



# Travel for the Secretary and the Deputy Secretary

First Quarter, Fiscal Year 2016

*February 2, 2016*

Fiscal Year 2016 Report to Congress



Homeland  
Security

*Office of the Chief Financial Officer*

# Message from the Chief Financial Officer

February 2, 2016

I am pleased to present the following report, "Travel for the Secretary and the Deputy Secretary" for the first quarter of Fiscal Year (FY) 2016, which has been prepared by U.S. Department of Homeland Security (DHS) Office of the Chief Financial Officer.



This report is submitted pursuant to language in House Report 114-215 accompanying the *FY 2016 DHS Appropriations Act* (P.L. 114-113).

Pursuant to congressional requirements, this report is being provided to the following Members of Congress:

The Honorable John R. Carter  
Chairman, House Appropriations Subcommittee on Homeland Security

The Honorable Lucille Roybal-Allard  
Ranking Member, House Appropriations Subcommittee on Homeland Security

The Honorable John Hoeven  
Chairman, Senate Appropriations Subcommittee on Homeland Security

The Honorable Jeanne Shaheen  
Ranking Member, Senate Appropriations Subcommittee on Homeland Security

Inquiries related to this report may be directed to me at (202) 447-5751.

Sincerely,

A handwritten signature in black ink that reads "Chip Fulghum". The signature is stylized and includes a long horizontal line extending to the right.

Chip Fulghum  
Deputy Under Secretary for Management and  
Chief Financial Officer



# Travel for the Secretary and the Deputy Secretary First Quarter, Fiscal Year 2016

## Table of Contents

I. Legislative Language .....	1
II. U.S. Coast Guard Indirect Costs .....	2
III. Table of Trips .....	3

# I. Legislative Language

This report has been prepared pursuant to language in House Report 114-215 accompanying the *Fiscal Year (FY) 2016 Department of Homeland Security (DHS) Appropriations Act* (P.L. 114-113).

House Report 113-481 states:

The Department shall provide a quarterly travel report to the Committee not later than 30 days after the end of each fiscal quarter, beginning with the end of the first quarter after the date of enactment of this Act. The report shall detail all direct and indirect costs of official and nonofficial travel by the Secretary and the Deputy Secretary, delineated by trip for that quarter, within all DHS appropriations.

## II. U.S. Coast Guard Indirect Costs

### Total U.S. Coast Guard (USCG) Indirect Costs

The following chart provides total travel costs, by quarter, as well as the amount billed and USCG indirect costs.

<b>2016</b>	<b>Total Costs</b>	<b>Amount Billed<sup>1</sup></b>	<b>USCG Indirect Costs</b>
Q1	\$728,023	\$324,152	\$403,871
<b>Total</b>	<b>\$728,023</b>	<b>\$324,152</b>	<b>\$403,871</b>

The “Total Costs” column in the chart reflects the total costs associated with DHS hours flown. Per USCG’s standard rate instruction, total costs are calculated from the USCG’s inside government rate, which includes direct, support, and general and administrative categories of expenses.

The “Amount Billed” reflects the categories included in the 2016 USCG/DHS memorandum of agreement rate, which includes fuel, operations and maintenance, and support costs. Support costs are defined as costs allocated to a particular asset class and associated with USCG support activities, including but not limited to Area Commands, Districts, Groups, Base Support Units, Personnel Services and Support Units, and Naval Engineering Support Units.

USCG indirect costs reflect those addressed within the USCG standard rate above and beyond the negotiated DHS rate, including labor, employee benefits, and general and administrative costs. USCG labor, employee benefits, and general and administrative costs are part of the USCG’s base budget and are required regardless of the number of flight hours. Per USCG instruction, general and administrative costs are allocated to personnel associated with each asset class and include expenses such as legal services, payroll processing, etc.

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<sup>1</sup> The USCG amount billed may differ from the sum of the primary transportation costs aboard the USCG plane, which are broken out in the chart, because of personnel reimbursements that are included in the detailed amounts but are not in the USCG amount billed.

### III. Table of Trips

Traveler	Start Date	End Date	Purpose of Travel	Destination	Primary Transportation Cost	Mode of Transportation	State Dept. Fees	Misc. Travel Expenses
Secretary	10/2/2015	10/4/2015	New York Times Interview	New York, New York	\$430	Amtrak	\$0	\$49.05
Deputy Secretary	10/6/2015	10/7/2015	Naturalization Ceremony	New York, New York	\$122	Commercial air	\$0	\$389.35
Secretary	10/9/2015	10/9/2015	Tours of Federal Emergency Management Agency Operations; Briefings on Flood Recovery	Charleston, South Carolina	\$26,945	USCG	\$0	\$0
Secretary	10/14/2015	10/15/2015	Meeting with Mexican President and his counterparts	Mexico City, Mexico	\$50,369	USCG	\$1,900	\$511.17
Secretary	10/16/2015	10/20/2015	Naturalization Ceremony and New York Stock Exchange (NYSE) Presentation of ABC certificates to Thalia and Mariano Rivera	New York, New York	\$487	Amtrak	\$0	\$49.05
Deputy Secretary	10/17/2015	10/18/2015	Naturalization Ceremony and NYSE Presentation of ABC certificates to Thalia and Mariano Rivera	New York, New York	\$180	Commercial air	\$0	\$527.65
Deputy Secretary for Secretary	10/25/2015	10/30/2015	Northern Border Meetings	Chicago, Illinois; Detroit, Michigan; Havana, Cuba	\$81,094	USCG	\$2,630	\$1,062.76
Secretary	11/6/2015	11/8/2015	NORTHCOM and the Air Force Academy and Reagan Defense Forum	Colorado Springs, Colorado; Simi Valley, California	\$69,530	USCG	\$0	\$542.97
Deputy Secretary	11/10/2015	11/13/2015	Meetings with China Officials	Beijing, China	\$9,857	Commercial air	\$5,450	\$586.55

<b>Traveler</b>	<b>Start Date</b>	<b>End Date</b>	<b>Purpose of Travel</b>	<b>Destination</b>	<b>Primary Transportation Cost</b>	<b>Mode of Transportation</b>	<b>State Dept. Fees</b>	<b>Misc. Travel Expenses</b>
Secretary	11/25/2015	11/25/2015	Participation in an Active Shooter exercise with New York Police Department	New York, New York	\$0*	U.S. Customs and Border Protection (CBP) Helicopter	\$0	\$0
Secretary	11/25/2015	11/29/2015	Media Events and employee engagement with Transportation Security Administration	Newark, New Jersey	\$560	Amtrak	\$0	\$91.61
Secretary	11/26/2015	11/26/2015	Thanksgiving Day Parade Security Brief and Tour	Newark, New Jersey	\$0*	CBP Helicopter	\$0	\$0
Deputy Secretary	12/2/2015	12/2/2015	Meetings	New York, New York	\$75	Commercial air	\$0	\$14.75
Secretary	12/8/2015	12/11/2015	Attend G6 Meetings in London	London, United Kingdom	\$95,174	USCG plane	\$9,217	\$2,758.22

\*The helicopters supporting the Secretary are under his TACON [Tactical Control] during an emergency or whenever we have to train for the Department's contingency plans. The trips denoted with asterisks were classified as training opportunities for the pilots who are responsible for emergency relocation of the Secretary while in the New Jersey/New York area. No costs were associated with this test.