the green and yellow sections, it is recommended that you alert this group so we have time to review it before our discussions.

Ultimately these recommendations will be provided to the Secretary (after first being provided to George Selim and Brian Kamoie) who may take other information into account in making final determinations. As such this is also a time to consider other legal, regulatory, or policy issues that have not been addressed in the scoring process but may be worth considering in making recommendations. PLEASE NOTE: that we may also consider funding only portions of applications, for any of the above factors OR for any projects which do not meet legal or policy standards outlines in the notice of funding opportunity, so in reviewing applications please look out for severable portions.

Please let me know if you have any questions

David O'Leary

Innovation and Partnerships

Office for Community Partnerships

U.S. Department of Homeland Security

(b)(6) (Office)
(b)(6) (Mobile)

Sender:	O'Leary, David (b)(6) (b)(6)
Recipient:	"Gersten, David <(b)(6)> (b)(6) "Barbari, Nabeela (b)(6) "Steele, Brette < (b)(6) "Davis, Nicole L < (b)(6) "Scott, Deborah < (b)(6) "Quinn, Kate </Q (b)(6)
Sent Date:	2016/09/28 18:39:19
Delivered Date:	2016/09/28 18:39:20

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Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

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Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 08 of 23

Withheld pursuant to exemption

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of the Freedom of Information and Privacy Act

Page 09 of 23

Withheld pursuant to exemption

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of the Freedom of Information and Privacy Act

Recommendation Team Schedule

Day 1 Friday 9/30

9:00AM Recommendation Team Meets and determines if Focus Area target funding should remain as in NOFO or be reallocated.

10:00AM Discussion on Focus Area 1 Developing Resilience

12:00PM Guidance to staff on Focus Area 1

1:30PM Discussion on Focus Area 2 Training and Engagement

3:30PM Guidance to staff on Focus Area 2

Day 2 Monday 10/3

10:00AM Review of Staff work and Determination of Recommendations for Focus Areas 1 and 2

11:00AM Discussion Focus Area 3 Managing Interventions

1:00PM Guidance to Staff on Focus Area 3

2:30PM Discussion Focus Area 4 Challenging the Narrative

4:30PM Guidance to Staff on Focus Area 4

Day 3 Tuesday 10/4

10:00AM Review of Staff Work and Determination of Recommendations Focus Area 3 and 4

11:00AM Discussion Focus Area 5 Building Capacity

1:00 Guidance to Staff

4:00PM Review of Staff Work and Determination of Recommendations Focus Area 5

5:00PM Final Recommendations

Day 4 Wednesday 10/5 (If Necessary)

10AM Additional Review/Recommendation work

COB Presentation to Director, OCP and Assistant Administrator, FEMA GPD

From:	(b)(6)
To:	
Subject:	FW: For your review: Mack BM for S1 CVE Grant Meeting
Date:	2016/11/30 10:36:14
Priority:	Normal
Type:	Note

For upload to the S1 mtg folder and print out. Plus FYI. Put the PIA up 2 levels with the folders called vetting etc.

TKU

(b)(6)

(b)(6)

DHS/CRCL

(b)(6) desk
(b)(6) cell

From: (b)(6)
Sent: Wednesday, November 30, 2016 10:26 AM
To: (b)(6)
(b)(6)
Salvano-Dunn, Dana (b)(6)
Cc: (b)(6)
Subject: RE: For your review: Mack BM for S1 CVE Grant Meeting

Hi All,

Please find attached revised memo with SIIP's additions. Thank you (b)(6) for doing all the heavy lifting on this. I am also attaching the final signed PIA for inclusion in Megan's briefing documents.

From: (b)(6)
Sent: Wednesday, November 30, 2016 9:43 AM
To: (b)(6)
(b)(6)
(b)(6)
Subject: For your review: Mack BM for S1 CVE Grant Meeting

All – Please find Megan's Briefing Memo for your review and edit.

(b)(5)

(b)(5)

Please let me know if you have any questions.

Thank you,

(b)(6)

From: Mack, Megan

Sent: Wednesday, November 30, 2016 8:30 AM

To: (b)(6)

(b)(6)

(b)(6)

Salvano-Dunn, Dana (b)(6)

Subject: FW: tomorrow's meeting w S1

From: Gersten, David

Sent: Wednesday, November 30, 2016 8:24:22 AM

To: Mack, Megan; Selim, George

Subject: RE: tomorrow's meeting w S1

Megan,

Here are the prep materials.

(b)(5)

See you this afternoon.

David

From: Mack, Megan

Sent: Wednesday, November 30, 2016 6:21 AM

To: Selim, George (b)(6)

Cc: Gersten, David

Subject: RE: tomorrow's meeting w S1

Thanks

From: Selim, George
Sent: Tuesday, November 29, 2016 11:46:24 PM
To: Mack, Megan
Cc: Gersten, David
Subject: RE: tomorrow's meeting w S1

Copy, I'll be in touch.

David, can you send Megan in the morning? I don't have handy. Thanks,

From: Mack, Megan
Sent: Tuesday, November 29, 2016 6:12:27 PM
To: Selim, George
Subject: RE: tomorrow's meeting w S1

Hi George, They don't send the materials for S1 meetings (in my experience), so we don't have. Midday tomorrow sounds great – noon to 1 I have set aside for meeting prep with staff. I'm happy to call you, or please call my cell (b)(6)

From: Selim, George
Sent: Tuesday, November 29, 2016 5:44 PM
To: Mack, Megan (b)(6)
Cc: Gersten, David
Subject: RE: tomorrow's meeting w S1

Hi Megan, yes happy to talk. Did you get notice from ESEC? They should have sent you a full package of materials. I didn't know they were going to add you or we could have chatted sooner.

Can I give you a call mid-day tomorrow?

From: Mack, Megan
Sent: Tuesday, November 29, 2016 5:23:06 PM
To: Selim, George
Cc: Gersten, David
Subject: tomorrow's meeting w S1

Hi George, Can I catch up to you about tomorrow's meeting with the Secretary? Do you have briefing materials you can share with me? This just popped up on my calendar this afternoon, but of course I will be there!

Hope you are well,
Megan

Megan H. Mack, Officer

Office for Civil Rights and Civil Liberties
Department of Homeland Security

Sender:	(b)(6)	
Recipient:		
Sent Date:	2016/11/30 10:36:13	
Delivered Date:	2016/11/30 10:36:14	

9 page draft "CVE Grant Review"

Page 1 of 9

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 2 of 9

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(b)(5)

of the Freedom of Information and Privacy Act

Page 9 of 9

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

From:	(b)(6)
To:	
Subject:	FW: Task Request: ***HOT***: DUE 1 PM, TUESDAY, 10/25 - Identifying the Enemy: Radical Islamic Terror
Date:	2016/10/25 06:42:12
Importance:	High
Priority:	Urgent
Type:	Note

Run 2 copies - one for the terminology folder and one for the CVE applications notebook. Please run email and doc for both this AM. See related email for explanation of importance.

TKU

(b)(6)

(b)(6)

DHS/CRCL

(b)(6) desk
(b)(6) cell

From: (b)(6)
Sent: Tuesday, October 25, 2016 6:24 AM
To: (b)(6)
Cc: (b)(6); Mack, Megan (b)(6); (b)(6); (b)(6); Kessler, Tamara (b)(6); Salvano-Dunn, Dana (b)(6); (b)(6); (b)(6)
Subject: RE: Task Request: ***HOT***: DUE 1 PM, TUESDAY, 10/25 - Identifying the Enemy: Radical Islamic Terror

(b)(6) - Per your request – my comments on behalf of the Institute. Please keep us in the loop on the final, OK?

(b)(6)

(b)(6)

DHS/CRCL

(b)(6) desk
(b)(6) cell

From: (b)(6)
Sent: Tuesday, October 25, 2016 5:50 AM
To: (b)(6); (b)(6); Kessler, Tamara (b)(6); Salvano-Dunn, Dana (b)(6); (b)(6)

Mack, Megan (b)(6)
Cc: (b)(6)
Subject: Re: Task Request: ***HOT***: DUE 1 PM, TUESDAY, 10/25 - Identifying the Enemy: Radical Islamic Terror

Adding CE back in since they are the lead and asked for us to be added. SIIP will coordinate with CE.

(b)(6)

Section Chief
Security, Intelligence, and Information Policy Section
Office for Civil Rights & Civil Liberties Department of Homeland Security

(b)(6)

From: CRCL Exec Sec
Sent: Monday, October 24, 2016 05:30 PM
To: (b)(6) Kessler, Tamara; Salvano-Dunn, Dana; Mack, Megan
Subject: Task Request: ***HOT***: DUE 1 PM, TUESDAY, 10/25 - Identifying the Enemy: Radical Islamic Terror

Subject: ***HOT***: DUE 1 PM, TUESDAY, 10/25 - Identifying the Enemy: Radical Islamic Terror

Due Date: Tuesday, October 25, 2016

Status: Not Started

Percent Complete: 0%

Total Work: 0 hours

Actual Work: 0 hours

Owner: (b)(6)

(b)(6) Kessler, Tamara; Salvano-Dunn, Dana; Mack, Megan

Lead: SIIP
Coord.: CRCL-I
Cc: Tamara, Dana, Megan

(b)(6)

From: (b)(6)

Sent: Monday, October 24, 2016 4:37 PM

To: (b)(6)

(b)(6)

Subject: Identifying the Enemy: Radical Islamic Terror

(b)(6)

Please see the attached tasker. There are significant number of question on the CVE grants, terminology and the language the Department used in the RFP. The tasker is due on Tomorrow, Tuesday, Oct. 25. By 1pm. Your comments would be greatly appreciated.

(b)(6)

(b)(6)

Senior Policy Advisor
Office for Civil Rights and Civil Liberties
U.S. Department of Homeland Security
Washington, D.C.

(b)(6)

Work)
Cell)

This message may contain agency deliberative communications, privacy information or other information that may be privileged and exempt from disclosure outside the agency or to the public. Please consult with the US Department of Homeland Security, Office for Civil Rights and Civil Liberties and the Office of General Counsel before disclosing any information contained in this email.

Sender:	(b)(6)	
Recipient:		
Sent Date:	2016/10/25 06:42:11	
Delivered Date:	2016/10/25 06:42:12	

From:	(b)(6)
To:	
CC:	
Subject:	RE: CRCL Review of CVE grants
Date:	2016/09/22 10:25:02
Priority:	Normal
Type:	Note

Hello all – I do not know the details on the panel reviews and look forward to hearing more after the call CE has scheduled. I am sorry to be able to join but have a call with FLETC on the CVE training module - smile.

With regard to the scoring business, which I understand (but am not completely sure) precedes the panels, attached are the documents (b)(6) circulated. The focus area I was assigned is “training and engagement, with 14 proposals.

(b)(6) do you have the same??

(b)(6)

(b)(6)

DHS/CRCL

(b)(6) desk
(b)(6) cell

From: (b)(6)
Sent: Thursday, September 22, 2016 10:11 AM
To: (b)(6)
Cc: (b)(6)
(b)(6)

(b)(6)

Subject: RE: CRCL Review of CVE grants

Thanks (b)(6) We are having a team call at 11:00 AM ET to discuss. (b)(6) spoke with OCP to clarify a few items and we will be coordinating on this cal and then (b)(6) will get back to this group with the who and the what from CE.

Thank you,

(b)(6)

(b)(6)

JD, LL.M.

Section Chief, Community Engagement Section
Office for Civil Rights and Civil Liberties (CRCL)
Office of the Secretary
US Department of Homeland Security (DHS)

(b)(6)

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From: (b)(6)

Sent: Thursday, September 22, 2016 10:08:05 AM

To: (b)(6)

Cc:

(b)(6)

Subject: RE: CRCL Review of CVE grants

Thanks, (b)(6) do they already know what focus area, or is that still to be decided?

FYI, the criteria to be scored per the NOFO:

Technical Merit

a. Focus Area Objectives Addressed **10 pts. possible**

b. Topic Comprehension **10 pts. possible**

Needs Analysis

- a. Activity Tied to Objective **10 pts. possible**
- b. Completeness **10 pts. Possible**

Community Partnerships

- a. Ongoing Community Resilience and Prevention Planning **10 pts. possible**
- b. Partnership Plan **10 pts. possible**

Cost Effectiveness and Sustainability

- a. Cost Effectiveness **5 pts. possible**
- b. Sustainability **5 pts. possible**

Innovation

- a. Uniqueness of Approach **10 pts. possible**

Outcomes and Data

- a. Quality **10 pts. possible**

Budget

- a. Costs Reasonable/Supported **10 pts. possible**
- b. Completeness

From: (b)(6)
Sent: Thursday, September 22, 2016 8:15 AM
To: (b)(6)
Cc: (b)(6)
(b)(6)
Subject: RE: CRCL Review of CVE grants

Hi (b)(6)

For CE (b)(6) will be assisting.

Thank you,
(b)(6)

(b)(6) JD, LL.M.
Section Chief, Community Engagement Section
Office for Civil Rights and Civil Liberties (CRCL)
Office of the Secretary
US Department of Homeland Security (DHS)

(b)(6)

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From: (b)(6)
Sent: Wednesday, September 21, 2016 10:37:20 PM
To: (b)(6)
Cc: (b)(6)
Subject: RE: CRCL Review of CVE grants

(b)(6)

Can you please confirm whether you/your team member will support OCP for the scoring panels and on what days? (b)(6) indicated that there would be a different focus areas on different days. You may already be aware of that. Does someone have more detail on that or do we need to ask so that you can make a decisions about what days you'll be involved?

For those who want to try to watch the hearing, it's scheduled for 10 am tomorrow and I think you can watch it here <https://homeland.house.gov/hearing/identifying-enemy-radical-islamist-terror/>

(b)(6)

From: (b)(6)
Sent: Wednesday, September 21, 2016 6:49 PM
To: (b)(6)
Cc: (b)(6) Kessler, Tamara (b)(6)
Subject: RE: CRCL Review of CVE grants

Thanks (b)(6) Reviewing. This looks like they want to move fast.

From: (b)(6)
Sent: Wednesday, September 21, 2016 4:48 PM
To: (b)(6)
(b)(6)
Cc: (b)(6) Kessler, Tamara (b)(6)
Subject: FW: CRCL Review of CVE grants

Hi All,

Wanted to send this to you in Tamara's absence so you could plan as appropriate to support the review.

From: (b)(6)
Sent: Wednesday, September 21, 2016 4:05 PM
To: Kessler, Tamara (b)(6)
(b)(6)
Cc: Gersten, David (b)(6)
Subject: CRCL Review of CVE grants

Tamara,

I've attached the grants review schedule/plan. We are planning to start the panel review process on Tuesday, but I want to give fair warning that if we have any snafus with getting our applications scored by Friday, we may need to push the start back to weds, we will make every effort to avoid that, but we can't start until all the scores come back. CRCL CAN begin to look at applications prior to the scoring being completed, but I need to get the names of those who will be involved in order to grant access to the shared file. I know (b)(6) will have access because they are helping us score some of them, but please let me know who else, and who you think might participate in the panels and on which days (we do different focus areas on different days)

Thanks,

(b)(6)
Innovation and Partnerships
Office for Community Partnerships
U.S. Department of Homeland Security

(b)(6)

Sender	(b)(6)	
Recipient		
Sent Date:	2016/09/22 10:25:00	
Delivered Date:	2016/09/22 10:25:02	

For Questions/Assistance Contact: David O’Leary, Program Manager,
(b)(6) (office) (b)(6) (mobile)

Scoring Instructions for the Fiscal Year 2016 Department of Homeland Security Countering Violent Extremism Grant Program (CVEGP)

Introduction

In his first two years as Secretary, Jeh Johnson travelled the country meeting with communities about the Department of Homeland Security’s primary mission – prevent terrorist attacks in the United States. Their input to him on how better to protect their communities was that they needed funding, however small, to develop programs to counter violent extremism in their own communities. At his request, in the aftermath of the San Bernardino attacks, Congress appropriated \$10 million in the FY16 Omnibus for a CVE Grant program, with the goal of supporting community level activities to prevent or intervene in the process of violent extremist recruitment and radicalization. The DHS Countering Violent Extremism Grant Program (CVEGP) was developed and is jointly managed by the Federal Emergency Management Agency’s (FEMA) Grant Programs Directorate and the DHS Office for Community Partnerships (OCP). In developing the CVEGP, we designed a scoring process that involves both these two offices and outside reviewers – both federal and non-federal. In accordance with the Notice of Funding Opportunity (NOFO), each application will be scored by four reviewers, each bringing a different perspective and/or expertise important to the program. Your expertise as a federal employee from an agency represented on the CVE Task Force, or as a non-federal expert practitioner or researcher in CVE (and related fields) brings valuable perspectives to this important process, thanks for your assistance.

These instructions contain general guidance, specific scoring criteria/guidance and procedures, scoring definitions, comments on potential issues that may come up in the reviews, and technical tips that will assist in reviewing the applications. If at any time you have any questions, contact the Program Manager.

Guidance

The Notice of Funding Opportunity (NOFO) is the essential guidance on which to score applications. All scoring decisions should be in accordance with the detailed objectives, priorities and program descriptions that are contained in the NOFO. These instructions provide supplemental guidance on how to apply the elements of the Notice of Funding Opportunity. There are seven main scoring categories, several of which have separate sub-categories. OCP, the CVE Task Force, and non-federal peer reviewers (CVE SMEs) will each score six of the categories and their scores in each category will be averaged to produce the final CVE SME reviewer score. The FEMA SME will score three categories and those scores will be added to the CVE SME average score. In addition to providing numerical scores, reviewers will provide notes on each application. Notes will not be attributed to the specific reviewer. While each application

will be reviewed by four people, there is no need for collaboration between the reviewers in the scoring phase since scores are averaged rather than agreed to be consensus; if there are any questions about scoring they can be directed to the program manager.

All reviewers should familiarize themselves with the NOFO. The main body of the NOFO has a lot of information about application submission, eligibility, and information relevant to administration of the grant. Of particular note for scoring, focus on sections A (p. 1-5) and E (p. 11-13). The bulk of the relevant information for scoring is in the appendices:

- Appendix A outlines the goals of program and suggests desired outcomes applicants may write their performance measures to.
- Appendix B outlines the types of programs sought in the **Five Focus Areas**, eligibility to apply and the elements required in the Needs Analysis.
- Appendix C contains formatting requirements of the Program Narrative. The order of the sections is specifically delineated and may not, for some applications be the most logical order to present the information, this shouldn’t result in a lower score. Deviations from the format also do not warrant a lower score, if the deviations are significant, such that it makes reviewing the application difficult, report it to the program manager. **While some of the sections of the narrative and the scoring criteria have the same names, reviewers should NOT limit their scores in those categories to information presented in that section of the application; instead, consider the whole application.**
- Appendix D contains the evaluation criteria, the number of points associated with each category and which entities score each category (p. 26) and has important definitions of the scoring categories (p. 27-8) and a rubric for assigning points to each category and sub category (p. 29). Below you will find an annotated version of the definitions.
- Appendix E has research and other resources applicants may have used.

Scoring Procedure

- When beginning to review an application make note of the focus area and re-review that section of Appendix B paying attention to the elements in the focus area description and the needs analysis.
- Read through the application, perhaps making notes as you go.
- The rubric requires that you assess *whether and how well* the applications address all of the *elements* under consideration, if the applications add unique or superior *approaches*, and the degree to which the elements and approaches are supported.
- Based on that rubric and your judgment, provide a score for each category and subcategory in the PDF Form and make notes justifying each score. (While not all scores require extensive notes, there needs to be some justification given for every score, at the very least this ensures accuracy in the scoring (preventing, for example, a low score, but a comment indicating it was the most innovate approach and covered all elements).

- The identity of the reviewer will NOT be connected to the score or notes in either internal deliberations or if released (under FOIA etc.). They will only be identified by role (e.g. OCP Reviewer: only 2 of 6 required elements were present). Names on the form will only help track return of assigned applications
- Additionally, each reviewer will provide general notes on the overall application, and if known comments on the applicant; to include issues of whether the project seems feasible, that the proposal is supported by details in the application, and comments the applicant’s track record in this area, if known. The NOFO specifically allows DHS to consider in its decision whether or not the applicant has the “ability to effectively implement statutory, regulatory and other requirements” to include meeting the objectives of the program and performing well throughout the period of performance. The NOFO also allows the Secretary to “consider other factors and information” in making the final award decision. Please present all relevant information, even if it may not directly impact a score. Separately, there will be a security review process for finalists for award.
- After completing the PDF form, the reviewer will submit the form by pressing the submit button which will email the form back to OCP for tabulation and record keeping. **Save a copy of the form with the name of the document as the application number in case of an error in transmission.**

Annotated Scoring Criteria

Below is the Scoring criteria from the NOFO, it is annotated in red to highlight critical elements of the scoring criteria: technical merit, Needs Analysis, Community Partnerships, Cost Effectiveness and Sustainability, Innovation and Outcomes and Data.

Technical Merit

Focus Area Elements Addressed: an applicant’s proposal narrative will be compared to the elements described for the relevant focus area and elsewhere in this notice and a point value will be awarded based on completeness and relevancy of the content. Review the whole application and the Appendix A section on the relevant focus area to determine if everything is addressed and to what degree.

10 points possible

Topic Comprehension: an applicant’s understanding of violent extremism or the benefit of the project to countering violent extremism will be judged based upon statements provided in the narrative which describe knowledge of the topic. Use the expertise section of the narrative as well as the citations, and the quality of the ideas being presented to judge the degree to which they understand how their program and their activities will impact CVE.

10 points possible

Needs Analysis

Activity Tied to Objective: applications will be reviewed to determine if the applicant has presented a clear linkage of the anticipated outcomes of the program, project, or activity to goals of preventing or intervening in the recruitment or radicalization of individuals to violence, and if the applicant cites evidence or research that suggests the project would lead to the anticipated outcome and overall goal of the CVE grant program. How well does the application identify a specific problem and propose a solution that could solve the specific problem.

10 points possible

Completeness: applications will be reviewed to determine if the applicant has thoroughly discussed all required elements of the needs analysis associated with each focus area described in Appendix B. Every needs analysis section of Appendix B has a different set of requirements. This score should be based on whether and how well those requirements are addressed.

10 points possible

Community Partnerships

Ongoing Community Resilience and Prevention Planning: applications will be reviewed on the basis of their active prevention planning or resilience frameworks related to countering violent extremism in the communities the proposed program, project, or activity will be focused. Applications from communities with finalized frameworks or plans should include copies of those documents. Applications without active planning or frameworks may receive some points if they describe the work that has begun to develop such plans. There are at least five cities with specific CVE plans in place, though there may be many more than that. Reviewers should check the application file for a plan and make a determination and score it based on its quality of bringing all elements of society into the fold to deal with violent extremism. Only those plans active before July 6th, 2016 can receive 10 points. Plans developed after that or evidence in the program narrative that a plan is under development can receive up to 5 points. Ensure that the plan attached to the application actually involves or is relevant to the activity proposed, otherwise assign 0 points [Note: this was an intentional feature, and we anticipate most applications to receive 5 or fewer points in this category, and many to receive 0 points].

10 points possible

Partnership Plan: each application will be reviewed on their plan to partner with community-level not-for-profit organizations. Community-level not-for-profit organizations will either be reviewed on their plans to partner with other entities in the community or be reviewed on their plans to interact with individuals in the community their proposed program, project, or activity seeks to interact with. The CVEGP intentionally does not force community groups to partner with local/state government but gives them the opportunity to achieve 10 points by creating partnerships with groups and/or individuals. Conversely, government entities and entities with national/regional reach (Institutions of higher education and Non-profits) MUST partner with community level non-profits to score above 0 in this category. Partnerships can include intention or agreements to work with or engage with unnamed groups (lower scores) with named groups (higher scores) or make sub-grants to the groups or provide training, access or other resources. A more creative scoring approach may be necessary when dealing with partnerships with virtual communities online, for applications in the Challenging the Narrative focus area that don’t address this criteria, consult with the program manager on the best way to score, to ensure consistency. Based on the programs’ identified problem and solution, reviewers should consider how well the referenced partner or type of partner fits with advancing the goal of the proposed program.

10 points possible

Cost Effectiveness and Sustainability

Cost Effectiveness: applications will be reviewed to determine if their programs provide cost effective solutions to the problems the programs intend to solve. Applications will receive higher scores if they describe their analysis of alternatives for achieving the same results, and conclude their program is more cost effective or if it is the only solution, they have described ways to keep costs low. Think about this as if you were managing a limited budget. For example, make a determination if billing overtime hours is reasonable because there is a benefit in the specific beat cop for a neighborhood is staying late to run a community meeting on their beat. Could they do a train the trainer, or a webinar instead of a high cost training contract? The more the stretch the dollar the higher the score.

5 points possible

Sustainability: applications will be reviewed on the basis of how financially sustainable the projects are after the end of the period of performance. Congress has been clear that they don’t want this program to become an entitlement or a new program they must sustain. DHS agrees with this. To the extent that grant funds are providing seed money or incubation, this warrants a higher score for the application. Also provide higher scores for applications that transfer continuing costs to the entities’ base budget, a different grant program (including a different DHS grant program), private donations, or don’t need continuing funds.

5 points possible

Innovation

Uniqueness of the Approach: applications will be reviewed on how innovative their approach is to countering violent extremism. Existing approaches may be considered innovative if they are significantly modified or adapted from another

(b)(6)

community, country, or problem set. New concepts will also be judged on whether they can identify research or analysis suggesting a new or adapted approach would work better than and/or amplify an existing approach. Please refer to Appendix E for more information. The more novel the idea the higher the score with the caveat that there needs to be some feasibility.

10 points possible

Outcomes and Data

Quality: each applicant’s proposed methodology for measuring their activities and outcomes included in their needs analysis will be reviewed for how well the measures are defined, and the degree to which they can be correlated to actual program success. Proposed effectiveness measures and other data to be collected by the program should be designed or collected in a way that is useful outside of the proposed program either for outside research or evaluation or for informing future CVE activities by other organizations. Applications with measurable outcomes will receive higher scores. This program did not pre-identify the performance measures for applicants so as not to stifle innovative ideas that did not happen to fit into one of the performance measures. As such this category (also scored for 10 more points by the FEMA SME) is extremely important. Many seemingly good CVE ideas have suffered because of a lack of an ability to measure performance. Measures that take into account inputs might receive 0-3 points, those that consider outputs 4-6, and those with outcomes 7-10. Points should fluctuate up or down in these tranches because the reviewer considers the measure more or less defensible upon critical review.

10 points possible

Scoring Rubric (NOFO p. 29)

Categories with 10 points possible: This scoring range (0 – 10) allows for points to be awarded for more complex evaluation criteria.

Points	Definition
0	Does not address any required elements
1	<i>Identifies some</i> elements but <i>fails to address</i> many elements/objectives
2	Identifies <i>some</i> elements and <i>marginally</i> addresses the remaining elements/objectives
3	<i>Marginally</i> addresses <i>most</i> elements/objectives
4	<i>Satisfactorily</i> addresses <i>most</i> elements/objectives
5	<i>Satisfactorily</i> addresses <i>all</i> elements/objectives
6	Addresses all elements/objectives with a <i>unique approach</i> or insight applied
7	Addresses all elements/objectives with a <i>unique approach</i> or insight applied, <i>well supported</i> by analysis or references to evidence

(b)(6)

8	Addresses all elements/objectives with a unique approach or insight applied, well supported by analysis or references, with specific application to objectives and requirements described in this notice
9	Addresses all elements/objectives with a superior approach or insight applied, fully supported by analysis or references to evidence, with specific application to all objectives and requirements described in this notice
10	Addresses all elements/objectives with an exceptionally superior approach or insight applied, fully supported by analysis or references to evidence, with specific application to all objectives and requirements described in this notice

Categories with 5 points possible: This scoring range (0 – 5) allows for points to be awarded for less complex evaluation criteria.

Points	Definition
0	Does not address any required elements/objectives
1	Identifies some elements and marginally addresses the remaining elements/objectives
2	Satisfactorily addresses most elements/objectives
3	Satisfactorily addresses all elements/objectives
4	Addresses all elements/objectives with an additional unique approach or insight applied, well supported by analysis or references to evidence, with specific application to most objectives described in this notice
5	Addresses all elements/objectives with an exceptionally superior approach or insight applied, fully supported by analysis or references to evidence, with specific application to all objectives and requirements described in this notice

Notes and Potential Issues

- Conflict of Interest.** DHS has a strong commitment to a fair competitive process for the CVEGP. Given the small CVE community (both in federal and non-federal activities) there are bound to arise unexpected conflicts. Current applicants can be peer reviewers under this program as can those who advise or will partner with awarded grantees. If a reviewer is assigned an application where they could have a problem being impartial, or there could be an appearance that they could be impartial, please contact OCP to get guidance on whether to proceed or return it and be assigned another application. *This could be a common occurrence and there should be no stigma to doing so.*
- Lack of Specific Expertise.** Reviewers are solicited and accepted because of their expertise, however if a specific approach lays too far out of a reviewer’s expertise, they may ask to have it replaced by another, this is likely a rare occurrence.

3. **Research.** This grant Program does not prohibit research or the use of funding to support research. However, if research appears to be more than 25% of the budget or activities, reviewers should pay close attention to whether they are advancing the objective of the program (as described in Appendix A) and furthering a program project or activity that is described in the relevant focus area and score accordingly.
4. **Recommendations and Resumes.** Resumes/CVs and letters of recommendation were not required as part of this grant application. The NOFO does not prohibit them, but the wording of the NOFO indicates that everything counts against the 15 page limit except indirect cost rate agreements and ongoing prevention/resilience plans, and applicants that contacted us were given this direction. Nevertheless many applicants submitted them and they will be provided in the files reviewers receive. Scores for categories such as partnership plans and topic comprehension should be based on the 15 pages of the program narrative. If an individual or organization is mentioned as a partner or principal in the program narrative, you should review the relevant resume or letter to verify, but it shall not impact the score; likewise lack of supporting documentation shall not impact the score. [Note: this arrangement was unintentional, and will be modified in any future rounds]
5. **Non-Domestic Activities.** The objectives and guidance of this program clearly identify preventing and intervening in violent extremist recruitment and radicalization in the U.S. Some international activities may be appropriate as cross cultural exchanges, bleed over from online messaging campaigns, or issues related to countries of origins of recent immigrant groups. Some CVE activities abroad which support or compliment U.S. based activities, particularly if they are supported by outside funding are permissible. However, foreign CVE activities should not count toward elements that increase the score (e.g. an activity which primarily benefits populations in another country, for the countermessaging CVE benefit in the homeland).
6. **Format.** The NOFO provides DHS with the discretion to reformat program narratives for length and compliance with other rules. In general this discretion has had a significant deterrence factor and DHS has not opted to exercise this discretion for 1-5 pages over the limit.
7. **Eligibility Issues.** An eligibility review has been conducted prior to assigning applications for scoring, however, reviewers may find issues that raise eligibility questions that were not immediately obvious in the eligibility review. Contact OCP if any of the following or similar situations present themselves and OCP will make a determination about whether to continue scoring.
 - a. An applicant proposes a project in one focus area in which they are eligible, but close examination indicates that some of the activities are in an area in which they are not eligible. (e.g. a university proposes a plan that is purportedly challenging the narrative, but some of the proposed activities involve training or managing intervention activities.)

- b.** An aspect of the program raises serious civil rights and civil liberties concerns. The eligibility review includes this element, but serious concerns may not be immediately obvious and warrant not scoring. Issues that are in the “grey-area” or raise minor concerns should be noted in the general comments “they may be able to be addressed in a special award term or condition. Additionally, the DHS Office for Civil Rights and Civil Liberties is part of the next stage of review.
- c.** An application presents activities that are a hybrid of more than one focus area. Does a resilience developing program provide a benefit to countering the narrative? Yes. Do we want to lose out on the synergy between the two to adhere strictly to the rules? No. Applicants had to make a judgement in some cases as to which focus area their program predominately fit into, and may in some cases not appropriately split their application into two. If the predominate activity fits within the focus area it has been assigned, this is not a problem, particularly if an applicant is eligible in both/all areas. If, for example, a government entity is creeping into capacity building or challenging the message, contact OCP for guidance.
- 8. Funding Issues.** While budgets will be reviewed by FEMA, CVE SMEs should review the budget for feasibility, and of course score for cost effectiveness. Budget concerns will be taken into account at the next stage after scoring, underfunded or overfunded budgets may pose problems in achieving goals and those should be noted in comments and taken into account in scoring.
- 9. NOFO Parroting.** Imitation is the sincerest form of flattery . . . Reviewers should be on the lookout for applications that repeat terms and phrases in the NOFO verbatim, and don’t seem to elaborate on the issues.

Technical tips and instructions

Each Reviewer will receive an excel spreadhseet with the list of applications assigned, a compressed file containing folders with application materials, and fillable pdf score sheet. Each file folder is named with the application number and conatins all the files submitted by the applicant. The program narrative is the main document from which you will socre. Each program narrative was given a name by the applicant and so they are very different. Some have been saved as separate documents for each section. As noted in the above section there may be quite a few resumes and letters of recommendation here as well. The forms and the document named with the application number can largely be ignored.

Follow the below instructions for using the form and submitting it back to OCP.

- Save a copy of the unfilled PDF form “FY16 CVEGP Score Sheet_distributed”
- With each new application, open the original form and select “Save as” from the File Menu. Save it with the Application Number you are about to work on as the file name. It will look like “EMW-2016-CA-APP-00999” or “EMW-2016-CA-APP-00999.pdf”

(b)(6)

- Fill out the form. All fields are required. You can save it and return to it later. When completed, be sure to save it again, then press the “Submit Form” button in the purple bar in the upper right hand corner. All fields need to be filled out to submit.
- If you are running Microsoft Windows, when pressing the submit form button, the system will generate an email with the form attached to send back to OCP. There will be a pop up message reminding you that the email may not have been sent it, and it may be in your outbox. Check your sent mail folder to see if it sent. If not, check your outbox, open the email draft and hit send. It will be addressed to “Community Partnerships” with the subject, “Submitting Completed Form”
- Please check your sent mail file, to confirm that it did send.
- If the above steps don’t work, or as an alternative for other computer configurations, send an email to communitypartnerships@hq.dhs.gov with the completed form attached.
- OCP prefers if you send the forms as they are completed to give us a sense of progress toward completion.

Please fill out the following form. When finished, click Submit Form to return the completed form. Highlight Existing Fields Submit Form

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	
Applicant Entity Name:	
Reviewer:	
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 1 : Building Capacity

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed	5	

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	
Applicant Entity Name:	
Reviewer:	
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 1 : Developing Resilience

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed	5	
Topic Comprehension	5	
Needs Analysis		
Activity Tied to Objective	5	
Completeness	5	
Community Partnerships		
Ongoing Community Resilience and Prevention Planning	5	
Partnership Plan	5	

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability		
Cost Effectiveness	3	
Sustainability	3	
Innovation - Uniqueness of Approach	5	
Outcomes and Data - Quality	5	

Overall Comments

**The Department of Homeland Security
Notice of Funding Opportunity
Fiscal Year 2016 Countering Violent Extremism (CVE) Grant Program**

NOTE: If you are going to apply for this funding opportunity and have not obtained a Data Universal Numbering System (DUNS) number and/or are not currently registered in the System for Award Management (SAM), please take immediate action to obtain a DUNS Number, if applicable, and then to register immediately in SAM. It may take 4 weeks or more after you submit your SAM registration before your registration is active in SAM, then an additional 24 hours for Grants.gov to recognize your information. Information on obtaining a DUNS number and registering in SAM is available from Grants.gov at: <http://www.grants.gov/web/grants/register.html>. Detailed information regarding DUNS and SAM is also provided in Section D of this NOFO, subsection, Content and Form of Application Submission.

A. Program Description

Issued By

U.S. Department of Homeland Security (DHS), Office for Community Partnerships

Catalog of Federal Domestic Assistance (CFDA) Number

97.132

CFDA Title

Financial Assistance for Countering Violent Extremism

Notice of Funding Opportunity Title

Fiscal Year 2016 Countering Violent Extremism (CVE) Grant Program

NOFO Number

DHS-16-OCP-132-00-01

Authorizing Authority for Program

Section 102(b)(2) of the Homeland Security Act of 2002, as amended (Pub. L. No. 107-296) and Section 543 of the Department of Homeland Security Appropriations Act, 2016 (Pub. L. 114-113).

Appropriation Authority for Program

Section 543 of the Department of Homeland Security Appropriations Act, 2016 (Pub. L. 114-113).

Program Type

New

Program Overview

The Department of Homeland Security Fiscal Year (FY) 2016 CVE Grant Program addresses the evolving landscape of international and domestic terrorism. Foreign terrorist organizations continue to encourage travel to conflict zones outside the United States. However, they are also increasingly encouraging individuals to commit violence wherever they happen to be in the name of their cause. Additionally, domestic organizations that span the ideological spectrum are recruiting and influencing individuals to engage in violence to advance their causes. Foreign terrorist organizations and domestic terrorists are increasingly using social media and other on-line tools to recruit and inspire individuals to action.

The FY2016 CVE Grant Program supports programs, projects and activities that prevent recruitment or radicalization to violence by interrupting those efforts, building community-level resilience to them, and identifying the early signs of radicalization to violence and providing appropriate interventions through civic organizations, law enforcement or other entities. Community resilience in the CVE context means those communities where violent extremists routinely meet disinterest and opposition, recruitment attempts routinely fail, and communities know what tools and support are available to assist individuals that may be on a path towards violence.

The Homeland Security Act of 2002 instructs the Secretary of Homeland Security to “prevent terrorist attacks in the United States”. DHS has made CVE a key element of its strategic vision. The 2014 Quadrennial Homeland Security Review reflected the importance of CVE by identifying CVE as a “Priority Area of Emphasis” within DHS’ Mission 1: “Prevent Terrorism and Enhance Security. Furthermore”, Goal 1.1 of the FY2014-2018 DHS Strategic Plan identifies CVE as one of four strategies to prevent terrorist attacks.

Program Objectives

The FY2016 CVE Grant Program seeks to develop new efforts and expand existing efforts at the community level to counter violent extremist recruitment and radicalization to violence by funding activities that enhance the resilience of communities being targeted by violent extremists for recruitment, provide alternatives to individuals who have started down a road to violent extremism, and that create or amplify alternative messages to terrorist/violent extremist recruitment and radicalization efforts. In addition, the CVE Grant Program seeks to develop and support efforts by U.S.-based entities that are broadly countering violent extremists’ on-line recruitment efforts aimed at U.S.-based individuals (Appendix A).

DHS seeks to support innovative and cost effective programs, projects, and activities which establishes or uses existing effectiveness measures. Awardees will collect data on their chosen performance measures so that evaluations of the program can be conducted, either by the organization or independently.

Additionally, DHS will assess funded projects for promising practices and make them available in a replicable form for other communities or sectors. DHS is seeking to fund activities in geographically diverse communities across the country and make awards to multiple different eligible applicant types.

Program Priorities

The FY2016 CVE Grant Program has five focus areas for eligible activities that current research (See Appendix B) has shown to likely be the most effective in countering violent extremism:

- Developing resilience;
- Training and engaging with community members;
- Managing intervention activities;
- Challenging the narrative; and
- Building capacity of community-level non-profit organizations active in CVE.

B. Federal Award Information

Award Amounts, Important Dates, and Extensions

Available Funding for the NOFO: \$10,000,000

Projected number of Awards 60

Period of Performance: 24 Months

An extension to the period of performance is NOT allowed.

Projected Period of Performance Start Date(s): December 1, 2016

Projected Period of Performance End Date(s): November 30, 2018

Funding Instrument

Grant

Funding Targets by Focus Area

Category	Target Funding	Funding Range	Projected Number of Awards
Developing Resilience	\$3,000,000	\$50,000 - \$500,000	6 - 15
Challenging the Narrative	\$2,000,000	\$20,000 - \$1,500,000	5- 25
Training and Engagement	\$2,000,000	\$50,000 - \$500,000	4 - 15
Managing Intervention Activities	\$2,000,000	\$50,000 - \$500,000	4 - 12
Building Capacity	\$1,000,000	\$250,000 - \$1,000,000	1 - 3
Total	\$10,000,000	\$20,000 - \$1,500,000	20 - 70

C. Eligibility Information

Eligible Applicants

- States
- Local Governments
- Tribal Governments
- Non-profit Organizations
- Institutions of Higher Education

Eligibility Criteria

The CVE Grant Program restricts Eligible Applicants to specific CVE focus areas.

Applicants representing State government agencies, local government agencies, tribal government agencies, and non-profit organizations are invited to apply for funding to implement the following program priorities:

- Developing resilience;
- Training and engagement with community members;
- Managing intervention activities; and

Applicants representing non-profit organizations and institutions of higher education are invited to apply for funding to implement the following program priorities:

- Challenging the narrative; and
- Building capacity of community-level non-profit organizations active in CVE.

Other Eligibility Criteria

Civil Rights and Civil Liberties: Proposed programs, projects or activities shall not infringe on individual privacy, civil rights, and civil liberties. Applications shall describe any potential impacts to privacy, civil rights, and civil liberties and

ways in which applicants will protect against or mitigate those impacts and administer their program(s) in a nondiscriminatory manner. Applications which describe programs projects or activities which do not appropriately protect privacy, civil rights or civil liberties will be deemed ineligible for funding.

Expertise: Applicants must have either an existing CVE program or demonstrable expertise to create and administer a program, project or activity which falls within one of the five identified focus areas. Applications which do not describe an organization with appropriate expertise will be deemed ineligible for funding.

Maintenance of Effort (MOE)

Maintenance of effort is NOT required under this program.

Cost Share or Match

Cost Match or Cost Share is NOT required under this program.

D. Application and Submission Information

Key Dates and Times

Date Posted to Grants.gov: 07/06/2016

Application Submission Deadline: 09/06/2016; 11:59:59 PM ET

Anticipated Funding Selection Date: 10/30/2016

Anticipated Award Date: No later than December 1, 2016

Applications that are not submitted by the stated Application Submission Deadline will not be reviewed or considered for funding. Issues with the Grants.gov or ND Grants system and/or other unforeseeable circumstances that are out of the applicant’s control will be taken into consideration with regards to the stated Application Submission Deadline of this NOFO.

Other Key Dates

Event	Suggested Deadline For Completion
Obtaining DUNS Number	Four weeks before actual submission deadline
Obtaining a valid Employer Identification Number	Four weeks before actual submission deadline
Updating SAM registration	Four weeks before actual submission deadline
Starting application in Grants.gov	One week before actual submission deadline
Submitting complete application in Non-Disaster Grants	One week before actual submission deadline

Address to Request Application Package

Application forms and instructions are available at Grants.gov. To access these materials, go to <http://www.grants.gov>, select “Applicants” then “Apply for Grants”, read the registration requirements and register if necessary (**Allow up to 7-10 business days after you submit before your registration is active in SAM, then an additional 24 hours for Grants.gov to recognize your information**). In order to obtain the application package select “Download a Grant Application Package.” Enter the CFDA and/or the funding opportunity number located on the cover of this NOFO, select “Download Package,” and then follow the prompts to download the application package.

Hard copies of the NOFO can be downloaded from the common electronic “storefront” Grants.gov.

In addition, the Telephone Device for the Deaf (TDD) and/or Federal Information Relay Service (FIRS) number available for this Notice is (800) 462-7585.

Initial Applications will be processed through the Grants.gov portal and the complete application will be processed through the ND Grants System.

Content and Form of Application Submission

Applying for an award under this program is a multi-step process and requires time to complete. To ensure that an application is submitted on time applicants are advised to start the required steps well in advance of their submission. Please review the table above under “Submission Dates and Other Key Dates and Times” for estimated deadlines to complete each of the steps listed below. Failure of an applicant to comply with any of the required steps before the deadline for submitting their application will automatically disqualify their application from funding.

The steps involved in applying for an award under this program are:

1. Applying for, updating, or verifying their DUNS Number;
2. Applying for, updating, or verifying their EIN Number;
3. Updating or verifying their SAM Number;
4. Submitting an initial application in Grants.gov; and
5. Submitting the complete application in ND Grants.

Hard copy applications will not be accepted.

Before you can apply for a DHS grant at grants.gov, you must have a DUNS number, be registered in SAM, and be approved as an Authorized Organizational Representative (AOR).

Applicants are encouraged to register early. The registration process can take four weeks or more to be completed. Therefore, registration should be

done in sufficient time to ensure it does not impact your ability to meet required submission deadlines.

Unique Entity Identifier and System for Award Management (SAM)

In addition to having a DUNS number, applicants applying electronically through Grants.gov must register with SAM. Step-by-step instructions for registering with SAM can be found here:

<http://www.grants.gov/web/grants/applicants/organization-registration/step-2-register-with-sam.html>. Failure to register with SAM will result in your application being rejected by Grants.gov during the submissions process.

DUNS Number. Instructions for obtaining a DUNS number can be found at the following website: <http://www.grants.gov/web/grants/applicants/organization-registration/step-1-obtain-duns-number.html>. The DUNS number must be included in the data entry field labeled "Organizational DUNS" on the Standard Forms (SF)-424 forms submitted as part of this application.

System for Award Management. In addition to having a DUNS number, applicants applying electronically through Grants.gov must register with SAM. Step-by-step instructions for registering with SAM can be found here:

<http://www.grants.gov/web/grants/applicants/organization-registration/step-2-register-with-sam.html>. Failure to register with SAM will result in your application being rejected by Grants.gov during the submissions process.

Authorized Organizational Representative (AOR). The next step in the registration process is creating a username and password with Grants.gov to become an AOR. AORs will need to know the DUNS number of the organization for which they will be submitting applications to complete this process. Applicants must register the individual who is able to make legally binding commitments for the applicant organization as the AOR; this step is often missed and it is crucial for valid submissions. To read more detailed instructions for creating a profile on Grants.gov visit:

<http://www.grants.gov/web/grants/applicants/organization-registration/step-3-username-password.html>.

AOR Authorization. After creating a profile on Grants.gov, the E-Biz Point of Contact (POC), who is a representative from your organization listed as the contact for SAM, will receive an email to grant the AOR permission to submit applications on behalf of their organization. The E-Biz POC will then log in to Grants.gov and approve an individual as the AOR, thereby giving him or her permission to submit applications. After you have been approved as an AOR you will be able to submit your application online. To learn more about AOR Authorization, visit: <http://www.grants.gov/web/grants/applicants/organization-registration/step-4-aor-authorization.html>. To track AOR status, visit: <http://www.grants.gov/web/grants/applicants/organization-registration/step-5-track-aor-status.html>.

Electronic Signature. Applications submitted through Grants.gov constitute a submission as electronically signed applications. When you submit the application through Grants.gov, the name of your AOR on file will be inserted into the signature line of the application.

If you experience difficulties accessing information or have any questions please call the [grants.gov](https://www.grants.gov) customer support hotline at (800) 518-4726 or email [grants.gov](mailto:support@grants.gov) at support@grants.gov.

The Federal awarding agency may not make a Federal award to an applicant until the applicant has complied with all applicable DUNS and SAM requirements and, if an applicant has not fully complied with the requirements by the time the Federal awarding agency is ready to make a Federal award, the Federal awarding agency may determine that the applicant is not qualified to receive a Federal award and use that determination as a basis for making a Federal award to another applicant.

Employer Identification Number (EIN)

DHS/FEMA requires both the EIN and a DUNS number prior to the issuance of a financial assistance award and for grant award payment; both EIN and DUNS are also required to register with SAM (see below). The EIN base for an organization is the Internal Revenue Service (IRS) Tax ID number, and for individuals it is their social security number, (both the EIN and social security number are nine-digit numbers). Organizations and individuals submitting their applications must correctly differentiate the EIN from the DUNS since both are nine-digit numbers. Please differentiate your EIN number from your DUNS number or this may result in a delay in the issuance of the funding award or incorrect payment to a recipient organization.

Organizations applying for an EIN should plan on a minimum of two full weeks to obtain an EIN. For assistance in registering an EIN please contact the IRS helpline. DHS/FEMA cannot assist applicants with questions related to obtaining a current EIN.

Submitting an Initial Application in Grants.gov

All applicants must submit their initial application through Grants.gov. Applicants may need to first create a Grants.gov user profile by visiting the “Get Registered” section of the Grants.gov website. Successful completion of this step is necessary for DHS/FEMA to determine eligibility of the applicant. Applicants should complete this initial step on-line, which requires completing:

- Application for Federal Assistance Standard Form 424 (SF-424).

The SF-424 is available in the Forms tab under SF-424 family. The initial application cannot be started or submitted in Grants.gov until the applicant’s registration in SAM is confirmed.

Submitting the Complete Application in Non-Disaster Grants System (ND Grants).

Eligible applicants will be notified by FEMA and asked to proceed with submitting their complete application package in ND Grants. Applicants can register early with ND Grants and are encouraged to begin their ND Grants registration at the time of this announcement. Early registration will allow applicants to have adequate time to start and complete their application.

In ND Grants, applicants will be prompted to submit all of the information contained in the following forms. Applicants should review these forms before applying to ensure they include all required information. Forms are located at <http://www.grants.gov/web/grants/forms/sf-424-mandatory-family.html#sortby=1>.

- Budget Information for Non-Construction Programs (SF-424A);
- Assurances for Non-Construction Programs (SF-424B);
- Disclosure of Lobbying Activities (SF-LLL); and
- Indirect Cost Rate Agreement, if applicable.

In addition, applicants must submit copies of the following in ND Grants as part of their complete application:

- A Program Narrative describing the proposed program, project, or activity contained in one of the focus areas that the applicant is eligible to apply for. (Refer to Appendix B for details on Focus Areas, Objectives, and Other Requirements, and refer to Appendix C for Program Narrative formatting requirements).
- Detailed Budget and Budget Narrative that describe every category of expense described for each of the proposed activities.
- **Applicants that wish to apply for programs, projects, or activities in more than one focus area must submit separate complete applications for each focus area.**
- Applicants who submit more than one application for different focus areas may describe in the program narrative for each application how the programs, projects or activities in other applications work to create a holistic approach to CVE.
- In their program narratives, applicants from the same community may describe how their applications work together to promote a whole-of-community approach.

Applicants will also be prompted to assure compliance with all Standard and Special Terms and Conditions before being eligible to receive an award under this program.

Intergovernmental Review

An intergovernmental review may be required. Applicants must contact their State's Single Point of Contact (SPOC) to comply with the State's process under Executive Order 12372 (see <http://www.fws.gov/policy/library/rgeo12372.pdf>). Name and addresses of the SPOCs are maintained at the Office of Management

and Budget's home page at http://www.whitehouse.gov/omb/grants_spoc to ensure currency.

Funding Restrictions

Federal funds made available through this award may only be used for the purpose set forth in this award and must be consistent with the statutory authority for the award. Award funds may not be used for matching funds for any other Federal grants/cooperative agreements, lobbying, or intervention in Federal regulatory or adjudicatory proceedings. In addition, federal funds may not be used to sue the federal government or any other government entity.

Management and Administration (M&A) Costs.

Costs associated with Management and Administration (M&A) are allowable only in awards made in the Building Capacity Focus Area. Recipients of an award under the Building Capacity Focus Area may use up to five percent (5%) of the award for M&A purposes. Management and Administration cost are Not Allowable for sub recipients.

Indirect Facilities & Administrative (F&A) Costs.

Indirect costs are allowable under this program as described in 2 C.F.R. § 200.414. With the exception of recipients who have never received a negotiated indirect cost rate as described in 2 C.F.R. § 200.414(f), recipients must have an approved indirect cost rate agreement with their cognizant Federal agency to charge indirect costs to this award. A copy of the approved rate (a fully executed, agreement negotiated with the applicant's cognizant federal agency) is required at the time of application and must be provided to FEMA before indirect costs are charged to the award.

Pre-award costs

Pre Award Costs are NOT allowed under this program.

Direct Costs

Planning: Planning related costs are allowed under this program.

Training: Training related costs are allowed under this program.

Exercises: Exercise related costs are allowed under this program.

Equipment: Equipment costs are NOT allowed under this program.

Travel

Domestic

Domestic travel costs are allowed under this program.

International

International travel is not an allowable cost under this program unless approved in advance by the managing Federal agency.

Construction and Renovation: Construction and renovation costs are NOT allowed under this program.

Other Cost Requirements

Environmental Planning and Historic Preservation (EHP) Compliance

As a Federal agency, FEMA is required to consider the effects of its actions on the environment and/or historic properties to ensure that all activities and programs funded by the agency, including grants-funded projects, comply with Federal EHP regulations, laws and Executive Orders as applicable. Recipients and sub-recipients proposing projects that have the potential to directly impact the environment must participate in the FEMA EHP review process. The EHP review process involves the submission of a detailed project description that explains the goals and objectives of the proposed project along with supporting documentation so that FEMA may determine whether the proposed project has the potential to impact environmental resources and/or historic properties. In some cases, FEMA is also required to consult with other regulatory agencies and the public in order to complete the review process. The EHP review process must be completed before funds are released to carry out the proposed project. FEMA will not fund projects that are initiated without the required EHP review.

E. Application Review Information

Application Evaluation Criteria

FY2016 CVE Grant Program applications will be evaluated based on the following criteria:

- Technical merit
- Needs analysis
- Community Partnerships
- Cost Effectiveness and Sustainability
- Innovation
- Outcomes and Data
- Budget

(Refer to Appendix D for additional information regarding the evaluation criteria).

Prior to making a Federal award, the Federal awarding agency is required by 31 U.S.C. 3321 and 41 U.S.C. 2313 to review information available through any OMB-designated repositories of government-wide eligibility qualification or financial integrity information. Therefore, application evaluation criteria may

include the following risk based considerations of the applicant: (1) financial stability; (2) quality of management systems and ability to meet management standards; (3) history of performance in managing federal award; (4) reports and findings from audits; and (5) ability to effectively implement statutory, regulatory, or other requirements.

Applications will be reviewed by DHS' Office for Community Partnerships to ensure conformance with the Eligibility Criteria in Section C of this NOFO and Application and Submission Information in Section D. Applicants that do not meet eligibility and application submission requirements will not move to the Reviewing and Scoring phase.

Review and Selection Process

Applications will be reviewed and scored by a review panel comprised of four reviewers: three CVE subject matter experts (SME) one each from the DHS Office for Community Partnerships, the CVE Task Force, and an external (non-federal) SME representing an organization active in CVE or CVE research, and one FEMA Grant Programs Directorate program manager. The non-federal SME will be selected by the Director of the Office for Community Partnerships and will not score applications by organizations he or she represents. Each CVE SME reviewer will score each application against the evaluative criteria and the average of their scores will be added to the FEMA score. Seven Categories and subcategories will be scored on a scale of 1 – 10 or 1 – 5, for a total maximum available score of 125. Reviewers will provide narrative comments to support the score of each criteria. (Refer to Appendix C for formatting requirements and Appendix D for Scoring Criteria).

Reviewers will utilize the guidance contained in this NOFO for evaluation. This includes all focus area objectives and associated needs analysis requirements listed for each focus area in Appendix B.

Senior leadership from the DHS Office for Community Partnerships, FEMA, the DHS Office for Civil Rights and Civil Liberties, and the CVE Task Force will review all scoring results and will make recommendations on which projects, or portions of projects to fund in order to maximize the total impact of the available funding including removing from consideration applications that do not propose as large an impact relative to their costs in comparison to other applications or are duplicative of higher scored applications. These recommendations may also take into consideration meeting funding targets by focus area, ensuring geographic diversity of the communities where activities will be focused, and ensuring diversity amongst the eligible applicant types.

The results of the senior leadership review will be presented to the Director, Office for Community Partnerships and the Assistant Administrator, FEMA GPD, who will recommend the selection of recipients for this program to the Secretary of Homeland Security. Final funding determinations will be made by the

Secretary of Homeland Security, through the FEMA Administrator. The Secretary retains the discretion to consider other factors and information in addition to those included in the recommendations.

For those awards greater than the simplified acquisition threshold, currently \$150,000 (see 2 CFR §200.88), the following requirements apply:

- i. Prior to making a Federal award with a total amount of Federal share greater than the simplified acquisition threshold, DHS is required to review and consider any information about the applicant that is in the designated integrity and performance system accessible through SAM (currently the Federal Awardee Performance and Integrity Information System) FAPIIS)).
- ii. An applicant, at its option, may review information in the designated integrity and performance systems accessible through SAM and comment on any information about itself that a Federal awarding agency previously entered and is currently in the designated integrity and performance system accessible through SAM.
- iii. DHS will consider any comments by the applicant, in addition to the other information in the designated integrity and performance system, in making a judgment about the applicant's integrity, business ethics, and record of performance under Federal awards when completing the review of risk posed by applicants as described in 2 CFR §200.205 Federal awarding agency review of risk posed by applicants.

F. Federal Award Administration Information

Notice of Award

Notification of award approval is made through the ND Grants system through an automatic e-mail to the awardee point of contact (the AOR) listed in the initial application. The date FEMA approves the award is the "award date". The awardee should follow the directions in the notification to accept the award. Recipients must accept their awards no later than 90 days from the award date. The recipient shall notify the awarding agency of its intent to accept and proceed with work under the award, or provide a notice of intent to decline through the ND Grants system. For Instructions on how to accept or decline an award in the ND Grants system, please see pages 40 – 43 in the ND Grants Grantee Training Manual. Funds will remain on hold until the recipient accepts the award through the ND Grants system and all other conditions of award have been satisfied, or the award is otherwise rescinded. Failure to accept the grant award within the 90 day timeframe may result in a forfeiture of the opportunity to receive funding under this program.

Administrative and National Policy Requirements

All successful applicants for all DHS grant and cooperative agreements are required to comply with DHS Standard Administrative Terms and Conditions, which are available online at:

[DHS Standard Terms and Conditions.](#)

The applicable DHS Standard Administrative Terms and Conditions will be those in effect at the time in which the award was made.

Before accepting the award the AOR should carefully read the award package for instructions on administering the grant award and the terms and conditions associated with responsibilities under Federal Awards. Recipients must accept all conditions in this NOFO as well as any Special Terms and Conditions in the Notice of Award to receive an award under this program.

Reporting

Recipients are required to submit various financial and programmatic reports as a condition of their award acceptance. Future awards and fund drawdowns may be withheld if these reports are delinquent.

Federal Financial Reporting (FFR) Requirements

Recipients must report obligations and expenditures on a quarterly basis through the FFR (SF-425) to FEMA. Recipients must file the FFR electronically using the Payment and Reporting System (PARS). An FFR must be submitted quarterly throughout the period of performance, including partial calendar quarters, as well as for periods where no grant award activity occurs. Future awards and fund drawdowns may be withheld if these reports are delinquent, demonstrate lack of progress, or are insufficient in detail.

Recipients may review the Federal Financial Reporting Form (FFR) (SF-425) here:

https://www.whitehouse.gov/sites/default/files/omb/grants/approved_forms/SF-425.pdf (SF-425 OMB #00348-0061).

Financial and Compliance Audit Report

For audits of fiscal years beginning on or after December 26, 2014, recipients that expend \$750,000 or more from all federal funding sources during their fiscal year are required to submit an organization-wide financial and compliance audit report. The audit must be performed in accordance with the requirements of GAO's Government Auditing Standards, located at <http://www.gao.gov/govaud/ybk01.htm>, and the requirements of Subpart F of 2 C.F.R. Part 200, located at <http://www.ecfr.gov/cgi-bin/text-idx?SID=55e12eead565605b4d529d82d276105c&node=2:1.1.2.1.1.6&rgn=div6>. Audit reports are currently due to the Federal Audit Clearinghouse no later than

30 days after the auditee receives the audit report or nine months after the end of the recipient’s fiscal year, whichever is earlier.

Program Performance Reporting Requirements.

Recipients are responsible for providing updated performance reports using the Performance Progress Report (SF-PPR) on a quarterly basis or more frequently as described below. The SF-PPR is due within 30 days after the end of the reporting period. Recipients must complete the cover page of the SF-PPR and submit it as an attachment to the ND Grants system. The SF-PPR can be accessed online at <http://www.fema.gov/media-library/assets/documents/29485> (OMB #0970-0334).The following reporting periods and due dates apply:

Reporting Period	Report Due Date
October 1 – December 31	January 30
January 1 – March 31	April 30
April 1 – June 30	July 30
July 1 – September 30	October 30

In addition to quarterly reports, recipients are responsible for immediately informing DHS about significant developments that occur between reporting dates in accordance with 2 CFR 200.328. Significant developments include:

1. Problems, delays, or adverse conditions which will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of the action taken, or contemplated, and any assistance needed to resolve the situation.
2. Favorable developments which enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

Review of Training

The initial design documents for any training, awareness briefings, exercises, and other educational material produced with this grant funding or proposed to be delivered with this grant funding shall be provided to DHS for review and approval. DHS will make every effort to either give approval within 30 days or will provide a detailed summary of issues that need to be addressed to receive approval. Final products must also be submitted for review and approval 14 days prior to planned delivery. This includes information such as resumes, Curriculum Vitae or other sufficient documentation about any third party trainers or experts to be hired or paid with this grant funding to conduct these activities. The purpose of this requirement is to ensure privacy, civil rights and civil liberties are well integrated into the proposed content and design. All training supported with CVE funds must comply with the Federal Emergency Management Agency Grant Programs Directorate (FEMA-GPD) Information Bulletin 373 “Ensuring Training on Counter Terrorism and Countering Violent Extremism is Consistent with USG and DHS Policy” (<https://www.fema.gov/pdf/government/grant/bulletins/info373.pdf>),

and DHS Policy “Countering Violent Extremism (CVE) Training - Guidance & Best Practices” (<https://www.dhs.gov/sites/default/files/publications/cve-training-guidance-best-practices-pamphlet.pdf>).

Review of Other Materials

Recipients of funding in Focus Area 4: “Challenging the Narrative” shall submit for review and approval any materials deviating from the messaging strategy and media plan submitted with the application 14 days prior to planned implementation of those changes. Dynamic environments may require changes in approach to maintain performance and effectiveness of the program, project, or activity. DHS will make every effort to either give approval within that period or will provide a detailed summary of issues that need to be addressed to receive approval.

Evaluation

The Department of Homeland Security may initiate a formal evaluation of programs, projects or activities supported by this grant. By accepting grant funds, grantees agree to participate in the evaluation, which may include analysis of the impact on individuals and providing access to program operating personnel and participants, as specified by the evaluator(s) including after the period of performance.

Corrective Measures

Programs, projects, and activities funded under this notice are subject to the conditions laid out in the notice and in the terms and conditions of the award. Adverse findings, poor quality or late reporting, poor performance and other non-compliance may result in technical assistance or corrective actions to improve performance or return to compliance. These include, but are not limited to, requirement for additional reports, temporary withholding of payments, cost disallowances, recoupment of funds, and temporary or permanent termination of the award. Further details on the imposition of additional conditions on a grant award are described in 2 C.F.R. 200.207, and remedies for noncompliance under 2 C.F.R. 200.338.

Close Out Reporting Requirements

Within 90 days after the end of the period of performance, or after an amendment has been issued to close out a grant, whichever comes first, recipients must submit a final FFR and final progress report detailing all accomplishments and a qualitative summary of the impact of those accomplishments throughout the period of performance.

After these reports have been reviewed and approved by the Office for Community Partnerships, a close-out notice will be completed to close out the grant. The notice will indicate the period of performance as closed, list any remaining funds that will be deobligated, and address the requirement of maintaining the grant records for three years from the date of the final FFR.

The recipient is responsible for returning any funds that have been drawn down but remain as unliquidated on recipient financial records.

G. DHS Awarding Agency Contact Information

For Program Questions:

Office for Community Partnerships
U.S. Department of Homeland Security
CommunityPartnerships@hq.dhs.gov

For Financial and Administrative Questions:

GPD's Grant Operations Division Business Office provides financial support and technical assistance, such as for password resets and registration requests, questions regarding Form 1199A, payment status, amendments, closeouts, and tracking de-obligation and award amounts. The FEMA Call Center, (866) 927-5646 or via email at ASK-GMD@dhs.gov, can provide additional guidance and information.

GPD Environmental Planning and Historic Preservation (EHP)

The FEMA GPD EHP Team provides guidance and information about the EHP review process to recipients and sub recipients. All inquiries and communications about GPD projects or the EHP review process, including the submittal of EHP review materials, should be sent to gpdehpinfo@fema.gov. EHP Technical Assistance, including the EHP Screening Form, can be found at http://www.fema.gov/media-library-data/20130726-1806-25045-2839/gpd_ehp_screening_form_omb_1660_0115_june_2011.pdf.

H. Additional Information

Payment

DHS utilizes the Payment and Reporting System (PARS) for financial reporting, invoicing and tracking payments. Additional information can be obtained at the following website:
<https://isource.fema.gov/sf269/execute/LogIn?sawContentMessage=true>.

DHS uses the Direct Deposit/Electronic Funds Transfer (DD/EFT) method of payment to Recipients. To enroll in the DD/EFT, the Recipient must complete a Standard Form 1199A, Direct Deposit Form.

Monitoring

Recipients will be monitored on an annual and as needed basis by DHS staff, both programmatically and financially, to ensure that the project goals, objectives, performance requirements, timelines, milestone completion, budgets, and other related program criteria are being met.

Monitoring may be accomplished through either a desk-based review or on-site monitoring visits, or both. Monitoring will involve the review and analysis of the financial, programmatic, performance, compliance and administrative processes, policies, activities, and other attributes of each federal assistance award and will

identify areas where technical assistance, corrective actions and other support may be needed.

Conflict of Interest

To eliminate and reduce the impact of conflicts of interest in the sub award process, recipients and pass-through entities must follow their own policies and procedures regarding the elimination or reduction of conflicts of interest when making sub awards. Recipients and pass-through entities are also required to follow any applicable State, local, or tribal statutes or regulations governing conflicts of interest in the making of sub awards.

The recipient or pass-through entity must disclose to DHS, in writing, any real or potential conflict of interest as defined by the federal, state, local, or tribal statutes or regulations or their own existing policies that may arise during the administration of the federal award. Recipients and pass-through entities must disclose any real or potential conflicts to DHS within five days of learning of the conflict of interest.

Similarly, sub recipients must disclose any real or potential conflict of interest to the pass-through entity as required by the Recipient's conflict of interest policies, or any applicable State, local, or tribal statutes or regulations.

Conflicts of interest may arise during the process of DHS making a federal award in situations where an employee, officer, or agent, any members of his or her immediate family, his or her partner has a close personal relationship, a business relationship, or a professional relationship, with an applicant, sub applicant, recipient, sub recipient, or DHS employee.

Appendix A

Countering Violent Extremism (CVE) Grant Program Goals and Outcomes

CVE Grant Program Goal 1: Build and Foster Community Resilience to Violent Extremist Recruitment and Radicalization

Relevant CVE Grant Program Focus Areas (Appendix B): 1, 2, 3, and 5

Outcomes:

1. Expanded and bolstered community led CVE activities across the country.
2. Enhanced understanding of the violent extremist threat within communities.

CVE Grant Program Goal 2: Expand Resilience and Prevention Planning

Relevant CVE Grant Program Focus Areas (Appendix B): 1, 2, 3

Outcomes:

1. Expanded and bolstered partnerships within communities across the country with increased transparency and trust while preserving civil liberties and privacy.
2. Created formal connections between community partners and partners in the private, high-tech, arts, entertainment, and philanthropic sectors.

CVE Grant Program Goal 3: Create a Less Hospitable Environment for Violent Extremist Recruitment and Radicalization

Relevant CVE Grant Program Focus Areas (Appendix B): 1, 2, 4, 5

Outcomes:

1. Established partnerships between local communities and the private sector, including technology, entertainment and marketing professionals, to identify and amplify credible voices online and promote counter-narratives against violent extremist messaging.
2. An established peer network that will sustain cross-pollination of ideas to counter the threat of violent extremism and to enhance public safety.
3. Decreased perception of drivers of radicalization in communities targeted for recruitment and radicalization by violent extremists.

Appendix B Focus Areas and Other Requirements

Focus Areas

Applicants representing State government agencies, local government agencies, Tribal government agencies, and non-profit organizations are invited to apply for funding to implement the following program priorities:

- Developing resilience;
- Training and engagement with community members; and
- Managing intervention activities.

Applicants representing non-profit organizations, and institutions of higher education are invited to apply for funding to implement the following program priorities:

- Countering the narrative; and
- Building capacity of community-level non-profit organizations active in CVE.

Applicants are not permitted to address more than one focus area in a single application. Applicants must submit a separate application for each focus area for which they are proposing a program, project or activity under this announcement.

The priorities of the FY2016 CVE Grant Program are the development and delivery of programs or activities in the following focus areas:

1. Developing Resilience;
2. Training and Engagement with Community Members;
3. Managing Intervention Activities;
4. Challenging the Narrative; and
5. Building capacity of community-level non-profit organizations active in CVE.

Focus Area 1: Developing Resilience

Eligible applicants are invited to submit applications for funding to support programs, projects or activities that build and sustain community resilience to efforts to radicalize individuals to violence. Potential activities include, but are not limited to, the development and delivery of culturally proficient mental health services; job training and placement programs benefiting individuals or groups at-risk to radicalization and recruitment to violence; efforts to increase critical thinking, conflict resolution, or civic engagement among at-risk individuals or groups; and fellowships to support hiring programs aimed at making government more representative of the communities it serves.

Needs analysis: Successful applications will include a needs analysis describing the specific sociological, economic, cultural or political risk factors that could contribute to the radicalization to violence of individuals or segments of the population. The needs analysis also will address how the proposed program, project or activities will address those risk factors, including citing existing evidence or research that suggests the project will be successful at addressing those risk factors, and will include a description of the methodology for measuring progress and success; applicants may submit a logic model that addresses these elements (see Appendix E).

Eligible applicants: State, local and tribal government agencies, and non-profit organizations.

Focus Area 2: Training and Engagement with Community Members

Eligible applicants are invited to submit applications for funding to support programs, projects or activities that develop and provide training for and engagement with community members in order to address radicalization or recruitment to violent extremism. Potential activities include, but are not limited to, providing awareness briefings or scenario-based training to parents, employers, community leaders, youth leaders, religious clergy, or social service providers to better understand and respond to violent extremist threats; providing new or enhanced programs to measurably increase trust and confidence between government, law enforcement, and communities experiencing hate or bias motivated crimes; providing training on violent extremist behaviors and indicators, and the process of radicalization to frontline works (educators, police officers, prison officers, or youth workers); and providing information on available resources on non-law enforcement options for supporting potential victims of recruitment or radicalizations.

Needs analysis: Successful applications will include a needs analysis describing the knowledge gaps that exist in the community that could be addressed successfully through new training programs that are distinct from available training programs that address other negative sociological phenomenon (e.g., youth gangs, drug use, delinquency, etc.). Applicants should consider existing training curricula; for applications which propose developing new, or adapting existing training curricula, the needs analysis should describe the deficiencies in the existing curricula to address the knowledge gaps in the community. The needs analysis also will address how the proposed program, project or activities will address those gaps, will cite evidence or research that suggest the project will be successful, and will include a description of the methodology for measuring progress and success; applicants may submit a logic model that addresses these elements (see Appendix E).

Eligible applicants: State, local and tribal government agencies, and non-profit organizations.

Focus Area 3: Managing Intervention Activities

Eligible applicants are invited to submit applications for funding to support programs, projects or activities focused on developing or supporting community-based intervention programs which may include individualized interventions such as direct efforts to prevent an individual from violent radicalization/recruitment, disengagement and reintegration programs for those individuals already radicalized to violence and prosecuted (prisoners), as well as disengagement and rehabilitation programs for individuals re-entering society. Potential activities include, but are not limited to, providing subject matter expertise, case management, and technical assistance to locally based coalitions engaged in intervention activities; developing or supporting community-based, non-law-enforcement intervention programs for referred individuals; and creating, developing or validating tools and resources to assess individuals as they progress through intervention and rehabilitation programs.

Needs analysis: Successful applications will include a needs analysis describing the gaps in expertise, capability, or knowledge among locally based coalitions engaged in intervention activities; the factors contributing to the need for community-based intervention programs, and the expected benefits of new or expanded public awareness campaigns. The needs analysis also will address how the proposed program, project or activity will address those gaps or factors, will cite evidence or research that suggests the project will be successful and will include a description of the methodology for measuring progress and success; applicants may submit a logic model that addresses these elements (see Appendix E).

Eligible applicants: State, local and tribal government agencies, and non-profit organizations.

Focus Area 4: Challenging the Narrative

Eligible applicants are invited to submit applications for funding to support programs, projects or activities that create or amplify alternative messages to challenge or counter violent extremist recruitment or radicalization narratives. Potential activities include, but are not limited to, online awareness campaigns addressing the causes and consequences of terrorism and violent extremism; efforts to engage with on-line radicalization narratives with positive counter-narratives; speaking tours featuring credible counter-narrative voices; video, audio or digital media campaigns promoting community resilience to violent extremists' propaganda; and marketing and dissemination of on-line and traditional media counter-narrative campaigns.

Needs analysis: Successful applications will include a needs analysis that assesses the messaging landscape, crafts a messaging strategy describing the communication tools and messaging themes that will meet specific goals, and builds a media plan, which includes describing how to tailor the message, messenger, and medium to the target audience. The needs analysis also will cite evidence or research that suggests the project will be successful and will include a description of the methodology for measuring progress and success; applicants may submit a logic model that addresses these elements (see Appendix E).

Eligible applicants: Non-profit organizations, institutions of higher education.

Focus Area 5: Building Capacity of Community-Level Non-Profit Organizations

Eligible applicants are invited to submit applications for funding for programs, projects, or activities focused on building the capacity of third-party community-level non-profit organizations that have a mission of or conduct activities that significantly contribute to countering violent extremism. Potential activities include, but are not limited to, providing technical assistance and administrative support to organizations to better equip them to conduct their missions; supporting activities of the organizations with sub-grant funding; and providing research, evaluation, assessment, data-analytics, marketing, or professional skills to enhance the missions of the organizations.

Needs analysis: Successful applications will include a needs analysis describing how enhancing the capacity of other, specific organizations will increase whole-of-community countering violent extremism capabilities and demonstrate how the supported organizations are in a unique position to provide those capabilities. The needs analysis will also identify what

portion of funding requested will be provided to organizations in the form of sub-grants and how the amounts retained by the applicant will be utilized to support the community-level non-profit organizations. The needs analysis also will cite evidence or research that suggests the project will be successful and will include a description of the methodology for measuring progress and success; applicants may submit a logic model that addresses these elements (see Appendix E).

Eligible applicants: Non-profit organizations, institutions of higher education.

Appendix C Program Narrative Format and Content

The Program Narrative is submitted in ND Grants and is a critical element of the submission as it provides the applicant's proposal to develop and deliver countering violent extremism programs, projects and activities, and it serves as the primary document that DHS reviews and scores. The program-narrative must be submitted electronically in ND Grants, must be created using Microsoft Word or Adobe Portable Document Format (PDF), and must be submitted as one document. There is no government form for this document. If a program narrative does not follow the format rules, the program narrative may be reformatted by DHS and only pages 1-15 will be reviewed (not counting the cover page, community resilience or prevention plan or framework or indirect cost rate agreement).

Pages must be formatted as follows:

- Spacing: 1.5
- Typeface: Times New Roman, Arial, Calibri, or Cambria; 12 pt. font size for most narrative (for exceptions for citations and spreadsheet data see below)
- Margins: 1 inch
- Indentation/Tabs: Applicant's discretion
- Page Orientation: portrait; exception: landscape may be used for spreadsheets and tables
- Citations (in-text, endnote/footnote): Allowed. Typeface allowed for citations: Times New Roman, Arial, Calibri, or Cambria 10, 11, or 12 pt. font sizes
- Maximum number of pages not including cover, community resilience and prevention plan or framework, and indirect cost rate agreement: 15
- Graphics such as pictures, models, charts, and graphs will be accepted (within the page limit) but are not required
- Primary font color will be black; however, other colors such as red and blue may be used for emphasis as appropriate
- Bold or italicized font may be used but is not required
- Spreadsheet or table format is acceptable where appropriate (e.g. timelines and matrices) but not mandatory (exception: the budget section must follow the table template provided in Appendix F of this notice). If used, spreadsheet or table data figures, notes, and titles may only be Times New Roman, Arial, Calibri, or Cambria 10, 11, or 12 pt. font sizes.

The contents of the narrative proposal must be presented using the following arrangement. The cover page and indirect cost rate agreement do not count towards the total page count:

- **Cover Page.** The cover page must only display the title of the proposal (applicant's choice) such as a unique program or project name; the name of the organization submitting the application; and the focus area which is addressed by the application. The cover page does not count towards the total 15-page limitation. Other information such as training proposal introductions, highlights, summaries, or proposal-specific data are not allowed on the cover page and may be redacted by FEMA prior to scoring. However, unique organizational/institutional graphics and statements which are typically found on organizational/institutional cover pages are allowed.
- **Executive Summary** (1 page maximum). The applicant must present an executive summary of the proposal that must, at a minimum, include a summary of the following: activities

proposed; total proposed cost for the federal government; cost per activity; other organizations involved (government and non-governmental); number of persons or organizations expected to be directly impacted or served by the activity; a description of the geographic/on-line reach of the proposed activities; and other key aspects of the proposal.

- **Technical Merit** (5 pages maximum). The applicant must present detailed descriptions of the activities proposed and the way in which the activities will enhance prevention and intervention in the course of radicalization or recruitment to violence in accordance with the descriptions of the focus area for which they are applying.
- **Needs Analysis** (5 pages maximum). The applicant must present a needs analysis with detailed discussions of the specific requirements listed in the needs analysis section for each focus area in Appendix B. Applicants may present this data and information in an arrangement of their choice and may use narrative, charts, graphs or a logic model or any combination thereof. All sources should be cited.
- **Expertise** (1 page maximum). The applicant must describe their experience or capabilities as an implementer of the CVE program focus area.
- **Budget Detail and Narrative** (3 pages maximum). The applicant must present a budget that identifies and explains all direct and indirect costs. These costs and all other expenses must be presented in a spreadsheet/table format. The budget portion of the application narrative may be a combination of a narrative and completed spreadsheet.
- **Ongoing Community Resilience and Prevention Planning.** If the applicant is part of ongoing whole-of-society resilience or prevention planning in their community, the existing framework or plan should be included. The resilience or prevention plan does not count towards the total page count limitation. Applicants who were not part of existing whole-of-society plans or frameworks, may describe any efforts to develop such plans to date in the Technical Merit section of the Program Narrative; such description will count against the page limitation.
- **Indirect Cost Rate Agreement.** If the applicant has a current Indirect Cost Rate Agreement, the agreement must be provided on, or attached to, the final page of the application narrative. The Indirect Cost Rate Agreement does not count towards the total page limitation.

**Appendix D
Review and Scoring Information**

Evaluation Criteria

Category and Sub Category	SME Points Possible	FEMA Points Possible
Expertise: Applications which do not describe an organization with appropriate expertise will be deemed ineligible for funding.	Eligible or not	Not Scored by FEMA
Civil Rights Civil Liberties: Applications which do not appropriately protect civil rights, civil liberties and privacy will be deemed ineligible for funding.	Eligible or not	Not Scored by FEMA
Formatting: see Appendix C	Eligible or not	Not Scored by FEMA
Technical Merit a. Focus Area Objectives Addressed 10 pts. possible b. Topic Comprehension 10 pts. possible	20	Not Scored by FEMA
Needs Analysis a. Activity Tied to Objective 10 pts. possible b. Completeness 10 pts. Possible	20	Not Scored by FEMA
Community Partnerships a. Ongoing Community Resilience and Prevention Planning 10 pts. possible b. Partnership Plan 10 pts. possible	20	Not Scored by FEMA
Cost Effectiveness and Sustainability a. Cost Effectiveness 5 pts. possible b. Sustainability 5 pts. possible	10	10
Innovation a. Uniqueness of Approach 10 pts. possible	10	Not Scored by FEMA
Outcomes and Data a. Quality 10 pts. possible	10	10
Budget a. Costs Reasonable/Supported 10 pts. possible b. Completeness 5 pts. possible	Not Scored by SMEs	15
Total Possible Points from SMEs and FEMA Review	90	35
Grand Total Possible Final Points	125	

Scoring Criteria Categories Defined

Technical Merit

Focus Area Elements Addressed: an applicant's proposal narrative will be compared to the elements described for the relevant focus area and elsewhere in this notice and a point value will be awarded based on completeness and relevancy of the content.

Topic Comprehension: an applicant's understanding of violent extremism or the benefit of the project to countering violent extremism will be judged based upon statements provided in the narrative which describe knowledge of the topic.

Needs Analysis

Activity Tied to Objective: applications will be reviewed to determine if the applicant has presented a clear linkage of the anticipated outcomes of the program, project, or activity to goals of preventing or intervening in the recruitment or radicalization of individuals to violence, and the applicant cites evidence or research that suggests the project would lead to the anticipated outcome and overall goal of the CVE grant program.

Completeness: applications will be reviewed to determine if the applicant has thoroughly discussed all required elements of the needs analysis associated with each focus area described in Appendix B.

Community Partnerships

Ongoing Community Resilience and Prevention Planning: applications will be reviewed on the basis of their active prevention planning or resilience frameworks related to countering violent extremism in the communities the proposed program, project, or activity will be focused. Applications from communities with finalized frameworks or plans should include copies of those documents. Applications without active planning or frameworks may receive some points if they describe the work that has begun to develop such plans.

Partnership Plan: each application will be reviewed on their plan to partner with community-level not-for-profit organizations. Community-level not-for-profit organizations will either be reviewed on their plans to partner with other entities in the community or be reviewed on their plans to interact with individuals in the community their proposed program, project, or activity seeks to interact with.

Cost effectiveness and Sustainability

Cost Effectiveness: applications will be reviewed to determine if their programs provide cost effective solutions to the problems the programs intend to solve. Applications will receive higher scores if they describe their analysis of alternatives for achieving the same results, and conclude their program is more cost effective or if it is the only solution, they have described ways to keep costs low.

Sustainability: applications will be reviewed on the basis of how financially sustainable the projects are after the end of the period of performance.

Innovation

Uniqueness of the Approach: applications will be reviewed on how innovative their approach is to countering violent extremism. Existing approaches may be considered innovative if they are significantly modified or adapted from another community, country, or problem set. New concepts will also be judged on whether they can identify research or analysis suggesting a new or adapted approach would work better than and/or amplify an existing approach. Please refer to Appendix E for more information.

Outcomes and Data

Quality: each applicant's proposed methodology for measuring their activities and outcomes included in their needs analysis will be reviewed for how well the measures are defined, and the degree to which they can be correlated to actual program success. Proposed effectiveness measures and other data to be collected by the program should be designed or collected in a way that is useful outside of the proposed program either for outside research or evaluation or for informing future CVE activities by other organizations. Applications with measurable outcomes will receive higher scores.

Budget

Costs Reasonable/Supported: an applicant's proposed cost to the government within individual categories/elements and overall costs will be reviewed and judged by applying the following definition of reasonable cost, found in 2 CFR §200.404. A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost. The question of reasonableness is particularly important when the non-federal entity is predominantly federally-funded.

Completeness: an applicant's budget sheet, as prescribed by the template in Appendix F of this notice will be reviewed to determine if all categories and elements are addressed with dollar amounts and justifications as appropriate.

Scoring Criteria Point Values Defined

Categories with 10 points possible: This scoring range (0 – 10) allows for points to be awarded for more complex evaluation criteria.

Points	Definition
0	Does not address any required elements
1	<i>Identifies some</i> elements but <i>fails to address</i> many elements/objectives
2	Identifies <i>some</i> elements and <i>marginally</i> addresses the remaining elements/objectives
3	<i>Marginally</i> addresses <i>most</i> elements/objectives
4	<i>Satisfactorily</i> addresses <i>most</i> elements/objectives
5	<i>Satisfactorily</i> addresses <i>all</i> elements/objectives
6	Addresses all elements/objectives with a <i>unique approach</i> or insight applied
7	Addresses all elements/objectives with a <i>unique approach</i> or insight applied, <i>well supported</i> by analysis or references to evidence
8	Addresses all elements/objectives with a <i>unique approach</i> or insight applied, <i>well supported</i> by analysis or references, with <i>specific application</i> to objectives and requirements described in this notice
9	Addresses all elements/objectives with a <i>superior approach</i> or insight applied, <i>fully supported</i> by analysis or references to evidence, with <i>specific application</i> to <i>all</i> objectives and requirements described in this notice
10	Addresses all elements/objectives with an <i>exceptionally superior approach</i> or insight applied, <i>fully supported</i> by analysis or references to evidence, with <i>specific application</i> to <i>all</i> objectives and requirements described in this notice

Categories with 5 points possible: This scoring range (0 – 5) allows for points to be awarded for less complex evaluation criteria.

Points	Definition
0	Does not address any required elements/objectives
1	Identifies <i>some</i> elements and <i>marginally</i> addresses the remaining elements/objectives
2	<i>Satisfactorily</i> addresses <i>most</i> elements/objectives
3	<i>Satisfactorily</i> addresses <i>all</i> elements/objectives
4	Addresses <i>all</i> elements/objectives with an <i>additional unique</i> approach or insight applied, <i>well supported</i> by analysis or references to evidence, <i>with specific application</i> to <i>most</i> objectives described in this notice
5	Addresses <i>all</i> elements/objectives with an <i>exceptionally superior</i> approach or insight applied, <i>fully supported</i> by analysis or references to evidence, with <i>specific application</i> to <i>all</i> objectives and requirements described in this notice

Appendix E Research and Other Resources

The FY2016 CVE Grant Program has based its program objectives on a body of CVE research. Applicants are strongly encouraged to build their applications on research and other evidence and may utilize the following research or other research pertaining to CVE or related subjects.

The following is a partial list of research, research repositories, and other resources that may be useful for applicants:

Research:

The National Consortium for the Study of Terrorism and Responses to Terrorism (START) a DHS Center for Excellence headquartered at the University of Maryland maintains catalogs of their ongoing and completed research with access to published research which includes many CVE and related research projects; see <https://www.start.umd.edu/research>.

START provided a round-up their CVE research ahead of the February 2015 White House CVE Summit. This includes separate briefing materials on the role of community policing in CVE, understanding communities' attitudes towards CVE, a validation study of Suspicious Activity Report indicators, profiles of individual radicalization in the US, patterns of lone actor terrorism in the U.S., a study of Somali Americans in Minneapolis-St. Paul, training and education on CVE at START, and an editorial piece on CVE by START Executive Director Bill Braniff; see <https://www.start.umd.edu/news/start-special-edition-white-house-summit-cve>.

Dr. Stevan Weine's work on building resilience to violent extremism; family and community capacities among US minorities; and integrating mental health and education into CVE is summarized on the START website. There are several research briefs and best practices one-pagers that can be downloaded at <https://www.start.umd.edu/people/stevan-weine>.

The Department of Justice's National Institutes of Justice has funded work that is relevant for CVE. They provide a full round-up of their funded research projects on domestic radicalization to violence with links to completed research projects and other resources on preventing violent extremism; see <http://www.nij.gov/topics/crime/terrorism/pages/domestic-radicalization.aspx>.

There are many other published research products from other sources, a non-comprehensive sample includes:

Erroll Southers and Justin Hienz's report, *Foreign Fighters: Terrorist Recruitment and Countering Violent Extremism (CVE) Programs in Minneapolis-St. Paul – A Qualitative Field Study* at <https://priceschool.usc.edu/files/2015/05/Foreign-Fighters-Terrorist-Recruitment-and-CVE-in-Minneapolis-St-Paul.pdf>;

David Schanzer's report, *The Challenge and Promise of Using Community Policing Strategies to Prevent Violent Extremism* at <http://sites.duke.edu/tcths/files/2013/06/2015-full-report-FINAL1.pdf>;

Bryan Bubolz and Pete Simi's article, *Leaving the World of Hate: Life-Course Transitions and Self-Change* (studies former white supremacists) at <http://abs.sagepub.com/content/early/2015/05/30/0002764215588814.abstract>;

Caitlin Mastroe and Susan Szmania's *Surveying CVE Metrics in Prevention, Disengagement and Deradicalization Programs* at https://www.start.umd.edu/pubs/START_SurveyingCVEMetrics_March2016.pdf; and

Australian Department of Defense published a fairly comprehensive literature review in 2011 that is a fairly comprehensive round-up of older research on CVE at <http://dspace.dsto.defence.gov.au/dspace/handle/1947/10150>.

Other Resources:

DHS maintains a list of CVE resources, including frameworks and good practices; see <https://www.dhs.gov/publication/countering-violent-extremism-resources>.

The International Association of Chiefs of Police maintains a set of awareness briefings and publications integrate and synthesize research for a law enforcement audience; see <http://www.iacp.org/CounteringViolentExtremism>.

A logic model is a tool that graphically organizes resources, activities, outputs and outcomes to aid in evaluation of programs. Research has shown that coherent logic models lead to better outcomes in CVE activities. Applicants may choose to represent their program's theory of change using a logic model, and may consider the following resources.

Centers for Disease Control:

https://www.cdc.gov/oralhealth/state_programs/pdf/logic_models.pdf;

Department of Justice:

http://www.ojjdp.gov/grantees/pm/logic_models.html;

Kellogg Foundation:

<http://www.smartgivers.org/uploads/logicmodelguidepdf.pdf>.

Appendix F
Budget Worksheet

Budget Category	Federal Request	Non-Federal Amounts	Total
A. Personnel	\$0	\$0	\$0
B. Fringe Benefits	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0
D. Equipment	\$0	\$0	\$0
E. Supplies	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0
G. Consultants/Contracts	\$0	\$0	\$0
H. Other	\$0	\$0	\$0
<i>Total Direct Costs</i>	\$0	\$0	\$0
I. Indirect Costs	\$0	\$0	\$0
TOTAL PROJECT COSTS	\$0	\$0	\$0

Grant Number	Focus Area	Assignment	Notes	Grantee Organization Legal Name (ND Grants)	ND Grants SF-424A		Grantee Organizati	Grantee Organizati	Type of Organization
					Application Federal Amount				
EMW-2016-CA-00249	2 Training and Engagement	(b)(6)		Madison County	\$215,212		Jackson	Tennessee	B: County Government
EMW-2016-CA-00251	2 Training and Engagement		Council Of Peoples Organization Inc.	\$448,396		Brooklyn	New York	N: Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education)	
EMW-2016-CA-00254	2 Training and Engagement		National Consortium for Advanced Policing	\$200,000		Los Angeles	California	M: Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)	
EMW-2016-CA-00256	2 Training and Engagement		Counter Radicalization Center Inc.	\$753,200		West Friendship	Maryland	M: Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)	
EMW-2016-CA-00268	2 Training and Engagement		The International Association of Chiefs of Police, Inc.	\$500,000		Alexandria	Virginia	M: Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)	
EMW-2016-CA-00275	2 Training and Engagement		Connecticut Department of Emergency Services and Public	\$102,683		Middletown	Connecticut	A: State Government	
EMW-2016-CA-00276	2 Training and Engagement		National Governors Association Center for Best Practices	\$500,000		Washington	District Of Columbia	M: Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)	
EMW-2016-CA-00277	2 Training and Engagement		n Conjunctions with a FA1 Virginia State Police	\$499,564		North Chesterfield	Virginia	A: State Government	
EMW-2016-CA-00287	2 Training and Engagement		County of St. Clair - Homeland Security - Emergency Manag	\$300,000		Kimball	Michigan	B: County Government	
EMW-2016-CA-00291	2 Training and Engagement		Nebraska Emergency Management Agency	\$300,000		Lincoln	Nebraska	A: State Government	
EMW-2016-CA-00293	2 Training and Engagement		n conjunction with FA1 at City of Los Angeles-Mayor's Office of Public Safety	\$500,000		Los Angeles	California	C: City or Township Government	
EMW-2016-CA-00296	2 Training and Engagement		New York State Department of Corrections and Community	\$320,094		Albany	New York	A: State Government	
EMW-2016-CA-00298	2 Training and Engagement		some elements of FA1 and City of Sacramento	\$265,000		Sacramento	California	C: City or Township Government	

From:	(b)(6)
To:	
CC:	
Subject:	RE: FEMA Grants follow ups
Date:	2016/06/09 15:37:59
Priority:	Normal
Type:	Note

Just saw that. Thanks (b)(6)

From: (b)(6)
Sent: Thursday, June 9, 2016 3:37 PM
To: (b)(6)
(b)(6)
Cc: (b)(6)
(b)(6)
Subject: RE: FEMA Grants follow ups

I sent out a number but you and others who are NOMA are welcome to join me in my office.

From: (b)(6)
Sent: Thursday, June 09, 2016 3:33 PM
To: (b)(6)
(b)(6)
Cc: (b)(6)
(b)(6)
Subject: RE: FEMA Grants follow ups

Do you have a bridge line set up for the call or are we all going to meet in one of the conference rooms?

From: (b)(6)
Sent: Thursday, June 9, 2016 2:25 PM
To: (b)(6)
(b)(6)
Cc: (b)(6)
(b)(6)
Subject: RE: FEMA Grants follow ups

Let's try to have the conversation about the vetting procedures after 4 PM today.
I'll ask if there is anything he can send us on that in advance.

From: (b)(6)
Sent: Thursday, June 09, 2016 12:28 PM
To: (b)(6)
(b)(6)
Cc: (b)(6)
(b)(6)
Subject: RE: FEMA Grants follow ups

Hi (b)(6)

I'm available anytime after 4:00 pm today or between 11:00 and Noon tomorrow or 3:00 and 4:00 tomorrow.

(b)(6)

(b)(6) JD, LL.M.
Section Chief, Community Engagement Section
Office for Civil Rights and Civil Liberties (CRCL)
Office of the Secretary
US Department of Homeland Security (DHS)

(b)(6)

This message may contain agency deliberative communications, privacy information or other information that may be privileged and exempt from disclosure outside the agency or to the public. Please consult with the US Department of Homeland Security, Office for Civil Rights and Civil Liberties and the Office of General Counsel before disclosing any information contained in this email.

From: (b)(6)
Sent: Thursday, June 09, 2016 12:18:47 PM
To: (b)(6)
Cc: (b)(6)
Subject: RE: FEMA Grants follow ups

(b)(6)

I'm setting up a call with (b)(6) so that we can follow up on the vetting procedures SIIP raised. It would be a good time to raise anything else so if you're available and interested, please let me know your availability this afternoon or tomorrow.

Thanks,

(b)(6)

From: O'Leary, David
Sent: Thursday, June 09, 2016 12:09 PM

To: (b)(6)
Cc: (b)(6)

(b)(6)

Subject: RE: FEMA Grants follow ups

(b)(6) I added the language in red below. If there are any other issues I have time this afternoon and tomorrow.

From: (b)(6)
Sent: Wednesday, June 8, 2016 1:20 PM

To: (b)(6), O'Leary, David (b)(6)
Cc: (b)(6)

(b)(6)

Subject: RE: FEMA Grants follow ups

(b)(6) Thanks. Do you have time for a quick call over the next few days to follow up on a few items with us?

Among these is my team's suggestion (b)(5)

(b)(5)

From: (b)(6)

Sent: Wednesday, June 08, 2016 4:51 AM

To: O'Leary, David (b)(6)

Cc: (b)(6)

(b)(6)

Subject: RE: FEMA Grants follow ups

Thank you (b)(6) - I am responding to the training portion for which I am the lead at CRCL.

(b)(5)

I am out much of today and apologize for not responding quickly to earlier emails. We are in the process of working on a project at FLETC that has become quite time consuming – smile. I am adding (b)(6) (b)(6) to help me track any response while I am in meetings today and tomorrow to avoid any delay.

We appreciate your time and effort on this!

(b)(6)

(b)(6)

DHS/CRCL

(b)(6) - desk
(b)(6) - cell

From: O'Leary, David

Sent: Tuesday, June 7, 2016 6:44 PM

To: (b)(6)

Cc: (b)(6)

(b)(6)

Subject: RE: FEMA Grants follow ups

Hi (b)(6)

(b)(5)

(b)(5)

(b)(5)

From: (b)(6)
Sent: Tuesday, June 7, 2016 6:02 PM
To: O'Leary, David (b)(6)
Cc: (b)(6)

(b)(6)

Subject: RE: FEMA Grants follow ups

Hi David, just checking back in with you on the status of the program guidance and any resolution on some of the issues we discussed.

I'm happy to set up another call with you but if there is something short and sweet you can share by email, that's great too.

(b)(6)

From: (b)(6)
Sent: Monday, May 23, 2016 2:56 PM
To: O'Leary, David (b)(6)
Cc: (b)(6)

(b)(6)

Subject: FW: FEMA Grants follow ups

(b)(6)

Thanks for the call earlier today. Attached are our suggested changes and comments. Please let us know if you want to discuss any of this as you're finalizing edits.

(b)(6)

From: O'Leary, David
Sent: Friday, May 20, 2016 1:40 PM

To: (b)(6)

Cc:

Subject: RE: FEMA Grants follow ups

Importance: High

(b)(6)

I've attached a draft of the program guidance (eligible activities, requirements, scoring guidance, etc) that will become part of the NOFO (there will be a separate process for clearing the actual NOFO, but

OCP want CRCL's coordination, comments, and edits now). I welcome your comments and suggested edits, but I need something by 2pm on Monday the 23rd. There will be time to make changes after that, but I'd want at least your initial thoughts and suggested edits by then. If you'd like to have a conference call to discuss this on Monday, please let me know and I will make some time available.

Thanks,

David O'Leary
Innovation and Partnerships
Office for Community Partnerships
U.S. Department of Homeland Security

(b)(6) Office)
(b)(6) Mobile)

From: (b)(6)
Sent: Thursday, May 19, 2016 4:41 PM
To: O'Leary, David (b)(6)
Cc: (b)(6)
Subject: RE: FEMA Grants follow ups

Thanks (b)(6) I'll review and be back in touch to further coordinate and/or respond.
Adding (b)(6) and (b)(6) for visibility.

From: (b)(6)
Sent: Thursday, May 19, 2016 1:09 PM
To: (b)(6)
Subject: FEMA Grants follow ups

(b)(6)

(b)(6) and I spoke on a survey related topic yesterday. She reminded me of 3 follow up items related to grants that CRCL had as a result of our conversation last month.

1. Review of the NOFO before it is finalized.
 - a. We are close to having it ready for internal DHS review, I think it will be next week. We will ask for a very quick (24 hours) turnaround time on Monday or Tuesday (if we need to schedule a conference call once you review rather than sending paper at each other, let me know). This is just the programmatic issues, the standard terms and conditions are not included yet in the document, I'm not sure if FEMA already has the civil rights standard terms and conditions and will append in their review or if CRCL will need to provide separately.
2. A Role in the review process
 - a. You will see in the NOFO, that we have indicated a possible place for CRCL review of the applications, this is not set in stone, lets us know what you think. There are a few different places that CRCL could be involved and have different levels of time commitment. For planning purposes, We are hoping to release the NOFO in mid-June

(this could slide into July) and applicants will have 60 days to apply. Putting the evaluation process in the mid-August to mid-September timeframe.

- b. (b)(6) and I also talked about having CRCL involved in post award oversight (beyond CRCL's formal role in all grants oversight), specifically in reviewing and guiding any training materials created with grant funds (similar to how existing FEMA funded CVE training is already reviewed).
- 3. I've attached a document that has been used to brief the hill on the program it includes info on the 5 categories of activities that are eligible under this program. Keep in mind that these have already changed slightly in the draft NOFO, but this is a document he have handy.
- 4. (b)(6) also asked for a listing of FEMA funded CVE training. FEMA has put this list into QFRs previously:
 - a. FY 2013: awarded \$700,000 to the International Association of Chiefs of Police (IACP) to develop and deliver CVE training. The IACP will use a combination of online courses, in-person trainings, and train-the-trainer workshops to provide training on how to prevent, protect, respond to, and recover from acts of terrorism and violent extremism.
 - b. FY 2014, awarded \$799,966 to the University of Maryland and the National Consortium for the Study of Terrorism and Responses to Terrorism (START) to develop a four-day suite of training on Countering Violent Extremism (CVE). START will tailor the scientifically based training program to the nation's 800,000 state, local, territorial, and tribal law enforcement officers and fusion center analysts.
 - c. FY 2015 awarded \$1,701,595 to the Virginia Center for Policing Innovation (VCPI) to address Countering Violent Extremism (CVE), through the development and delivery of Strategic, Tactical, and Resilient Interdiction of Violent Extremism (STRIVE), a collaborative, comprehensive, blended-learning national training program. STRIVE is designed to enhance the capacity and capabilities of communities to effectively counter violent extremism by fully integrating community policing principles into their CVE efforts.
 - d. FY 2015 awarded \$1,319,405 to the University of Maryland START to develop a suite of five specialized training courses on Countering Violent Extremism (CVE). The courses target a range of community and government audiences engaged in mitigating and preventing violent extremism in local communities across the nation.

Regards

David O'Leary
Office for Community Partnerships
U.S. Department of Homeland Security

(b)(6) (Office)
(b)(6) (Mobile)

Sender:	(b)(6)	
Recipient:	(b)(6)	
Sent Date:	2016/06/09 15:37:58	

Delivered Date: 2016/06/09 15:37:59
--

From:	(b)(6)	
To:		
CC:		
Subject:	RE: FEMA Grants follow ups	
Date:	2016/06/09 12:31:18	
Priority:	Normal	
Type:	Note	

Hi (b)(6)

I can make it any time after 2 pm today. I am working from home tomorrow and have an appointment in the morning but could do a call 12-1 pm or any time after 3:30 pm. Do you think it would be possible to ask (b)(6) to provide some information on the Non-profit Security Grant program vetting process prior to the call to inform the discussion? I am particularly interested in what vetting is done and who gets vetted? Also, from (b)(6) email below is my understanding (b)(5)

(b)(5)

(b)(5) CC'ing (b)(6) for her awareness.

From: (b)(6)

Sent: Thursday, June 9, 2016 12:19 PM

To: (b)(6)

Cc:

(b)(6)

Subject: RE: FEMA Grants follow ups

Importance: High

(b)(6)

I'm setting up a call with (b)(6) so that we can follow up on the vetting procedures SIIP raised. It would be a good time to raise anything else so if you're available and interested, please let me know your availability this afternoon or tomorrow.

Thanks,

(b)(6)

From: O'Leary, David

Sent: Thursday, June 09, 2016 12:09 PM

To: (b)(6)

Cc:

(b)(6)

Subject: RE: FEMA Grants follow ups

(b)(6) I added the language in red below. If there are any other issues I have time this afternoon and tomorrow.

From: (b)(6)

Sent: Wednesday, June 8, 2016 1:20 PM

To: (b)(6)

Cc:

(b)(6)

Subject: RE: FEMA Grants follow ups

(b)(6) Thanks. Do you have time for a quick call over the next few days to follow up on a few items with us?

Among these is my team's suggestion (b)(5)

(b)(5)

From: (b)(6)

Sent: Wednesday, June 08, 2016 4:51 AM

To: O'Leary, David (b)(6)

Cc: (b)(6)

(b)(6)

Subject: RE: FEMA Grants follow ups

Thank you (b)(6) – I am responding to the training portion for which I am the lead at CRCL.

(b)(5)

I am out much of today and apologize for not responding quickly to earlier emails. We are in the process of working on a project at FLETC that has become quite time consuming – smile. I am adding (b)(6) (b)(6) to help me track any response while I am in meetings today and tomorrow to avoid any delay.

We appreciate your time and effort on this!

(b)(6)

(b)(6)

DHS/CRCL

(b)(6)

desk
cell

From: O'Leary, David

Sent: Tuesday, June 7, 2016 6:44 PM

To: (b)(6)

Cc:

(b)(6)

Subject: RE: FEMA Grants follow ups

Hi (b)(6)

(b)(5)

(b)(5)

(b)(5)

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Sent: Tuesday, June 7, 2016 6:02 PM

To: (b)(6)

Cc:

(b)(6)

Subject: RE: FEMA Grants follow ups

Hi (b)(6) just checking back in with you on the status of the program guidance and any resolution on some of the issues we discussed.

I'm happy to set up another call with you but if there is something short and sweet you can share by email, that's great too.

(b)(6)

From: (b)(6)

Sent: Monday, May 23, 2016 2:56 PM

To: (b)(6)

Cc:

(b)(6)

Subject: FW: FEMA Grants follow ups

(b)(6)

Thanks for the call earlier today. Attached are our suggested changes and comments. Please let us know if you want to discuss any of this as you're finalizing edits.

(b)(6)

From: O'Leary, David

Sent: Friday, May 20, 2016 1:40 PM

To: (b)(6)

Cc:

Subject: RE: FEMA Grants follow ups

Importance: High

(b)(6)

I've attached a draft of the program guidance (eligible activities, requirements, scoring guidance, etc) that will become part of the NOFO (there will be a separate process for clearing the actual NOFO, but

OCP want CRCL's coordination, comments, and edits now). I welcome your comments and suggested edits, but I need something by 2pm on Monday the 23rd. There will be time to make changes after that, but I'd want at least your initial thoughts and suggested edits by then. If you'd like to have a conference call to discuss this on Monday, please let me know and I will make some time available.

Thanks,

David O'Leary
Innovation and Partnerships
Office for Community Partnerships
U.S. Department of Homeland Security

(b)(6) (Office)
(b)(6) (Mobile)

From: (b)(6)
Sent: Thursday, May 19, 2016 4:41 PM
To: O'Leary, David (b)(6)
Cc: (b)(6)
Subject: RE: FEMA Grants follow ups

Thanks, David. I'll review and be back in touch to further coordinate and/or respond.
Adding (b)(6) for visibility.

From: O'Leary, David
Sent: Thursday, May 19, 2016 1:09 PM
To: (b)(6)
Subject: FEMA Grants follow ups

(b)(6)

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(this could slide into July) and applicants will have 60 days to apply. Putting the evaluation process in the mid-August to mid-September timeframe.

- b. Ayn and I also talked about having CRCL involved in post award oversight (beyond CRCL's formal role in all grants oversight), specifically in reviewing and guiding any training materials created with grant funds (similar to how existing FEMA funded CVE training is already reviewed).
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 - a. FY 2013: awarded \$700,000 to the International Association of Chiefs of Police (IACP) to develop and deliver CVE training. The IACP will use a combination of online courses, in-person trainings, and train-the-trainer workshops to provide training on how to prevent, protect, respond to, and recover from acts of terrorism and violent extremism.
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Regards

David O'Leary
Office for Community Partnerships
U.S. Department of Homeland Security

(b)(6) (Office)
(b)(6) (Mobile)

Sender:	(b)(6)	
Recipient:		

Sent Date: 2016/06/09 12:31:18

CVE Projects Contact List

Name	Contact	Notes
Office of Community Partnerships 1300 Pennsylvania Ave (Federal Triangle Stop BI / Or / SL)		
Selim, George	(b)(6)	Director of OCP
Gersten, David		Deputy Director
Szmaria, Susan		Formally with START
Snyder, Nathaniel		Senior Advisor for Global Law Enforcement Partnerships Detailee to OCP
NCTC		
(b)(6);(b)(7)(C)		Senior DHS Representative to NCTC
		NCTC Domestic Representative
		Is the NCTC CAB trainer, presented in Albany NY, 1-14-16
		Domestic CVE Team
		Special Agent, Albany Division. FBI
	FLETC	
(b)(6);(b)(7)(C)		CT Division Chief
		Branch Chief, Terrorism Response Branch Attended CVE Practitioners Workshop
		Senior Instructor Attended CVE Practitioners Workshop
		Management and Program Analyst Works in the director's office
		Senior Law Enforcement Policy Advisor DC based project poc.
	FEMA	
Johnson Jr, Willie		Training Program Specialist Project manager for CVE grants
Pruitt, Terry		Chief, Training Partners Branch, NTED
Schweitzer, Robert		Senior Advisor, National Preparedness Directorate

START		
Day, Liberty	(b)(6)	Training Manager
Braniff, William		Executive Director, START
Beutel, Alejandro		Researcher
Collier-Murayama, Meredith		Curriculum Developer, START University of Maryland
LaFree, Gary		
CRCL		
(b)(6)		Director, Civil Rights and Civil Liberties Institute Training at CRCL – CRCL Lead for project
		Analyst Works with CRCL Institute, alternate for Ayn
		Senior Policy Advisor Community Engagement Section representative and SME
		Section Chief, Security, Intelligence and Information Policy Section
More Information Ne		
?		

Page 1 of 5
Withheld pursuant to exemption
(b)(5)
of the Freedom of Information and Privacy Act

Page 2 of 5

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 3 of 5

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 4 of 5

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 5 of 5

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 1 of 5
Withheld pursuant to exemption
(b)(5)
of the Freedom of Information and Privacy Act

Page 2 of 5

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 3 of 5

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 4 of 5

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 5 of 5

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

From:	O'Leary, David (b)(6)
SentVia:	(b)(6) (b)(6)
To:	(b)(6) (b)(6)
Subject:	FW: CVE Grants Focus Area 1: Developing Resilience Discussion
Date:	2016/09/29 23:53:27
Start Date:	2016/09/30 10:00:00
End Date:	2016/09/30 12:00:00
Priority:	Normal
Type:	Schedule.Meeting.Request
Location:	OCP Conference Room OCP Conference Room 1331 Penn Suite 901

-----Original Appointment-----

From: O'Leary, David

Sent: Thursday, September 29, 2016 11:21 AM

To: O'Leary, David; Gersten, David; Wenger, Lauren; Johnson, Staci M; McCarroll, Edward; Szmania, Susan; Steele, Brette; Quinn, Kate; (b)(6) Duppins, Nikole; Scott, Deborah; Pickett, Walter; Brown, Michael; Deloughery, Kathleen; Legault, Richard

Subject: CVE Grants Focus Area 1: Developing Resilience Discussion

When: Friday, September 30, 2016 10:00 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).

Where: OCP Conference Room OCP Conference Room 1331 Penn Suite 901

We will proceed in each of the focus area discussion is to first consider the top scoring applications, I have highlighted in Green, which applications would be funded with the \$1-3 million available in each focus area on score alone. We will then consider funding lower scored applications based on any/all of the following factors (contained in the notice of funding opportunity):

1. "to maximize the total impact of the available funding"

2. “meeting funding targets by focus area”
3. “ensuring geographic diversity of the communities where activities will be focused”
4. “ensuring diversity amongst the eligible applicant types”

We will not consider all of the applications, but in considering the above factors we could consider applications of any score. The yellow shaded sections represent top scoring applications outside of the available funding within an additional point spread from the green section (e.g. top score in the focus area was 113 bottom score within the green section was 93, yellow includes applications to 73), If you believe that there is an application the group should consider outside of the green and yellow sections, please alert David O’Leary, so we can properly prepare for the discussion.

Ultimately the recommendations that come out of this meeting will be provided to the Secretary (after first being provided to George Selim and Brian Kamoie) who may take other information into account in making final determinations. As such, this is also a time to consider other legal, regulatory, or policy issues that have not been addressed in the scoring process but may be worth considering in making recommendations. PLEASE NOTE: that we may also consider funding only portions of applications, for any of the above factors OR for any projects which do not meet legal or policy standards outlines in the notice of funding opportunity, so in reviewing applications please look out for severable portions.

Sender:	O’Leary, David (b)(6)	
	(b)(6) (b)(6)	
Recipient:	(b)(6)	(b)(6)
	(b)(6)	(b)(6)
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	(b)(6)	(b)(6)
	(b)(6)	(b)(6)
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	(b)(6)	(b)(6)
	(b)(6)	(b)(6)
	(b)(6)	(b)(6)
	(b)(6)	(b)(6)
Sent Date:	2016/09/29 23:53:26	(b)(6)
Delivered Date:	2016/09/29 23:53:27	(b)(6)

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31 page draft "DHS Strategy for CVE-Implementation Plan"

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From:	(b)(6)
To:	
Subject:	FW: CVE Grant Vetting Process update
Date:	2016/11/20 12:03:04
Priority:	Normal
Type:	Note

(b)(6)

DHS/CRCL

(b)(6) desk
(b)(6) cell

From: (b)(6)
Sent: Tuesday, November 8, 2016 10:11 AM
To: (b)(6)
Subject: FW: CVE Grant Vetting Process update

Please upload and document the file, OK? Need to get the PIA too when it arrives.

TKU

(b)(6)

(b)(6)
DHS/CRCL
(b)(6) desk
(b)(6) cell

From: (b)(6)
Sent: Tuesday, November 8, 2016 8:58 AM
To: (b)(6)
Subject: RE: CVE Grant Process update

Hi (b)(6)

Please find attached the latest round of comments that we sent back to ILD for their consideration. Unfortunately, I do not have the PIA as that is still being drafted by DHS PRIV.

From: (b)(6)
Sent: Tuesday, November 8, 2016 5:59 AM
To: (b)(6)
Subject: RE: CVE Grant Process update

Hi (b)(6) –sounds like you have been busy! Can you share the current draft of the memo and PIA? I understand they are drafts.

Appreciate it

(b)(6)

(b)(6)
DHS/CRCL

(b)(6) – desk
cell

From: (b)(6)

Sent: Monday, November 7, 2016 3:20 PM

To: Mack, Megan (b)(6)

Cc: Salvano-Dunn, Dana (b)(6) (b)(6)

(b)(6)

Subject: CVE Grant Process update

DELIBERATIVE

Hi Megan,

I just wanted to give you an update on the CVE grant process and the grant program security review in particular. On October 25th, (b)(6) and I participated in a meeting with OCP, PRIV, OGC ILD, and SCO Policy to discuss and path forward for the CVE grant program security reviews. (b)(5)

(b)(5)

(b)(5) On Thursday, I provided (b)(6) of OGC ILD with the latest revisions to the draft memo that (b)(6) and I had drafted but we have not heard back from him as yet.

(b)(5)

(b)(5)

On Friday, November 4th, (b)(6) proposed new language (b)(5)

(b)(5)

(b)(5)

We are still waiting for

responses to this proposed approach.

(b)(5)

I recognize that quite a lot has happened very quickly on this so please let me know if you would like to discuss in more detail.

(b)(6)

Policy Advisor
Security, Intelligence, and Information Policy (SIIP) Section
Office for Civil Rights & Civil Liberties Department of Homeland Security
Office: (b)(6)
Blackbe
email: (b)(6)

Sender:	(b)(6)
Recipient:	
Sent Date:	2016/11/20 12:03:03
Delivered Date:	2016/11/20 12:03:04

3 page draft "DHS CVE Grant Funding Meeting Briefing"

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37 page draft "DHS Strategy for CVE Implementation Plan"

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Column	Instructions For Completing This Document
	Complete the Project Name, NC, Project Manager Name, and Project Description fields
	For each change request identified, complete the following:
A	ID: A unique ID number used to identify the lesson learned in the lesson learned log.
B	Date Identified: This column should be populated with the date that the lesson learned was identified.
C	Entered By: This column should be populated with the name of the individual who identified the lesson learned.
D	Subject: This column should be populated with a brief attention grabbing headline that describes the subject of the lesson learned.
E	Situation: This column should be populated with a detailed description of the situation learned from.
F	Lesson Learned & Recommendations: This column should be populated with a description of the lesson learned from the situation described in column E and the corrective action taken. Include recommendations regarding the outcome of the corrective action, good or bad, to help guide future project managers.
G	Follow-Up Needed: Indicates whether or not additional follow-up is needed.
Column	Instructions for Changing the Contents of Drop-Down Menus
N/A	Highlight the cell where you wish to change the content of the drop down menu. From the file menu click "Data" -> "Validation" and change the content of the source field.
Column	Instructions For Filtering Data
Any	Highlight the header of the cell you wish to filter data on. From the file menu click "Date" -> "Filter" ->"Auto Filter". Then select your filter criteria from the drop down menu that appears on your header cell.

RISK REGISTER					
Program Name:		CVE Grants Program			
Group:		OCP			
Program Manager Name:					
Program Description:		Federal grant funding to NGOs and institutions of higher education to carry out CVE programs.			
Program:	Subject:	Risk:	Impact:	Mitigation	Date Resolved
All grantees	Plan Implementation	Grantees did not provide implementation plan highlighting both a timetable and the concrete steps/actions that will be taken over the funding period.	Without an implementation plan with a timetable and specific actions, OCP will be unable to monitor progress and provide timely reports on the efforts of grantees	A Project Implementation and Evaluation Plan (PIEP) was developed by OCP to provide to each grantee identifying specific elements that must be reported along with a reporting schedule.	Outstanding
All grantees	Evaluation plan	Grantees either did not provide an evaluation plan or the plan provided was vague.	Without an evaluation plan, OCP will be unable to provide basic information on project effectiveness.	A Project Implementation and Evaluation Plan (PIEP) was developed by OCP to provide to each grantee identifying specific elements that must be reported along with a reporting schedule.	Outstanding

From:	(b)(6)
To:	
Subject:	Request for hard copies today on the CVE grant review and your time on review four of the apps
Date:	2016/09/23 09:16:21
Priority:	Normal
Type:	Note

- 1) Can you run the email I just sent and add it to a file with the other 2 you ran yesterday?
- 2) Can you (or ask (b)(6)) run the attachments to the emails (attached here as well)?
- 3) Can you review 4 of the applications? Maybe the first 4? Need to do a sheet on each. I am uploading them all now on to the LAN. (b)(7)(E) vetting – new subfolder called Apps Train Engage
- 4) Can you run the (b)(6) emails from this am?
- 5) Can you also run copies of just the app form in each folder (for the comparison for us)? Unfortunately they all seem to be named different things – some are Word and some PDF. (b)(6) could do if you can help answer questions.
- 6) Can you also run the apps for the Train and Engage apps CE is doing? Not downloaded yet – might be easier for you to find on the shared folder and run out.

Let's talk re time on other projects. Not sure how long these will take. Harder in the beginning is my experience since you have to read all of the background material.

Give me a call when you can. I will be in Saturday to pick up stuff.

(b)(6)

(b)(6)

Director, CRCL Institute
U.S. Department of Homeland Security
Office for Civil Rights and Civil Liberties

(b)(6) desk
(b)(6) cell

Sender:	(b)(6)
Recipient:	
Sent Date:	2016/09/23 09:16:20
Delivered Date:	2016/09/23 09:16:21

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	268
Applicant Entity Name:	IACP
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed	(b)(5)	
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	275
Applicant Entity Name:	State of Connecticut
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed	(b)(5)	
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability		
Cost Effectiveness	(b)(5)	
Sustainability		
Innovation - Uniqueness of Approach		
Outcomes and Data - Quality		

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	276
Applicant Entity Name:	National Governors Association
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed	(b)(5)	
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability		
Cost Effectiveness	(b)(5)	
Sustainability		
Innovation - Uniqueness of Approach		
Outcomes and Data - Quality		

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	277
Applicant Entity Name:	VA Fusion Center
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed		(b)(5)
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability		
Cost Effectiveness	(b)(5)	
Sustainability		
Innovation - Uniqueness of Approach		
Outcomes and Data - Quality		

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	287
Applicant Entity Name:	Saint Clair County Proving Ground
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed	(b)(5)	
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	291
Applicant Entity Name:	Nebraska Emergency Management
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed	(b)(5)	
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	293
Applicant Entity Name:	City of Los Angeles
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed	(b)(5)	
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability		
Cost Effectiveness	(b)(5)	
Sustainability		
Innovation - Uniqueness of Approach		
Outcomes and Data - Quality		

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	296
Applicant Entity Name:	New York State Department of Corrections
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed	(b)(5)	
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	298
Applicant Entity Name:	Sacramento PD
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed		(b)(5)
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-APP-00249
Applicant Entity Name:	Madison County
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed	(b)(5)	
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-APP-00256
Applicant Entity Name:	Council Of Peoples Organization Inc.
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed		(b)(5)
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

From:	(b)(6)
To:	
Subject:	RE: CVE Grant Reviews
Date:	2016/09/26 14:37:13
Priority:	Normal
Type:	Note

(b)(6) - I completed one additional review for (b)(6) (319). Attached are all 6 of mine.

(b)(6)
 Presidential Management Fellow
 Office for Civil Rights and Civil Liberties
 U.S. Department of Homeland Security
 Desk: (b)(6)
 iPhone: (b)(6)
 E-mail: (b)(6)

From: (b)(6)
Sent: Monday, September 26, 2016 1:58 PM
To: (b)(6)
 (b)(6)
 (b)(6) Mack, Megan
 (b)(6) Kessler, Tamara (b)(6)
Cc: (b)(6)
Subject: CVE Grant Review Panel Update

Now that we're winding down on scoring, I wanted to provide an update on the next step – review panels. You have seen the attached scoring and review plan, but have been informed by OCP that changes to this are likely coming. Given the amount of time application scoring has taken, OCP is looking at making changes to the plan and will be in touch by COB.

Regardless, as discussed last week, there remains great equity for CRCL in participating in these panels – especially from ADG and CE. We would like to have *at least* two CRCL personnel on each panel. I will send out more information as soon as it becomes available, but please be thinking about which days you may be able to support later this week and into next week. Once the panel reviews begin, they will last 4-5 days. More to come as soon as it's available.

Please let me know if you have any questions.

Thank you,

(b)(6)

(b)(6)

Senior Policy Advisor
Office for Civil Rights and Civil Liberties
U.S. Department of Homeland Security
Office: (b)(6)
Mobile (b)(6)

Sender:	(b)(6)	
Recipient:		
Sent Date:	2016/09/26 14:37:13	

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-00274
Applicant Entity Name:	The Samaritan Center
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 5 : Building Capacity

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed		(b)(5)
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-00289
Applicant Entity Name:	Bayan Claremont Islamic Graduate School
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 5 : Building Capacity

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed	(b)(5)	
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-00319
Applicant Entity Name:	Youthprise
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 5 : Building Capacity

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed	(b)(5)	
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-APP-00347
Applicant Entity Name:	Houston/Harris County
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed	(b)(5)	
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-00363
Applicant Entity Name:	Cook County Department of Homeland Security and Emergency Management
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed	(b)(5)	
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-00367
Applicant Entity Name:	Spring Institute for Intercultural Learning
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed	(b)(5)	
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

3 page pre-decisional "CRCL Feedback and Questions"

Page 1 of 3

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 2 of 3

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 3 of 3

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

From:	(b)(6)
To:	
Subject:	FW: CRCL Support to CVE Grant Review Process
Date:	2016/09/22 15:43:41
Importance:	High
Priority:	Urgent
Type:	Note

Hi there – see my note below for a question to you – I also asked (b)(6) at CRCL to test for access to the shared folder and, unless I am confused, I think all you need for the scoring part of it is get access for the other CRCL people. The forms I sent are templates and should be what you needed.

(b)(6) will stop by your space to be sure all is OK on my emails. Call me if needed on my cell.

Anyhow – hope all is well.

(b)(6)

(b)(6)

DHS/CRCL

(b)(6) desk
(b)(6) cell

From: (b)(6)
Sent: Thursday, September 22, 2016 3:15 PM
To: (b)(6)
Gersten, David (b)(6)
Cc: (b)(6)
(b)(6)
Kessler, Tamara (b)(6) Mack, Megan (b)(6)
Subject: RE: CRCL Support to CVE Grant Review Process

Hello (b)(6) and CRCL folks – Sorry to miss the call due to my conflict but just read this nice summary of the status. I saw your request to (b)(6) and wondered if the email and docs I sent earlier might be what you are looking for (at least in part).

To save time, I wanted to recirculate two of the docs earlier that I think are responsive to the part your request to (b)(6) that is related to the scoring. The applications are on a shared drive at (b)(7)(E) I am not sure if it is limited access.

Of course (b)(6) would need to provide information (b)(5)

(b)(6) I note that you mentioned 15 applications. (My earlier email also included the excel sheet with references to the **14** applications on training and engagement). There is less than 10% of the total 212 applications referenced in the timeline document. I was not sure what CRCL was proposing to take on. The whole list or another 15 in another area of the NOFO?

I will go ahead on my list you saw earlier but tell me what else might be needed.

(b)(6)

(b)(6)

DHS/CRCL

(b)(6) – desk
(b)(6) – cell

From: (b)(6)
Sent: Thursday, September 22, 2016 1:29 PM
To: (b)(6) Gersten, David (b)(6)
Cc: (b)(6)

(b)(6)

Kessler, Tamara (b)(6) Mack, Megan (b)(6)
Subject: CRCL Support to CVE Grant Review Process

Hi (b)(6)

Per our conversation, and on behalf of CRCL, I'm following up on the path forward in terms of how CRCL can support OCP in the CVE grant review process. For CVE grant efforts moving forward, I'll gladly be serving as CRCL's POC to coordinate our support to OCP. That said, please leverage this cc line as the group of CRCL personnel supporting this effort and to be included in all relevant communications and tasking moving forward.

Scoring:

With regard to scoring, and given the parameters we discussed early, we've assessed CRCL will be able to score 15 applicants by COB tomorrow. We understand (b)(6) is already working on some, but if you could please send the CRCL group here one cohesive email with the guidance and applications for CRCL scoring, we divide internally and get them done and submitted to OCP by the deadline.

Review Panels:

Per the *Scoring and Review Plan*, as Co-Charis of the Review Panel process, CRCL will be supporting starting on 9/26, as currently scheduled. We understand the guidance on how the review panels will evaluate, score, and record determinations is forthcoming. Internally, we are working through

schedules to determine who can be available to join these panels on which day, and will provide you that information in the coming days. However, because all the applications will be available on the shared drive (for which we are in need of access), to the extent possible, we will review internally and share input amongst one another, if any. There will be at least two CRCL POCs on each panel to ensure we're covering issues from anti-discrimination issues to community engagement, and everything in between.

As I mentioned, we still have outstanding questions about the security review and decision making processes, but understand we have all the information there is to be had at the moment. We do look forward to discussing these topics further as soon as possible.

In the meantime, if we can get the following items as soon as possible, we'll get started with review and panel review portions:

1. 15 Applications and Scoring Guidance, to be returned to OCP NLT COB 9/23
2. Guidance on evaluating, scoring, and recording determinations for the Review Panels
3. Access to CVE Grant Application Shared Drive

Of course, please call me if you have any questions. Look forward to hearing from you.

Thanks,

(b)(6)

(b)(6)

Senior Policy Advisor
Office for Civil Rights and Civil Liberties
U.S. Department of Homeland Security
Office: (b)(6)
Mobile: (b)(6)

Sender:	(b)(6)	
Recipient:		
Sent Date:	2016/09/22 15:43:41	

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-APP-00254
Applicant Entity Name:	National Consortium for Advanced Policing
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed		(b)(5)
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-APP-00251
Applicant Entity Name:	Council Of Peoples Organization Inc.
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed		(b)(5)
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

Grant Number	Focus Area	Grantee Organization Legal Name (ND Grants)	Federal Amount Requested	Award Recommendation	Grantee Organization City (ND Grants)	Grantee Organization State (ND)	Type of Organization	Areas served	Notes
--------------	------------	---	--------------------------	----------------------	---------------------------------------	---------------------------------	----------------------	--------------	-------

(b)(5)									
<div style="border: 1px solid black; padding: 5px;"> <p>2 page Draft/Pre-decisional document "Copy of final recommendations"</p> </div>									

(b)(5)

Total Funding

\$10,000,000

From:	Kessler, Tamara (b)(6)
To:	(b)(6)
CC:	"Mack, Megan (b)(6) (b)(6)
Subject:	RE: CVE Grant Recommendations Team
Date:	2016/10/07 12:53:05
Priority:	Normal
Type:	Note

I'm sending back some edits I made for clarity on the long version, but I think we should go with the version marked tjk shorter. Please let me know what you think. We will obviously have to clean this document up. Sorry for the mess. Adding Megan.

From: (b)(6)
Sent: Friday, October 7, 2016 8:34 AM
To: Kessler, Tamara (b)(6)
(b)(6)
Cc: (b)(6)
(b)(6)

Subject: RE: CVE Grant Recommendations Team

Good Morning, Tamara –

Attached, please find CE and ADG recommended edits to OCPs memo for your review. OCP has requested a response by 2pm today. A few notes:

- (b)(5) [redacted]
(b)(6) email. Certainly appreciate your edits upon review.
- (b)(6) has specific input related to training that crosses all Focus Areas. This will be included in a memo being developed to inform and document CRCL insight into Phases I and II of this process.
- To ensure you are aware of the comments ADG put forward on a few applications, as well as awareness of some of the background discussion, Attachment 3 is the spreadsheet submitted to OCP with our questions and comments prior to the development of this OCP memo.

Please let us know if you have any questions.

Thank you,

(b)(6)

From: Kessler, Tamara

Sent: Thursday, October 6, 2016 2:10 PM

To: (b)(6)

(b)(6)

Subject: FW: CVE Grant Recommendations Team

Adding additional CRCL staff. (b)(6) could you tell me (b)(5)

(b)(5)

(b)(5) thanks

From: Gersten, David

Sent: Thursday, October 6, 2016 1:38 PM

To: (b)(6)

Kessler, Tamara (b)(6)

Cc: (b)(6)

(b)(6)

Subject: RE: CVE Grant Recommendations Team

Colleagues,

I appreciate the time your staff provided over the past few weeks in reviewing CVE grant proposals and, in particular, joining me for nearly 20 hours of in-person discussions to decide which applications should be recommended for funding. It was a fruitful endeavor and, besides the goal of reviewing proposals for this year, we learned a lot about how to construct this process better for possible future years.

Attached, for your review, is a memo and chart I plan to send to George Selim and Brian Kamoie tomorrow afternoon describing our deliberations and recommending the full allotment of \$10M in funds for over 30 separate projects. There are some areas of disagreement that I have tried to capture while keeping the tone positive. Please let me know if you have questions and return the memo with your recommended changes by 2pm Friday.

Thanks again,

David

—
David Gersten
Deputy, DHS-OCP

(b)(6) office
(b)(6) cell

(b)(6)

From: O'Leary, David
Sent: Wednesday, September 28, 2016 6:39 PM
To: Gersten, David (b)(6)

(b)(6)

Cc: (b)(6)

Subject: CVE Grant Recommendations Team

Please find attached the scoring results that will guide our recommendation team meetings beginning on Friday. Each tab of the spreadsheet has one focus area and there is one tab with all 5 focus areas. Unfortunately this chart is still preliminary as I am still awaiting for a few additional scores, which could reorder some of the applications, but are unlikely to in Focus Areas one or two, which will be first up on Friday. I hope to update this chart by mid-day tomorrow. Please also review the attached schedule for our recommendation meetings. Please share with relevant staff from your offices so they can begin reviewing the top scored applications.

The way we will proceed in each of the focus area discussions is to first consider the top scoring applications, I have highlighted in Green, which applications would be funded with the \$1-3 million available in each focus area on score alone. We will then consider instead funding lower scored applications based on any/all of the following factors (contained in the notice of funding opportunity):

1. "to maximize the total impact of the available funding"
2. "meeting funding targets by focus area"

3. “ensuring geographic diversity of the communities where activities will be focused”
4. “ensuring diversity amongst the eligible applicant types”

We will not consider all of the applications, but in considering the above factors we could consider applications of any score. The yellow shaded sections represent top scoring applications outside of the available funding within an additional point spread from the green section (e.g. top score in the focus area was 113 bottom score within the green section was 93, yellow includes applications to 73), If you believe that there is an application the group should consider outside of the green and yellow sections, it is recommended that you alert this group so we have time to review it before our discussions.

Ultimately these recommendations will be provided to the Secretary (after first being provided to George Selim and Brian Kamoie) who may take other information into account in making final determinations. As such this is also a time to consider other legal, regulatory, or policy issues that have not been addressed in the scoring process but may be worth considering in making recommendations. PLEASE NOTE: that we may also consider funding only portions of applications, for any of the above factors OR for any projects which do not meet legal or policy standards outlines in the notice of funding opportunity, so in reviewing applications please look out for severable portions.

Please let me know if you have any questions

David O’Leary
 Innovation and Partnerships
 Office for Community Partnerships
 U.S. Department of Homeland Security

(b)(6) (Office)
 (b)(6) (Mobile)

Sender:	Kessler, Tamara (b)(6)
Recipient:	(b)(6)

	(b)(6)
	"Mack, Megan (b)(6)
	(b)(6)
Sent Date:	2016/10/07 12:53:05

From:	(b)(6)
To:	"Kessler, Tamara (b)(6) (b)(6)
CC:	(b)(6)
Subject:	RE: CRCL role in Post NTC Review
Date:	2016/10/03 10:39:13
Priority:	Normal
Type:	Note

Yes, we were focused on the recommendation stage post NTC only.

From: (b)(6)
Sent: Monday, October 03, 2016 10:21 AM
To: (b)(6)
 Kessler, Tamara (b)(6)
Cc: (b)(6)
 (b)(6)
Subject: RE: CRCL role in Post NTC Review

(b)(6)
 No objection.

Just as note, as mentioned, we do have responsibilities at the post award stage, Box 10.

(b)(6)

From: (b)(6)
Sent: Monday, October 3, 2016 7:54 AM
To: (b)(6) Kessler, Tamara (b)(6)
Cc: (b)(6)
 (b)(6)
Subject: Re: CRCL role in Post NTC Review

Hi (b)(6)

Given that things are moving fast on OCP's end, and (b)(6) I would instead propose that you send out the email you recommend this morning. I know she has been swamped, but I feel confident that she would concur with what you outlined below.

For the rest of the CRCLers copied, if you have objection or concern please let us know ASAP but before 10:30 this morning. We will send after 1030 in case you have thoughts/concerns.

Thanks!

(b)(6)

Section Chief
Security, Intelligence, and Information Policy Section
Office for Civil Rights & Civil Liberties Department of Homeland Security

(b)(6)

From: (b)(6)

Sent: Friday, September 30, 2016 12:51 PM

To: Kessler, Tamara

Cc: (b)(6)

Subject: RE: CRCL role in Post NTC Review

+ (b)(6)

From: (b)(6)

Sent: Friday, September 30, 2016 12:49 PM

To: 'Kessler, Tamara (b)(6)

Cc: (b)(6)

(b)(6)

Subject: CRCL role in Post NTC Review

Importance: High

Hi Tamara,

As you are aware, CRCL(ADG/CE/Institute) is providing its subject matter expertise as part of the Recommendation Team evaluating the CVE Grant application In the current version of the CVE Grant Program application. (b)(5)

(b)(5)

(b)(5)

If possible, I would like to send this email as soon as possible, ideally today but Monday morning would also work, as this entire process seems to be a fast moving target. Please find current CVE Grant Program Application Process attached.

Thanks,

(b)(6)

(b)(5)

From: (b)(6)

Sent: Friday, September 23, 2016 11:13 AM

To: (b)(6)

(b)(6)

(b)(6)

Gersten, David (b)(6)

(b)(6)

Cc: (b)(6)

(b)(6)

(b)(6)

Mathias, Susan

(b)(6)

Subject: RE: Discussion on factors for consideration for vetting CVE grant applicants

I think this more closely reflects what I understand (b)(5)

(b)(6)

That said, some additional

tweaks and considerations may be appropriate:

(b)(5)

(b)(5)

Beyond that, I realize there are still other outstanding actions (reflected below) that are, in part, underway but may also depend upon still-uncertain assumptions reflected in some of the issues I've highlighted above. For example, (b)(5)

(b)(5)

[Copying additional addressees who need to be a part of these continuing discussions...]

(b)(6)

Deputy Associate General Counsel (Intelligence)
U.S. Department of Homeland Security

(b)(6)

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From: (b)(6)

Sent: Thursday, September 22, 2016 3:56 PM

To: (b)(6)

(b)(6)

(b)(6)

Gersten, David (b)(6)

(b)(6)

Cc: (b)(6)

(b)(6)

Subject: RE: Discussion on factors for consideration for vetting CVE grant applicants

All,

Attached is the latest CVE Grant Program process flow chart. Please use this one going forward.

(b)(5)

Best,

(b)(6)

(b)(6)

Director of Legislative Affairs for the Office Intelligence & Analysis
U.S Department of Homeland Security

(b)(6)

From: (b)(6)

Sent: Thursday, September 22, 2016 3:46 PM

To: (b)(6)

(b)(6)

(b)(6) Gersten, David

(b)(6)

Cc: (b)(6)

(b)(6)

(b)(6)

Subject: Discussion on factors for consideration for vetting CVE grant applicants

Thank you everyone for joining the call yesterday. I wanted to highlight a few of the items from the call and also some of the areas that still need to be resolved:

(b)(5)

PLCY/SCO and OCP will continue to work to resolve the following questions and look to convey the group together again in the very near future. Please feel free to reach out to me with any thought or suggestions as we move forward.

Thanks

(b)(6)

Sender:	(b)(6)	
Recipient:		
Sent Date:	2016/10/03 10:39:13	

From:	(b)(6)
To:	"Kessler, Tamara (b)(6)
CC:	(b)(6)
Subject:	RE: CRCL role in Post NTC Review
Date:	2016/09/30 13:45:44
Priority:	Normal
Type:	Note

As a note to follow up on what (b)(6) and SIIP are recommending, essentially as I understand it, that CRCL refrain from providing input on the substance of specific applications after we have concluded with the stage we are in now, keep in mind that we do have authorities after the award is made (e.g., Title VI reg, Faith Based Rule too I believe). The point is that CRCL can address at least civil rights issues after award (b)(5)

(b)(5)

By the way, this should be reflected in box 10 in the attached chart, which is titled "Oversight and Monitoring of Grantees to Ensure Compliance with Award." It should, but does not mention, civil rights monitoring.

From: (b)(6)
Sent: Friday, September 30, 2016 12:49 PM
To: Kessler, Tamara (b)(6)
Cc: (b)(6)
(b)(6)
Subject: CRCL role in Post NTC Review
Importance: High

Hi Tamara,

As you are aware, CRCL(ADG/CE/Institute) is providing its subject matter expertise as part of the Recommendation Team evaluating the CVE Grant application In the current version of the CVE Grant Program application. (b)(5)

(b)(5)

(b)(5)

If possible, I would like to send this email as soon as possible, ideally today but Monday morning would also work, as this entire process seems to be a fast moving target. Please find current CVE Grant Program Application Process attached.

Thanks,

(b)(6)

(b)(5)

From: (b)(6)

Sent: Friday, September 23, 2016 11:13 AM

To: (b)(6)

(b)(6)

(b)(6)

(b)(6) Gersten, David (b)(6)

(b)(6)

Cc: (b)(6)

(b)(6)

(b)(6) Mathias, Susan

(b)(6)

Subject: RE: Discussion on factors for consideration for vetting CVE grant applicants

I think this more closely reflects what I understand (b)(5)

(b)(5) That said, some additional tweaks and considerations may be appropriate:

(b)(5)

(b)(5)

Beyond that, I realize there are still other outstanding actions (reflected below) that are, in part, underway but may also depend upon still-uncertain assumptions reflected in some of the issues I've highlighted above. For example, (b)(5)

(b)(5)

[Copying additional addressees who need to be a part of these continuing discussions...]

(b)(6)

Deputy Associate General Counsel (Intelligence)
U.S. Department of Homeland Security

(b)(6)

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From: (b)(6)

Sent: Thursday, September 22, 2016 3:56 PM

To: (b)(6)

(b)(6)

(b)(6)

Gersten, David (b)(6)

(b)(6)

Cc: (b)(6)

(b)(6)

Subject: RE: Discussion on factors for consideration for vetting CVE grant applicants

All,

Attached is the latest CVE Grant Program process flow chart. Please use this one going forward.

(b)(5)

Best,

(b)(6)

(b)(6)

Director of Legislative Affairs for the Office Intelligence & Analysis
U.S Department of Homeland Security

(b)(6)

From: (b)(6)

Sent: Thursday, September 22, 2016 3:46 PM

To: (b)(6)

(b)(6)

(b)(6) Gersten, David

(b)(6)

Cc: (b)(6)

(b)(6)

(b)(6)

Subject: Discussion on factors for consideration for vetting CVE grant applicants

Thank you everyone for joining the call yesterday. I wanted to highlight a few of the items from the call and also some of the areas that still need to be resolved:

(b)(5)

PLCY/SCO and OCP will continue to work to resolve the following questions and look to convey the group together again in the very near future. Please feel free to reach out to me with any thoughts or suggestions as we move forward.

Thanks

(b)(6)

Sender:	(b)(6)
Recipient:	"Kessler, Tamara (b)(6) (b)(6)
Sent Date:	2016/09/30 13:45:43
Delivered Date:	2016/09/30 13:45:44

From:	(b)(6)	
To:		
CC:		
Subject:	RE: FEMA Grants follow ups	
Date:	2016/05/23 09:39:30	
Priority:	Normal	
Type:	Note	

Yep, I had a quick chat with (b)(6) and am about to send her the comments we have.

From: (b)(6)
Sent: Monday, May 23, 2016 9:32 AM
To: (b)(6)
Cc: [Redacted]
Subject: RE: FEMA Grants follow ups

That sounds good (b)(6) At this time, (b)(5)
(b)(5)

From: (b)(6)
Sent: Monday, May 23, 2016 9:22 AM
To: (b)(6)
Cc: [Redacted]
Subject: RE: FEMA Grants follow ups

Thanks, (b)(6)
I set up the call for 11. I propose we walk through our potential changes (so far) with him. (b)(6) have you had a chance to review the document?
(b)(6)

From: (b)(6)
Sent: Monday, May 23, 2016 8:27 AM
To: (b)(6)
Cc: [Redacted]
Subject: Re: FEMA Grants follow ups

H (b)(6)

I am free until 11:30.

From: (b)(6)
Sent: Friday, May 20, 2016 06:43 PM
To: (b)(6)
Cc: (b)(6)
Subject: Re: FEMA Grants follow ups

Got it, I see that now.
Let's try to get a call scheduled.

I normally have a 10:30-11:30 but can change that. I'd be free from about 9:30 to 12 on Monday.

If you and Ayn let me know about your availability, I will try to get it scheduled.

(b)(6)
Office for Civil Rights and Civil Liberties-----
Sent using BlackBerry

From: (b)(6)
Sent: Friday, May 20, 2016 06:03 PM
To: (b)(6)
Cc: (b)(6)
Subject: Re: FEMA Grants follow ups

Hi (b)(6)

My comments were in response to (b)(6) comments in the draft (b)(5)

(b)(5)

From: (b)(6)
Sent: Friday, May 20, 2016 05:28 PM
To: (b)(6)
Cc: (b)(6)
Subject: RE: FEMA Grants follow ups

Hi (b)(6)

Thanks. We're finishing our proposed edits momentarily and will send them around.

I do have a question for you (b)(5)

(b)(5)

(b)(6)

From: (b)(6)
Sent: Friday, May 20, 2016 5:20 PM
To: (b)(6)
Cc: [Redacted]
Subject: RE: FEMA Grants follow ups

Hi (b)(6)

Please find my comments attached. (b)(5)

(b)(5)

Thanks

From: (b)(6)
Sent: Friday, May 20, 2016 2:19 PM
To: (b)(6)
Cc: [Redacted]
Subject: Re: FEMA Grants follow ups

(b)(6)

Will you be able to review and draft any text you deem appropriate for the NOFO by early Monday so that we can compile, get this cleared, and on to (b)(6) by 2 pm Monday? For ADG's part we have to get started since we will need to coordinate with FEMA Office of Equal Rights. I'd like to run the consolidated CRCL comments through OGC as well.

Was there someone else from CRCL in the call with (b)(6) perhaps? I can't recall at the moment.

(b)(6)

Office for Civil Rights and Civil Liberties-----
Sent using BlackBerry

From: O'Leary, David
Sent: Friday, May 20, 2016 01:39 PM
To: (b)(6)
Cc: [Redacted]

Subject: RE: FEMA Grants follow ups

(b)(6)

I've attached a draft of the program guidance (eligible activities, requirements, scoring guidance, etc) that will become part of the NOFO (there will be a separate process for clearing the actual NOFO, but OCP want CRCL's coordination, comments, and edits now). I welcome your comments and suggested edits, but I need something by 2pm on Monday the 23rd. There will be time to make changes after that, but I'd want at least your initial thoughts and suggested edits by then. If you'd like to have a conference call to discuss this on Monday, please let me know and I will make some time available.

Thanks,

David O'Leary
Innovation and Partnerships
Office for Community Partnerships
U.S. Department of Homeland Security

(b)(6) (Office)
(b)(6) (Mobile)

From: (b)(6)
Sent: Thursday, May 19, 2016 4:41 PM
To: (b)(6)
Cc: (b)(6)
Subject: RE: FEMA Grants follow ups

Thanks (b)(6) I'll review and be back in touch to further coordinate and/or respond.
Adding (b)(6) for visibility.

From: O'Leary, David
Sent: Thursday, May 19, 2016 1:09 PM
To: (b)(6)
Subject: FEMA Grants follow ups

(b)(6)

(b)(6) and I spoke on a survey related topic yesterday. She reminded me of 3 follow up items related to grants that CRCL had as a result of our conversation last month.

1. Review of the NOFO before it is finalized.
 - a. We are close to having it ready for internal DHS review, I think it will be next week. We will ask for a very quick (24 hours) turnaround time on Monday or Tuesday (if we need to schedule a conference call once you review rather than sending paper at each other, let me know). This is just the programmatic issues, the standard terms and conditions are not included yet in the document, I'm not sure if FEMA already has the civil rights standard terms and conditions and will append in their review or if CRCL will need to provide separately.

2. A Role in the review process
 - a. You will see in the NOFO, that we have indicated a possible place for CRCL review of the applications, this is not set in stone, lets us know what you think. There are a few different places that CRCL could be involved and have different levels of time commitment. For planning purposes, We are hoping to release the NOFO in mid-June (this could slide into July) and applicants will have 60 days to apply. Putting the evaluation process in the mid-August to mid-September timeframe.
 - b. Ayn and I also talked about having CRCL involved in post award oversight (beyond CRCL's formal role in all grants oversight), specifically in reviewing and guiding any training materials created with grant funds (similar to how existing FEMA funded CVE training is already reviewed).
3. I've attached a document that has been used to brief the hill on the program it includes info on the 5 categories of activities that are eligible under this program. Keep in mind that these have already changed slightly in the draft NOFO, but this is a document he have handy.
4. Ayn also asked for a listing of FEMA funded CVE training. FEMA has put this list into QFRs previously:
 - a. FY 2013: awarded \$700,000 to the International Association of Chiefs of Police (IACP) to develop and deliver CVE training. The IACP will use a combination of online courses, in-person trainings, and train-the-trainer workshops to provide training on how to prevent, protect, respond to, and recover from acts of terrorism and violent extremism.
 - b. FY 2014, awarded \$799,966 to the University of Maryland and the National Consortium for the Study of Terrorism and Responses to Terrorism (START) to develop a four-day suite of training on Countering Violent Extremism (CVE). START will tailor the scientifically based training program to the nation's 800,000 state, local, territorial, and tribal law enforcement officers and fusion center analysts.
 - c. FY 2015 awarded \$1,701,595 to the Virginia Center for Policing Innovation (VCPI) to address Countering Violent Extremism (CVE), through the development and delivery of Strategic, Tactical, and Resilient Interdiction of Violent Extremism (STRIVE), a collaborative, comprehensive, blended-learning national training program. STRIVE is designed to enhance the capacity and capabilities of communities to effectively counter violent extremism by fully integrating community policing principles into their CVE efforts.
 - d. FY 2015 awarded \$1,319,405 to the University of Maryland START to develop a suite of five specialized training courses on Countering Violent Extremism (CVE). The courses target a range of community and government audiences engaged in mitigating and preventing violent extremism in local communities across the nation.

Regards

David O'Leary
 Office for Community Partnerships
 U.S. Department of Homeland Security

(b)(6) (Office)
 (b)(6) (Mobile)

Sender:	(b)(6)	
Recipient:		
Sent Date:	2016/05/23 09:39:29	

Delivered Date:	2016/05/23 09:39:30
Message Flags:	Unread

From:	(b)(6)
To:	
CC:	"Kessler, Tamara (b)(6) (b)(6) "Mack, Megan (b)(6) (b)(6)
Subject:	RE: CVE Grant Review Panel Information
Date:	2016/09/30 08:12:17
Priority:	Normal
Type:	Note

Please find attached the revised guidance from ADG that I believe (b)(6) sent around – this is streamlined from the previous version.

Thanks,

(b)(6)

From: (b)(6)
Sent: Friday, September 30, 2016 1:13 AM
To: (b)(6)
(b)(6)

Cc: Kessler, Tamara (b)(6) Mack, Megan (b)(6)
Subject: CVE Grant Review Panel Information

Greetings - Please find updated and consolidated information on the upcoming CVE grant review panels:

- CRCL is co-leading this review, so we can (should) have as great a CRCL presence as possible. I have forwarded all the outlook invitations I received to you on behalf of OCP. Please plan to attend as many sessions as possible. The schedule below is simply for leadership awareness, and attempts to reflect the responses I received earlier this week.
- Attachment 1 is the guidance documents from OCP in advance of the Review Panels
Attachment 2 is the draft guidance from ADG on what to look for when evaluating
- The focus is reviewing the top scored applications, as those are the ones OCP will focus on, while concurrently focusing on the lower scored applicants such that we can raise uniquely identifying qualities that may warrant the group review their application for a nuanced approach to CVE despite a low overall score. The attachment to do so is here:

(b)(7)(E)
- OCP is located at OCP Conference Room 1331 Pennsylvania Ave, Suite 901. This is the National Press Building – off Metro Center. Entrance is on F street, between 13th and 14th. Go to the 9th floor and follow toward the CBP/OCP meeting space. Ring the doorbell and someone will come meet you.

Again, the more CRCL involvement, the better! So please feel free to attend anytime, and advise of any changes you'd prefer made to the list.

Friday – Review Panel Kick Off (9:00am)

Meeting at OCP to review the plan and path forward for scoring. Currently no dial-in but will touch base with

(b)(6)

 in the morning.

Friday – Focus Areas 1 Review (10:00am)

(b)(6)

 (Tentative)

Friday – Focus Area 2 Review (1:30pm)

(b)(6)

 (Tentative)

Monday – Focus Area 1 & 2 Review (10:00am)

Meeting at OCP to review findings from Focus Areas 1 & 2 before moving on to 3 & 4

Monday – Focus Area 3 Review (11:00am)

(b)(6)

(b)(6) (Tentative)

Monday – Focus Area 4 (2:30pm)

Note: Potential conflict with 2:00pm CVE/FLETC brief by Institute Team

(b)(6)
(Tentative)

Currently, the plan indicates review panel completion by COB Monday. I foresee this being extended. Just in case, we have coverage on standby for Tuesday, including (b)(6)

Please let me know if you have any questions.

Thank you,

(b)(6)

(b)(6)
Senior Policy Advisor
Office for Civil Rights and Civil Liberties
U.S. Department of Homeland Security
Office: (b)(6)
Mobile: (b)(6)

Sender:	(b)(6)
Recipient:	(b)(6)
	"Kessler, Tamara (b)(6)
	(b)(6)
	"Mack, Megan (b)(6)
	(b)(6)
Sent Date:	2016/09/30 08:12:16
Delivered Date:	2016/09/30 08:12:17

Page 5 of 8

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 6 of 8

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 7 of 8

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 8 of 8

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

From:	(b)(6)
To:	
CC:	(b)(6)
Subject:	RE: CRCL Support to CVE Grant Review Process
Date:	2016/09/26 14:45:24
Priority:	Normal
Type:	Note

My application scoring is attached.

To be clear – this is just for awareness internally. Scorers have already sent their responses to OCP directly through the “Submit” feature in the scoring application.

More to come on when the review panels will begin per my last email to the broader CRCL team.

Thanks,

(b)(6)

From: (b)(6)
Sent: Monday, September 26, 2016 2:36 PM
To: (b)(6)
(b)(6)
Cc: (b)(6)
(b)(6)
Subject: RE: CRCL Support to CVE Grant Review Process

Attached.

Thank You

(b)(6)

From: (b)(6)

Sent: Monday, September 26, 2016 2:33 PM

To: (b)(6)

(b)(6)

Cc: (b)(6)

(b)(6)

Subject: RE: CRCL Support to CVE Grant Review Process

Hi (b)(6)

Can you please send the proposals that you have finished as an attachment. Thank you.

(b)(6)

U.S. Department of Homeland Security
Office for Civil Rights and Civil Liberties

Desk: (b)(6)
Email: (b)(6)



cid:image001.gif@01D1005C.62922070

From: (b)(6)

Sent: Monday, September 26, 2016 1:05 PM

To: (b)(6)

Cc: (b)(6)

(b)(6)

Subject: RE: CRCL Support to CVE Grant Review Process

Thank You (b)(6)

I am done with my proposals. They have all been submitted. As I mentioned last week, I am travelling this week, I will not be able to join in person for the panels, but I can by phone if need be. I do hope that we have a large contingency from CRCL at the panels, especially the CE team who works closely with many of the groups and can identify nuances.

Thank You

(b)(6)

From: (b)(6)

Sent: Monday, September 26, 2016 12:55 PM

To: (b)(6)

(b)(6)

Cc: (b)(6)

(b)(6)

Subject: FW: CRCL Support to CVE Grant Review Process

Hi (b)(6)

Just wanted to check in and see how CVE Grant Scoring is going – and see if you need anything? I have 2 more, which I hope to get done in the next 2 hours. Once you are finished, if you could let me know I'd appreciate it so I send OCP one email from CRCL indicating our completion with scoring.

I'll be sending out another email shortly seeking volunteers this week and some of next week to sit on review panels. More to come.

Thanks!

(b)(6)

From: (b)(6)

Sent: Friday, September 23, 2016 8:26 AM

To: (b)(6)

(b)(6)

Cc: (b)(6)

(b)(6)

Subject: FW: CRCL Support to CVE Grant Review Process

(b)(6)

Attached, please find the instructions you'll need to score 5 CVE Grant Applications. I randomly assigned (b)(6) to **yellow**, (b)(6) to **blue**, and I will work the **green** applications. I be starting to score around 10:30 today and through the weekend. Let's stay in touch if we have any issues so we remain on the same page. (b)(6) also has 14 reviews to do on her own. If either of you have bandwidth to support her over the weekend (if you'd like support, (b)(6) please let her know.

To those on the cc line, this is for your situational awareness... unless you have interest and availability to join this scoring party! We're all happy to spread the wealth, just let us know.

Please let me know if you have any questions.

Thank you,

(b)(6)

From: (b)(6)

Sent: Thursday, September 22, 2016 11:33 PM

To: Barbari, Nabeela <nabeela.barbari@hq.dhs.gov>

Subject: RE: CRCL Support to CVE Grant Review Process

(b)(6)

Below is a list of 15 applications that still need scores. I have 7 more that need to be done as well if you can possibly take extras. We now have till COB Monday to complete. These are separate from the 14 (b)(6) has, which we are still expecting her to do by COB Monday. (b)(6) sent the score sheet and the instructions earlier. I've also attached the full list of all 197 eligible applications so you have a view which may assist in any other review or prep work for next week. This is more sensitive than access to the files, because it puts it in one place. It can go to any CRCL staff, but please only share as is necessary for your review and oversight processes, not just with folks who will be scorers. While the scoring is still underway I have limited access to the full file, once scores are in and tabulated it will be shared a little more widely.

Thanks again, this is a big help. If you are having trouble accessing

(b)(7)(E)

try logging off then back

on or restarting.

EMW-2016-CA-00347	2 Training and Engagement
EMW-2016-CA-00363	2 Training and Engagement
EMW-2016-CA-00367	2 Training and Engagement
EMW-2016-CA-00381	2 Training and Engagement
EMW-2016-CA-00382	2 Training and Engagement
EMW-2016-CA-00389	2 Training and Engagement
EMW-2016-CA-00391	2 Training and Engagement
EMW-2016-CA-00392	2 Training and Engagement
EMW-2016-CA-00274	5 Building Capacity
EMW-2016-CA-00289	5 Building Capacity
EMW-2016-CA-00303	5 Building Capacity
EMW-2016-CA-00319	5 Building Capacity
EMW-2016-CA-00361	5 Building Capacity
EMW-2016-CA-00366	5 Building Capacity
EMW-2016-CA-00385	5 Building Capacity

From: (b)(6)

Sent: Thursday, September 22, 2016 1:29 PM

To: (b)(6)

Cc:

(b)(6)

Kessler, Tamara (b)(6)

Mack, Megan (b)(6)

Subject: CRCL Support to CVE Grant Review Process

Hi (b)(6)

Per our conversation, and on behalf of CRCL, I'm following up on the path forward in terms of how CRCL can support OCP in the CVE grant review process. For CVE grant efforts moving forward, I'll gladly be serving as CRCL's POC to coordinate our support to OCP. That said, please leverage this cc line as the group of CRCL personnel supporting this effort and to be included in all relevant communications and tasking moving forward.

Scoring:

With regard to scoring, and given the parameters we discussed early, we've assessed CRCL will be able to score 15 applicants by COB tomorrow. We understand (b)(6) is already working on some, but if you could please send the CRCL group here one cohesive email with the guidance and applications for CRCL scoring, we divide internally and get them done and submitted to OCP by the deadline.

Review Panels:

Per the *Scoring and Review Plan*, as Co-Charis of the Review Panel process, CRCL will be supporting starting on 9/26, as currently scheduled. We understand the guidance on how the review panels will evaluate, score, and record determinations is forthcoming. Internally, we are working through schedules to determine who can be available to join these panels on which day, and will provide you that information in the coming days. However, because all the applications will be available on the shared drive (for which we are in need of access), to the extent possible, we will review internally and share input amongst one another, if any. There will be at least two CRCL POCs on each panel to ensure we're covering issues from anti-discrimination issues to community engagement, and everything in between.

As I mentioned, we still have outstanding questions about the security review and decision making processes, but understand we have all the information there is to be had at the moment. We do look forward to discussing these topics further as soon as possible.

In the meantime, if we can get the following items as soon as possible, we'll get started with review and panel review portions:

1. 15 Applications and Scoring Guidance, to be returned to OCP NLT COB 9/23
2. Guidance on evaluating, scoring, and recording determinations for the Review Panels
3. Access to CVE Grant Application Shared Drive

Of course, please call me if you have any questions. Look forward to hearing from you.

Thanks,

(b)(6)

(b)(6)

Senior Policy Advisor
Office for Civil Rights and Civil Liberties
U.S. Department of Homeland Security
Office: (b)(6)
Mobile: [Redacted]

Sender:	(b)(6)
Recipient:	[Redacted]
Sent Date:	2016/09/26 14:45:23
Delivered Date:	2016/09/26 14:45:24

**DELIBERATIVE
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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-00303
Applicant Entity Name:	University of Southern California - Price School
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 5 : Building Capacity

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed		(b)(5)
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-00389
Applicant Entity Name:	Mid-America Regional Council
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed	(b)(5)	
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-APP-00382
Applicant Entity Name:	Project Help Nevada, Inc
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Hybrid (Please make notes in General Comments

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed		(b)(5)
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-00381
Applicant Entity Name:	Denver PD
Reviewer:	(b)(6)
Reviewer Type:	Peer Reviewer
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed	(b)(5)	
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

From:	(b)(6)
To:	
Subject:	RE: CRCL Support to CVE Grant Review Process
Date:	2016/09/26 09:28:13
Priority:	Normal
Type:	Note

(b)(6) – here are those three training related CVE grant evaluations. Have one of the others left to finish today, although I have some background investigation stuff at 10:00 so I’m anticipating being done with my CVE grant evaluations closer to 1:00 or 2:00. If you have any more at that point I’m happy to help.

(b)(6)
 Presidential Management Fellow
 Office for Civil Rights and Civil Liberties
 U.S. Department of Homeland Security
 Desk: (b)(6)
 iPhone (b)(6)
 E-mail: (b)(6)

From: (b)(6)
Sent: Friday, September 23, 2016 9:03 AM
To: (b)(6)
 (b)(6)
Cc: (b)(6)
Subject: RE: CRCL Support to CVE Grant Review Process

Thanks (b)(6) – I understand totally! BTW – might you share your results on 347/363/367? I am trying to do an overall analysis of the training proposals.

Would appreciate it!

(b)(6)
 (b)(6)
 DHS/CRCL
 (b)(6) desk
 (b)(6) cell

From: (b)(6)
Sent: Friday, September 23, 2016 8:56 AM
To: (b)(6)
 (b)(6)
Subject: RE: CRCL Support to CVE Grant Review Process

As much as I would love to help, my parents will be in town all weekend so I'm afraid to make promises. I will be working on these today and Monday though, and if I somehow finish early I will reach out to you (b)(6)

(b)(6)
Presidential Management Fellow
Office for Civil Rights and Civil Liberties
U.S. Department of Homeland Security
Desk (b)(6)
iPhon (b)(6)
E-mail (b)(6)

From: (b)(6)
Sent: Friday, September 23, 2016 8:54 AM
To: (b)(6)
(b)(6)
Cc: (b)(6)
(b)(6)

Subject: RE: CRCL Support to CVE Grant Review Process

Thanks (b)(6) I would love the help. (b)(6) is doing 4 and I have 11 so let me know if folks can so another one.

My overarching issue is the potential for duplication of existing training efforts and the potential to leverage existing DHS sponsored training in this area.

So after the individual scoring, I plan to look at all of them as a group to suggest what an overall training plan might look like.

Thanks!

(b)(6)

From: (b)(6)
Sent: Friday, September 23, 2016 8:26:02 AM
To: (b)(6)
Cc: (b)(6)
(b)(6)
Subject: FW: CRCL Support to CVE Grant Review Process

(b)(6)

Attached, please find the instructions you'll need to score 5 CVE Grant Applications. I randomly assigned (b)(6) to yellow, (b)(6) to blue, and I will work the green applications. I be starting to score around 10:30 today and through the weekend. Let's stay in touch if we have any issues so we remain on the same page. (b)(6) also has 14 reviews to do on her own. If either of you have bandwidth to support her over the weekend (if you'd like support, (b)(6) please let her know.

To those on the cc line, this is for your situational awareness... unless you have interest and availability to join this scoring party! We're all happy to spread the wealth, just let us know.

Please let me know if you have any questions.

Thank you,

(b)(6)

From: O'Leary, David
Sent: Thursday, September 22, 2016 11:33 PM
To: (b)(6)
Subject: RE: CRCL Support to CVE Grant Review Process

(b)(6)

Below is a list of 15 applications that still need scores. I have 7 more that need to be done as well if you can possibly take extras. We now have till COB Monday to complete. These are separate from the 14 (b)(6) has, which we are still expecting her to do by COB Monday. (b)(6) sent the score sheet and the instructions earlier. I've also attached the full list of all 197 eligible applications so you have a view which may assist in any other review or prep work for next week. This is more sensitive than access to the files, because it puts it in one place. It can go to any CRCL staff, but please only share as is necessary for your review and oversight processes, not just with folks who will be scorers. While the scoring is still underway I have limited access to the full file, once scores are in and tabulated it will be shared a little more widely.

Thanks again, this is a big help. If you are having trouble accessing

(b)(7)(E)

try logging off then back

on or restarting.

EMW-2016-CA-00347	2 Training and Engagement
EMW-2016-CA-00363	2 Training and Engagement
EMW-2016-CA-00367	2 Training and Engagement
EMW-2016-CA-00381	2 Training and Engagement
EMW-2016-CA-00382	2 Training and Engagement
EMW-2016-CA-00389	2 Training and Engagement
EMW-2016-CA-00391	2 Training and Engagement
EMW-2016-CA-00392	2 Training and Engagement
EMW-2016-CA-00274	5 Building Capacity
EMW-2016-CA-00289	5 Building Capacity
EMW-2016-CA-00303	5 Building Capacity
EMW-2016-CA-00319	5 Building Capacity
EMW-2016-CA-00361	5 Building Capacity

EMW-2016-CA-00366	5 Building Capacity
EMW-2016-CA-00385	5 Building Capacity

From: (b)(6)
Sent: Thursday, September 22, 2016 1:29 PM
To: O'Leary, David (b)(6); Gersten, David (b)(6)
Cc: (b)(6)
(b)(6)
Kessler, Tamara (b)(6); Mack, Megan (b)(6)
Subject: CRCL Support to CVE Grant Review Process

Hi (b)(6)

Per our conversation, and on behalf of CRCL, I'm following up on the path forward in terms of how CRCL can support OCP in the CVE grant review process. For CVE grant efforts moving forward, I'll gladly be serving as CRCL's POC to coordinate our support to OCP. That said, please leverage this cc line as the group of CRCL personnel supporting this effort and to be included in all relevant communications and tasking moving forward.

Scoring:

With regard to scoring, and given the parameters we discussed early, we've assessed CRCL will be able to score 15 applicants by COB tomorrow. We understand (b)(6)s already working on some, but if you could please send the CRCL group here one cohesive email with the guidance and applications for CRCL scoring, we divide internally and get them done and submitted to OCP by the deadline.

Review Panels:

Per the *Scoring and Review Plan*, as Co-Charis of the Review Panel process, CRCL will be supporting starting on 9/26, as currently scheduled. We understand the guidance on how the review panels will evaluate, score, and record determinations is forthcoming. Internally, we are working through schedules to determine who can be available to join these panels on which day, and will provide you that information in the coming days. However, because all the applications will be available on the shared drive (for which we are in need of access), to the extent possible, we will review internally and share input amongst one another, if any. There will be at least two CRCL POCs on each panel to ensure we're covering issues from anti-discrimination issues to community engagement, and everything in between.

As I mentioned, we still have outstanding questions about the security review and decision making processes, but understand we have all the information there is to be had at the moment. We do look forward to discussing these topics further as soon as possible.

In the meantime, if we can get the following items as soon as possible, we'll get started with review and panel review portions:

1. 15 Applications and Scoring Guidance, to be returned to OCP NLT COB 9/23
2. Guidance on evaluating, scoring, and recording determinations for the Review Panels
3. Access to CVE Grant Application Shared Drive

Of course, please call me if you have any questions. Look forward to hearing from you.

Thanks,

(b)(6)

(b)(6)

Senior Policy Advisor
Office for Civil Rights and Civil Liberties
U.S. Department of Homeland Security
Office: (b)(6)
Mobile: (b)(6)

Sender:	(b)(6)	
Recipient:	(b)(6)	
Sent Date:	2016/09/26 09:28:11	
Delivered Date:	2016/09/26 09:28:13	

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-00361
Applicant Entity Name:	PeaceTech Lap/Drexel University
Reviewer:	(b)(6)
Reviewer Type:	CVE Task Force
Focus Area:	Focus Area 5 : Building Capacity

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed		(b)(5)
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-00366
Applicant Entity Name:	USC School of Social Work
Reviewer:	(b)(6)
Reviewer Type:	CVE Task Force
Focus Area:	Focus Area 5 : Building Capacity

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed		(b)(5)
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-00385
Applicant Entity Name:	Salam Institute for Peace and Justice
Reviewer:	(b)(6)
Reviewer Type:	CVE Task Force
Focus Area:	Focus Area 5 : Building Capacity

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed		(b)(5)
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-00391
Applicant Entity Name:	WISE
Reviewer:	(b)(6)
Reviewer Type:	CVE Task Force
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed		(b)(5)
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Application Number:	EMW-2016-CA-00392
Applicant Entity Name:	The International City/County Management Association (ICMA)
Reviewer:	(b)(6)
Reviewer Type:	CVE Task Force
Focus Area:	Focus Area 2 : Training and Engagement

Criteria	Score	Notes
Technical Merit		
Focus Area Objectives Addressed		(b)(5)
Topic Comprehension		
Needs Analysis		
Activity Tied to Objective		
Completeness		
Community Partnerships		
Ongoing Community Resilience and Prevention Planning		
Partnership Plan		

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Fiscal Year 2016 Countering Violent Extremism Grant Program Score Sheet

Cost Effectiveness and Sustainability	
Cost Effectiveness	(b)(5)
Sustainability	
Innovation - Uniqueness of Approach	
Outcomes and Data - Quality	

Overall Comments

(b)(5)