



Travel for the Secretary and the Deputy Secretary

Fourth Quarter, Fiscal Year 2017

December 11, 2017

Fiscal Year 2017 Report to Congress



Homeland
Security

Office of the Chief Financial Officer

Message from the Deputy Chief Financial Officer

December 11, 2017

I am pleased to present the following report, "Travel for the Secretary and the Deputy Secretary" for the fourth quarter of Fiscal Year (FY) 2017, which has been prepared by the U.S. Department of Homeland Security (DHS) Office of the Chief Financial Officer.

This report is submitted pursuant to language in the Joint Explanatory Statement and House Report 114-668 accompanying the FY 2017 DHS Appropriations Act (P.L. 115-31).

Pursuant to congressional requirements, this report is being provided to the following Members of Congress:



The Honorable John R. Carter
Chairman, House Appropriations Subcommittee on Homeland Security

The Honorable Lucille Roybal-Allard
Ranking Member, House Appropriations Subcommittee on Homeland Security

The Honorable John Boozman
Chairman, Senate Appropriations Subcommittee on Homeland Security

The Honorable Jon Tester
Ranking Member, Senate Appropriations Subcommittee on Homeland Security

Inquiries related to this report may be directed to me at (202) 447-5751.

Sincerely,

A handwritten signature in blue ink, appearing to read "Stacy Marcott". The signature is fluid and cursive.

Stacy Marcott
Deputy Chief Financial Officer



Travel for the Secretary and the Deputy Secretary Third Quarter, Fiscal Year 2017

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I. Legislative Language

This report has been prepared pursuant to language in the Joint Explanatory Statement and House Report 114-668 accompanying the Fiscal Year (FY) 2017 Department of Homeland Security (DHS) Appropriations Act (P.L. 115-31).

The Joint Explanatory Statement includes the following provision:

Section 106. A provision proposed by the House and Senate is continued related to the official travel costs of the Department's Secretary and Deputy Secretary.

House Report 114-668 states:

Quarterly travel reports shall be provided to the Committee not later than 30 days after the end of each fiscal quarter. The report shall detail all direct and indirect costs of official and nonofficial travel by the Secretary and Deputy Secretary within each appropriation.

Further, House Report 114-668 states:

Section 539. The Committee continues a provision related to the official travel costs of the Department's Secretary and the Deputy Secretary.

II. U.S. Coast Guard Indirect Costs

Total U.S. Coast Guard (USCG) Indirect Costs

The following chart provides total travel costs, by quarter, as well as the amount billed and USCG indirect costs.

FY 2017	Total Costs	Amount Billed¹	USCG Indirect Costs
Q1	\$165,915	\$75,475	\$90,440
Q2	\$746,617	\$345,486	\$401,131
Q3	\$872,483	\$377,787	\$494,696
Q4	\$843,877	\$366,191	\$477,686
Total	\$2,628,892	\$1,164,939	\$1,463,953

The “Total Costs” column in the chart reflects the total costs associated with DHS hours flown. Per USCG’s standard rate instruction, total costs are calculated from the USCG’s inside government rate, which includes direct, support, and general and administrative categories of expenses.

The “Amount Billed” reflects the categories included in the 2017 USCG/DHS memorandum of agreement rate, which includes fuel, operations and maintenance, and support costs. Support costs are defined as costs allocated to a particular asset class and associated with USCG support activities, including but not limited to Area Commands, Districts, Groups, Base Support Units, Personnel Services and Support Units, and Naval Engineering Support Units.

USCG indirect costs reflect those addressed within the USCG standard rate above and beyond the negotiated DHS rate, including labor, employee benefits, and general and administrative costs. USCG labor, employee benefits, and general and administrative costs are part of the USCG’s base budget and are required regardless of the number of flight hours. Per USCG instruction, general and administrative costs are allocated to personnel associated with each asset class and include expenses such as legal services, payroll processing, etc.

¹ The USCG amount billed may differ from the sum of the primary transportation costs aboard the USCG plane, which are broken out in the chart, because of personnel reimbursements that are included in the detailed amounts but that are not in the USCG amount billed.

III. Table of Trips

Traveler	Start Date	End Date	Purpose of Travel	Destination	Primary Transportation Cost	Mode of Transportation	State Dept. Fees	Misc. Travel Expenses
			Quarter 1					
Deputy Secretary	9/28/2016	10/1/2016	Deputy Secretary official travel	Los Angeles, California	\$1,198.20	Commercial air	\$0	\$1,222
Secretary	10/10/2016	10/12/2016	Secretary meetings	Mexico City, Mexico	\$56,190.40	USCG	\$4,300	\$818
Deputy Secretary	10/13/2016	10/18/2016	Deputy Secretary official travel	San Diego, California	\$621.20	Commercial air	\$0	\$452
Secretary	10/19/2016	10/23/2016	Secretary official travel -- Participation in the ministerial meeting of the G6+1	Rome, Italy	\$122,533.63	U.S. Air Force (USAF)	\$14,963	\$1,550
Secretary	10/27/2016	10/27/2016	Secretary meetings in Canada	Canada	\$19,953.47	USCG	\$0	\$0
Secretary	11/4/2016	11/4/2016	Secretary official travel	Newark, New Jersey	\$3,277.60	U.S. Customs and Border Protection (CBP) Helo	\$0	\$0
Acting Deputy Secretary	12/6/2016	12/7/2016	Deputy Secretary Southwest Border tours of El Paso Port of Entry and several holding facilities	El Paso, Texas, and McAllen, Texas	\$1,061.80	Commercial air	\$0	\$232
			Quarter 2					
Secretary	1/27/2017	1/27/2017	Secretary official travel	Miami, Florida	\$32,115.00	USCG	\$0	\$63
Acting Deputy Secretary	1/31/2017	1/31/2017	Representing the Secretary at security briefing for Super Bowl. In addition, employee engagement with Transportation Security Administration employees at Houston Airport and with CBP and Coast Guard at Coast Guard Sector Houston.	Houston, Texas	\$553.00	Commercial air	\$0	\$108

Traveler	Start Date	End Date	Purpose of Travel	Destination	Primary Transportation Cost	Mode of Transportation	State Dept. Fees	Misc. Travel Expenses
Secretary	1/31/2017	2/1/2017	Border Security engagements; DHS employee engagements; meetings with local officials	McAllen, Texas	\$45,383.00	USCG	\$0	\$103
Secretary	2/9/2017	2/11/2017	Border Security engagements; DHS employee engagements; meetings with local officials	Nogales, Arizona, and San Diego, California	\$64,951.00	USCG	\$0	\$337
Secretary	2/16/2017	2/18/2017	Munich Security Conference	Munich, Germany	\$119,474.00	USCG	\$11,710	\$682
Secretary	2/21/2017	2/23/2017	Bilateral meetings with key government counterparts in both countries; joint trip with Secretary Tillerson to Mexico for principals' first trip to the country since taking office	Guatemala City, Guatemala, and Mexico City, Mexico	\$3,500.00	USAF/White House expense	\$4,325	\$915
Secretary	3/4/2017	3/4/2017	Meeting with President Trump	Palm Beach, Florida	\$26,767.00	USCG	\$0	\$251
Secretary	3/6/2017	3/7/2017	Secretary official travel	Dallas, Texas	\$32,139.00	USAF	\$0	\$63
Secretary	3/10/2017	3/11/2017	Bilateral meetings with key Canadian government counterparts	Ottawa, Canada	\$17,097.00	USAF	\$1,550	\$99
Secretary	3/27/2017	3/27/2017	Meetings with community groups; DHS employee meetings/engagements; operational visit to port; congressional engagement	Detroit, Michigan	\$16,279.00	USAF	\$0	\$0
Secretary	3/30/2017	3/31/2017	Public/private partnership engagement; DHS employee and USCG engagement; additional meetings	Seattle, Washington	\$56,796.00	USCG	\$0	\$701
			Quarter 3					
Secretary	4/12/2017	4/13/2017	Attend Special Interest Aliens Senior Leaders Seminar	Tampa, Florida	\$25,289.00	USCG		\$324

Traveler	Start Date	End Date	Purpose of Travel	Destination	Primary Transportation Cost	Mode of Transportation	State Dept. Fees	Misc. Travel Expenses
Secretary	4/20/2017	4/23/2017	El Paso, Texas: Operational tour of the border with U.S. Attorney General Sessions San Diego, California: Operational tour of the border with U.S. Attorney General Sessions and Chairman Ron Johnson	El Paso, Texas, and San Diego, California	\$62,345.00	USCG		\$499
Secretary	4/27/2017	4/27/2017	Deliver keynote remarks at LinCT Conference	New York, New York	\$10,486.00	USCG		\$15
Secretary	4/28/2017	4/28/2017	Meeting with Mayor Emmanuel; operational visit to CBP mail facility; deliver remarks on DHS priorities	Chicago, Illinois	\$19,121.00	USCG		\$126
Secretary	5/1/2017	5/1/2017	Meeting with Governor Charlie Baker and Mayor Marty Walsh to discuss homeland security issues; meeting with the Boston Large Venue Security Group; participation in law enforcement night at Fenway Park	Boston, Massachusetts	\$16,072.00	USCG		\$67
Secretary	5/4/2017	5/7/2017	Participate in the Aqaba Process hosted by King Abdullah	Aqaba, Jordan	\$0	USAF/White House expense	\$13,100	\$727
Secretary	5/7/2017	5/9/2017	Bilateral meetings with Kingdom of Saudi Arabia government officials	Jeddah, Saudi Arabia	\$0	USAF/White House expense	\$3,400	\$1,668
Deputy Secretary	5/9/2017	5/10/2017	Meeting with Olympic Committee	Los Angeles, California	\$390.00	Commercial air		\$424
Secretary	5/16/2017	5/16/2017	Deliver remarks at University of Chicago Project on Security and Threats; hold DHS employee engagement session	Chicago, Illinois	\$14,988.00	USAF		\$48
Secretary	5/16/2017	5/17/2017	USCG Academy graduation ceremony	New London, Connecticut	\$10,900.00	USAF		\$165

Traveler	Start Date	End Date	Purpose of Travel	Destination	Primary Transportation Cost	Mode of Transportation	State Dept. Fees	Misc. Travel Expenses
Deputy Secretary	5/16/2017	5/18/2017	Meeting with European Union on aviation security	Brussels, Belgium	\$1,977.00	Commercial air	\$1,400	\$968
Deputy Secretary	5/23/2017	5/24/2017	Employee engagement tour and CBP Leadership Conference	New Orleans, Louisiana	\$654.00	Commercial air		\$274
Secretary	5/25/2017	5/26/2017	Operational tour of USCG Cutter Hamilton; meeting with New York Police Department officials; CBP and Federal Emergency Management Agency employee engagement session	New York, New York	\$13,605.00	USCG		\$679
Secretary	5/30/2017	5/31/2017	Operational tour of Federal Law Enforcement Training Center	Glynco, Georgia	\$9,538.00	USAF		\$346
Secretary	5/31/2017	5/31/2017	Bilateral meetings with Haiti government officials	Port-au-Prince, Haiti	\$24,525.00	USAF	\$2,466	\$0
Secretary	5/31/2017	6/2/2017	Operational tour and briefing of National Hurricane Center; meeting with Senator Marco Rubio; operational tour of the Port of Miami with CBP	Miami, Florida	\$12,644.00	USAF		\$386
Secretary	6/2/2017	6/2/2017	Operational briefing on Joint Interagency Task Force – South; operational tour of USCG cutter	Key West, Florida	\$19,345.00	USCG		\$78
Deputy Secretary	6/7/2017	6/9/2017	Deputy Secretary's Southwest Borders tours in Nogales, Tucson, and Phoenix, Arizona	Nogales, Tucson, Phoenix, Arizona	\$51,348.00	USCG		\$434
Secretary	6/9/2017	6/9/2017	Operational briefing on Joint Task Force – East; DHS employee engagement session	Norfolk, Virginia	\$916.00	CBP Helo		\$0

Traveler	Start Date	End Date	Purpose of Travel	Destination	Primary Transportation Cost	Mode of Transportation	State Dept. Fees	Misc. Travel Expenses
Deputy Secretary	6/13/2017	6/17/2017	Visiting migrant “hotspot” for tour and discussion of processing and vetting procedures in Trapani (Sicily), Italy. Visiting Malta for European Union-U.S. Ministerial meetings in Malta.	Sicily, Italy, and Malta	\$118,531.00	USCG	\$19,932	\$1,688
Secretary	6/14/2017	6/16/2017	Cohost DHS/DOS Conference on Prosperity and Security in Central America	Miami, Florida	\$54,391.00	USAF		\$593
Secretary	6/21/2017	6/21/2017	Secretary’s official travel to Bluemont, Virginia	Bluemont, Virginia	\$329.00	CBP Helo		\$0
Secretary	6/25/2017	6/27/2017	Participate in Five Country Ministerial meeting	Ottawa, Canada	\$14,920.00	USCG	\$2,500	\$368
Deputy Secretary	6/29/2017	6/30/2017	Deputy’s employee engagement tour; her effort to meet with employees around the country and discuss ways to improve morale and efficiencies within the Components and DHS at large	Buffalo, New York, and Burlington, Vermont	\$26,725.00	USCG		\$252
Quarter 4								
Secretary	7/5/2017	7/7/2017	Bilateral meetings with Mexico government officials; DHS embassy employee engagement; media interviews	Mexico City, Mexico	\$133,750.03	USAF	\$5,600	\$797
Secretary	7/13/2017	7/13/2017	Participate in 2017 Council of Governors meeting (at direction of The White House); individual meetings with various governors; operational briefing and tour of CBP and TSA operations at T.F. Green Airport	Providence, Rhode Island	\$7,401.60	USCG		\$15

Traveler	Start Date	End Date	Purpose of Travel	Destination	Primary Transportation Cost	Mode of Transportation	State Dept. Fees	Misc. Travel Expenses
Secretary	7/17/2017	7/20/2017	Participate in Aspen Institute Homeland Security Group meeting; participate in Aspen Security Forum meeting; media engagement	Aspen, Colorado	\$32,140.33	USCG		\$1,922
Secretary	7/20/2017	7/20/2017	Operational briefing and tour of CBP operations at Port of Long Beach; participate in USCG Maritime Safety and Security Team demonstration aboard CGC ASPEN	Long Beach, California	\$32,104.64	USCG		\$128
Secretary	7/28/2017	7/28/2017	Return to Washington, DC, after end of official travel duties	Washington, DC	\$29,733.33	USCG		\$79
Acting Secretary	7/31/2017	8/1/2017	Bilateral meeting with UK Home Secretary Amber Rudd; roundtable with representatives of communication service providers; participate in Global Internet Forum to Counter Terrorism meeting; operational briefing and tour of security and infrastructure protection of AT&T Park	San Francisco, California	\$65,178.66	USCG		\$349
Acting Secretary	8/7/2017	8/7/2017	Deliver remarks at International Association of Venue Managers (IAVM) meeting and trade show; meet and greet with IAVM executives and senior members; operational briefing and tour of Tennessee Fusion Center; meet with local DHS employees	Nashville, Tennessee	\$18,921.07	USCG		\$15
Acting Secretary	8/18/2017	8/18/2017	Participate in National Security Council Small Group meeting at Camp David	Thurmont, Maryland	\$0	U.S. Marine Corps (USMC)		\$15

Traveler	Start Date	End Date	Purpose of Travel	Destination	Primary Transportation Cost	Mode of Transportation	State Dept. Fees	Misc. Travel Expenses
Acting Secretary	8/22/2017	8/22/2017	Accompany The President for tour of CBP border equipment	Yuma, Arizona	\$51,838.77	USAF / USCG		\$54
Acting Secretary	8/29/2017	8/29/2017	Accompany The President and other Cabinet members to receive briefing on Hurricane Harvey response efforts; meeting with federal, state, and local officials to review and discuss Hurricane Harvey response efforts; operational briefing and tour of Texas Emergency Operations Center	Corpus Christi, Texas, and Austin, Texas	\$0	USAF		\$59
Acting Secretary	8/31/2017	8/31/2017	Accompany the Vice President and other Cabinet members to receive briefing on Hurricane Harvey response efforts; aerial tour of areas affected by Hurricane Harvey; participate in press conference with the Vice President and other cabinet members	Corpus Christi, Texas, and Victoria, Texas	\$0	USAF / USMC		\$53
Acting Secretary	9/2/2017	9/2/2017	Accompany the President and other Cabinet members to visit those affected by Hurricane Harvey	Houston, Texas, and Lake Charles, Louisiana	\$0	USAF		\$53
Acting Secretary	9/6/2017	9/6/2017	Meet with FEMA and USCG officials to receive briefing on Hurricane Harvey recovery efforts; meet with state, county, and local officials to discuss and review Hurricane Harvey recovery efforts; aerial tour of areas impacted by Hurricane Harvey	Houston, Texas, and Beaumont, Texas	\$35,217.30	USCG		\$59

Traveler	Start Date	End Date	Purpose of Travel	Destination	Primary Transportation Cost	Mode of Transportation	State Dept. Fees	Misc. Travel Expenses
Acting Secretary	9/8/2017	9/9/2017	Participate in Cabinet member retreat at Camp David	Thurmont, Maryland	\$0	USMC		\$15
Acting Secretary	9/14/2017	9/14/2017	Accompany the President, the Vice President, and other Cabinet members to receive briefing on Hurricane Irma relief efforts; aerial tour of areas affected by Hurricane Irma	Fort Myers, Florida, and Naples, Florida	\$0	USAF / USMC		\$15
Acting Secretary	9/20/2017	9/21/2017	Meeting with Texas Governor Rick Scott; aerial tour of areas impacted by Hurricane Irma; meeting with Speaker Paul Ryan, congressional delegation, federal, state, county, and local officials to review and discuss Hurricane Harvey recovery efforts; participation in community engagement with Governor Rick Abbott and citizens affected by Hurricane Irma	Marathon, Florida; Miami, Florida; Houston, Texas; and Rockport, Texas	\$64,962.04	USCG / CBP		\$238
Acting Secretary	9/22/2017	9/22/2017	Meeting with the President and other federal officials	Morristown, New Jersey	\$10,529.04	USCG		\$15
Acting Secretary	9/29/2017	9/29/2017	Represent, with other Cabinet members, the President in meetings with federal, commonwealth, and local officials to assess Hurricane Maria response and recovery efforts; meet with Governor Ricardo Rossello; aerial tour of areas affected by Hurricane Maria	San Juan, Puerto Rico	\$0	USAF / USCG		\$67

Traveler	Start Date	End Date	Purpose of Travel	Destination	Primary Transportation Cost	Mode of Transportation	State Dept. Fees	Misc. Travel Expenses
Acting Secretary	9/29/2017	10/1/2017	Personal Travel – Acting Secretary is a required user of USCG air because of Security and Communication concerns. Reimbursement provided per regulations.	Cleveland, Ohio	\$18,799.38	USCG		\$15