



# EAGLE II News Alert

## Terminology Clarification and Revised EPEAT Requirements

**The EAGLE II contract administration team has received numerous inquiries concerning the confusion created by interchangeably using the terms “All Small Business” and “Other Small Business” as they pertain to the EAGLE II Functional Category 1 (FC1) Small Business Track**

“All Small Business” instead of the more accurate term, “Other Small Business” was inserted into the EAGLE II contract and other reference materials on the EAGLE II website. The EAGLE II contract administration team is in the process of identifying and changing all applicable documents and reference materials. All of the

12 FC1 contracts previously known as “All Small Business” contracts have been modified to change the name of the small business category to “Other Small Business.”

It should be noted that in Section G.4.3(b) of the contract, the language “all of the small business categories” is used and

is understood to mean “all small businesses”, which is defined as a set-aside in which competition is limited to all FC1 prime contractors under the Small Business Track, i.e., 8(a), SDVOSB, HUBZone, and Other Small Business. ■

## The Electronics Products Environmental Assessment Tool (EPEAT) deliverable required by Section H.3 of the contract has changed

Effective immediately, contractors shall submit the EPEAT report quarterly, rather than annually, using the attached revised MS Excel template. If a contractor has no EPEAT-related task order activity for the quarter, the submission of a report is *not* required.

We will be modifying H.3 and Attachment H-1 of the contract in the near future to include these changes.

Please send the EPEAT reports to the following e-mail addresses: the EAGLE II Administration Team at [DHSEAGLEIIADMIN@hq.dhs.gov](mailto:DHSEAGLEIIADMIN@hq.dhs.gov), the EAGLE II CORs at [DHSEAGLEIIPM@hq.dhs.gov](mailto:DHSEAGLEIIPM@hq.dhs.gov), and the DHS Environmental Program Manager at [ocao-sustainabilityreports@hq.dhs.gov](mailto:ocao-sustainabilityreports@hq.dhs.gov).

If you have questions or concerns, please contact us by reply email at [DHSEAGLEIIADMIN@hq.dhs.gov](mailto:DHSEAGLEIIADMIN@hq.dhs.gov). ■

### Submission Deadline

Please submit the EPEAT report by **January 15, 2015**, for the reporting period **October 1, 2014 to December 31, 2014**.

**Department of Homeland Security EPEAT-Registered Reporting Form**

**Instructions for completing the matrix below:**

1. Please identify the quantities of desktop computers, monitors, laptop computers, televisions, multifunction devices and printers that were purchased or leased by the Department of Homeland Security that are Electronic Product Environmental Assessment Tool (EPEAT) registered, the EPEAT registration level (Bronze, Silver or Gold) and the quantities that are not EPEAT-registered.
2. Quarterly reports are due 15 days after each quarter of the fiscal year: Jan. 15, April 15, July 15, Oct.15.
3. Go to the following website to "Search the Registry" for EPEAT-registered products listed by manufacturer along with the appropriate EPEAT-registration level:  
<http://www.epeat.net>
4. Submit completed form pursuant to contract clause H.3, Hardware and Software Acquisition.

Description	Desktop Computers	Monitors	Laptop Computers	Televisions	Multifunction Devices	Printers
Total Number of EPEAT-Registered Bronze Units Purchased or Leased						
Total Number of EPEAT-Registered Silver Units Purchased or Leased						
Total Number of EPEAT-Registered Gold Units Purchased or Leased						
Total Number of non EPEAT-Registered Units Purchased or Leased						

<b>Contractor Name:</b>	
<b>Contractor Phone Number:</b>	
<b>Date Completed/Quarter:</b>	

**Return completed form via email to:**

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