



# DHS Official Reception and Representation Expenses

First Quarter, Fiscal Year 2016

*February 8, 2016*

Fiscal Year 2016 Report to Congress



Homeland  
Security

*Office of the Chief Financial Officer*

# Message from the Chief Financial Officer

February 8, 2016

I am pleased to provide the following report, "DHS Official Reception and Representation Expenses," for the first quarter of Fiscal Year (FY) 2016.

This report is submitted pursuant to language in Senate Report 114-68, accompanying the *FY 2016 Department of Homeland Security Appropriations Act* (P.L. 114-113).

Pursuant to congressional requirements, this report is being provided to the following Members of Congress:

The Honorable John R. Carter  
Chairman, House Appropriations Subcommittee on Homeland Security

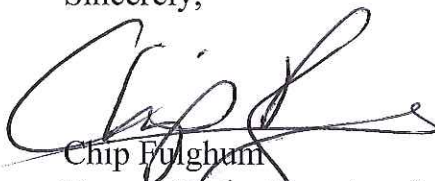
The Honorable Lucille Roybal-Allard  
Ranking Member, House Appropriations Subcommittee on Homeland Security

The Honorable John Hoeven  
Chairman, Senate Appropriations Subcommittee on Homeland Security

The Honorable Jeanne Shaheen  
Ranking Member, Senate Appropriations Subcommittee on Homeland Security

Inquiries relating to this report may be directed to me at (202) 447-5751.

Sincerely,



Chip Fulghum  
Deputy Under Secretary for Management and  
Chief Financial Officer





# DHS Official Reception and Representation Expenses First Quarter, FY 2016

## Table of Contents

I.	Legislative Language .....	1
II.	Background .....	2
	A. Terminology .....	2
	B. Official Reception and Representation Funds .....	2
III.	Component Data Summary Chart (in Dollars) .....	3
IV.	Detailed Component Data (in Dollars) .....	4

# I. Legislative Language

This report has been prepared pursuant to language in Senate Report 114-68 accompanying the *Fiscal Year (FY) 2016 Department of Homeland Security (DHS) Appropriations Act* (P.L. 114-113).

Senate Report 114-68 states, in part:

The Department shall continue to submit quarterly obligations reports to the Committee for all DHS reception and representation expenses as required in prior years. The Department shall refrain from using funds available for reception and representation to purchase unnecessary collectibles or memorabilia.

This report is cumulative through the first quarter of FY 2016, ending December 31, 2015.

## II. Background

### A. Terminology

**Official Reception:** An occasion for which the primary purpose is to explain or interpret the programs of DHS. Events may be held in the United States or foreign countries and may be attended by domestic or foreign officials or others being entertained for official purposes.

**Representation:** Entertainment primarily of foreign dignitaries in a foreign country in connection with the interests of DHS. Representation also may include official entertainment of domestic or foreign officials within or outside the borders of the United States, where the principal purpose of the event is related to a responsibility or a concern of DHS.

### B. Official Reception and Representation (ORR) Funds

DHS uses appropriated funds for ORR purposes, as defined in Section IIA of this report. ORR funds may be expended only to extend official courtesies to guests of the United States and DHS for the purpose of maintaining the standing and prestige of the United States and DHS. ORR funds may be used to fund official activities that further the interests of DHS or to extend official courtesies for other distinguished and prominent citizens who have made a substantial contribution to the United States or DHS. ORR funds are used to cover expenses incurred in connection with official agency events, typically characterized by a mixed ceremonial, social, and/or business purpose, and hosted in a formal sense by high-level agency officials. ORR funds are not used to pay for the cost of meals or refreshments for U.S. Government employees in connection with routine interagency or intra-agency working meetings.

DHS extends official courtesies to federal, state, and local dignitaries and officials such as the President and the Vice President of the United States, members of the Cabinet, Members of Congress and their professional staff, governors, mayors, citizen committees, and other distinguished or prominent citizens who have made a substantial contribution to the Nation or to DHS. The courtesies extended include the cost of luncheons, dinners, receptions, mementos, and participation expenses at DHS-sponsored events.

### III. Component Data Summary Chart (in Dollars)

Department of Homeland Security Official Reception and Representation Distribution FY 2016 As of End of First Quarter					
Component Name	FY 2016 Funding Level	1st Quarter Obligations	Total Obligations	Total Expenditures	FY 2016 Unused Authority
Office of the Secretary & Executive Management	\$45,000	\$17,356	\$17,356	\$17,356	\$27,644
Office of the Under Secretary for Management	\$2,250	\$0	\$0	\$0	\$2,250
Analysis and Operations	\$3,825	\$86	\$86	\$86	\$3,739
Customs and Border Protection	\$34,425	\$4,827	\$4,827	\$3,823	\$29,598
Immigration and Customs Enforcement	\$11,475	\$40	\$40	\$38	\$11,435
Transportation Security Administration (TSA)*	\$12,315	\$1,733	\$1,733	\$1,733	\$10,582
United States Coast Guard	\$23,000	\$12,974	\$12,974	\$12,974	\$10,026
United States Secret Service	\$19,125	\$946	\$946	\$946	\$18,179
National Protection and Programs Directorate	\$3,825	\$0	\$0	\$0	\$3,825
Office of Health Affairs	\$2,250	\$0	\$0	\$0	\$2,250
Federal Emergency Management Agency	\$2,250	\$0	\$0	\$0	\$2,250
Federal Law Enforcement Training Center	\$9,180	\$0	\$0	\$0	\$9,180
Science and Technology	\$7,650	\$716	\$716	\$716	\$6,934
Domestic Nuclear Detection Office	\$2,250	\$0	\$0	\$0	\$2,250
<b>Total, Department of Homeland Security</b>	<b>\$178,820</b>	<b>\$38,678</b>	<b>\$38,678</b>	<b>\$37,672</b>	<b>\$140,142</b>
*TSA receives 2-year funds. Thus, TSA carried over \$4,665 from FY 2015 into FY 2016. Total TSA Reception and Representation funds available for FY 2016 = \$12,315.					

## IV. Detailed Component Data (in Dollars)

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
OSEM									\$45,000	
Quarter 1										
Official Entertainment	10/19/2015	Meals and Refreshments	4	4		Refreshments for Deputy Secretary-hosted meeting with Cuba	\$38	\$38	\$0	N/A
Official Entertainment	10/19/2015	Meals and Refreshments	4	4		Refreshments for Deputy Secretary-hosted meeting with Cuba	\$27	\$27	\$0	N/A
Official Gifts	10/21/2015	Mementos			2	Bottles of distilled beverage	\$130	\$130	\$0	N/A
Official Entertainment	10/21/2015	Meals and Refreshments	2	3		Deputy Secretary-hosted luncheon with representatives from Secure Community Network	\$75	\$75	\$0	N/A
Official Entertainment	10/23/2015	Meals and Refreshments	5	3		Refreshments for Secretary-hosted meeting with Mexico	\$50	\$50	\$0	N/A
Official Gifts	10/23/2015	Supplies			1	Packing tube for official gift (baseball hat)	\$5	\$5	\$0	N/A
Official Gifts	10/23/2015	Mementos			3	Book of Kentucky bourbons	\$95	\$95	\$0	N/A
Official Entertainment	10/26/2015	Meals and Refreshments	15	43		Deputy Secretary-hosted reception in Cuba	\$600	\$600	\$0	N/A
Official Gifts	10/26/2015	Mementos			1	Payroll reimbursement to Deputy Secretary for purchase of official gift	\$93	\$93	\$0	N/A
Official Entertainment	10/26/2015	Meals and Refreshments	1	8		Secretary-hosted dinner with Sec of Transportation and members of Congress	\$1,048	\$1,048	\$0	N/A
Official Entertainment	10/26/2015	Meals and Refreshments	3	6		A/S Bersin official dinner with Estonia	\$311	\$311	\$0	N/A
Official Entertainment	10/27/2015	Meals and Refreshments	8	5		Refreshments for Secretary-hosted meeting with Estonia	\$65	\$65	\$0	N/A
Official Supplies	10/28/2015	Supplies			2,500	Bulk supply of DHS cocktail napkins for official entertaining	\$350	\$350	\$0	N/A
Official Supplies	11/3/2015	Supplies			1	Secretary's annual award ceremony (mobile app for official event check-in)	\$75	\$75	\$0	N/A
Official Gift	11/6/2015	Mementos			3	Glass bowl, trinket box, and decanter	\$407	\$407	\$0	N/A
Official Entertainment	11/10/2015	Meals and Refreshments	6	6		Refreshments for Secretary-hosted meeting with the Republic of Korea	\$80	\$80	\$0	N/A
Official Entertainment	11/11/2015	Supplies			18	Breakfast items for Secretary-hosted EU-JHA Ministerial	\$77	\$77	\$0	N/A
Official Entertainment	11/11/2015	Supplies			141	Printing and paper products (menu and place cards) for Secretary-hosted EU-JHA Ministerial	\$273	\$273	\$0	N/A
Official Entertainment	11/12/2015	Supplies			180	Rental of catering items for Secretary-hosted EU-JHA Ministerial	\$185	\$185	\$0	N/A
Official Entertainment	11/12/2015	Supplies			1,232	Rental of catering items for Secretary-hosted EU-JHA Ministerial	\$1,331	\$1,331	\$0	N/A
Official Entertainment	11/13/2015	Meals and Refreshments	12	48		Secretary-hosted formal luncheon for the EU-JHA Ministerial	\$2,400	\$2,400	\$0	N/A
Official Entertainment	11/13/2015	Supplies			14	Rental of catering items for Secretary-hosted EU-JHA Ministerial	\$269	\$269	\$0	N/A
Official Entertainment	11/13/2015	Supplies			145	Breakfast items for Secretary-hosted EU-JHA Ministerial	\$293	\$293	\$0	N/A
Official Gift	11/27/2015	Mementos			1	Decoupage trinket box	\$194	\$194	\$0	N/A
Official Entertainment	12/1/2015	Meals and Refreshments	9	31		Secretary-hosted dinner with China for the U.S./China cyber dialogue	\$3,030	\$3,030	\$0	N/A
Official Entertainment	12/3/2015	Supplies			15	Bulk supply of coffee, creamer, etc.	\$76	\$76	\$0	N/A
Official Entertainment	12/15/2015	Supplies			60	Printing and paper products (menu and place cards) for Secretary-hosted dinner with Mexico at Blair House	\$235	\$235	\$0	N/A
Official Gifts	12/15/2015	Mementos			236	Secretary challenge coins	\$2,118	\$2,118	\$0	N/A
Official Entertainment	12/15/2015	Meals and Refreshments	4	15		Secretary-hosted dinner with Mexico at the Blair House	\$3,426	\$3,426	\$0	N/A
<b>Quarter 1 Total</b>							<b>\$17,356</b>	<b>\$17,356</b>	<b>\$27,644</b>	
<b>OSEM Total</b>							<b>\$17,356</b>	<b>\$17,356</b>	<b>\$27,644</b>	

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
USM									\$2,250	
Quarter 1										
Quarter 1 Total							\$0	\$0	\$2,250	
USM Total							\$0	\$0	\$2,250	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
A&O									\$3,825	
Quarter 1										
Official Entertainment	10/14/2015	Meals and Refreshments	1	2		Lunch with State and Local Partners in NYC	\$86	\$86	\$0	N/A
Quarter 1 Total							\$86	\$86	\$3,739	
A&O Total							\$86	\$86	\$3,739	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
CBP									\$34,425	
Quarter 1										
Deputy Commissioner lunch meeting with Kuwait Officials	11/2/2015	Meals and Refreshments	4	3		Light refreshments and lunch	\$470	\$42	\$428	Pending expense - waiting for receipts
Preclearance Negotiation meeting with Sweden	11/4/2015	Meals and Refreshments	10	9		Refreshments for meeting	\$75	\$44	\$31	Outstanding to be deobligated
Official Gifts	11/5/2015	Mementos			385	Crossed-flag pins for meetings with CBP International Partners	\$750	\$750	\$0	N/A
Lunch meeting with Commissioner of S. Africa Revenue Service	11/20/2015	Meals and Refreshments	4	8		Lunch	\$543	\$543	\$0	N/A
Luncheon for Central America Ambassadors	11/20/2015	Meals and Refreshments	6	7		Lunch	\$780	\$676	\$104	Pending expense - waiting for receipts
Lunch meeting for International Customs Attaches	12/1/2015	Meals and Refreshments	18	71		Luncheon and coffee/tea service for International Customs Attaches	\$1,600	\$1,459	\$141	Outstanding to be deobligated
Reception for Law Enforcement Agencies in Canada and the U.S.	12/10/2015	Meals and Refreshments	6	60		Refreshments	\$300	\$0	\$300	Pending expense - waiting for receipts
IPRD working group meeting	12/16/2015	Meals and Refreshments	8	6		Lunch for Office of International Trade IPRD meeting with Gen Admin of China Customs	\$209	\$209	\$0	N/A
Gathering for Law Enforcement Agencies at the U.S. Embassy in London	12/17/2015	Meals and Refreshments	2	38		Lunch	\$100	\$100	\$0	N/A
Quarter 1 Total							\$4,827	\$3,823	\$29,598	
CBP Total							\$4,827	\$3,823	\$29,598	
Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
ICE									\$11,475	
Quarter 1										
Official Entertainment	10/25/2015	Meals and Refreshments	1	1		Lunch for the General of the Colombia National Police	\$40	\$38	\$2	Previously deobligated
Quarter 1 Total							\$40	\$38	\$11,435	
ICE Total							\$40	\$38	\$11,435	



Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
<b>TSA</b>									<b>\$12,315</b>	
<b>Quarter 1</b>										
Official gifts and supplies	10/1/2015	Mementos			50	TSA lapel pins, water, coffee, and other official supplies	\$548	\$548	\$0	N/A
United Kingdom Department for Transport stakeholders	12/3/2015	Meals and Refreshments	7	8		Refreshments and lunch	\$391	\$391	\$0	N/A
601 Group Foreign Transport Security and Airline Executives	12/15/2015	Meals and Refreshments	8	11		Refreshments and Lunch	\$371	\$371	\$0	N/A
US EU Transportation Security Cooperation Group	12/17/2015	Meals and Refreshments	5	4		Refreshments and lunch	\$423	\$423	\$0	N/A
<b>Quarter 1 Total</b>							<b>\$1,733</b>	<b>\$1,733</b>	<b>\$10,582</b>	
<b>TSA Total</b>							<b>\$1,733</b>	<b>\$1,733</b>	<b>\$10,582</b>	
<b>USCG</b>										
<b>Quarter 1</b>									<b>\$23,000</b>	
Official gifts	10/15/2015	Mementos			12	Plaques for ISO international travel	\$886	\$886	\$0	N/A
Commandant official gift inventory	10/20/2015	Mementos			50	Engraved boatswain pipe with box (intended gift for non-DHS personnel)	\$1,733	\$1,733	\$0	N/A
Official gifts	10/20/2015	Mementos			5	USCG history book (intended gift for non-DHS personnel)	\$150	\$150	\$0	N/A
Official gifts	11/17/2015	Mementos			10	USCG pictorial book (gift inventory intended for non-DHS personnel)	\$255	\$255	\$0	N/A
International Maritime Organization Reception/Dinner	11/30/2015	Meals and Refreshments	25	180		Food/beverage	\$8,991	\$8,991	\$0	N/A
Official gifts	12/4/2015	Mementos			4	Commandant gift inventory (intended for foreign dignitaries)	\$132	\$132	\$0	N/A
Luncheon for Coast Guard Arctic Forum	12/4/2015	Meals and Refreshments	13	17		Food/beverage in support of international guest luncheon	\$720	\$720	\$0	N/A
Official gift	12/5/2015	Mementos			1	Plaque gifted to Costa Rican Ambassador during formal ceremony	\$83	\$83	\$0	N/A
Official gift expense	12/14/2015	Mementos			1	Engraving expense for gift to foreign dignitary	\$26	\$26	\$0	N/A
<b>Quarter 1 Total</b>							<b>\$12,974</b>	<b>\$12,974</b>	<b>\$10,026</b>	
<b>USCG Total</b>							<b>\$12,974</b>	<b>\$12,974</b>	<b>\$10,026</b>	
<b>USSS</b>										
<b>Quarter 1</b>									<b>\$19,125</b>	
Dignitary Protection Seminar	11/17/2015	Meals and Refreshments	3	23		Meals and refreshments for seminar	\$292	\$292	\$0	N/A
Tokens of Appreciation for Dignitary Protection Seminar	11/17/2015	Mementos			48	Tokens of appreciation for seminar attendees	\$180	\$180	\$0	N/A
Director's working group luncheon	12/9/2015	Meals and Refreshments	6	10		Lunch with former Presidential Protective Division SAICs hosted by Director	\$313	\$313	\$0	N/A
Tokens of Appreciation for Retirement Gifts	12/15/2015	Mementos			1	Tokens of appreciation for retirement/farewell	\$111	\$111	\$0	N/A
Tokens of Appreciation for upcoming events	12/22/2015	Mementos			50	Tokens of appreciation for upcoming events	\$50	\$50	\$0	N/A
<b>Quarter 1 Total</b>							<b>\$946</b>	<b>\$946</b>	<b>\$18,179</b>	
<b>USSS Total</b>							<b>\$946</b>	<b>\$946</b>	<b>\$18,179</b>	

Expense Name	Expense Date	Expense Purpose	DHS Attendees	Non-DHS Attendees	Quantity	Description of Purchase	Obligated Amount	Quarter Expenditures	Amount Remaining for Obligation	Status of Remaining Balance
NPPD										
Quarter 1										
Quarter 1 Total							\$0	\$0	\$3,825	
NPPD Total							\$0	\$0	\$3,825	
OHA										
Quarter 1										
Quarter 1 Total							\$0	\$0	\$2,250	
OHA Total							\$0	\$0	\$2,250	
FEMA										
Quarter 1										
Quarter 1 Total							\$0	\$0	\$2,250	
FEMA Total							\$0	\$0	\$2,250	
FLETC										
Quarter 1										
Quarter 1 Total							\$0	\$0	\$9,180	
FLETC Total							\$0	\$0	\$9,180	
S&T										
Quarter 1										
Reception in U.S. Embassy, London	11/5/2015	Meals and Refreshments	14	26		Reception to celebrate annual U.S.-U.K. Bilateral & Transition of S&T Representatives	\$716	\$716	\$0	N/A
Quarter 1 Total							\$716	\$716	\$6,934	
S&T Total							\$716	\$716	\$6,934	
DNDO										
Quarter 1										
Quarter 1 Total							\$0	\$0	\$2,250	
DNDO Total							\$0	\$0	\$2,250	